



2008
Adopted Budget

CITY OF MISSION, KANSAS

RESOLUTION NO. 669

A RESOLUTION ESTABLISHING TAX RATES, USER FEES, AND FINANCIAL POLICIES FOR BUDGET YEAR 2008 FOR THE CITY OF MISSION, KANSAS.

WHEREAS, the City of Mission must continue to provide basic services to protect the health, safety, and welfare of the citizens of this community; and

WHEREAS, it is important to fund the replacement and repair of critical infrastructure such as storm water, streets, sidewalks, equipment, and public buildings; and

WHEREAS, city revenues are historically out of balance and growing slower due to a short-term decline of the city's retail sector; and

WHEREAS, the City of Mission has proactively created a redevelopment vision that will bring increased density to our commercial corridor to diversify revenue sources and lower the per capita cost of basic services; and

WHEREAS, the City Council is committed to the property tax moratorium that will maintain the City's overall mill rate 13.192, this moratorium is set to expire with the 2010 budget,

NOW, THEREFORE, be it ordained by the Governing Body of the City of Mission:

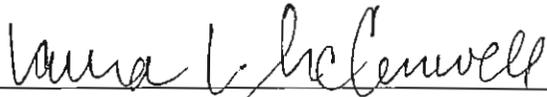
Section 1. After due deliberation and consideration, the governing body has determined that in order to maintain the public services that are essential for the citizens of this City, we will implement the following financial policies as part of the 2008 budget. These policies include:

1. Continue to create a long-term fund balance with a target of 25% of our total General Fund revenues as our City goal.
2. Continue a General Fund contribution to the Capital Improvement Fund.
3. Continue the replacement of equipment based on the 10-year Vehicle/Equipment replacement schedule.
4. Continue to work toward a cost recovery goal in the Parks & Recreation Department of 80%.
5. Maintain the Franchise and Mill Rate Rebate program at 50% of the total City Mill exclusive of storm water and any City special assessments and 100% of the City Franchise Fees.
6. Increase Employee Health Insurance Contributions by 1.5%.
7. Direct staff to research and propose options for consolidating City functions with other communities and jurisdictions.
8. Implement approved recommendations from the 2007 Municipal Court performance audit.
9. Continue to expand Neighborhood Service programs by finding savings in other areas of the General Fund budget and new revenue sources.

10. Maintain the current Storm Water Utility Fee equivalent to \$6.00 monthly per ERU (2,600 sq. ft. of impervious surface). All future Storm Water Improvements will be paid by the Storm Water Utility (per City Council decision, 2006); there will be no residential storm water special assessments.
11. Maintain City services at their current level, including free trash and bulky-item pickup.
12. Authorize a contribution in the amount of \$22,500 from County School Sales Tax revenues to the MBDC to support the Spirit of Mission Days, Arts & Eats Festival and Holiday Lights events.
13. Continue the practice of completing a performance audit of one operating department annually.
14. Continue to evaluate ways to diversify revenues and reduce ongoing expenses.

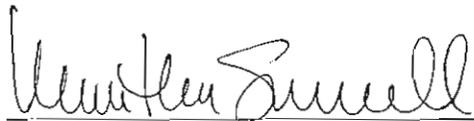
PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF MISSION on this 20th day of June 2007.

APPROVED BY THE MAYOR on this 20th day of June 2007.



Laura L. McConwell, Mayor

ATTEST:



Martha Sumrall, City Clerk

2008 Adopted Budget

In developing the budget for 2007, we faced a number of challenges, the most obvious of which was accounting for the revenue decreases associated with the closure and demolition of the Mission Mall. Additionally, we knew we would be investing significant dollars in the construction of Rock Creek flood control projects. The City Council carefully and thoughtfully evaluated the needs and priorities of the community and expressed their desire to take steps to create a financial plan that looked beyond December 31, 2007. In an effort to reach that goal, they agreed to a mill levy increase and an increase in stormwater utility fees in 2007 and established a moratorium on future mill levy increases until 2010.

We approached the 2008 budget with these parameters in mind, while also remaining focused on the goals previously established by the Council. These goals have formed the foundation for Mission's annual budget process and include:

- Efficient use of human and capital resources
- Delivery of high quality services
- Increased investment in infrastructure
- Continued diversification of revenue
- Maintenance of appropriate fund balances
- Encouraging density to relieve long-term pressure on the budget

We start the budget process each year by updating and reviewing a five-year financial forecast model. This forecast uncovers and documents trends in revenues and expenditures, and serves as a guide for the Council in adopting long-term financial policies that allow for responsible shifts in priorities. The forecast also points out areas where efficiency in service delivery can be improved. This planning approach causes us to think more strategically and assists us in becoming better stewards of public funds, making sure that all tax policies are fairly administered, processes for public expenditures are carefully examined, and long-term financial planning and policies are reviewed, refined and followed.

A Five-Year Forecast was presented in March 2007, and the fund balance estimated in the 2008 Proposed Budget exceeds the original estimate by approximately \$130,000.

Even with clear goals and objectives, the 2008 budget process has not been without its challenges. The 2007 Budget was intended to establish a realistic base budget that could carry us through the next 2-3 years with minimal "peaks and valleys". Revenues in the 2008 Proposed Budget increased 1.61% over 2007 Estimated while the anticipated growth in General Fund expenditures of total approximately 3.5% overall.

The largest expenditure category in the General Fund continues to be Personal Services. It takes human resources – people – to deliver our services. The 2008 Proposed Budget includes growth in Personal Services of 5.43% or \$305,770 over 2007 Estimated. The increase can be attributed to increases in health/welfare benefit costs, significant

increased in contributions to mandatory retirement programs (KPERS & KP&F), worker's compensation premiums and merit increases for employees who meet established performance criteria.

In an effort to provide greater flexibility in the General Fund, we continue to allocate personnel costs to other funds, i.e. Stormwater Utility, Capital Improvement or Special Highway, as appropriate, based on the estimated percentage of staff time dedicated in these areas.

Contractual services and commodities make up the next largest share of the General Fund expenses, accounting for approximately \$3,462,075 in the 2008 Proposed Budget. Estimated increases in contractual services total just over 2% while commodities are expected to increase by almost 13%, attributed primarily to increasing fuel costs and salt purchases.

Below is a listing of the "Top 10" Contractual Service and Commodity expenditures included in the 2008 Proposed Budget.

Top 10 Contractual Service Expenditures	2008 Proposed Budget
Solid Waste Contract	\$360,000
Professional/Computer Services ¹	\$278,000
Contract Instructors at Community Center	\$200,000
Natural Gas/Water/Sewer	\$202,950
Electricity	\$193,000
Street Lights	\$189,800
Traffic Signals	\$178,000
Insurance	\$147,400
Contract Services/Mtce Agreements ²	\$118,900
Animal Control/Care	\$ 71,000
Top 10 Total	\$1,939,050
Total Contractual Services 2008 Budget	\$2,876,675
Percent of 2008 Contractual Services	67%

¹ Includes HR consulting services, land use attorney fees, architect/engineering fees, audit services and computer services

² Includes rental/lease agreements on copiers, financial software, HVAC service/maintenance, ALERT, KC Metro Crime Commission, uniform rental, pest control, etc.

