

**City of Mission  
Regular Meeting Agenda  
Wednesday, April 15, 2015  
7:00 p.m.  
Mission City Hall, 6090 Woodson**

*If you require any accommodations (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-676-8350 no later than 24 hours prior to the beginning of the meeting.*

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC HEARING**

- Public Hearing on Redistricting

**1. SPECIAL PRESENTATIONS**

- Bud Hovind, National Child Safety Council
- Chief Tony Lopez, Consolidated Fire District No. 2

**2. ISSUANCE OF NOTES AND BONDS**

**3. CONSENT AGENDA**

*NOTE: Information on consent agenda items has been provided to the Governing Body. These items are determined to be routine enough to be acted on in a single motion; however, this does not preclude discussion. **If a councilmember requests, an item may be removed from the consent agenda for further consideration and separate motion.***

**CONSENT AGENDA - GENERAL**

- 3a. [Minutes of the March 18, 2015 City Council Meeting](#)

**CONSENT AGENDA - Finance & Administration Committee**

[Finance & Administration Committee Meeting Packet 4-15-15](#)  
[Finance & Administration Committee Meeting Minutes 4-15-15](#)

- 3b. CMB Application - ShortStop BP  
3c. Surplus Property Resolution

**CONSENT AGENDA - Community Development Committee**

[Community Development Committee Meeting Packet 4-15-15](#)  
[Community Development Committee Meeting Minutes 4-15-15](#)

- 3d. Emerald Ash Borer Action Plan  
3e. 2015 Tree Plan  
3f. GBA Biennial Bridge Inspection Contract  
3g. Resolution Approving 2016-2020 CARS List  
3h. Stormwater BMP Interlocal Agreement  
3i. Johnson County Fiber Use Agreement

## **COMMUNITY COMMITTEE REPORTS**

*Approved Minutes from Board and Commission meetings are available on the City of Mission website under the "[Agendas & Minutes](#)" tab.*

### **4. PUBLIC COMMENTS**

### **5. ACTION ITEMS**

#### **Planning Commission**

#### **Miscellaneous**

### **6. COMMITTEE REPORTS**

#### **Finance & Administration, Amy Miller**

[Finance & Administration Committee Meeting Packet 4-15-15](#)

[Finance & Administration Committee Meeting Minutes 4-15-15](#)

- 6a. Purchase of Police Department Body Cameras
- 6b. Funding for Farmers Market

#### **Community Development, Jennifer Cowdry**

[Community Development Committee Meeting Packet 4-15-15](#)

[Community Development Committee Meeting Minutes 4-15-15](#)

- 6c. Street Sweeper Lease Agreement
- 6d. Communities for All Ages Recognition Program

### **7. UNFINISHED BUSINESS**

### **8. NEW BUSINESS**

- 8a. Election of Council President and Council Vice-President
- 8b. Meeting Times for Budget Worksessions

### **9. MAYOR'S REPORT**

#### **Appointments**

### **10. CITY ADMINISTRATOR'S REPORT**

- Hiring Recommendation, Brian Scott, Finance Director

## **EXECUTIVE SESSION**

## **ADJOURNMENT**

<b>City of Mission</b>	Item Number:	6a.
<b>ACTION ITEM SUMMARY</b>	Date:	March 17, 2015
<b>POLICE DEPARTMENT</b>	From:	Chief Ben Hadley

Action items require a vote to recommend the item to full City Council for further action.

**RE:** Purchase of Body Cameras

**RECOMMENDATION:** Approve the purchase of thirty (30) body camera units from L3 Mobile-vision for a price not to exceed \$16,525.

**DETAILS:** The City budgeted \$17,000 in 2014 for the purchase of body cameras for police officers. The purchase was delayed because the Department was still researching what model camera was compatible with current computer infrastructure and the best fit for the Department. Based on their research, the Department now recommends that the City purchase thirty (30) body camera units from L3 Mobile-Vision. This would include an extended three (3) year warranty on each unit, and all the supporting equipment.

The body cameras recommended would download video to the same computer infrastructure as the in-car camera units and the new booking camera. This enables the Department's Records Division to become more efficient in retrieving and organizing video.

The total cost for the body cameras is \$16,525, and a detailed quote is included in the packet. Since the manufacturer was unknown at the close of the fiscal year, we were unable to encumber the funds, and the unspent budget from 2014 was rolled into the General Fund balance. The recommendation is to apply these carry-over funds to the purchase of the body cameras, resulting in a decrease to the General Fund fund balance in the 2015 Fiscal Year.

Related Statute/City Ordinance:	None
Line Item Code/Description:	01-00-001-00 - General Fund Contingency
Available Budget:	\$17,000 (carried over in 2014 Fund Balance)



**Mobile-Vision, Inc.**

# QUOTE

90 Fanny Rd, Boonton, NJ 07005  
T. 800-336-8475 F. 973-257-3024

**Number** 171872883  
**Date** March 04, 2015

**Sold To**

**Mission Police Department**

David Moloy  
6090 Woodson Road  
Mission, KS 66202-3500

**Phone** 913-676-8304  
**Fax** 913-676-8307

**Ship To**

**Mission Police Department**

David Moloy  
6090 Woodson Road  
Mission, KS 66202-3500

**Phone** 913-676-8304  
**Fax** 913-676-8307

Salesperson	P.O. Number	Ship Via	Terms
Mike Ries		None	Net 30

Line	Qty	SKU	Description	Unit Price	Ext.Price	Comments
1	30	BWVKITODCAMSYS	BodyVision body worn camera system, includes camera, docking station, power supply, belt and pin clip, USB charging cable	\$399.00	\$11,970.00	
2	31	MVD-CAT5E-PATCH	Cable, patch, ethernet Ethernet patch cable	\$2.00	\$0.00	
3	30	/EMA-BWVS-2YR	2-year extended warranty for BodyVision body worn camera system.	\$150.00	\$4,500.00	

Promotional pricing for the BodyVision camera valid for orders placed by 4-30-2015.

**Extended Warranty Information:**

1 additional year (2 total years) - \$75.00ea.

2 additional years (3 total years) - \$150.00ea.

Extended warranty must be ordered at time of initial purchase.

