

MINUTES OF THE MISSION COMMUNITY DEVELOPMENT COMMITTEE

February 10, 2016

The Mission Community Development Committee met at Mission City Hall, Wednesday, February 10, 2016 at 6:45 p.m. The following committee members were present: Pat Quinn, Arcie Rothrock, Jennifer Cowdry, Suzie Gibbs, and Dave Shepard. Councilmembers Kring, Miller and Vaughn were absent. Councilmember Quinn called the meeting to order at 6:45 p.m.

Also present were City Administrator Laura Smith, City Clerk Martha Sumrall, Finance Director Brian Scott, Parks & Recreation Director Christy Humerickhouse, Police Chief Ben Hadley, Public Works Director John Belger, Interim Community Development Director Danielle Murray, Public Information Officer Emily Randel, and Management Assistant Glen Cole.

Renewal of Contract with KLM for Mowing Services

Mr. Belger provided a brief history and overview of mowing services that have been provided since being outsourced in 2010. At that time, the decision was made to contract for these services for cost savings and to allow additional time for public works crews to focus on core services. Currently, our mowing contract covers 60+ acres. This initial contract with KLM was established in 2014 and has the option to renew in one year increments through 2018 at an amount not to exceed 3% annually. KLM is requesting a 3% increase for 2016 for a total annual cost of \$72,029.

Councilmember Gibbs asked if KDOT reimburses the City for mowing of their right-of-ways. Mr. Belger stated that they do not. Councilmember Quinn asked if we have had many complaints regarding mowing services. Mr. Belger stated that any complaints are "few and far between" and noted that KLM is very responsive when there is a complaint or concern. Ms. Smith stated that over the years, Countryside has asked for additional mowing, which the Council has not agreed to. The City does allow them to tag onto our contract with KLM, and the Countryside Homeowners Association pays for the additional mowing services for areas in Countryside. The committee also discussed the difference between the KLM mowing contract for City property and the nuisance abatement contract.

Councilmember Shepard recommended that the 2016 Mowing Services Contract renewal with Kansas Land Management in the amount of \$72,029 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Contract with Black & McDonalds for Streetlight Maintenance

Mr. Belger stated that prior to 2013, KCPL owned, operated and maintained the streetlight infrastructure in Mission. In 2013, Mission acquired the streetlight system and we are now responsible for its maintenance. Black & McDonald has performed maintenance and repair on the streetlights citywide for many years, both while they were owned by KCPL and since the

City purchased them. The initial contract with Black & McDonald was through 2014 with the option to renew for three additional one year periods. The contract stipulates that annual increases cannot exceed 3%, and the 2016 contract renewal includes a 2% increase for a total annual cost of \$40,492.23.

The committee discussed the initial saving realized by the City when the streetlights were first purchased, as well as the ongoing savings and annual debt service payments. Councilmember Cowdry questioned whether any other companies provide these same services. Ms. Smith stated that we have previously received additional bids for these services but they were 2-3 times higher than Black & McDonald.

Councilmember Gibbs recommended that the renewal of the streetlight maintenance contract with Black & McDonald at an annual cost of \$40,492.23 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Pool Fiber Connection

Mr. Cole reported that currently AT&T provides the Aquatic Center's voice and data service at a cost of approximately \$1,000 annually. The County also provides labor and equipment necessary to interconnect the facility's computers with our network. Installing a fiber line from City Hall to the Aquatic Center would allow us to immediately avoid the cost of providing internet to the facility and when the City replaces its phone system later this year, to extend our phone system to the outdoor pool and eliminate the cost of phone service. This would increase the reliability of the system and result in overall cost savings. K&W Underground, the County's fiber contractor, has provided a quote of \$6,997.25 to install this fiber connection, with funding from the Parks and Recreation Sales Tax Fund. There was no discussion on this item.

Councilmember Gibbs recommended that the contract with K&W Underground to install a fiber connection to the Mission Family Aquatic Center in an amount not to exceed \$6,997.25 from the MFAC Facility Reserve in the Parks and Recreation Sales Tax Fund be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Other Business

Councilmember Shepard reported that he recently attended a meeting where Kansas Representative Pompeo noted that with declining federal highway dollars, the fairest way to fund street and highway improvements and maintenance would be through a user fee.

Meeting Close

There being no further business to come before the Committee, the meeting of the Community Development Committee adjourned at 7:00 p.m.

Respectfully submitted,

Martha Sumrall
City Clerk