Top 10 Commodity Expenditures	2008 Proposed Budget
Fuel	\$95,000
Sand/Salt	\$51,000
Office Supplies	\$49,300
Equipment and Supplies	\$45,000
Cleaning Supplies	\$34,000
Vehicle Repair	\$25,000
Pool Chemicals	\$22,000
Asphalt Patch	\$20,000
Postage	\$18,000
Food Services	\$16,500
Top 10 Total	\$375,800
Total Commodities 2008 Budget	\$585,400
Percent of 2008 Commodities	64%

Capital expenditures in the General Fund increased by 34.35% over 2007 Estimated primarily as a result of the replacement of the entire marked fleet of patrol vehicles, including replacement of all the mobile data terminals (MDT's) in the police vehicles. The budget expenses reflect our intent to continue to lease police vehicles, a practice that was started in 2005. In addition to the police fleet, the budget includes replacement of equipment at the Community Center, much of which has been deferred for several years.

A transfer from the General Fund to the Debt Service Fund is no longer required in 2008, but funds have been budgeted as a transfer to the Capital Improvement Fund. We are optimistic that we can continue to find ways in the 2007 budget year to improve the fund balance position going into 2008. Any increases over estimated balance at year-end will be used to increase the transfer to the CIP Fund back to the 2006 contribution level of \$1.4 million dollars.

The 2008 Budget Resolution highlights fourteen (14) policy or issue-oriented goals that have been incorporated into the 2008 Proposed Budget for Council consideration. Each one is discussed in more detail below:

1. Continue to create a long-term fund balance with a target of 25% of our total General Fund revenues as the goal.

Even though we have been slowly rebuilding fund balance for the last several years, our General Fund reserves are simply the funds that will help carry us over the next few years. By continuing to set targets related to fund balance and building fund balance, we demonstrate an understanding of the need for long-term planning. We may not reach the goal in any one specific year, but keeping the

target in front of us is an important step. We see the fund balance in the 2008 Proposed Budget dip to about 11%.

2. Continue a General Fund contribution to the Capital Improvement Fund.

Historically, conservative spending patterns have left the City with substandard infrastructure and masked long-term financial problems, specifically facility maintenance and replacement. The original forecast included a contribution of \$1.4 million to the CIP in both 2007 and 2008. These have both been reduced as a result of changes in revenue and expenditure estimates, but any increase to fund balances in the next several years should be directed to the Capital Improvement Fund to ensure we can complete the critical infrastructure projects that have been started.

3. Continue the replacement of equipment based on the 10-year Vehicle/Equipment Replacement schedule.

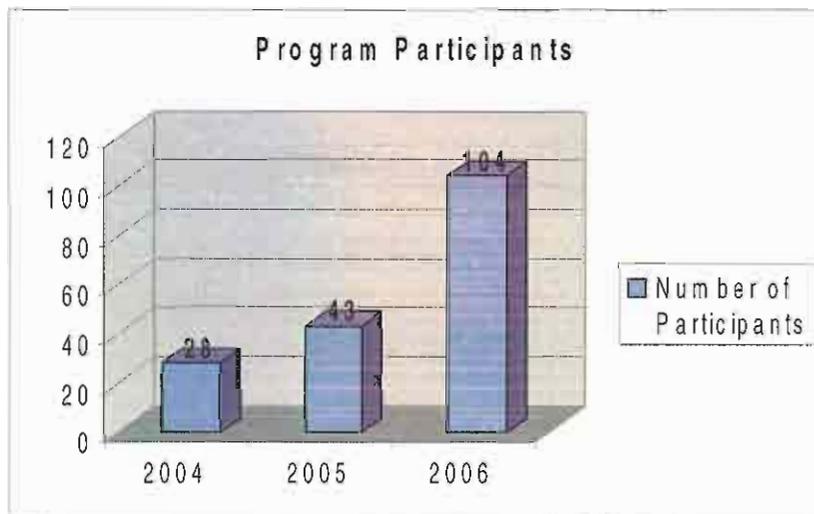
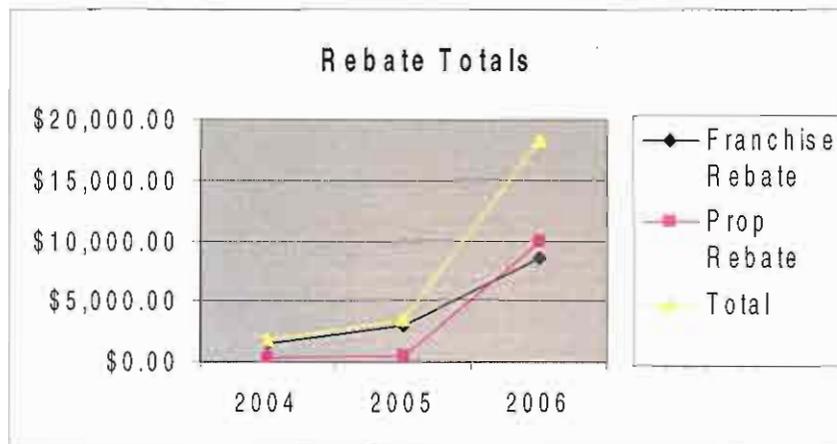
For the past several years, we have been working to inventory, assess and plan for the replacement of vehicles and equipment in each operating department. The goal of a 10-year Replacement Plan is to provide the decision-makers with needs that have been quantified over a multi-year horizon. This allows capital purchases to be equalized, ideally avoiding dramatic annual spikes. In 2008, we have transitioned all department schedules into a common format. One of our future goals is to integrate on-going maintenance costs into the schedule to provide a comprehensive look at all of our vehicles and equipment as we make decisions for repair or replacement.

4. Continue to work toward a cost recovery goal in the Parks & Recreation Department of 80%.

In 2005, we began to address the fact that the subsidy from the General Fund to Parks & Recreation was growing at a rate that was not appropriate. We completed a performance audit of the Department in 2006 and made several recommendations to the City Council regarding appropriate benchmarks and potential cost recovery goals. Per Council direction during the 2007 budget process, we will continue to work toward achieving a cost-recovery goal for the Community Center of 80-85% and a total cost-recovery goal for the Department of 70-75%. We anticipate it will take 2-3 years to reach this goal. The 2008 Proposed Budget represents cost recovery for the Community Center at 77% (81% if capital expenditures are removed) and 21% cost-recovery for the Outdoor Pool. The Department's total cost-recovery for 2008 is 72%. The 2008 Proposed Budget includes the reduction of one full-time employee and we will continue to evaluate many other strategies and alternatives to help us achieve the Council's cost-recovery goals.

5. Maintain the Franchise and Mill Rate Rebate program at 100% of the City franchise fees and 50% of the total City mill, exclusive of stormwater and any City special assessments.

In 2007, the City Council revised the Franchise Fee and Property Tax Rebate program to refund a larger portion of the applicable property taxes. The charts below illustrate the rebate totals and number of participants for the last three years.



The program modifications approved in 2007 clearly increased the level of participation. The 2008 Proposed Budget includes rebate expenditures at levels equivalent to those estimated for 2007.

6. Increase employee health insurance contributions by 1.5%

Several years ago, the City Council reinstated a policy of requiring employee contributions to health insurance premiums. We have been increased employee contributions to the base HMO plan by 1.5% each year. In 2008, the

employer/employee split of the base plan premium is 88.5%/11.5% respectively. The employer contribution rate from the base plan is applied to the remaining buy-up options, with the employee making up any additional difference in premium. The City is still making 100% of the premium contribution for the dental and vision plans. Mission's employee benefit package remains very competitive with other municipal employers in the metropolitan area.