Signing below is in lieu of a formal Purchase Order.  
Your signature will authorize acceptance of both pricing and product:

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

<b>SubTotal</b>	<b>16,470.00</b>
<b>Tax</b>	TBD
<b>S&amp;H</b>	55.00
<b>Total</b>	<b>16,525.00</b>

L-3 Shipping Terms are FOB Boonton, NJ. By signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.

State/local Fees and Taxes are not included

<b>City of Mission</b>	Item Number:	6b.
<b>ACTION ITEM SUMMARY</b>	Date:	April 1, 2015
<b>ADMINISTRATION DEPARTMENT</b>	From:	Emily Randel

Action items require a vote to recommend the item to full City Council for further action.

**RE:** Expenditure Authority for Farmers Market Expenses

**RECOMMENDATION:** Approve staff to spend an amount not to exceed \$10,000 for expenses supporting the Mission Farmers Market.

**DETAILS:** In response to wide community support, staff and community volunteers are pursuing a farmers market in the downtown district. A Mission farmers market was a recommendation of the 2010 Downtown Visioning Committee and has been a longtime goal of the community. Markets attract vibrant activity and support the community's goals for the downtown area. Holding the first market in 2015 capitalizes on the positive attention given to the downtown district's recent infrastructure improvements.

Staff and community volunteers are currently reaching out to area vendors. The market will occur weekly from June-September. The City anticipates moderate expenses to establish the market including:

- electrical upgrades to extend service from a nearby utility pole
- advertising and marketing materials
- market and parking signage
- promotional merchandise available for sale to the public
- temporary bathroom facilities

Staff anticipates the costs would not exceed \$10,000 for the first year. We are seeking City Council authorization for expenditures now as we will need to begin making critical decisions prior to the next Committee/Council meeting cycle in May.

Funds are recommended to be redistributed from those already budgeted in 2015 for the MCVB special events and other public relations activities. Both the Mission Family Festival and Battle of the Brisket will not occur in 2015 as the MCVB reevaluates its goals and activities.

Related Statute/City Ordinance:	
Line Item Code/Description:	01-09-208-01 Annual Celebrations    01-09-208-04 Public Relations
Available Budget:	\$19,000

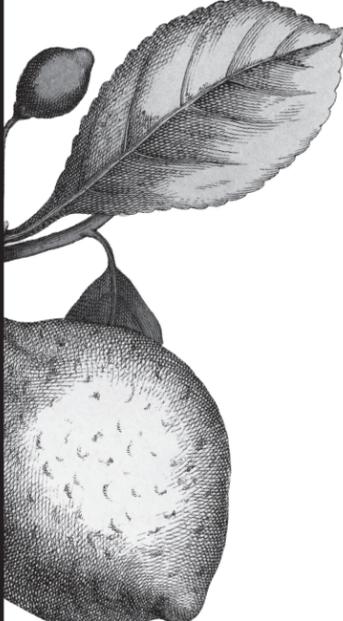
EST<sup>D</sup> 2015

**MISSION**

— **FARM & FLOWER** —

**MARKET**

FRESH. FRIENDLY. LOCAL.



MISSION'S HISTORIC DOWNTOWN  
BETWEEN REEDS & MAPLE STREETS

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**SATURDAYS**

**7 A.M. - 1 P.M.**

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JUNE-SEPTEMBER



<b>City of Mission</b>	Item Number:	6c.
<b>ACTION ITEM SUMMARY</b>	Date:	March 26, 2015
<b>Public Works Department</b>	From:	John Belger/Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

**RE:** Lease of street sweeper for the Public Works Department.

**RECOMMENDATION:** Approve the Resolution authorizing the Mayor to execute the necessary documents to complete the lease for a new streetsweeper.

**DETAILS:** The City's street sweeper was purchased in 2005 and is scheduled for replacement in the 2015 Budget. The street sweeper is an essential piece of equipment to the Public Works Department. The sweeper is used to clean streets and parking lots throughout the City. It also serves as our vacuum truck to clean out inlets, pick up large debris, and maintain the drainage pits at the Public Works Facility. Staff dedicates approximately 450-500 hours annually to sweeping activities.

In January 2015, Public Work's staff distributed an RFP to solicit quotes for the sweeper. Responses were reviewed and evaluated and staff demoed various models. Following the research and evaluation phase, staff is recommending purchase of the Ravo 5 iSeries model at a cost of \$213,760. Because of the size (dollar amount) of the purchase, it was budgeted as a lease-purchase arrangement in the 2015 Budget.

The City's Financial Advisor, Ehlers Inc. secured competitive quotes for the transaction (see attached summary). The equipment is recommended to be secured through Red Municipal & Industrial Equipment Co. , with leasing through Commerce Bank (Clayton Holdings, LLC). The total amount to be financed over a four-year lease term is \$221,260, and includes all costs associated with the transaction. The resolution was prepared by the City's Bond Counsel, Gilmore & Bell. Leasing documents will be also be developed and approved by Gilmore & Bell .

The interest rate for the lease is 1.72%, and payments would be made in semi-annual installments of \$28,662.30 (\$57,324.60 annually). Funds are budgeted from the capital line items in the Public Works Department.

Amount Requested:	\$28,662.30 2015 (first payment due 9/1/15)
Line Item Code/Description:	01-20-403-03 - Public Works Vehicles
Available Budget:	\$67,200

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE CITY OF MISSION, KANSAS TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING CERTAIN EQUIPMENT FOR USE IN THE CITY; AND TO APPROVE THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.**

**WHEREAS**, under the constitution and statutes of the State of Kansas, particularly Article 12, §5 of the Kansas Constitution and K.S.A. 12-101, the City of Mission, Kansas (the “City”) is empowered to enter into certain lease purchase agreements and installment purchase agreements for the lease and/or acquisition of property; and

**WHEREAS**, K.S.A. 10-1116b provides in pertinent part that nothing in the provisions of K.S.A. 10-1101 *et. seq.* (Kansas Cash Basis Law) shall prohibit a municipality from entering into a lease agreement, with or without an option to buy, or an installment-purchase agreement, if any of such agreements specifically state that the municipality is obligated only to pay periodic payments or monthly installments under the agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during such municipality’s current budget year of (b) funds made available from any lawfully operated revenue producing source; and

**WHEREAS**, the City has immediate need for a street sweeper for use by the Public Works Department of the City (the “Equipment”) to further its governmental and public purposes as contemplated by law; and

