



# Food Vendor Application

## Vendor Information

Company Name \_\_\_\_\_

Owner Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Email \_\_\_\_\_

Primary Market Vehicle Make and Model \_\_\_\_\_

Website Address: \_\_\_\_\_

Will you be selling from a food truck, or from under a tent?

Truck on pavement \_\_\_\_\_ Tent on street or lawn \_\_\_\_\_

Does your business use: Facebook \_\_\_\_\_ Twitter \_\_\_\_\_ Instagram \_\_\_\_\_

## Product Information

Please list the products you will be selling:

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## Market Guidelines

Please initial and sign below:

\_\_\_\_ I have visited the market location and understand the stall arrangement.

\_\_\_\_ I understand that I must reserve a space at the market in advance with the Market Manager and will park in the designated space.

\_\_\_\_ I will have my booth fee (\$20) available for collection before I open either in cash or by check made out to the City of Mission.

\_\_\_\_ I understand that if I will be selling from a tent, I must provide my own tent.

\_\_\_\_ I agree to help support the Mission Farm and Flower Market by sharing about our participation through social media networks, website and other channels as appropriate.

\_\_\_\_ If licensing or inspections are required for my products, I can confirm that I am in compliance and up to date.

\_\_\_\_ I have a state required food license and vehicle liability insurance and have attached proof of each.

\_\_\_\_ I have completed or will complete by market time the required documents to report sales tax figures to the Kansas Department of Revenue. Sales tax ID # \_\_\_\_\_

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

All vendors must submit a complete application and receive approval from the market manager. If you have questions about whether your application has been accepted, please see the contact information below.

### Mission Farm and Flower Market Contact:

Emily Randel | City of Mission | 6090 Woodson Rd. Mission, KS 66202 | 913.676.8368