7. Direct staff to research and propose options for consolidating City functions with other communities and jurisdictions.

Staff will continue to research and explore opportunities for joint efficiencies with both public and private sector partners. During the past six months alone, we have had conversations surrounding shared building inspection services, combined recreational facilities and outsourcing aquatics staffing.

8. Implement approved recommendations from the 2007 Municipal Court performance audit.

We are currently in the process of finalizing the performance audit for the Municipal Court. We have provided enough flexibility in the 2008 fund balance to accommodate any final recommendations the City Council might ultimately approve. The final report will be presented at the July 11, 2007 Finance & Administration Committee meeting.

9. Continue to expand Neighborhood Service programs by finding savings in other areas of the General Fund budget and new revenue sources.

Beginning mid-year in 2006, the City Council approved an internal restructuring that resulted in the creation of the Neighborhood Services Department. In addition to traditional code enforcement activities, the staff was tasked with developing programs and services with more of a human services focus. These include a minor repair program for senior and disabled residents, a paint-giveaway program, expansion of the home loan program and others. When combined with the other funds historically contributed to programs like utility assistance and EasyRide, the expenditures in the 2008 Proposed Budget that are dedicated to citizens and neighborhoods total approximately \$80,000. We have seen a tremendous response to the programs, supporting the fact these needs exist in our community.

10. Maintain the current Storm Water Utility fee equivalent to \$6.00 monthly per ERU (2,600 sq. ft. of impervious surface). All future Storm Water improvements will be paid by the Storm Water utility (per City Council decision, 2006); there will be no residential storm water special assessments.

We know we face a tremendous backlog of storm water improvement projects throughout the City. The immediate focus continues to be on the Rock Creek

improvements, in an effort to remove revenue-generating commercial properties from the 100-year flood plain. The increase in Storm Water Utility fees approved in 2007 helps us to build resources to fund a comprehensive and long-term capital improvement plan with regard to storm water.

11. Maintain City services at their current level, including free trash and bulky item pick-up.

The property taxes paid to the City of Mission represent a very small amount on property tax bills, but residents' expectations on the level of services provided continues to increase far beyond the revenues received by the City in relationship to their total property tax bill. It is our goal during this transitional period, to not only maintain services at current levels, but to enhance them if we have the opportunity. However, we continue to have an obligation to educate residents regarding the real picture regarding residential property taxes, noting that they barely cover the cost of trash collection, street lights, and traffic signals.

12. Authorize a contribution in the amount of \$22,500 from the County School Sales Tax revenues to the Mission Business Development Committee (MBDC) to support the Spirit of Mission Days, Arts & Eats Festival and Holiday Lights events.

During the last three years, the focus of the MBDC has been on two primary functions. The first is administration of a matching grant program, and the second is the planning and implementation of community events/festivals. The MBDC monies are set up in a separate fund and expenses are drawn down against the funds originally deposited. Remaining balances are rolled over at the end of each fiscal year. All revenues or sponsorships that are generated are deposited into the MBDC fund and applied to the specific event or purpose. Before the MBDC was created, all expenses for the community events/festivals were borne by the City's General Fund. The majority of these expenses were shifted to the MBDC fund in 2004 when the Committee assumed responsibility for their planning and implementation.

In October 2006, staff presented a historical review of the MBDC revenues and expenditures and outlined a funding strategy for the future. This included a shift of the MBDC grant program to the Capital Improvement Fund and a transfer of School Sales Tax revenues for the special events. The City Council approved the change in the grant program with the 2007-2011 CIP Document and the 2008 Proposed Budget includes a transfer of \$22,500 (\$7,500 for each event) from the School Sales Tax to the MBDC Fund. In the future, we anticipate that transient guest tax revenues could be dedicated to the MBDC to promote tourism in the community.

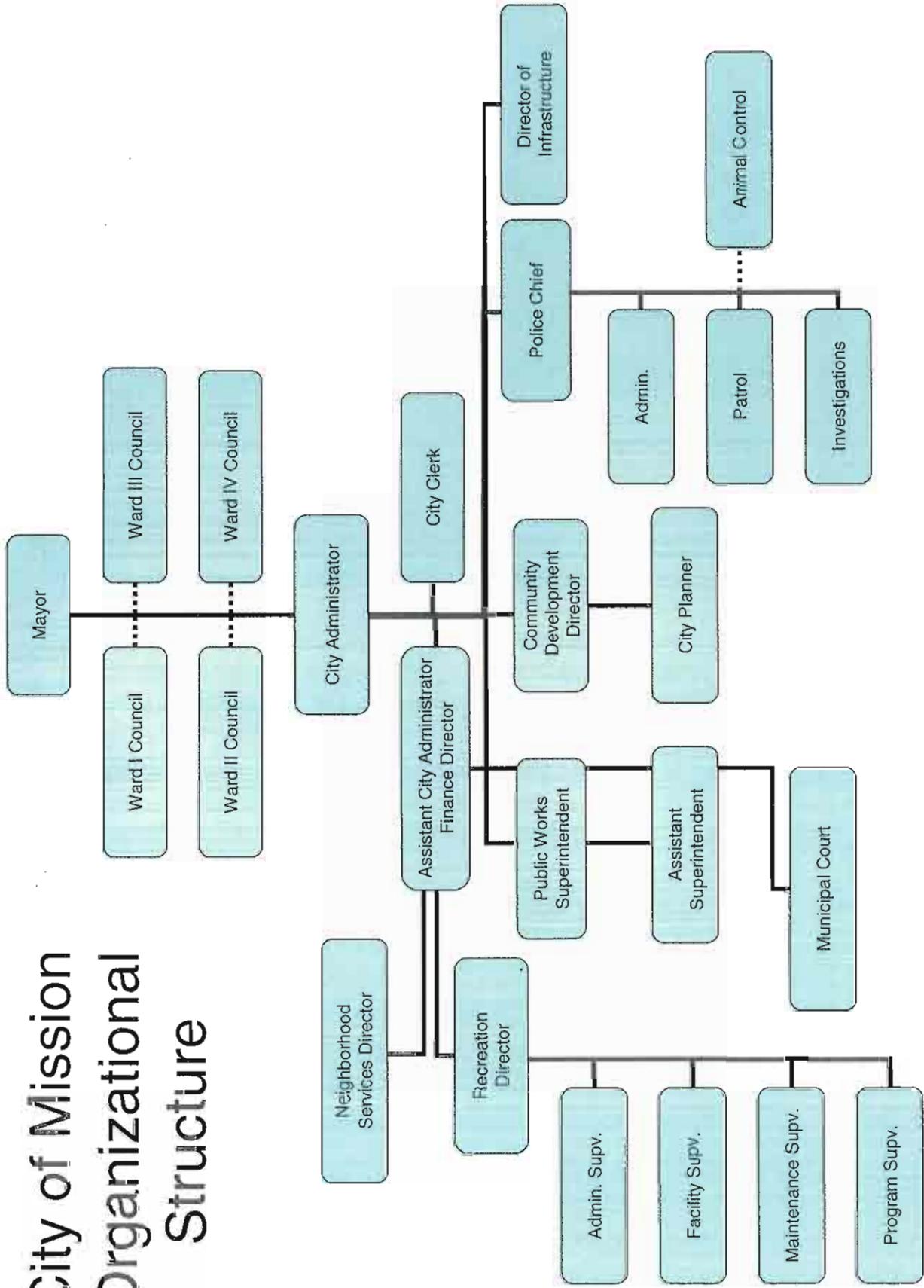
13. Continue the practice of completing a performance audit of one operating department annually.

