

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, SEPTEMBER 7, 2016
7:30 p.m.
(or immediately following 6:30 p.m. CDC Meeting)
Mission City Hall, 6090 Woodson

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Resolution Designating Surplus Property - Brian Scott ([p. 2](#))

Council Policy No. 111 defines our process for the sale and disposal of real property in accordance with State statutes. This resolution will declare as surplus five police cars and one motorcycle and their accessory equipment, as well as various items and computer equipment from the Community Center and Public Works Departments.

2. Ordinances Adopting STO & UPOC - Ben Hadley ([p. 7](#))

Annually, the League of Kansas Municipalities publishes a comprehensive public offense code and uniform traffic code for all Kansas cities. Mission adopts these publications by ordinance, allowing us to maintain uniformity with agencies in the area, the State of Kansas, and the actions of the State Legislature. Additional ordinances that have been adopted by Mission to address local issues will remain in place. These include maximum speed limits, school zone fines, smoking restrictions, animal cruelty, and abuse of toxic vapors (as outlined in the attached action item).

DISCUSSION ITEMS

OTHER

Ron Appletoft, Chairperson
Nick Schlossmacher, Vice-Chairperson
Mission City Hall, 6090 Woodson
913-676-8350

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	August 31, 2016
Administration	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

RE: Declaration of Surplus Equipment

RECOMMENDATION: Approve the resolution providing for the sale/disposal of surplus equipment from various Departments.

DETAILS: City Council Policy No. 111 defines the process and procedure for the sale and disposal of real and personal property by the City of Mission, which is also outlined in K.S.A. 12-101. Property and equipment identified for surplus has been included as Attachment A to the Resolution.

Each Department, in consultation with the Finance Director, will be responsible for determining the best method for disposal in accordance with Council Policy and State law.

Items to be declared as surplus include include five (5) police cars, one (1) police motorcycle, accessory equipment from the police cars and motorcycle, various items from the community center and public works department, and various pieces of computer equipment that have been replaced at the community center.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	K.S.A. 12-101, City Council Policy 111
Line Item Code/Description:	n/a
Available Budget:	n/a

CITY OF MISSION, KANSAS

RESOLUTION NO. ____

A RESOLUTION DECLARING SURPLUS PROPERTY FOR SALE OR DISPOSAL

WHEREAS, City Council Policy No. 111 defines the process and procedure for the sale and disposal of real and personal property by the City of Mission, which is also outlined in K.S.A. 12-101; and

WHEREAS, the City, has identified those items listed on Attachment A as “Surplus Property;”

NOW, THEREFORE, be it resolved by the Governing Body of the City of Mission:

Section 1. The items included on Attachment A are hereby declared as surplus.

Section 2. The Finance Director, in consultation with each Department, will be responsible for determining the best method for disposal or sale of the items declared as surplus.

Section 3. In accordance with Council Policy 111, all City Officials and employees, both elected and appointed, are prohibited from participating in the purchase of real and personal property from the City.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MISSION on this 21st day of September 2016.

APPROVED BY THE MAYOR on this 21st day of September 2016.

Steve Schowengerdt, Mayor

ATTEST:

Martha Sumrall, City Clerk

Attachment A					
Surplus Items - September 2016					
Item	Description	Serial Number/Asset Tag	Department	Quantity	
Vehicles / Equipment					
2012 Chevrolet Tahoe (PR)	Black - Unit 32	1GNLC2E02CR175589	Police	1	
2012 Chevrolet Tahoe (PR)	Black - Unit 42	1GNLC2E03CR175231	Police	1	
2012 Chevrolet Tahoe (PR)	Black - Unit 52	1GNLC2E02CR172241	Police	1	
2009 Ford Crown Vic 4dr (Unmarked)	Silver - Unit 89	2FAHP71V39X105427	Police	1	
2009 Ford Crown Vic 4dr (Marked)	Silver - Unit 99	2FAHP71V59X105428	Police	1	
2007 Harley Davidson Police Motorcycle	White - Unit 727	1HD1FMM177Y701755	Police	1	
Trailer	Outlaw Traffic Control Trailer	129BU12193MO93246 / 20-203	Public Works	1	
Other Equipment					
Valor light bar	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Perimeter lights Federal signal	Accessory Equipment for Chevrolet Tahoes	N/A	Police	42	
Smart siren box signal master control box	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Rumbler	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
D&R center console	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Setina partition/seat tray cage	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
D&R swing arm laptop mount w/docking station	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Universal gun lock mount	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
L-3 Mobile Vision in car video system	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Custom signal Raptor radar	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
D&R Electronics lockable weapon storage	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Setina push bumper	Accessory Equipment for Chevrolet Tahoes	N/A	Police	3	
Federal signal smart siren	Accessory Equipment for Ford Crown Vic - Unit 89	N/A	Police	1	
Federal signal low profile light bar	Accessory Equipment for Ford Crown Vic - Unit 89	N/A	Police	2	
Perimeter Lights Federal signal	Accessory Equipment for Ford Crown Vic - Unit 89	N/A	Police	10	
D&R Slide trunk Tray	Accessory Equipment for Ford Crown Vic - Unit 89	N/A	Police	1	
L-3 Mobile Vision in car video system	Accessory Equipment for Ford Crown Vic - Unit 89	N/A	Police	1	
Rumbler	Accessory Equipment for Ford Crown Vic - Unit 89	N/A	Police	1	
Federal signal smart siren	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	1	

Federal signal low profile light bar	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	2
Perimeter Lights Federal signal	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	10
Custom signal radar	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	1
D&R Slide trunk Tray	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	1
Macom Radio	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	1
L-3 Mobile Vision in car video system	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	1
Rumbler	Accessory Equipment for Ford Crown Vic - Unit 99	N/A	Police	1
Description	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	1
Perimeter Lights Federal signal	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	4
Fender lights Federal signal	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	4
Trunk	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	1
Motorola speaker	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	1
Grill bar lights	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	2
Wind screen light bar Federal signal	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	1
L-3 Mobile Vision in car video system	Accessory Equipment for Motorcylce - Unit 727	N/A	Police	1
Metal Folding Chairs		N/A	Parks and Recreation	180
Folding Chair Rack - Holds 150 chairs Black/or Brown		Tables	Parks and Recreation	1
Round Tables 60" Tan/Brown Legs		N/A	Parks and Recreation	20
60" Round Tables - Tan/Brown Legs		N/A	Parks and Recreation	40
Wood Table Top Podium		N/A	Parks and Recreation	1
Brass Easels		N/A	Parks and Recreation	2
Analog TV without cart		N/A	Parks and Recreation	1
Computer Towers		N/A	Parks and Recreation	3
Computer Monitors		N/A	Parks and Recreation	2
Table Top overhead projector		N/A	Parks and Recreation	1
DVD Player		N/A	Parks and Recreation	1
Slide Projector		N/A	Parks and Recreation	1
CD Player Radio		N/A	Parks and Recreation	1
Chrome Stantions		N/A	Parks and Recreation	3
Framed Art Pictures		N/A	Parks and Recreation	6
Sears Snowblower		N/A	Parks and Recreation	1
Orick Vaccum		N/A	Parks and Recreation	1
45lb Barbells		N/A	Parks and Recreation	3
Startrac bench - decline		N/A	Parks and Recreation	1
StarTrac bench - adjustable upright		N/A	Parks and Recreation	1
StarTrac adjustable incline benches		N/A	Parks and Recreation	2

