

MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

April 6, 2016

The Mission Finance & Administration Committee met at Mission City Hall on Wednesday, April 6, 2016, at 8:17 p.m. The following committee members were present: Jennifer Cowdry, Debbie Kring, Jason Vaughn, Dave Shephard, Amy Miller, Pat Quinn and Arcie Rothrock. Absent: Suzie Gibbs. Mayor Schowengerdt was also in attendance. Councilmember Rothrock called the meeting to order at 8:17 p.m.

Also present were City Administrator Laura Smith, City Clerk Martha Sumrall, Finance Director Brian Scott, Police Chief Ben Hadley, Public Works Director John Belger, Public Information Officer Emily Randel, and Management Assistant Glen Cole.

ACTION ITEMS

Resolution Declaring Surplus Property

There was no discussion on this item.

Councilmember Cowdry recommended the resolution declaring surplus property for sale or disposal be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

DISCUSSION ITEMS

2017 Budget Calendar

Mr. Scott: We're wrapping up our audit and now getting into the budget process. We have a calendar we put in your packet. As you all know, August 25th is D-Day for us. That's the day we have to get the budget into the County Clerk. We develop our calendar looking back from that date. We put in our last available time for the public hearing; we backed that up a little bit to give us some time. So, this is the proposed calendar. We start the entire process after the new City Council is seated, give them a little bit of time to get their feet wet before we jump right into it. Our auditor will be here on May 4th to present the findings of the audit. We'll jump right into reviewing a bunch of priorities, forecasting information, etc. We'll come back on the 11th of May with our Community Investment Program, stormwater, parks and streets. In June we'll talk about our General Fund budget and supplemental requests from our department directors. The 22nd we'll have our key budget review, and in July the public meetings community dialogue. We try to make every attempt to get the word out about the budget process. This is already on the website.

Councilmember Miller: It could be one of the things that floats across the screen – "Budget season starting..."

Councilmember Cowdry: You all made it so easy last year...

MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

April 6, 2016

Ms. Smith: It looks like they moved the property tax lid implementation date up. The bill last year made it effective January 1st of 2018. A comprised bill from this year has moved it up to January of 2017. So, this is our last budget cycle before we would have to take a potential mill levy increase to the voters.

Councilmember Shepard: If you are going to raise it, this is the year to do it folks.

Councilmember Miller: Let's not raise, we raised it double last year so we covered everything.

Policy on Special Events hosted by Outside Groups

Ms. Smith: Over the last year or so, we've been approached by a couple of groups about doing runs of some sort in the city of Mission. We have a special events policy that outlines what happens, and runs are included in that. But, one thing that our policy doesn't address is that the application fee is \$50, but it doesn't talk about the groups covering the costs associated with Public Works, Police, etc. In particular, we've been approached about a one-mile run, which would effectively shut down all of Johnson Drive. We spent a year with them, developing alternate routes and suggesting things, and they're pretty adamant. So, we're going to put together a policy and bring it back to you next month, which says – And we've looked at Liberty, Olathe, Kansas City, Missouri, Lenexa – a lot of surrounding communities. It's very common to have those costs shared. So, we'd like to make some changes to our policy that would give us – our special event application also asks the group to go out and see if there are any objections by residents or business owners. We like that process to be handled in house by us. So, we'll tighten up our policy and bring you back some recommendations next month. Then, any group that approaches, we can present them with our policy. If they can conform, we will estimate some costs. If they want to abide by our rules, great. And on the 5-K in particular, we'd like to maybe pick one or two routes, so we know we can firm up the cost and do an estimate if they want to have a 5-K.

Councilmember Quinn: Would that be applicable to a motorcycle ride?

Ms. Smith: I think our policies are pretty good with things that happen in parks and on private property.

Councilmember Shepard: So, we get input from both the Chief and the Director of Public Works?

Ms. Smith: Yes.

Councilmember Kring: How many groups have inquired?

Ms. Smith: We've had two so far. One wants to do a 5-K and the other one wants to do a one mile. The City used to do a 5K. Suzie Gibbs and the Chamber had the sunflower run.

MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

April 6, 2016

Councilmember Miller: So, I was trying to find where I could walk on trails in the city. Is there a map of all of our trails? I Googled it. That would be something to put on the website. I'm specifically looking for the one that was over on, the apartments where the million-dollar trail was going to be? How do I get over there? I don't know how to get there. Streamway Park...is that what it's called and is it safe?

Ms. Smith: Also, we had some questions and complaints. People are out and walking, so we're going to get pedestrian enforcement on Johnson Drive ahead of the market to increase awareness. We've already had some increased police presence down there based on complaints, but we're going to hit it harder this month. The message boards will go up, but they won't go up until the 13th of April. Prior to that, there is the move of the All Electric House from Shawnee to its new home at the old King Louie. It will be part of the Johnson County Museum and they are literally putting it on a trailer and moving it. That move will happen on the evening of April 12th. So, our message boards will be taken up, and as soon as they get done, we'll flip them over and notify people about pedestrian enforcement. And then, we'll give you an update on those efforts and what we found at our next meeting.

Councilmember Quinn: Is there still consideration to lowering the speed limit on Johnson Drive?

Ms. Smith: You can talk about it, sure.

Councilmember Miller: I thought we had some very good information that did not substantiate that.

Councilmember Cowdry: We did. We had some very good information.

Councilmember Miller: I do have one more thing. Can we get rid of all the STOP signs on 57th Street? Make them yield signs or something. Every single street has a STOP sign.

Councilmember Quinn: Between Lamar and Nall?

Councilmember Miller: Yes, every single street has a STOP sign. It is the only street in our city that is like that, I would venture.

Councilmember Kring: All Weather Window & Door has moved, do we know where?

Ms. Smith: Yes, the moved where there used to be the New York Dawg Pound. Shawnee Mission Parkway past where they are redoing the QuikTrip, there is a ReBath.

Councilmember Shepard: Space is available for a new business in town.

Councilmember Kring: And Kelly Mack is expanding?

Ms. Smith: Yes.

MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

April 6, 2016

Meeting Close

There being no further business to come before the Committee, the meeting of the Finance & Administration Committee adjourned at 8:25 p.m.

Respectfully submitted:

Martha Sumrall
City Clerk