

**CITY OF MISSION, KANSAS**  
**FINANCE & ADMINISTRATION COMMITTEE**

**WEDNESDAY, AUGUST 3, 2016**

**6:30 p.m.**

**Mission City Hall, 6090 Woodson**

**PUBLIC HEARINGS / PUBLIC COMMENTS**

Public Hearing on 2017 City of Mission Budget

Public Hearing on Rock Creek Drainage District No. 1 Budget

Public Hearing on Rock Creek Drainage District No. 2 Budget

The 2017 Recommended Budget has been developed over the last several months and is now moving toward final consideration and adoption. State statute requires the City Council to conduct a formal public hearing on the proposed budget and corresponding mill levy each year. Public comment will be taken and recorded. The Council will discuss the budget later on the Committee agenda and forward a recommendation to the August 17, 2016 City Council meeting.

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

1. 2017 Budget Resolution ([p. 57](#))

The Governing Body historically adopts a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues in a particular fiscal year. The Resolution is intended to clearly communicate and highlight any changes or projects/programs of note, both for the delivery of basic services and for capital infrastructure investment.

2. Resolution Adopting 2017-2021 CIP ([p. 60](#))

This Resolution addresses the recommended five-year infrastructure plan/program, also referred to as Mission's Community Investment Program (CIP). The revenues and expenses programmed in the CIP for 2017 are included in the 2017 Recommended budget in the appropriate funds. Projects which have been identified or discussed but were not specifically included in the 2017-2021 CIP are outlined in the body of the Resolution in order to establish a public record of historical considerations. Approval of the 2017-2021 CIP does not commit the City to any specific expenditures beyond those detailed in 2017.

3. Annual Budget Adoption (no attachments)

- a. 2017 Budget - City of Mission
- b. 2017 Budget - Rock Creek Drainage District No. 1
- c. 2017 Budget - Rock Creek Drainage District No. 2

The Council will review and discuss the 2017 Recommended Budgets for the City of Mission and the two Rock Creek Drainage Districts. The Districts have separate tax levy authority and even though they are incorporated into the City's annual budget documents, their adoption requires separate action. The Recommended budgets will be acted upon at the August 17 City Council meeting and will be certified to the County Clerk following adoption.

4. Janitorial Services Contract - Brian Scott & Glen Cole (p. 68)

Consideration of award of bid to Town and Country Building Services for daily janitorial services to be performed at Mission City Hall, Mission Police Department, and Mission Public Works Facility in the amount of \$21,660.

5. Selection of Voting Delegates for LKM and NLC Annual Meetings - Martha Sumrall (p. 114)

Mission may select three voting delegates for the LKM Annual Business Meeting, Monday, October 10th in Overland Park, and one voting delegate and one alternate for the NLC Annual Business Meeting at the City Summit Conference, November 16-19, Pittsburgh, PA.

6. Temporary CMB Permit - Johnny's BBQ, Battle of the Brisket Event (p. 115)

Johnny's BBQ is requesting a Temporary Special Event Permit to sell beer at the upcoming Battle of the Brisket, September 16-17, 2016 at the Community Center. This is City-sponsored Festival Event.

### **DISCUSSION ITEMS**

7. Update on City-owned Property - 7080 Martway and 5908 Outlook - Laura Smith (p. 116)

The City currently owns two parcels of vacant ground that may present opportunities for redevelopment. Staff released a Request for Qualifications (RFQ) for commercial real estate broker services, and the results will be reviewed in September. Other potential options for use of the properties will also be reviewed with the Council.

### **OTHER**

**Ron Appletoft, Chairperson**  
**Nick Schlossmacher, Vice-Chairperson**  
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