StarTrac flat bench			N/A	Parks and Recreation	1
StarTrac seated short bench			N/A	Parks and Recreation	1
Triceps bar with circle handles			N/A	Parks and Recreation	1
Health -o-meter manual scale			N/A	Parks and Recreation	1
StarTrac Spinning bike			N/A	Parks and Recreation	1
Vending Machine	Seaga Vending Machine		16126285CA	Public Works	1
Cutoff Saw	Stihl TS400		20-240	Public Works	1
Chainsaw	Stihl 025		20-224	Public Works	1
Round Tables	34- 60" Round Tables		N/A	Public Works	34
Traffic Signal Equipment	Miscellaneous Traffic Signal Heads		N/A	Public Works	8
Parking Lot Lights	8- 28' Parking Lot Lights		N/A	Public Works	8
Bricks	22 Pallets of Brick- Approximately 3,500 bricks		N/A	Public Works	3,500
Computer Equipment					
Dell Optiplex 780	Desktop - Management Assistant		J1LLHQ1	Administration	1
Dell PowerEdge 2850	Server - DATASAFE01		C1QHK61	Police	1
Dell Optiplex 780	Desktop - Unassigned		J1M9HQ1	Administration	1
Dell Optiplex 360	Desktop - City Clerk		J9DTCK1	Administration	1
DLink DES-3550	Switch - City Hall		DR2O257000133	General Overhead	1
Dell Optiplex 755	Desktop - Aquatic Center Front Desk		G105DF1	Parks and Recreation	1
HP LaserJet 1000	Printer - City Clerk		CNBR324798	Administration	1
Dell Optiplex 780	Desktop - Administrative Assistant		J1MMHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Director		J1PGHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Administrative Supervisor		J1NHHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Rental Coordinator		J1NDHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Membership Assistant		J1M7HQ1	Parks and Recreation	1
Canon mf4360d	Printer - North Entry Desk		HAJ16777	Parks and Recreation	1
Dell Optiplex 740	Desktop - Unassigned (Conf Closet)		GPT4XG1	Parks and Recreation	1
NetStandard Desktop	Desktop - Unassigned (Conf Closet)		N/A	Parks and Recreation	1
Dell Optiplex 780	Desktop - Unassigned (Conf Closet)		J1PFHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Entry Desk		C9HDZQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Entry Desk		C9GDZQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - North Entry Desk #2		J1MCHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Recreation Coordinator		J1PGHQ1	Parks and Recreation	1
Dell Optiplex 780	Desktop - Unassigned (North Desk)		J1PDHQ1	Parks and Recreation	1

Dell Dimension 1100	Desktop - Unassigned (North Desk)	441SH91	Parks and Recreation	1
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City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	August 26, 2016
Department	From:	Chief Ben Hadley

Action items require a vote to recommend the item to full City Council for further action.

RE: Adoption of the Standard Traffic Ordinance (STO) and Uniform Public Offense Code (UPOC) Code Books for 2016

RECOMMENDATION: Approve an ordinance adopting the 2016 edition of the Standard Traffic Ordinance (STO) and an ordinance adopting the 2016 edition of the Uniform Public Offense Code (UPOC), as published by the League of Kansas Municipalities.

DETAILS: The *Uniform Public Offense Code* and the *Standard Traffic Offenses* code have been published by the League of Kansas Municipalities since 1980. They are designed to provide a comprehensive public offense ordinance and a comprehensive traffic code for Kansas cities. They do not take effect in a city until the governing body has passed and published ordinances incorporating them. It is not necessary to publish the entirety of these codes in a newspaper if they are properly incorporated by reference. It is only necessary to publish the incorporating ordinance.

Currently, the police department and court are utilizing the 2015 versions of the above referenced codes. The 2016 versions became effective July 1, 2016, but we wait until the updated versions are available through the League before bringing forward to the City Council. To maintain uniformity with agencies in the area and with the State of Kansas and the actions of the State Legislature, it is recommended that these codes be adopted. Additional ordinances passed to address local issues are already in place in the city's Municipal Code and should remain as currently adopted.

In the Standard Traffic Ordinances, they are:

- Article 7. Section 33 relating to maximum speed. Maximum Speed Limits are regulated by Mission Municipal Code Section 310.00.
- Article 20. Section 204 (b) School zone fines. School fines are regulated by Mission Municipal code 300.035.

In the Uniform Public Offense Code, they are:

- Article 10, Sections 10.24, 10.25, and 10.26 relating to smoking prohibitions are deleted. Smoking restrictions are regulated by Mission Municipal Code Chapter 225. Article III.
- Article 11, Section 11.11 related to animal cruelty is deleted. Animal

Related Statute/City Ordinance:	
Line Item Code/Description:	01-30-206-03 Publications
Available Budget:	\$2,500.00

City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	August 26, 2016
Department	From:	Chief Ben Hadley

Action items require a vote to recommend the item to full City Council for further action.

- cruelty is regulated by Mission Municipal Code Chapter 210, Article 1.
- Additional change: Section 215.025 of the Mission Municipal Code (Inhalation, Drinking or Sniffing of Chemicals) is repealed and is regulated by UPOC 9.9 Unlawful Abuse of Toxic Vapors.