**WHEREAS**, the governing body of the City (the “Governing Body”) has considered various means of financing the acquisition of the Equipment, and has found and determined that it would be in the public interest to acquire the Equipment through the execution and delivery of a State & Municipal Lease/Purchase Agreement and related documents; and

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS, AS FOLLOWS:**

**Section 1. Authorization and Approval of the City Documents.** The following documents (collectively, the “City Documents”) are hereby approved in substantially the forms submitted to and reviewed by the Governing Body on the date hereof, with such changes therein as shall be approved by the Mayor, the Mayor’s execution of the City Documents and related documents to be conclusive evidence of such approval:

a. An annually-renewable State & Municipal Lease/Purchase Agreement (the “Lease”) with Clayton Holdings, LLC, as lessor (the “Lessor”), pursuant to which the City will lease, as lessee, the Equipment from the Lessor, with an option to purchase, for a lease term of not to exceed 4 years and for rental payments with aggregate principal components of an estimated \$221,260 and interest components of rental payments to be computed at a rate of 1.72% per annum; and

b. An Escrow Agreement (the “Escrow Agreement”), among the City, the Lessor and the escrow agent named therein.

The obligation of the City to make Rental Payments (as defined in the Lease) under the

Lease is subject to annual appropriation and shall constitute a current expense of the City and shall not in any way be construed to be an indebtedness or liability of the City in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or liability by the City, nor shall anything contained in the Lease constitute a pledge of the general tax revenues, funds or moneys of the City, and all provisions of the Lease shall be construed so as to give effect to such intent.

The Mayor is hereby authorized and directed to execute and deliver the City Documents for and on behalf of the City. If required, the City Clerk is hereby authorized to affix the City's seal to the City Documents and attest said seal.

**Section 2. Further Authority.** The City shall, and the officials and agents of the City are hereby authorized and directed to, take such actions, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

**Section 3. Effective Date.** This Resolution shall be in force and take effect from and after its adoption by the Governing Body of the City.

**ADOPTED** by the Governing Body of the City on April 15, 2015.

(SEAL)

\_\_\_\_\_  
Steve Schowengerdt, Mayor

ATTEST:

\_\_\_\_\_  
Martha M. Sumrall, City Clerk

# Mission, KS

## Street Equipment Lease Purchase Financing Summary of Proposals - March 26, 2015

\$221,260 - 4 & 5 yr level semi-annual payments; \$7,500 base COI estimate					
	Clune	Clayton Holdings	KS State Bank	Leasing2	U.S. Bank
Primary Contact	Kevin Clune	Frank Hill	Aaron Lindsten	Rick Carney	Tasha Barreau
Require BQ?	Not stated	No	Not stated	No	Not stated
Proposal 4yr Rate	4.89%	1.72%	2.74%	2.69%	1.85%
Proposal Semi-annual Payment	\$30,558.93	\$28,662.30	\$29,266.08	\$29,236.86	\$28,738.45
Proposal 5yr Rate	4.90%	1.85%	2.97%	2.78%	2.00%
Proposal Semi-annual Payment	\$25,033.07	\$23,200.86	\$23,863.95	\$23,750.20	\$23,287.56
Ehlers comment		Lowest TIC 4/5 yr			
Rate spread / index	None	Fed Int. Rate Swaps H.15 index	Not stated	Not stated	Not stated
Interest basis	30/360	30/360	30/360	30/360	30/360
Fixed or Variable?	Fixed	Fixed	Fixed	Fixed	Fixed
Rate Lock:	4/30/2015	4/30/2015	4/23/2015	4/18/2015	5/23/2015
Other Fees	Documentation Fee: \$195.00	\$250 escrow setup	\$0	\$0	\$0
Prepayment?	Not stated 10% penalty for late payment	3%/2%/1% annual steps No penalty if internally funded	Decending penalty	Not stated	103% of Principal at payment date
Non-appropriation:	Yes: 30 day notice	Yes	Yes	Yes	Yes
Continuing Disclosure?	Annual Report	Not stated	Not stated	Annual Reports	Not stated
Escrow	Not stated	Yes	Yes	Yes	Yes
Internal Review?	Yes	Yes	Yes	Yes	Yes



# Clayton Holdings, LLC

8000 Forsyth Boulevard  
St. Louis, Missouri 63105-1797  
(314) 746-3678

03/24/2015

City of Mission, KS  
6090 Woodson Road  
Mission, KS 66202

To whom it may concern:

On behalf of Clayton Holdings, LLC, we would like to offer the following lease-purchase proposal for your consideration:

**Type of Financing:** A tax-exempt, State and Municipal Lease/ Purchase Agreement (the "Lease").

**Lessor:** Clayton Holdings, LLC – An equity subsidiary of Commerce Bank

**LESSEE:** City of Mission, KS

**Equipment:** One (1) new 2015 Ravo 5 iSeries vacuum air street sweeper per the proposal from Red Municipal & Industrial Equipment Co. attached to the RFP.

**Total Finance Amount:** \$221,260.00 Estimated\*  
\$213,760.00 + \$2,500.00 (FA Fee) + \$5,000.00 (G & B fee)  
*\*Commerce Bank will supply required documentation*

**Commencement Date:** On or before 04/30/2015

**Base Term:** Option 1: 4 years (Actual 46 months)  
Option 2: 5 years (Actual 58 months)

**Interest Rate:** Option 1: 1.72% Fixed, Rate locked until 04/30/2015  
Option 2: 1.85% Fixed, Rate locked until 04/30/2015

**Payment Amount:** Option 1: \$28,662.30, (8 payments, first due 09/01/2015)  
Option 2: \$23,200.86, (10 payments, first due 09/01/2015)

**Payment Frequency:** Semiannual/Arrears  
*\*The First Payment is due 09/01/2015.*

**Interest Rate Adjustment:** The above quoted interest rate is based on a spread over the Four (4) and Five (5) year Interest Rate Swaps as quoted in the Federal Reserve Statistical Release H.15 (the "Index"). For Purposes of this proposal, as of 03/19/2015 the Four (4) year interest rate swap is 1.41%, and the Five (5) year interest rate swap is 1.58%.

In the event the transaction does not close by 04/30/15, Lessor reserves the right, but has no obligation, to adjust the Interest Rate after 04/30/15 based on changes in the Index between the Quote Date and the Commencement Date. The adjustment, if made, would preserve Lessor's original lease investment assumption on a nominal pre-tax yield basis.