We completed a performance audit of the Parks & Recreation Department in 2006 and have seen benefits in terms of increased cost-recovery and operating efficiencies since implementing a number of recommendations. While we anticipate recommendations implemented as a result of the Municipal Court audit may not generate cost savings, there are certainly ways to increase the efficiency of the Department. The performance audit process continues to prove a beneficial management tool in both the annual budget process and day-to-day operations. We anticipate the next Department to undergo an audit will be Public Works so that we may ensure we are maximizing our opportunities and effectiveness following the move to the newly constructed facility.

14. Continue to evaluate ways to diversify revenues and reduce ongoing expenses.

The City must continue to pursue additional revenue diversification. According to ICMA's Revenue Guide for Local Government, a city should try to have a 1:1 relationship between property tax and sales tax revenues. Currently, the City of Mission's ratio is \$1 of property tax for every \$2.29 of sales tax, making Mission too dependent on sales tax. This ratio is an improvement from the previous 1:4 because of a decrease in sales tax and increase in property tax, but the sales tax decrease is due to the loss of the Mission Mall. We need to remain focused on the need to balance revenue streams, even after we experience the redevelopment of the Gateway project.

City of Mission Organizational Structure



— Indicates Direct Line of Authority/Supervision

- - - Indicates Administrative or Advisory Role

2008 Budget

General Fund

Fund: General

	Actual 2006	Estimated 2007	Budget 2008	2007/2008 Percent Increase
FUND BALANCE JANUARY 1	\$ 2,697,436	\$ 1,926,372	\$ 1,664,039	-13.62%
REVENUES				
Taxes				
Property Tax	\$ 981,065	\$ 1,466,220	\$ 1,540,999	5.10%
Delinquent Property Tax	\$ 6,933	\$ 30,000	\$ 5,000	-83.33%
Motor Vehicle Tax	\$ 107,863	\$ 113,358	\$ 147,568	30.18%
City Sales and Use Tax	\$ 2,522,143	\$ 2,650,000	\$ 2,575,000	-2.83%
County Sales and Use Tax	\$ 841,558	\$ 750,000	\$ 800,000	6.67%
County Sales and Use Tax - Jail	\$ 209,164	\$ 170,000	\$ 175,000	2.94%
County Sales and Use Tax - School	\$ 209,164	\$ 170,000	\$ 175,000	2.94%
Franchise Tax	\$ 929,185	\$ 925,000	\$ 930,000	0.54%
Alcohol Tax	\$ 47,331	\$ 48,951	\$ 45,000	-8.07%
Subtotal Taxes	\$ 5,854,406	\$ 6,323,529	\$ 6,393,567	1.11%
Licenses and Permits	\$ 147,398	\$ 250,000	\$ 217,500	-13.00%
Police Fines	\$ 1,376,170	\$ 1,325,000	\$ 1,520,000	14.72%
Charges for Services	\$ 217,821	\$ 210,000	\$ 217,500	3.57%
Interest	\$ 166,028	\$ 200,000	\$ 200,000	0.00%
Miscellaneous and Other	\$ 59,689	\$ 105,000	\$ 41,500	-60.48%
Pool Revenues	\$ 53,965	\$ 55,000	\$ 49,000	-10.91%
Parks Special Event Revenues	\$ 77,284	\$ 80,000	\$ 95,000	18.75%
Community Center Revenues	\$ 1,626,763	\$ 1,645,000	\$ 1,707,500	3.80%
TOTAL REVENUES	\$ 9,579,524	\$ 10,193,529	\$ 10,441,567	2.43%
EXPENDITURES				
Personal Services	\$ 5,134,116	\$ 5,628,902	\$ 5,934,672	5.43%
Contractual Services	\$ 2,472,150	\$ 2,815,590	\$ 2,851,675	1.28%
Commodities	\$ 520,001	\$ 518,850	\$ 585,400	12.83%
Capital Outlay	\$ 471,983	\$ 318,130	\$ 427,400	34.35%
Contingency/Reserves/Transfers	\$ 1,752,338	\$ 1,174,390	\$ 1,100,000	-6.33%
TOTAL EXPENDITURES	\$ 10,350,588	\$ 10,455,862	\$ 10,899,147	4.24%
Transfers from other funds	\$ -			
FUND BALANCE DECEMBER 31	\$ 1,926,372	\$ 1,664,039	\$ 1,206,459	-27.50%

General Fund Totals by Department

Administration	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	441,296	485,110	492,000	1.42%
Contractual Services	79,720	53,995	52,150	-3.42%
Commodities	7,357	6,500	6,700	3.08%
Capital Outlay	7,523	5,000	2,000	-60.00%
Total	535,896	550,605	552,850	0.41%

Legislative	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	52,569	53,002	53,122	0.23%
Contractual Services	150,181	173,415	199,150	14.84%
Commodities	356	700	700	0.00%
Capital Outlay	12,667	5,000	5,000	0.00%
Total	215,773	232,117	257,972	11.14%

General Overhead	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	-	-	-	0.00%
Contractual Services	215,326	308,300	292,800	-5.03%
Commodities	55,688	37,500	46,500	24.00%
Capital Outlay	1,224	20,000	12,500	-37.50%
Total	272,238	365,800	351,800	-3.83%

Municipal Court	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	216,402	229,370	263,650	14.95%
Contractual Services	27,674	19,250	22,850	18.70%
Commodities	8,244	8,000	7,800	-2.50%
Capital Outlay	582	6,000	2,000	-66.67%
Total	252,902	262,620	296,300	12.82%

Public Works	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	644,996	708,300	734,800	3.74%
Contractual Services	466,807	556,300	548,800	-1.35%
Commodities	130,670	174,850	188,850	8.01%
Capital Outlay	195,742	105,380	102,850	-2.40%
Total	1,438,215	1,544,830	1,575,300	1.97%

Community Development	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	165,541	189,080	224,700	18.84%
Contractual Services	109,761	98,930	93,125	-5.87%
Commodities	3,315	4,100	3,950	-3.66%
Capital Outlay	1,636	3,000	1,500	-50.00%
Total	280,253	295,110	323,275	9.54%

Neighborhood Services	Actual 2006	Estimated 2007	Budget 2008	Percent Increase over 2007 Estimated
Personal Services	-	145,270	169,700	16.82%
Contractual Services	353,342	447,950	469,550	4.82%
Commodities	5,800	12,500	13,000	4.00%
Capital Outlay	-	2,750	2,250	-18.18%
Total	359,142	608,470	654,500	7.56%

General Fund: General Overhead

Program Description

Functions and obligations which cannot properly be charged to a particular department are grouped under the heading of General Overhead. Included in General Overhead are funds for liability insurance, utilities for City Hall, office supplies, postage, building and grounds maintenance, professional services, contingencies, general legal expense and other expenses of a city-wide nature.

