

Hello! Thank you volunteering as a Market Ambassador at the Mission Farm and Flower Market. When you arrive for your shift, please check in with Carrie or Jeannine, the Market Coordinators. They will let you know what is needed.

Shift 1 7:30-9:30, Great for the Early Riser

- Please park in City owned lot behind Dips & Sips.
- Set out parking signs.
 - 2 at Maple and Johnson Dr. (SW corner and at parking lot entrance north of BP station)
- Assist Market Coordinator in assembling information tent and music pop-up tents.
- Set up information tent table and display.
- Familiarize yourself with the contents of the supplies boxes so you'll be ready to help in a pinch!
- Set up parking cones and barricades.
 - Barricades in Reeds, at Johnson Dr. and just south of the creek
 - Cones as needed
- Pick a name tag - either "Ask me about the market!" and/or write your own name on one of the blank ones.
- Help keep the coffee station tidy and be sure to tell customers it is donated by Twisted Sisters.
- Meet and greet market guests. Say "hi!" to everyone who passes by. Remember to keep conversation positive, and refer specific questions to Market Coordinator. Please stay near the information tent in order to maintain our market presence.
- Report feedback and suggestions from visitors to the Market Coordinator, perform half hour customer counts and record on market notes sheet.
- Maintain email sign up.
- Sell Market t-shirts, give away stickers and buttons.



Shift 2 9:30-11:30, The Social Butterfly

- Please park in City owned lot behind Dips & Sips.
- Meet and greet market guests. Say “hi!” to everyone who passes by. Remember to keep conversation positive, and refer specific questions to Market Coordinator. Please stay near the information tent in order to maintain our Market presence.
- Help keep the coffee station tidy, and be sure to tell customers it is donated by Twisted Sisters.
- Report feedback and suggestions from visitors to the Market Coordinator, perform half hour customer counts and record on market notes sheet.
- Maintain email sign up.
- Sell Market T-shirts, give away stickers and buttons.

Shift 3 11:30-1:30, Make Conversation and Muscle

- Please park in City owned lot behind Dips & Sips.
- Meet and greet market guests. Say “hi!” to everyone who passes by. Remember to keep conversation positive, and refer specific questions to Market Coordinator. Please stay near the information tent in order to maintain our Market presence.
- Help keep the coffee station tidy and be sure to tell customers it is donated by Twisted Sisters.
- Report feedback and suggestions from visitors to the Market Coordinator, perform half hour customer counts and record on market notes sheet.
- Maintain email sign up.
- Sell Market t-shirts, give away stickers and buttons.
- Pack up information tent materials and T-shirts.
- Ensure that Market Coordinator has received money.
- Assist Market Coordinator in disassembling information and music pop-up tents.
- Collect and store the extension cords that belong to us.
- Retrieve parking signs.
- Retrieve parking cones and barricades.
- Scan the site for litter, trash, left behind items.

***Merchandise:** We will be selling adult t-shirts for \$15 and child sizes for \$10. Please mark down each t-shirt sale so we can track our cash and inventory. Checks should be made out to the City of Mission. We can also take debit/credit card for t-shirt purchases, ask Market Coordinator for help. The market logo buttons, pins, and bags are freebies.