Interest will be computed on the basis of a 30-360 day year and must be exempt from federal income taxation.

**Documentation:** Shall be provided by Lessor. Funding of the Lease is contingent, in part; upon receipt and review by Lessor of executed Lease documentation in form acceptable to Lessor and Lessee.

**Early purchase Option:** In the event Lessee desires to prepay this lease, they may do so in whole, but not in part at a premium of the then current outstanding principal balance, calculated as follows; 3% in year (1), 2% in year (2), and 1% in each year thereafter until maturity. Provided however, that the Lessee is using internally generated funds to prepay the lease, the prepayment penalty would be waived and there would be no prepayment penalty on the agreement.

**General Terms:** This financing structure, rate and payment are based on the Transaction being designated as Tax Exempt and Non Bank Qualified under the IRC Section 103 and 265 b (3). The Lessee intends to issue more than \$10 million dollars in tax-exempt obligations in the current calendar year.

**Titles/Liens:** Lessor shall have a perfected security interest in the Equipment. Titled equipment will require a 1<sup>st</sup> lien position on the MSO and Title.

**Non-appropriation:** The Lease shall provide for Lessee to terminate the agreement at the end of any fiscal period if insufficient funds are available to make the scheduled Rental Payments due in the following fiscal period.

**Escrow:** If required, upon closing, funds shall be disbursed into an escrow account to be maintained by Commerce Trust as escrow agent. Upon final delivery and acceptance of all of the equipment, and receipt of Lessee's authorization to release funds, escrow agent shall disburse payment to the vendors. Terms, conditions, and procedures regarding escrow and escrow agreement are subject to mutual approval by Lessee and Lessor. It is intended that the interest earnings on un-disbursed funds shall accrue for the benefit of Lessee. An escrow account shall be established at Commerce Trust. There is no fee for the escrow account. The City has paid the \$250 escrow fee for the 2015 calendar year. Commerce Trust does assess a cash management fee which is deducted from the Escrow Earnings.

**Additional Fees:** None are expected.

**Net Lease:** The lease shall be a net lease in all respects, and Lessee shall be responsible for all fees, charges, assessments or other costs and expenses of every nature whatsoever arising from the lease of the Equipment.

**Not a Commitment:** The terms set forth herein reflect a proposed, preliminary structure and are subject to final credit approval by Clayton Holdings, LLC and the negotiation of mutually acceptable documentation. These terms are being provided to the Lessee with the understanding that neither the terms nor their substance shall constitute a definitive agreement or an exhaustive statement of all terms and conditions which may ultimately be included in a transaction among Lessee and Lessor. This is a proposal only and not a commitment to lend. Final approval and funding of the transaction is based on a formal credit review by Lessor, including final lease documentation acceptable to both Lessee and Lessor.

This proposal is not intended to, and does not create, in any way, a legally binding or any other type of commitment or obligation on the part of Clayton Holdings, LLC, or any of its/their subsidiaries, and/or any of its/their employees. Information regarding this proposal, including the financial statements of Lessee necessary to complete the credit process, may be provided to third party funding sources in either written or electronic format.

The representative shown below is “not” a Municipal advisor, financial advisor, agent or fiduciary to any person or entity. The Bank and its representatives are responding to an RFP issued by the Lessee. Lessee acknowledges that it is entitled to engage municipal advisory services should it elect to do so. Clayton Holdings, LLC is acting for its own loan account; this communication consists solely of general information under which Clayton Holdings, LLC may be willing to fund a loan. Thank you for the opportunity to offer this proposal. We appreciate your consideration and look forward to your favorable response. Should you have any questions, please do not hesitate to contact us.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank D. Hill". The signature is written in a cursive, flowing style.

Frank D. Hill  
Officer of Clayton Holdings, LLC  
Senior Vice President, Tax Exempt-Leasing & Finance  
Phone: 785-587-1541  
[frank.hill@commercebank.com](mailto:frank.hill@commercebank.com)

City of Mission KS

Compound Period: Semiannual

Nominal Annual Rate: 1.720%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	4/30/2015	221,260.00	1		
2 Payment	9/1/2015	28,662.30	8	Semiannual	3/1/2019

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	4/30/2015				221,260.00
1	9/1/2015	28,662.30	1,310.84	27,351.46	193,908.54
2015 Totals		28,662.30	1,310.84	27,351.46	
2	3/1/2016	28,662.30	1,667.61	26,994.69	166,913.85
3	9/1/2016	28,662.30	1,435.46	27,226.84	139,687.01
2016 Totals		57,324.60	3,103.07	54,221.53	
4	3/1/2017	28,662.30	1,201.31	27,460.99	112,226.02
5	9/1/2017	28,662.30	965.14	27,697.16	84,528.86
2017 Totals		57,324.60	2,166.45	55,158.15	
6	3/1/2018	28,662.30	726.95	27,935.35	56,593.51
7	9/1/2018	28,662.30	486.70	28,175.60	28,417.91
2018 Totals		57,324.60	1,213.65	56,110.95	
8	3/1/2019	28,662.30	244.39	28,417.91	0.00
2019 Totals		28,662.30	244.39	28,417.91	
Grand Totals		229,298.40	8,038.40	221,260.00	

City of Mission KS

Compound Period: Semiannual

Nominal Annual Rate: 1.850%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	4/30/2015	221,260.00	1		
2 Payment	9/1/2015	23,200.86	10	Semiannual	3/1/2020

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	4/30/2015				221,260.00
1	9/1/2015	23,200.86	1,409.92	21,790.94	199,469.06
2015 Totals		23,200.86	1,409.92	21,790.94	
2	3/1/2016	23,200.86	1,845.09	21,355.77	178,113.29
3	9/1/2016	23,200.86	1,647.55	21,553.31	156,559.98
2016 Totals		46,401.72	3,492.64	42,909.08	
4	3/1/2017	23,200.86	1,448.18	21,752.68	134,807.30
5	9/1/2017	23,200.86	1,246.97	21,953.89	112,853.41
2017 Totals		46,401.72	2,695.15	43,706.57	
6	3/1/2018	23,200.86	1,043.89	22,156.97	90,696.44
7	9/1/2018	23,200.86	838.94	22,361.92	68,334.52
2018 Totals		46,401.72	1,882.83	44,518.89	
8	3/1/2019	23,200.86	632.09	22,568.77	45,765.75
9	9/1/2019	23,200.86	423.33	22,777.53	22,988.22
2019 Totals		46,401.72	1,055.42	45,346.30	
10	3/1/2020	23,200.86	212.64	22,988.22	0.00
2020 Totals		23,200.86	212.64	22,988.22	
Grand Totals		232,008.60	10,748.60	221,260.00	



Baystone Government Finance

March 24, 2015

# FORMAL PROPOSAL

**OBLIGOR:** CITY OF MISSION, KS

- ✓ This is a finance/ownership contract. No residual value.
- ✓ Fixed interest rate for the four (4) year, and five (5) year terms.