Objectives

- Efficiently monitor utility costs
- Control losses through an effective safety program
- Maintain City Hall and other City facilities

General Overhead

	Actual 2006	Estimated 2007	Budget 2008
--	----------------	-------------------	----------------

Summary by Character

Personnel Services	\$ -	\$ -	\$ -
Contractual Services	\$ 215,326	\$ 308,300	\$ 292,800
Commodities	\$ 55,688	\$ 37,500	\$ 46,500
Capital Outlay	\$ 1,224	\$ 20,000	\$ 12,500
Department Total	\$ 272,238	\$ 365,800	\$ 351,800

General Overhead

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
		\$ -	\$ -	\$ -
	Total Personnel Services	\$ -	\$ -	\$ -
Contractual Services				
01-07-201-01	Electricity	\$ 22,623	\$ 22,000	\$ 25,000
01-07-201-03	Heating Gas	\$ 9,600	\$ 10,000	\$ 11,000
01-07-201-05	Water and Sewer	\$ 3,080	\$ 3,500	\$ 3,500
01-07-201-08	Telephone other than cell	\$ 237	\$ 1,000	\$ 1,000
01-07-204-01	Advertising	\$ 1,314	\$ 3,000	\$ 2,500
01-07-205-01	Insurance	\$ 47,333	\$ 60,000	\$ 67,500
01-07-206-03	Periodicals/Books	\$ 313	\$ 500	\$ 500
01-07-206-04	Legal Publications	\$ 2,098	\$ 5,000	\$ 5,000
01-07-206-05	Professional Services	\$ 5,645	\$ 80,000	\$ 50,000
01-07-207-02	Finance/Audit	\$ 18,000	\$ 18,000	\$ 20,000
01-07-207-07	Pre-employment/Hiring Expense	\$ 718	\$ 1,000	\$ 1,000
01-07-210-02	Janitorial Services	\$ 15,029	\$ 16,000	\$ 16,000
01-07-212-06	Service Contracts	\$ 4,593	\$ 14,000	\$ 3,000
01-07-213-02	Rentals and Leases	\$ 15,837	\$ 5,000	\$ 17,000
01-07-214-02	Property Taxes	\$ 1,174	\$ 8,000	\$ 8,500
01-07-214-05	Computer Services	\$ 80,853	\$ 50,000	\$ 50,000
01-07-214-06	Codification	\$ (26,589)	\$ 2,500	\$ 2,500
01-07-214-13	Website Development	\$ 12,314	\$ 6,300	\$ 6,300
01-07-215-03	Contingency	\$ 1,154	\$ 2,500	\$ 2,500
	Total Contractual Services	\$ 215,326	\$ 308,300	\$ 292,800
Commodities				
01-07-301-01	Office Supplies	\$ 732	\$ 1,500	\$ 1,500
01-07-301-04	Postage	\$ 20,534	\$ 21,000	\$ 25,000
01-07-305-02	Maintenance/Repairs City Hall	\$ 34,422	\$ 15,000	\$ 20,000
	Total Commodities	\$ 55,688	\$ 37,500	\$ 46,500
Capital Outlay				
01-07-402-03	Computer Systems/Software	\$ 124	\$ 15,000	\$ 5,000
01-07-404-06	Equipment Replacement	\$ 1,100	\$ 5,000	\$ 7,500
	Total Capital Outlay	\$ 1,224	\$ 20,000	\$ 12,500
	General Overhead Total	\$ 272,238	\$ 365,800	\$ 351,800

General Fund: Legislative

Program Description

The City Council, the legislative and policy-making body of the City, is composed of eight elected citizens. Two Council members are elected from each of four wards and serve staggered 4-year terms. The Mayor is elected independently from the city-at-large and serves as the presiding officer at official meetings and as the City's chief elected official.

Goal

To represent and serve the citizens and community of Mission.

Objectives

- Function as the City's legislative body
- Develop ordinances, resolutions, and policies for the betterment of the community
- Authorize budget allocations to provide quality services within available resources
- Empower appointed officers and employees to provide and improve municipal government
- Inform constituents and encourage citizen participation
- Establish short term and long range plans and objectives
- Direct annual financial audit

Legislative

	Actual 2006	Estimated 2007	Budget 2008
--	----------------	-------------------	----------------

Summary by Character

Personal Services	\$ 52,569	\$ 53,002	\$ 53,122
Contractual Services	\$ 150,181	\$ 173,415	\$ 199,150
Commodities	\$ 356	\$ 700	\$ 700
Capital Outlay	\$ 12,667	\$ 5,000	\$ 5,000
Department Total	\$ 215,773	\$ 232,117	\$ 257,972

Authorized Positions

Full-time Positions	-	-	-
Part-time Positions	9.00	9.00	9.00
Seasonal Positions	-	-	-
Department Total	9.00	9.00	9.00

Classifications

Mayor	1.00	1.00	1.00
Councilmember	8.00	8.00	8.00
Department Total	9.00	9.00	9.00

Legislative

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-09-101-03	Wages and Salaries	\$ 48,100	\$ 48,000	\$ 48,000
01-09-102-01	Health Insurance	\$ (153)	\$ -	\$ -
01-09-102-02	Social Security	\$ 3,843	\$ 3,672	\$ 3,672
01-09-102-03	KPERS	\$ 579	\$ 650	\$ 700
01-09-102-04	Employment Security	\$ 48	\$ 480	\$ 500
01-09-102-05	Workers Compensation	\$ 152	\$ 200	\$ 250
	Total Personnel Services	\$ 52,569	\$ 53,002	\$ 53,122
Contractual Services				
01-09-201-07	Telephone - Mayor's Office	\$ 5,176	\$ 4,200	\$ 4,200
01-09-202-06	Travel/Commercial--Mayor/Council	\$ 4,960	\$ 7,500	\$ 7,500
01-09-202-07	Lodging and Meals	\$ 16,914	\$ 17,000	\$ 17,000
01-09-202-08	Parking and Tolls	\$ 211	\$ 1,500	\$ 500
01-09-202-09	Mileage	\$ 850	\$ 1,400	\$ 1,400
01-09-203-02	Registration - Mayor/Council	\$ 11,507	\$ 12,000	\$ 12,000
01-09-205-01	Insurance - Public Office E&O	\$ 3,136	\$ 2,000	\$ 3,500
01-09-206-01	Professional Organizations	\$ 390	\$ 1,500	\$ 500
01-09-206-02	Municipal Orgs (NLC / LKM)	\$ 13,715	\$ 12,500	\$ 14,000
01-09-206-03	Periodicals/Books	\$ 86	\$ 300	\$ 300
01-09-208-01	Annual Celebrations	\$ 24,087	\$ 10,000	\$ 20,000
01-09-208-02	Election Expense	\$ 6,776	\$ 3,000	\$ 7,000
01-09-208-03	Holiday Parties	\$ 6,577	\$ 5,500	\$ 7,000
01-09-208-04	Public Relations	\$ 12,913	\$ 23,000	\$ 15,000
01-09-208-05	Meeting Expenses	\$ 2,159	\$ 2,500	\$ 2,500
01-09-208-06	Franchise Rebate Program	\$ 3,161	\$ 10,000	\$ 10,000
01-09-208-07	Economic Development	\$ 3,703	\$ 5,000	\$ 5,000
01-09-208-08	Human Service Fund (UCS)	\$ 4,950	\$ 5,445	\$ 5,800
01-09-208-09	Chamber of Commerce	\$ 1,000	\$ 5,500	\$ 2,500
01-09-208-10	Johnson County Minor Home Repair	\$ -	\$ 5,000	\$ 5,000
01-09-208-11	Services for Seniors	\$ 1,500	\$ 1,500	\$ 1,500
01-09-208-12	MARC	\$ 1,740	\$ 1,800	\$ 1,950
01-09-208-13	Property Tax Rebate Program	\$ 806	\$ 500	\$ 12,000
01-09-208-14	EasyRide Contract	\$ -	\$ 11,770	\$ 13,000
01-09-208-15	Johnson County Utility Assistance	\$ -	\$ 5,000	\$ 5,000
01-09-212-07	Volunteer Action Center	\$ -	\$ 1,000	\$ 1,000
01-09-214-03	Printing	\$ 1,000	\$ 1,000	\$ 1,000
01-09-214-07	Newsletter	\$ 19,693	\$ 14,000	\$ 20,000
01-09-215-03	Miscellaneous	\$ 3,171	\$ 2,000	\$ 3,000
	Total Contractual Services	\$ 150,181	\$ 173,415	\$ 199,150
Commodities				
01-09-301-01	Office Supplies	\$ 268	\$ 500	\$ 500
01-09-301-04	Printing	\$ 88	\$ 200	\$ 200
	Total Commodities	\$ 356	\$ 700	\$ 700

