



Food Vendor Application

Vendor Information

Company Name _____

Owner Name(s) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Cell Phone _____ Secondary Phone _____

Email _____

Primary Market Vehicle Make and Model _____

Will you be selling from a food truck, or from under a tent?

Truck on pavement _____ Tent on paved trail or lawn _____

Website Address: _____

Please list applicable social media handles for your business: Facebook _____

Twitter _____

Instagram _____

Product Information

Please list the products you will be selling:

Market Guidelines

Please initial and sign below:

____ I have visited the market location and understand the stall arrangement.

____ I understand that the City of Mission will be communicating with me via email and occasionally by telephone and I will provide the City with current contact information.

____ I understand that I must reserve a space at the market in advance with the Market Manager and will park in the designated space.

____ I will have my booth fee (\$20) available for collection before I open either in cash or by check made out to the City of Mission.

____ I understand that if I will be selling from a tent, I must provide my own tent.

____ I agree to help support the Mission Farm and Flower Market by sharing about our participation through social media networks, website and other channels as appropriate.

____ If licensing or inspections are required for my products, I can confirm that I am in compliance and up to date.

____ I have a state required food license and vehicle liability insurance and have attached proof of each.

____ I have completed or will complete by market time the required documents to report sales tax figures to the Kansas Department of Revenue.

____ I understand that as part of regular promotion of the market, City staff will be taking photos at the market of vendors and their products and using them on the City website, on social media and in other promotional materials.

Owner Signature

Date

All vendors must submit a complete application and receive approval from the market manager. If you have questions about whether your application has been accepted, please see the contact information below.

Mission Farm and Flower Market Contact:

Emily Randel | City of Mission | 6090 Woodson Rd. Mission, KS 66202 | 913.676.8368