**EQUIPMENT:** ONE (1) NEW 2015 RAVO 5 ISERIES VACUUM AIR STREET SWEEPER

**OPTION 1**

Acquisition Cost:	\$221,260.00	Term:	Four (4) years	First Payment Due:	September 1, 2015
Down Payment:	\$0.00	Payment Mode:	Semi-Annual	Payment Amount:	\$29,266.08
Trade In:	\$0.00	Interest Rate:	2.740%		
Principal Balance:	\$221,260.00	Rate Factor:	0.132270		

**OPTION 2**

Acquisition Cost:	\$221,260.00	Term:	Five (5) years	First Payment Due:	September 1, 2015
Down Payment:	\$0.00	Payment Mode:	Semi-Annual	Payment Amount:	\$23,863.95
Trade In:	\$0.00	Interest Rate:	2.970%		
Principal Balance:	\$221,260.00	Rate Factor:	0.107855		

- \* **This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.**
- \* Failure to consummate this transaction once credit approval is granted and the documents are drafted and delivered to Obligor will result in a documentation fee being assessed to the Obligor.
- \* This transaction must be credit approved, all documents properly executed and returned to Baystone Government Finance and the transaction funded on ALL proposals on or before April 23, 2015. If funding does not occur within that time-frame, or there is a change of circumstance which adversely affects the expectations, rights, or security of Obligee or its assignees, then Obligee or its assignees reserve the right to adjust and determine a new interest rate factor and payment amount, or withdraw this proposal in its entirety.
- \* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.

<b>BAYSTONE GOVERNMENT FINANCE</b>	<b>CITY OF MISSION, KS</b>
	Signature:
	Typed Name & Title
	Date:

**1680 Charles Place Manhattan, KS 66502**  
**Ph: (800) 752-3562; Fax: (785) 537-4806**  
**alindsten@ksstatebank.com**  
**www.baystone.net**

## SAMPLE PAYMENT SCHEDULE

---

Obligor:	City of Mission, KS
Date of first payment:	9/1/2015
Original Balance:	\$221,260.00
Total Number of Payments:	8
Number of Payments per year:	2

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
1	09/01/15	\$ 29,266.08	\$ 2,088.20	\$ 27,177.88	\$ 195,220.30
2	03/01/16	\$ 29,266.08	\$ 2,658.93	\$ 26,607.15	\$ 168,335.91
3	09/01/16	\$ 29,266.08	\$ 2,294.41	\$ 26,971.67	\$ 141,123.53
4	03/01/17	\$ 29,266.08	\$ 1,924.90	\$ 27,341.18	\$ 113,579.16
5	09/01/17	\$ 29,266.08	\$ 1,550.32	\$ 27,715.76	\$ 85,698.75
6	03/01/18	\$ 29,266.08	\$ 1,170.62	\$ 28,095.46	\$ 57,478.19
7	09/01/18	\$ 29,266.08	\$ 785.71	\$ 28,480.37	\$ 28,913.34
8	03/01/19	\$ 29,266.08	\$ 395.55	\$ 28,870.53	\$ -

\*Assumes all payments due to date have been paid

## SAMPLE PAYMENT SCHEDULE

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Obligor:	City of Mission, KS
Date of first payment:	9/1/2015
Original Balance:	\$221,260.00
Total Number of Payments:	10
Number of Payments per year:	2

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
1	09/01/15	\$ 23,863.95	\$ 2,263.49	\$ 21,600.46	\$ 201,113.88
2	03/01/16	\$ 23,863.95	\$ 2,964.94	\$ 20,899.01	\$ 179,934.80
3	09/01/16	\$ 23,863.95	\$ 2,654.59	\$ 21,209.36	\$ 158,472.98
4	03/01/17	\$ 23,863.95	\$ 2,339.63	\$ 21,524.32	\$ 136,724.64
5	09/01/17	\$ 23,863.95	\$ 2,020.00	\$ 21,843.95	\$ 114,685.96
6	03/01/18	\$ 23,863.95	\$ 1,695.62	\$ 22,168.33	\$ 92,353.07
7	09/01/18	\$ 23,863.95	\$ 1,366.42	\$ 22,497.53	\$ 69,722.03
8	03/01/19	\$ 23,863.95	\$ 1,032.33	\$ 22,831.62	\$ 46,788.87
9	09/01/19	\$ 23,863.95	\$ 693.28	\$ 23,170.67	\$ 23,549.55
10	03/01/20	\$ 23,863.95	\$ 349.20	\$ 23,514.75	\$ -

\*Assumes all payments due to date have been paid



l e a s i n g 2

Lessee  
City of Mission, KS

Vendor  
RED Municipal & Industrial Equipment, Co.

<b>Proposal Date:</b>	March 19, 2015	
<b>Equipment Description:</b>	1-New 2015 Ravo 5 iSeries Sweeper	
<b>Commencement Date:</b>	April 30, 2015	
	<u>Option 1</u>	<u>Option 2</u>
<b>Equipment Cost:</b>	\$213,760	\$213,760
<b>Advisory Fees:</b>	\$7,500	\$7,500
<b>Amount Financed:</b>	\$221,260	\$221,260
<b>Lease Term:</b>	4 Years	5 Years
<b>First Payment Date:</b>	9/1/2015	9/1/2015
<b>Payment Frequency:</b>	Semi-Annual	Semi-Annual
<b>Lease Rate:</b>	2.69%	2.78%
<b>Payment Amount:</b>	\$29,236.86	\$23,750.20
<b>Payment Factor:</b>	0.13214	0.10734
The information contained in this lease quote is privileged and confidential. Any communication of this information in whole or in part is prohibited.		