Capital Outlay

01-09-407-05	Contingency	\$ 12,667	\$ 5,000	\$ 5,000
	Total Capital Outlay	\$ 12,667	\$ 5,000	\$ 5,000
	Legislative Total	\$ 215,773	\$ 232,117	\$ 257,972

General Fund: Administration

Program Description

The Administration Department includes the City Administrator, Assistant City Administrator/Director of Finance, and City Clerk. The City Administrator provides the Governing Body with information and implements municipal policies, overseeing the day to day operations of the City.

The Assistant City Administrator/Director of Finance is responsible for human resources, administrative support and insurance/risk management, and is also responsible for the administration and coordination of the City's financial services including accounting, payroll, debt service, and internal auditing.

The City Clerk maintains, coordinates and administers municipal records and municipal activities. The City Clerk handles a wide range of administrative functions that deal with interaction of the City with the citizens of Mission, the governing body, and city administration.

Goal

To provide leadership, control, and direction for the coordination of City operations in accordance with the policies established by the Governing Body.

Objectives

- Promote organizational excellence
- Provide solid financial control
- Monitor, supervise, direct, control, and promote organizational activities
- Coordinate and maintain records of animal licenses, occupational licenses, and all other licenses, permits and fees collected by the City
- Respond to citizen inquires and requests for service
- Proactively address property maintenance code issues
- Administer classification and compensation system and employee benefits in accordance with City Council policy

Administration

	Actual 2006	Estimated 2007	Budget 2008
Summary by Character			
Personnel Services	\$ 441,296	\$ 485,110	\$ 492,000
Contractual Services	\$ 79,720	\$ 53,995	\$ 52,150
Commodities	\$ 7,357	\$ 6,500	\$ 6,700
Capital Outlay	\$ 7,523	\$ 5,000	\$ 2,000
Department Total	\$ 535,896	\$ 550,605	\$ 552,850

Authorized Positions

Full-Time Positions	4.00	4.00	4.00
Part-time Positions	1.00	1.00	1.00
Seasonal Positions	-	-	-
Department Total	5.00	5.00	5.00

Classifications

City Administrator	1.00	1.00	1.00
Finance Director/Asst City Administrator	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
HR Assistant/Deputy City Clerk	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00
Department Total	5.00	5.00	5.00

A portion of the City Administrator's annual salary and benefits are charged to the Capital Improvement Fund and the Stormwater Utility Fund.

Part-time salaries in the Administration Department also include the City Attorney whose services are provided on a contract basis and the City Treasurer.

Administration

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-10-101-01	Full Time Salaries	\$ 263,289	\$ 290,000	\$ 275,000
01-10-101-02	Part Time Salaries	\$ 82,430	\$ 80,000	\$ 90,000
01-10-101-04	Overtime	\$ 5,732	\$ 4,000	\$ 4,000
01-10-101-07	ICMA Employer Match	\$ 7,500	\$ 7,500	\$ 7,500
01-10-102-01	Health/Life/Disability	\$ 35,133	\$ 40,000	\$ 45,000
01-10-102-02	Social Security	\$ 23,364	\$ 26,210	\$ 29,000
01-10-102-03	KPERS	\$ 10,640	\$ 16,000	\$ 16,000
01-10-102-04	Employment Security	\$ (36)	\$ 3,400	\$ 3,500
01-10-102-05	Workers Compensation	\$ (1,079)	\$ 1,000	\$ 1,000
01-10-102-06	City Pension	\$ 13,694	\$ 16,000	\$ 20,000
01-10-102-07	Administrative Charges/Pension Plan	\$ 629	\$ 1,000	\$ 1,000
	Total Personnel Services	\$ 441,296	\$ 485,110	\$ 492,000
Contractual Services				
01-10-201-08	Telephone	\$ 4,950	\$ 4,095	\$ 5,000
01-10-202-02	Travel/Commercial - Staff	\$ 2,884	\$ 3,000	\$ 3,000
01-10-202-03	Lodging/Meals - Staff	\$ 5,840	\$ 6,000	\$ 5,000
01-10-202-04	Parking/Tolls - Staff	\$ 75	\$ -	\$ 300
01-10-202-05	Mileage - Staff	\$ 90	\$ 1,500	\$ 500
01-10-203-01	Registration/Tuition - Staff	\$ 4,332	\$ 8,000	\$ 4,000
01-10-203-03	Tuition Reimbursement	\$ 10	\$ -	\$ -
01-10-205-02	Notary Bonds	\$ 75	\$ 100	\$ 100
01-10-206-01	Professional Organizations	\$ 5,256	\$ 2,800	\$ 5,000
01-10-206-02	Municipal Organizations	\$ 260	\$ 500	\$ 500
01-10-206-03	Periodicals/Books/Publications	\$ 660	\$ 1,000	\$ 1,000
01-10-206-04	Legal Publications	\$ -	\$ -	\$ -
01-10-206-05	Professional Services	\$ 38,992	\$ 15,000	\$ 15,000
01-10-208-04	Public Relations	\$ 10,227	\$ 8,000	\$ 8,000
01-10-208-05	Meeting Expenses	\$ 791	\$ 1,000	\$ 1,000
01-10-208-13	Employee Recognition	\$ 467	\$ 750	\$ 750
01-10-212-06	Service Contracts	\$ 1,113	\$ -	\$ -
01-10-213-02	Equipment Rental	\$ 183	\$ 250	\$ 200
01-10-214-03	Printing	\$ 1	\$ 1,200	\$ 1,000
01-10-214-04	Dog Tags	\$ 118	\$ 300	\$ 300
01-10-214-05	Computer Services	\$ 1,435	\$ -	\$ 1,000
01-10-215-03	Miscellaneous	\$ 1,961	\$ 500	\$ 500
	Total Contractual Services	\$ 79,720	\$ 53,995	\$ 52,150