Along with the printed code books, licenses for electronic versions of the STO and UPOC were purchased so that the information can be placed on the City's website and on computers in patrol vehicles and workstations used by the court and police department personnel. The cost for updated ordinances was \$841.60.

Related Statute/City Ordinance:	
Line Item Code/Description:	01-30-206-03 Publications
Available Budget:	\$2,500.00

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE STANDARD TRAFFIC ORDINANCE, 2016 EDITION, AND AMENDING THE CODE OF THE CITY OF MISSION.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS AS FOLLOWS:

Section 1. The Traffic Code of the City of Mission, 2016 Edition, Chapter 300, Section 300.010 is hereby amended as follows:

CHAPTER 300: GENERAL PROVISIONS

Section 300.010: INCORPORATING STANDARD TRAFFIC ORDINANCE

There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Mission, Kansas, that a certain "Standard Traffic Ordinance for Kansas Cities", 2016 Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such Articles, Sections, parts or portions as are hereby omitted, deleted, modified or changed. No fewer than three (3) copies of the Standard Traffic Ordinance shall be marked or stamped "Official Copy as Incorporated by the Code of the City of Mission" with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omissions or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge and all administrative departments of the City charged with enforcement of the ordinance shall be supplied, at the cost of the City, such number of official copies of such Standard Traffic Ordinance similarly marked as may be deemed expedient.

Section 2. Article 7. Section 33 relating to maximum speed limits is deleted. Maximum speed limits are regulated by the Mission Municipal Code Section 310.010.

Section 3. Article 20, Section 204(b) of said Standard Traffic Ordinance relating to fines in school zones is hereby deleted. School zone fines are regulated by Mission Municipal Code Section 300.035.

Section 4. This Ordinance shall take effect and be in force from and after publication as required by law.

PASSED AND APPROVED by the City Council this ___ day of _____, 2016.

APPROVED by the Mayor this ___ day of _____, 2016.

(SEAL)

Steve Schowengerdt, Mayor

ATTEST:

Martha M. Sumrall, City Clerk

APPROVED BY:

PAYNE & JONES, CHTD.

David K. Martin, City Attorney
11000 King, Suite 200
P. O. Box 25625
Overland Park, KS 66225-5625
Tel: (913) 469-4100
Fax: (913) 469-8182

ORDINANCE _____

AN ORDINANCE ADOPTING THE UNIFORM PUBLIC OFFENSE CODE, 2016 EDITION, AND AMENDING THE CODE OF THE CITY OF MISSION.

BE IT ORDAINED by the Governing Body of the City of Mission, Kansas:

SECTION 1:

Section 215.010 of the Code of the City of Mission, Kansas is hereby amended by adopting the Uniform Public Offense Code, 2016 edition, as follows:

§215.010: Incorporating Uniform Public Offense Code.

There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Mission, Kansas, that a certain code known as the “Uniform Public Offense Code,” 2016 Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such Articles, Sections, parts or portions as are hereby omitted, deleted, modified or changed. No fewer than three (3) copies of the Uniform Public Offense Code shall be marked or stamped “Official Copy as Incorporated by the Code of the City of Mission” with all Sections or portions thereof intended to be omitted or changed clearly marked to show any such omissions or change and to which shall be attached a copy of this Chapter and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge and all administrative departments of the City charged with enforcement of the Ordinance shall be supplied at the cost of the City such number of official copies of such Uniform Public Offense Code similarly marked as may be deemed expedient.

SECTION 2:

Article 10, Sections 10.24, 10.25, and 10.26 relating to smoking prohibitions are deleted. Smoking restrictions are regulated by Mission Municipal Code Chapter 225, Article III. Article 11, Section 11.11 relating to animal cruelty is deleted. Animal cruelty is regulated by Mission Municipal Code Chapter 210, Article I.

SECTION 3:

Section 215.025 of the Code of the City of Mission, Kansas is hereby repealed.

SECTION 4:

This Ordinance shall be in full force and effect after publication according to law.

PASSED AND APPROVED by the City Council this ____ day of _____, 2016.

APPROVED by the Mayor this _____ day of _____, 2016.

Steve Schowengerdt, Mayor

ATTEST:

Martha M. Sumrall, City Clerk

APPROVED BY:

PAYNE & JONES, CHARTERED

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