**Qualifications:**

- Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:
  - Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.
  - Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.
  - Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten (10) years have a one time rate adjustment after ten years to the then current interest rates for the remaining term.
- Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.
- Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.
- Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.
- Bank Qualified:** Lessee is Non Bank Qualified.
- Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.

**Lessor:** Leasing 2, Inc.

**BY:** Rick Carney (via email or facsimile)

**DATE:** March 19, 2015

**Phone:** 800-287-5155 x16 rcarney@leasing2.com



**VISIT OUR WEBSITE:**  
www.leasing2.com

**REQUEST TO PROCEED:**

When you are ready to proceed and would like to move towards finalizing this lease, please acknowledge that you have reviewed this entire proposal and understand its contents and that you have awarded this business to Leasing 2, Inc. by completing this section of the proposal and emailing or faxing it to Leasing 2. We will immediately email you "next step" instructions.

In the event Lessee refuses to finalize this transaction once this "Request to Proceed" has been signed and received by Lessor, Lessee agrees to pay Lessor \$1,000.00 in order to cover costs incurred by Lessor as a result of receiving this "Request To Proceed" from Lessee.

We appreciate your confidence and consideration.

**Proposal date:** March 19, 2015 **Option Chosen:** \_\_\_\_\_ (where applicable)

**Upcoming Governing Body meeting date for lease approval:** \_\_\_\_\_

City of Mission, KS

Name of Lessee

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name Of Authorized Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Contact Name (If Different Than Authorized Signature)**

\_\_\_\_\_  
**Contact Phone**

\_\_\_\_\_  
**Contact E-Mail Address**

\_\_\_\_\_  
**Contact Fax**

Last month of your budget year? \_\_\_\_\_

*Please complete the above information and **fax or email** all pages of the proposal to  
**813-258-9333 / rcarney@leasing2.com***

**\*\* Important: A Resolution will be required with the lease contract \*\***

**In the event that you require board action to sign this proposal,  
please call us so that we may forward the preferred form for the meeting.**

Mission, KS

	Date	Lease Payment	Interest	Principal	Purchase Price
1	9/1/2015	29,236.86	2,050.76	27,186.10	196,172.50
2	3/1/2016	29,236.86	2,611.14	26,625.72	169,034.68
3	9/1/2016	29,236.86	2,252.91	26,983.95	141,606.49
4	3/1/2017	29,236.86	1,889.85	27,347.01	113,884.82
5	9/1/2017	29,236.86	1,521.92	27,714.94	85,866.53
6	3/1/2018	29,236.86	1,149.03	28,087.83	57,548.44
7	9/1/2018	29,236.86	771.13	28,465.73	28,927.35
8	3/1/2019	29,236.86	388.14	28,848.72	0

Mission, KS

5 YR

	Date	Lease Payment	Interest	Principal	Purchase Price
1	9/1/2015	23,750.20	2,117.90	21,632.30	202,503.73
2	3/1/2016	23,750.20	2,773.80	20,976.40	180,970.95
3	9/1/2016	23,750.20	2,482.33	21,267.87	159,202.39
4	3/1/2017	23,750.20	2,186.82	21,563.38	137,195.46
5	9/1/2017	23,750.20	1,887.20	21,863.00	114,947.55
6	3/1/2018	23,750.20	1,583.42	22,166.78	92,456.03
7	9/1/2018	23,750.20	1,275.41	22,474.79	69,718.23
8	3/1/2019	23,750.20	963.13	22,787.07	46,731.45
9	9/1/2019	23,750.20	646.51	23,103.69	23,492.96
10	3/1/2020	23,750.20	325.48	23,424.72	0



All of **us** serving you®

**Government Leasing and Finance**

March 24, 2015

*City of Mission, Kansas*

At your request, U.S. Bancorp Government Leasing and Finance, Inc. (“USBGLF”) has prepared for your consideration the following proposal for financing (“Proposal”). **This is only a proposal and does not represent a commitment by U.S. Bancorp Government Leasing and Finance, Inc.**

<b>Customer:</b>	City of Mission, Kansas						
<b>Lessor:</b>	U.S. Bancorp Government Leasing and Finance, Inc.						
<b>PROPERTY:</b>	2015 Street Sweeper						
<b>EXPIRATION:</b>	May 23, 2015						
<b>LEASE QUOTE:</b>	<b>Amount</b>	<b>Rate</b>	<b>Payments</b>	<b>Factor</b>	<b>Pmts / Year</b>	<b>Term</b>	<b>Adv. / Arr.</b>
	221,260.00	1.850%	28,738.45	0.12986	2	4 Years	Custom
	221,260.00	1.996%	23,287.56	0.10525	2	5 Years	Custom

Notes: There are no fees associated with this offer including the establishment and use of a U.S. Bank N.A. escrow account should one be required. The City may prepay at any payment date for 103% of remaining principal balance.

The Lease will be structured as a tax-exempt municipal lease, with title in the Lessee’s name and USBGLF holding a security interest in the equipment during the term. The lease is “triple-net” with the Lessee responsible for taxes, maintenance and insurance. Documentation will be provided by USBGLF, including (i) standard representations, warranties and covenants by the Lessee pertaining to the accuracy of information, organization, authority, essential use, compliance with laws, pending legal action, location and use of collateral, insurance, financial reporting and financial covenants; and (ii) standard USBGLF provisions pertaining to events of default and remedies available upon default. This offer is subject to the execution of all documentation by the Lessee within a reasonable time and in form and substance acceptable to Lessee, USBGLF and USBGLF’s counsel, including terms and conditions not outlined in this Proposal.

This Proposal is conditioned on there being no material adverse change in the financial condition of the Lessee. Additionally, the terms and conditions outlined herein are subject to final review and approval (including collateral and essential use review) by USBGLF’s business, legal, credit, and equipment risk management personnel.

Sincerely,  
*Tasha Barreau*

Tasha Barreau  
Vice President  
U.S. Bancorp Government Leasing & Finance, Inc.  
Phone: 303-585-4053  
Email: tasha.barreau@usbank.com

**Government Leasing and Finance**
**ACCEPTANCE:**

By accepting this Proposal, Lessee acknowledges that **this Proposal does not represent a commitment to provide financing** but only outlines general terms and conditions of the USBGLF's financing program currently available to qualified lessees.