Commodities

01-10-301-01	Office Supplies	\$ 5,034	\$ 5,000	\$ 5,000
01-10-301-02	Clothing	\$ -	\$ -	\$ -
01-10-301-04	Postage	\$ 479	\$ -	\$ 200
01-10-301-05	Printed Forms	\$ 1,844	\$ 1,500	\$ 1,500
	Total Commodities	\$ 7,357	\$ 6,500	\$ 6,700

Capital Outlay

01-10-401-01	Office Machines	\$ -	\$ -	\$ -
01-10-401-02	Office Furnishings	\$ 5,911	\$ -	\$ -
01-10-402-03	Computer Systems	\$ 1,484	\$ 2,500	\$ 1,500
01-10-407-05	Contingency	\$ 128	\$ 2,500	\$ 500
	Total Capital Outlay	\$ 7,523	\$ 5,000	\$ 2,000

Administration Total \$ 535,896 \$ 550,605 \$ 552,850

General Fund: Municipal Court

Program Description

The Municipal Court is the court where alleged violations of City ordinances and the penal statutes of Kansas are tried. The court provides a forum in which citizens may receive swift and impartial trial on charges brought against them. The Court's responsibility is to guarantee the lawful rights of all who are brought before it. The Municipal Court hears an average of nearly 1,400 cases each month.

Goal

The Municipal Court justly hears and dispatches all cases brought before it.

Objectives

- Issue warrants for ordinance violations
- Keep current and up-to-date on entering warrants into system
- Maintain a diversionary program for D.U.I. cases
- Maintain a computerized record of municipal violations and the Court's disposition of cases

Municipal Court

	Actual 2006	Estimated 2007	Budget 2008
Personnel Services			
Personnel Services	\$ 216,402	\$ 229,370	\$ 263,650
Contractual Services	\$ 27,674	\$ 19,250	\$ 22,850
Commodities	\$ 8,244	\$ 8,000	\$ 7,800
Capital Outlay	\$ 582	\$ 6,000	\$ 2,000
Department Total	\$ 252,902	\$ 262,620	\$ 296,300

Authorized Positions

Full-Time Positions	3.00	3.00	3.00
Part-Time Positions	4.00	4.00	4.00
Seasonal Positions	-	-	-
Department Total	7.00	7.00	7.00

Classifications

Municipal Court Administrator	-	-	1.00
Court Clerk	1.00	1.00	1.00
Assistant Court Clerk	2.00	2.00	2.00
Bailiff	2.00	2.00	2.00
Judge	1.00	1.00	1.00
Judge Pro Tem	1.00	1.00	1.00
Department Total	7.00	7.00	8.00

Municipal Court

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personal Services				
01-11-101-01	Full-Time Salaries	\$ 92,655	\$ 100,000	\$ 107,000
01-11-101-02	Part-Time Salaries	\$ 40,225	\$ 9,600	\$ 12,000
01-11-101-03	Judge Salaries	\$ -	\$ 36,000	\$ 36,000
01-11-101-04	Overtime Salaries	\$ 15,091	\$ 15,000	\$ 17,000
01-11-101-06	City Attorney - Court	\$ 15,957	\$ 10,000	\$ 20,000
01-11-101-09	City Attorney Appeals - Court	\$ 7,136	\$ 9,500	\$ 10,000
01-11-102-01	Health / Life	\$ 22,358	\$ 25,000	\$ 30,000
01-11-102-02	Social Security	\$ 12,259	\$ 9,835	\$ 16,000
01-11-102-03	KPERS	\$ 4,344	\$ 5,200	\$ 6,000
01-11-102-04	Employment Security	\$ (685)	\$ 1,285	\$ 1,200
01-11-102-05	Workers Compensation	\$ 2,026	\$ 2,250	\$ 2,250
01-11-102-06	City Pension	\$ 4,828	\$ 5,500	\$ 6,000
01-11-102-07	Administrative Charge/Pension Plan	\$ 208	\$ 200	\$ 200
	Total Personal Services	\$ 216,402	\$ 229,370	\$ 263,650
Contractual Services				
01-11-201-08	Telephone	\$ 2,160	\$ 4,000	\$ 1,000
01-11-202-03	Lodging/Meals	\$ -	\$ 500	\$ 750
01-11-202-04	Parking/Tolls	\$ -	\$ 100	\$ 100
01-11-202-05	Mileage	\$ 11	\$ 200	\$ 300
01-11-203-01	Registration/Tuition	\$ 125	\$ 500	\$ 500
01-11-203-03	Tuition Reimbursement	\$ -	\$ 600	\$ 1,500
01-11-204-01	Advertising - Classified	\$ -	\$ 100	\$ 500
01-11-205-01	Insurance-Building, Equipment	\$ -	\$ 500	\$ 500
01-11-205-02	Notary Bonds	\$ 100	\$ 50	\$ 100
01-11-207-07	Pre-employment Expenses	\$ -	\$ 100	\$ 100
01-11-208-13	Employee Recognition	\$ 200	\$ 500	\$ 500
01-11-209-01	Appeals	\$ -	\$ -	\$ -
01-11-209-02	Computer Maintenance	\$ 24,404	\$ 10,000	\$ 15,000
01-11-209-03	Defense	\$ 674	\$ 2,000	\$ 2,000
01-11-213-02	Equipment Rental	\$ -	\$ 100	\$ -
	Total Contractual Services	\$ 27,674	\$ 19,250	\$ 22,850
Commodities				
01-11-301-01	Office Supplies	\$ 2,717	\$ 4,000	\$ 2,500
01-11-301-04	Postage	\$ -	\$ -	\$ 300
01-11-301-05	Printed Forms	\$ 5,527	\$ 4,000	\$ 5,000
	Total Commodities	\$ 8,244	\$ 8,000	\$ 7,800
Capital Outlay				
01-11-401-01	Office Machines	\$ 582	\$ 3,000	\$ 2,000

01-11-402-03	Computer Systems	\$	-	\$	3,000	\$	-
01-11-407-05	Contingency	\$	-	\$	-	\$	-
	Total Capital Outlay	\$	582	\$	6,000	\$	2,000
	Municipal Court Total	\$	252,902	\$	262,620	\$	296,300

General Fund: Neighborhood Services

Program Description

The Neighborhood Services Department includes the Neighborhood Services Director, Neighborhood Services Officer, and a full-time intern. The Neighborhood Services Director oversees the administration of code enforcement, rental licensing and inspections, direct assistance programs, and provides support in the development of the City's 5 year Community Investment Program. The Neighborhood Services Director Coordinator is also responsible for the administration and of the City's stormwater utility program and to recommend appropriate stormwater utility fees to the City Council.

The Neighborhood Services Officer is responsible for performing exterior inspections of residential and commercial properties to ensure code compliance. The Neighborhood Services Officer provides support to rental licensing and various city-sponsored assistance programs.

Goal

To maintain the livability and quality of Mission's residential and commercial areas through support, enforcement, assistance programs, and community projects.

