

MINUTES OF THE MISSION COMMUNITY DEVELOPMENT COMMITTEE

January 6, 2016

The Mission Community Development Committee met at Mission City Hall, Wednesday, January 6, 2016 at 6:30 p.m. The following committee members were present: Pat Quinn, Jason Vaughn, Amy Miller, Arcie Rothrock, Debbie Kring, Jennifer Cowdry, Suzie Gibbs, and Dave Shepard. Councilmember Quinn called the meeting to order at 6:30 p.m.

Also present were City Administrator Laura Smith, City Clerk Martha Sumrall, Finance Director Brian Scott, Parks & Recreation Director Christy Humerickhouse, Police Chief Ben Hadley, Public Works Director John Belger, Public Information Officer Emily Randel, and Management Assistant Glen Cole.

Street ID Sign Replacement

Mr. Belger stated that Public Works has been working to replace street signs in Mission as many have become faded or illegible. Last winter, staff replaced all street ID signs from 55th Street to the northern City limits. Sign posts were also updated at that time. He noted that replacement of street signs is the number one request by citizens to the Public Works Department. This year staff will focus on replacement of signs south of 55th street to Martway. Originally, the plan was to replace all signs over a four year period, but since some signs were replaced in connection with recent street improvements (Johnson Drive Project) the replacement schedule may move faster than anticipated. Mr. Belger stated that the signs are produced in-house, are larger, and have greater reflectivity.

Councilmember Gibbs recommended that the replacement of street ID signs from 55th Street to Martway in the amount of \$7,414.26 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Replacement of Hydraulic Lift

Mr. Belger provided information on the current hydraulic vehicle lift in the Public Works facility, which has an operating capacity of 12,000 lbs. The newer trucks used by the department are beginning to test the capacity limits of the current lift and this is a safety concern. Staff is recommending the replacement of the current lift with a 15,000 lb. capacity model. The old lift will be removed, declared surplus and sold. Bids were received for the new lift from three vendors with Myers Brothers submitting the lowest and best bid in the amount of \$12,770. Councilmember Kring requested information on where Myers Brothers is located (Shawnee).

Councilmember Kring recommended that the replacement of the hydraulic vehicle lift by Myers Brothers in the amount of \$12,770 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Resolution of Support - Brinshore Development

Ms. Smith provided an update on the Brinshore Development proposal and their 2016 application for Low Income Housing Tax Credits from the Kansas Housing Resource Corporation. Applications were previously submitted in 2014 and 2015, which were not awarded. The developer plans to submit an application again in 2016, which will be due at the end of January. As part of the application process, the KHRC requires a Resolution of Support passed by the Governing Body and other letters of support from the city (similar to those previously submitted). Ms. Smith stated that the site did not receive interest from other developers during the time period allowed for other proposals. She did note that the owner of Pride Cleaners has stated that he would be interested in obtaining the property to be used for surface parking, but this does not comply with our zoning. Since mid-November, the City is again in an exclusive agreement with Brinshore Developers. She provided information on the changes included in the updated resolution and letters of support, as well as the earnest money provided by the developer to assist with demolition of the former Neff building.

Councilmember Cowdry requested information on those that have expressed an interest in the property (Pride Cleaners, Planet Sub, Panera) and Ms. Smith stated that all have received information on the Form Based Code in the area.

Ms. Smith also provided information on a small parcel of land (road behind Don Chilitos Restaurant) that is owned by the Barkley Trust. They have contacted the City and would like to donate this parcel to the city. Title work is underway on this and it is anticipated that this will be brought to Council within the next several months.

Councilmember Quinn requested information on "next steps" should the 2016 application for Low Income Housing Tax Credits be denied. Ms. Smith stated that Council could then terminate its contract with Brinshore Development in July 2016. If the tax credits are awarded, then the TIF process would continue with an anticipated closing on the property sale in December 2016. Ms. Smith noted that at this time, only the establishment of the TIF district has been completed.

Councilmember Shepard asked if the parcel of land gifted to the City will expand the property being considered by Brinshore. Ms. Smith stated that it will not.

Councilmember Shepard recommended that the resolution of support for Brinshore Development, LLC's application for Kansas Housing Resource Corporation Low Income Housing Tax Credits for the Herald Corner Project, and authority for the Mayor and staff to submit letters in support of the application be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

Action Item Consideration: Communities for All Ages

Ms. Randel stated that staff, with the assistance of the Sustainability Commission, continue to look for ways to incorporate the Communities for All Ages (CFAA) work into more aspects of our on-going service delivery. Currently, "Action Items" include statutory/regulatory and budgetary impacts, and staff recommends adding CFAA consideration to this form. This would be beneficial in keeping this initiative at the top of our list. Ms. Randel provided several examples of how this would be added to various items coming before Council (i.e. the Park at Martway and Broadmoor and the need to tailor new benches in the area to best serve all ages by including arms for assistance in getting up from the bench). She also noted that the Sustainability Commission continues to work on the CFAA Checklist.

Councilmember Quinn requested additional information on the CFAA Summit and who will be attending. Ms. Randel stated that department heads, board and commission members, and Council are invited and encouraged to attend. Councilmembers Kring and Cowdry stated that they will try to attend the summit.

Ms. Smith stated that staff will begin adding CFAA information to action items, and noted that the format can be revised if necessary as we move forward. Councilmember Miller suggested that we consider adding similar information for other initiatives, such as Tree City.

This item was for discussion and informational only.

Other Business

Councilmember Shepard stated that he has been contacted by a constituent requesting information on where to file for the Spring 2016 election. Ms. Smith provided an update on this issue, which has been confusing because of how the recent statute was written. After review by the Johnson County Election Office and our City Attorney, residents wishing to file for office for the Spring 2016 election should do so at City Hall. There is a \$10 filing fee or the City Clerk can provide information on the required number of signatures to file by petition.

Meeting Close

There being no further business to come before the Committee, the meeting of the Community Development Committee adjourned at 6:55 p.m.

Respectfully submitted,

Martha Sumrall
City Clerk