

City of Mission Planning Commission 2016 Meetings and Deadlines

Planning Commission Meeting Date	Applicant's Deadlines		Staff's Deadlines			
	Application Deadline	Final Revisions Deadline	Publish Packet	Property Owner Notice	Newspaper Notice	City Council
4th Monday of the Month**	30 Working Days Prior to Meeting	11 Working Days Prior to Meeting	5 Days Prior to Meeting	20 Days Prior to Hearing	Submit on Friday Before the Tuesday	As Necessary
25-Jan	14-Dec	8-Jan	20-Jan	5-Jan	F:12/31 T:1/5	17-Feb
22-Feb	11-Jan	5-Feb	17-Feb	2-Feb	F:1/29 T:2/2	16-Mar
28-Mar	15-Feb	11-Mar	23-Mar	8-Mar	F:3/4 T:3/8	20-Apr
25-Apr	14-Mar	8-Apr	20-Apr	5-Apr	F:4/1 T:4/5	18-May
23-May	11-Apr	6-May	18-May	3-May	F:4/29 T: 5/3	15-Jun
27-Jun	16-May	10-Jun	22-Jun	7-Jun	F:6/3 T:6/7	20-Jul
25-Jul	13-Jun	8-Jul	20-Jul	5-Jul	F:7/1 T:7/5	17-Aug
22-Aug	11-Jul	5-Aug	17-Aug	2-Aug	F:7/29 T:8/2	21-Sep
26-Sep	15-Aug	9-Sep	21-Sep	6-Sep	F:9/2 T:9/6	19-Oct
24-Oct	12-Sep	7-Oct	19-Oct	4-Oct	F:9/30 T:10/4	16-Nov
28-Nov	17-Oct	11-Nov	23-Nov	8-Nov	F:11/4 T:11/8	21-Dec
19-Dec	7-Nov	2-Dec	14-Dec	29-Nov	F:11/25 T:11/29	18-Jan

A public hearing is required for rezonings, text amendments, special use permits, vacations, preliminary plats and some types of preliminary site plans.

** Except when conflicts in schedule occur

~These guidelines are provided to assure that all applications are treated equally and that staff has the opportunity to properly evaluate each application

~All applications must be complete upon submittal.

~Incomplete applications will not be scheduled until such time as they are complete

~The applicant is responsible for communicating with their architects, engineers, planners, contractors and consultants.