**ACCEPTED BY:**

 \_\_\_\_\_  
**Name / Title**
**dated:** \_\_\_\_\_

**Payment Schedule**
*Assumes a April 30<sup>th</sup> commencement date*

	Date	Payment	Interest	Principal	Balance
Loan	4/30/2015				221,260.00
1	9/1/2015	28,738.45	1,379.04	27,359.41	193,900.59
2	3/1/2016	28,738.45	1,800.51	26,937.94	166,962.65
3	9/1/2016	28,738.45	1,550.37	27,188.08	139,774.57
4	3/1/2017	28,738.45	1,297.91	27,440.54	112,334.03
5	9/1/2017	28,738.45	1,043.10	27,695.35	84,638.68
6	3/1/2018	28,738.45	785.93	27,952.52	56,686.16
7	9/1/2018	28,738.45	526.37	28,212.08	28,474.08
8	3/1/2019	28,738.45	264.37	28,474.08	0.00
Grand Totals		229,907.60	8,647.60	221,260.00	

	Date	Payment	Interest	Principal	Balance
Loan	4/30/2015				221,260.00
1	9/1/2015	23,287.56	1,488.14	21,799.42	199,460.58
2	3/1/2016	23,287.56	1,998.91	21,288.65	178,171.93
3	9/1/2016	23,287.56	1,785.57	21,501.99	156,669.94
4	3/1/2017	23,287.56	1,570.08	21,717.48	134,952.46
5	9/1/2017	23,287.56	1,352.44	21,935.12	113,017.34
6	3/1/2018	23,287.56	1,132.61	22,154.95	90,862.39
7	9/1/2018	23,287.56	910.59	22,376.97	68,485.42
8	3/1/2019	23,287.56	686.33	22,601.23	45,884.19
9	9/1/2019	23,287.56	459.83	22,827.73	23,056.46
10	3/1/2020	23,287.56	231.10	23,056.46	0.00
Grand Totals		232,875.60	11,615.60	221,260.00	



03/18/15

Number of pages including cover sheet 1

**TO:** Nick Anhut  
 Ehlers & Associates  
**Phone**  
**Email:** [jpaxton@advancedexercise.com](mailto:jpaxton@advancedexercise.com)

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**re:** Street Sweeper quote for City of Mission Kansas

**FROM:** Kevin Clune  
**CLUNE & COMPANY LC**  
 5950 Roe Avenue  
 Mission KS 66205  
**Phone** 1-800-862-6633  
**Phone** (913)498-3000  
**Fax** (888)862-6601  
[kclune@clune.net](mailto:kclune@clune.net)

**REMARKS:**  For your review  Please Reply

Dear Nick:

Pending final credit approval for The City of Mission, following is a leasing option for you to consider assuming a \$195.00 documentation fee assuming a funding date of 4/30/15:

TERM	Equipment Cost of \$221,260.00
4 year term with 8 semi-annual payments beginning 9/1/15	Payment of \$30,558.93 (please see attached)

The Municipal Lease will include a funding out clause.

TERM	Equipment Cost of \$221,260.00
5 year term with 10 semi-annual payments beginning 9/1/15	Payment of \$25,033.07 (please see attached)

The Municipal Lease will include a funding out clause.

Please let me know if you have any questions or need any additional information. Thank you.

Sincerely,

**Kevin F. Clune**

**City of Mission RFP for 2015 air street vacuum 4 year**

Compound Period: Semiannual

Nominal Annual Rate: 4.892 %

CASH FLOW DATA

<b>Event</b>	<b>Date</b>	<b>Amount</b>	<b>Number</b>	<b>Period</b>	<b>End Date</b>
1 Lease	04/30/2015	221,260.00	1		
2 Lease Payment	09/01/2015	30,558.93	8	Semiannual	03/01/2019

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	<b>Date</b>	<b>Lease Payment</b>	<b>Interest</b>	<b>Principal</b>	<b>Balance</b>
Lease	04/30/2015				221,260.00
1	09/01/2015	30,558.93	3,728.39	26,830.54	194,429.46
2015 Totals		30,558.93	3,728.39	26,830.54	
2	03/01/2016	30,558.93	4,755.89	25,803.04	168,626.42
3	09/01/2016	30,558.93	4,124.72	26,434.21	142,192.21
2016 Totals		61,117.86	8,880.61	52,237.25	
4	03/01/2017	30,558.93	3,478.12	27,080.81	115,111.40
5	09/01/2017	30,558.93	2,815.71	27,743.22	87,368.18
2017 Totals		61,117.86	6,293.83	54,824.03	
6	03/01/2018	30,558.93	2,137.09	28,421.84	58,946.34
7	09/01/2018	30,558.93	1,441.87	29,117.06	29,829.28
2018 Totals		61,117.86	3,578.96	57,538.90	
8	03/01/2019	30,558.93	729.65	29,829.28	0.00
2019 Totals		30,558.93	729.65	29,829.28	
Grand Totals		244,471.44	23,211.44	221,260.00	

**City of Mission RFP for 2015 air street vacuum 5 yr term**

Compound Period: Semiannual

Nominal Annual Rate: 4.908 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Lease	04/30/2015	221,260.00	1		
2 Lease Payment	09/01/2015	25,033.07	10	Semiannual	03/01/2020

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	04/30/2015				221,260.00
1	09/01/2015	25,033.07	3,740.69	21,292.38	199,967.62
2015 Totals		25,033.07	3,740.69	21,292.38	
2	03/01/2016	25,033.07	4,907.49	20,125.58	179,842.04
3	09/01/2016	25,033.07	4,413.58	20,619.49	159,222.55
2016 Totals		50,066.14	9,321.07	40,745.07	
4	03/01/2017	25,033.07	3,907.55	21,125.52	138,097.03
5	09/01/2017	25,033.07	3,389.10	21,643.97	116,453.06
2017 Totals		50,066.14	7,296.65	42,769.49	
6	03/01/2018	25,033.07	2,857.92	22,175.15	94,277.91
7	09/01/2018	25,033.07	2,313.71	22,719.36	71,558.55
2018 Totals		50,066.14	5,171.63	44,894.51	
8	03/01/2019	25,033.07	1,756.15	23,276.92	48,281.63
9	09/01/2019	25,033.07	1,184.90	23,848.17	24,433.46
2019 Totals		50,066.14	2,941.05	47,125.09	
10	03/01/2020	25,033.07	599.61	24,433.46	0.00
2020 Totals		25,033.07	599.61	24,433.46	
Grand Totals		250,330.70	29,070.70	221,260.00	

<b>City of Mission</b>	Item Number:	6d.
<b>ACTION ITEM SUMMARY</b>	Date:	March 26, 2015
<b>Administration Department</b>	From:	Emily Randel

Action items require a vote to recommend the item to full City Council for further action.

