

MINUTES OF THE MISSION CITY COUNCIL MEETING, DECEMBER 16, 2015

The Mission City Council met in regular session at Mission City Hall on Wednesday, November 18, 2015. The meeting was called to order by Mayor Schowengerdt. The following councilmembers were present: Jennifer Cowdry, Suzie Gibbs, Debbie Kring, Amy Miller, Pat Quinn, Arcie Rothrock, and David Shepard. ABSENT: Jason Vaughn.

SPECIAL PRESENTATIONS

Presentation of 10-Year Service Award to Councilmember Shepard

Ms. Smith presented Councilmember Shepard with an award recognizing his 10 years of service to the City of Mission. She thanked him for his hard work, dedication and leadership. Mayor Schowengerdt and Council also recognized and thanked Councilmember Shepard.

CONSENT AGENDA

Moved by Miller, seconded by Kring to approve the Consent Agenda, items 3a through 3n.

- 3a. Minutes of the November 18, 2015 City Council Meeting
- 3b. Classification and Salary Schedule
- 3c. Personnel Policy & Guidelines
- 3d. KERIT Workers Compensation Renewal
- 3e. Property / Casualty / General Liability Renewals
- 3f. Alcohol Tax Fund Recommendation
- 3g. 2015 Budget Ordinance
- 3h. Ordinance Directing the City Administrator to Spend According to Budget
- 3i. Crossing Guard Contract
- 3j. CMB License Renewals
- 3k. HVAC Preventative Maintenance Provider
- 3l. Change Order for Community Center AV Upgrade
- 3m. Traffic Signal Maintenance Contract
- 3n. Nuisance Abatement Contracting Services

Voting AYE: Cowdry, Gibbs, Kring, Miller, Quinn, Rothrock, Shepard. **Motion carried.**

PUBLIC COMMENTS

There were no public comments.

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FINANCE & ADMINISTRATION COMMITTEE

2015 Budget Amendments

Councilmember Rothrock reported that the adopted annual budget establishes the maximum expenditure authority for each fund or taxing authority for a particular year. Kansas budget statutes require cities amending their budgets to do so by resolution following published notice and a public hearing. Notice was published in the Legal Record and a public hearing was held at the December 9th Finance & Administration Committee meeting, with no public comments being made. The amendments proposed are to the Capital Improvement Fund and Mission crossing Tax Increment Financing Fund, and are not the result of unanticipated or unauthorized expenditures. They are the result of cash flow/timing issues and developing an expenditure history. The proposed resolution formally amends the maximum expenditure authority for the 2015 budget for these two funds only.

Moved by Rothrock, seconded by Kring to approve a resolution of the City of Mission, Kansas amending the maximum expenditure authority for the 2015 Budget for the City of Mission, Kansas for the Capital Improvement Fund and the Mission crossing Tax Increment Financing (TIF) fund. There was no discussion on this item. Voting AYE: Cowdry, Gibbs, Kring, Miller, Quinn, Rothrock, Shepard, Vaughn. **Motion carried.**

COMMUNITY DEVELOPMENT COMMITTEE

Councilmember Quinn did not have a report.

NEW BUSINESS

Councilmember Gibbs reported that they will be wrapping gifts for the Holiday Family Adoption Program on Tuesday, December 22nd at 9:00 a.m. and all are invited to help. They will be providing food baskets to 55 families and gifts to 26 families, including 20 bicycles and 9 helmets that were donated. She encouraged anyone still wanting to participate to pull a tag from the trees at the Community Center.

Mayo Schowengerdt again thanked Councilmember Shepard for his service and leadership over the past 10 years.

MAYOR'S REPORT

Appointments - Planning Commission

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Mayor Schowengerdt placed before Council the names of Dana Buford, non resident, and Scott Babcock, Brad Davidson, and Jim Brown, Ward II for appointment to the Planning Commission with terms expiring December 31, 2017.

Moved by Miller, seconded by Rothrock to uphold the appointments of Dana Buford, Scott Babcock, Brad Davidson, and Jim Brown to the Planning Commission with terms expiring December 31, 2017.

CITY ADMINISTRATOR'S REPORT

Ms. Smith stated that the annual memo from the auditors to councilmembers has been provided and asked that all be signed and returned.

She thanked all for their participation and help with the Mayor's Christmas Party and the annual Employee Appreciation Luncheon.

Ms. Smith reminded all that City Hall will be closed on December 24th and 25th for the Christmas holiday and on January 1st for New Years.

The poinsettias provided to Council tonight are from Mayor Schowengerdt.

The annual "Year End Video" was presented.

ADJOURNMENT

Moved by Quinn, seconded by Miller to adjourn the meeting at 7:15 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Martha M. Sumrall, City Clerk.

Steve Schowengerdt, Mayor

Martha M. Sumrall, City Clerk