**RE:** Communities for All Ages Recognition Program

**RECOMMENDATION:** Support submission of an application for the Communities for All Ages Bronze Level Recognition.

**DETAILS:** The City of Mission is currently participating in the *Communities for All Ages* Phase III work led by the Mid-America Regional Council (MARC), KC Communities for All Ages, and the First Suburbs Coalition. The work aims to assess how well City services are poised to meet the needs of all Mission residents over the next 20 years as demographic trends change.

The First Suburbs Coalition and the KC Communities for All Ages initiative has developed a recognition program to support the work. Based on Mission's involvement with the initiative over the past two years, including the Mission City Council's adoption of Resolution 930 in 2014, Mission will be in good position to achieve the Bronze level recognition. The main focus of the bronze level is building awareness of the issues related to the work through community meetings, posting online resources, and engaging community leaders in the discussions. A document describing the full details of the recognition requirements is attached.

More resources about the regional effort including the Communities for All Ages Checklist and Toolkit are available at the MARC website:

[www.marc.org/Community/KC-Communities-for-All-Ages](http://www.marc.org/Community/KC-Communities-for-All-Ages)

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

*A great place to grow up and grow old.*

Is your city age friendly? *Be recognized for the work you've done.*

KC Communities for All Ages (CFAA) and the First Suburbs Coalition (FSC) are offering the Community for All Ages Recognition Program as an incentive for your city to become a Community for All Ages.

### How it works

This program will recognize communities that have taken steps to become more welcoming to residents of all ages and, in the process, more vibrant, healthy and prosperous. It is not meant to be a formal certification program.

A community can earn one of three levels of recognition representing the extent of its work in becoming a Community for All Ages: **Bronze** (Awareness), **Silver** (Assessment) or **Gold** (Implementation).

Recognition for each level requires a community to complete a set of tasks (see reverse). The tasks don't necessarily require a great financial commitment, but do require time and effort from elected officials and staff, as well as citizen engagement. In most cases, the tasks can be included in already-existing processes and programs.



### Application process

To apply for Communities for All Ages recognition, submit an application form and supporting documentation to the First Suburbs Coalition via the Mid-America Regional Council (MARC) by 5 p.m., April 1, 2015.

A joint First Suburbs Coalition and KC Communities for All Ages committee will review applications and certify those communities that meet the criteria. Communities will be notified by June 1, 2015 if they have met the recognition criteria and, if not, what additional work needs to be done.

Communities are encouraged to use "Making Your Community Work for All Ages: A Toolkit for Cities" and the "Communities for All Ages Checklist" to guide their work. They are also encouraged to seek assistance from the First Suburbs Coalition, KC Communities for All Ages and MARC.

An application form may be downloaded at [www.KCCommunitiesforAllAges.org](http://www.KCCommunitiesforAllAges.org).



### Advantages of participating

- A more aware, well-planned community that meets the needs of all its residents.
- Regional recognition that your city is looking to the future, creating a community that is vibrant, connected and green, and serves the needs of all residents regardless of age.
- Recognition at First Suburbs Coalition and or Communities for All Ages events and on websites.
- Assistance with materials for websites, newsletters and news releases.
- News releases on the recognition and why it is important for communities.
- Templates for Community for All Ages street signs.

# Actions that earn recognition

## To earn Bronze / Awareness recognition:

- Adopt a resolution to become a Community for All Ages.
- Make a presentation to governing bodies and relevant commissions on becoming age friendly and the Communities for all Ages program, and take at least two of the following actions:
  - Hold at least one community meeting to discuss Communities for All Ages issues and present information.
  - Prepare written materials on age-friendly communities and distribute to the public.
  - Establish a speakers bureau to share information with neighborhood groups, businesses and civic groups.
  - Put information about demographic changes and CFAA on your website.



## To earn Gold recognition:

- Meet the Bronze / Awareness and Silver / Assessment level criteria.
- Adopt a Communities for All Ages Plan or include a Community for All Ages component in a major local plan, such as a comprehensive plan, strategic plan or park plan.



## To maintain your recognition level:

- After achieving one of these levels of recognition, a community must demonstrate that it is continuing to work to become a Community for All Ages, by moving to the next level and demonstrating a substantive investment in infrastructure, services or programming identified in the Communities for All Ages plan.
- If a community fails to meet this maintenance standard, it will forgo its recognition and the benefits that result.



## To earn Silver / Assessment recognition:

- Meet the requirements for Bronze / Awareness level.
- Form a Community for All Ages committee of community members (or assign tasks to an existing committee) and have members use the [Communities for All Ages Checklist](#) to assess your community and issue a report based on their findings.



## Application submission and review

Applications are due by 5 p.m., April 1, 2015, and can be delivered by one of the following methods:

- Mail to Mid-America Regional Council, Attn: Dean Katerndahl, 600 Broadway, Suite 200, Kansas City, MO 64105
- Deliver in person to MARC, to the attention of Dean Katerndahl, at the above address.
- Email to Dean Katerndahl at [deank@marc.org](mailto:deank@marc.org).

A joint First Suburbs Coalition and KC Communities for All Ages committee will review applications and certify those communities that meet the criteria. Official recognition announcements will be made by June 1, 2015.

## Download these resources at [KCCommunitiesForAllAges.org](http://KCCommunitiesForAllAges.org):

- [Communities for All Ages Application Form](#)
- [Making Your City Work for All Ages: A Toolkit for Cities](#)
- [Communities for All Ages Checklist](#)
- [Communities for All Ages Checklist Workbook](#)

For more information, contact Cathy Boyer-Shesol at [cboyer@marc.org](mailto:cboyer@marc.org) or Dean Katerndahl at [deank@marc.org](mailto:deank@marc.org).



KC Communities for All Ages is an initiative of the Mid-America Regional Council (MARC), with major funding from the Pfizer Foundation and in partnership with Grantmakers In Aging, with local funding from the Jewish Heritage Foundation and the WJ Brace Charitable Trust, Bank of America, Trustee. KCC has joined with the First Suburbs to lead the development of practical tools for cities in the Kansas City region.