Objectives

- Proactively promote quality housing
- Proactively provide support to residential neighborhoods
- Perform inspections of residential and commercial properties
- Administer a rental licensing and inspection program
- Complete an annual 5 year Community Investment Program
- Create and promote city-sponsored assistance programs
- Respond to citizen inquiries and requests for service

Neighborhood Services

	Actual 2006	Estimated 2007	Budget 2008
Summary by Character			
Personnel Services	\$ -	\$ 145,270	\$ 169,700
Contractual Services	\$ 353,342	\$ 447,950	\$ 469,550
Commodities	\$ 5,800	\$ 12,500	\$ 13,000
Capital Outlay	\$ -	\$ 2,750	\$ 2,250
Department Total	\$ 359,142	\$ 608,470	\$ 654,500

Authorized Positions

Full-Time Positions	3.00	3.00	3
Part-Time Positions	-	-	0
Seasonal Positions	-	-	0
Department Total	3.00	3.00	3.00

Classifications

Neighborhood Services Director	1.00	1.00	1.00
Neighborhood Services Officer	1.00	1.00	1.00
Capital Project Coordinator	1.00	-	-
Project Intern	-	1.00	1.00
Department Total	3.00	3.00	3.00

The Neighborhood Services Department was created in 2006. The Code Enforcement Officer's position was upgraded to Neighborhood Services Director and the Project Coordinator was converted to a Neighborhood Services Officer. These positions were represented in the Administration Division in 2005. The Department also included a full-time Project Intern in 2007 and 2008.

Neighborhood Services

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-15-101-01	Full-Time Salaries	\$ -	\$ 105,000	\$ 120,000
01-15-101-02	Part-Time Salaries	\$ -	\$ -	\$ -
01-15-101-04	Overtime Salaries	\$ -	\$ 5,000	\$ 3,000
01-15-102-01	Health/Life	\$ -	\$ 14,000	\$ 20,000
01-15-102-02	Social Security	\$ -	\$ 7,270	\$ 9,000
01-15-102-03	KPERS	\$ -	\$ 6,100	\$ 7,000
01-15-102-04	Employment Security	\$ -	\$ 1,200	\$ 1,000
01-15-102-05	Workers Compensation	\$ -	\$ 1,500	\$ 1,500
01-15-102-06	City Pension	\$ -	\$ 5,000	\$ 8,000
01-15-102-07	Admin Chgs/City Pension	\$ -	\$ 200	\$ 200
	Total Personnel Services	\$ -	\$ 145,270	\$ 169,700

Contractual Services

01-15-201-08	Telephone	\$ -	\$ -	\$ -
01-15-202-02	Commercial Travel	\$ -	\$ 2,500	\$ 2,500
01-15-202-03	Lodging / Meals	\$ 983	\$ 2,500	\$ 2,500
01-23-202-04	Parking / Tolls	\$ 46	\$ 50	\$ 50
01-15-202-05	Mileage	\$ 400	\$ 800	\$ 800
01-15-203-01	Registration	\$ 510	\$ 2,500	\$ 2,500
01-15-203-03	Tuition Reimbursement	\$ 1,000	\$ 2,000	\$ 2,000
01-15-204-01	Advertising	\$ -	\$ 500	\$ 250
01-15-205-01	Insurance	\$ -	\$ -	\$ 100
01-15-206-01	Professional Organizations	\$ 354	\$ 1,500	\$ 2,000
01-15-206-03	Periodicals/Books	\$ -	\$ 500	\$ 250
01-15-206-04	Legal Publications	\$ -	\$ 100	\$ 100
01-15-206-05	Professional Services	\$ 5,985	\$ 25,000	\$ 37,000
01-15-206-06	Legal Services	\$ 900	\$ 2,500	\$ 6,500
01-15-207-04	Housing Project - Loan Imp Program	\$ -	\$ 20,000	\$ 20,000
01-15-207-07	Pre-Employment Testing	\$ -	\$ -	\$ -
01-15-208-04	Public Relations	\$ -	\$ -	\$ 500
01-15-208-13	Employee Recognition	\$ -	\$ -	\$ -
01-15-212-06	Service Contracts	\$ -	\$ 1,000	\$ -
01-15-214-03	Printing	\$ -	\$ 2,000	\$ 2,500
01-15-214-05	Solid Waste Contract	\$ 334,759	\$ 360,000	\$ 360,000
01-15-215-03	Miscellaneous	\$ -	\$ 500	\$ 500
01-15-216-001	Nuisance Abatement	\$ 608	\$ 6,000	\$ 5,000
01-15-216-02	Weed Abatement	\$ 525	\$ 6,000	\$ 5,000
01-15-216-04	Mission Possible Program	\$ 7,252	\$ 9,000	\$ 13,000
01-15-216-05	How-To Clinics	\$ 20	\$ 1,000	\$ 1,500
01-15-216-06	Neighborhood Grant Program	\$ -	\$ 2,000	\$ 5,000
	Total Contractual Services	\$ 353,342	\$ 447,950	\$ 469,550

Commodities

01-15-301-01	Office Supplies	\$ 164	\$ 500	\$ 500
01-15-301-02	Clothing	\$ 461	\$ 1,000	\$ 1,000
01-15-301-04	Postage	\$ -	\$ 1,000	\$ 1,000
01-15-304-04	Miscellaneous Supplies	\$ 141	\$ -	\$ 500
01-15-307-09	Paint Supplies	\$ 5,034	\$ 10,000	\$ 10,000
	Total Commodities	\$ 5,800	\$ 12,500	\$ 13,000

Capital Outlay

01-15-401-01	Office Machines	\$ -	\$ 750	\$ 750
01-15-401-02	Office Furnishings	\$ -	\$ 500	\$ 500
01-15-402-03	Computer Systems	\$ -	\$ 1,500	\$ 1,000
01-15-407-05	Contingency	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ -	\$ 2,750	\$ 2,250

Neighborhood Services Total \$ 359,142 \$ 608,470 \$ 654,500

General Fund: Public Works

Program Description

The Public Works Department maintains the City's streets, parks and public buildings. Street maintenance involves snow removal, cleaning, patching, and repairing streets. The street overlay program provides for the overlay of asphalt at regular intervals to help maintain an adequate surface on the streets. In addition, a program exists for the timely replacement of curbs and sidewalks. Park maintenance provides for the mowing of grass and the removal of trash and debris from City facilities and parks. Routine maintenance and repair of public buildings is managed by the Public Works Department.

This Department enforces the City's construction codes through a systematic plan review and inspection program.

Goal

To efficiently maintain the City's streets, rights-of-way, public buildings, and parks and to respond to citizen requests for service.

Objectives

- Continue street sweeping program as well as cleaning out all catch basins
- Provide mechanical service to all city vehicles
- Maintain trees, shrubs, and mowing
- Maintain City streets-overlay program, curbs and sidewalks
- Maintain the parks in a visually appealing and safe condition for public use
- Maintain public building facilities
- Maintain efficient permitting and building inspection program

Public Works

	Actual 2006	Estimated 2007	Budget 2008
--	----------------	-------------------	----------------

Summary by Character

Personnel Services	\$ 644,996	\$ 708,300	\$ 734,800
Contractual Services	\$ 466,807	\$ 556,300	\$ 548,800
Commodities	\$ 130,670	\$ 174,850	\$ 188,850
Capital Outlay	\$ 195,742	\$ 105,380	\$ 102,850
Department Total	\$ 1,438,215	\$ 1,544,830	\$ 1,575,300

Authorized Positions

Full-Time Positions	14.00	14.00	12
Part-Time Positions	-	-	1
Seasonal Positions	8.00	8.00	6
Department Total	22.00	22.00	19.00

Classifications

Director of Infrastructure	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Assistant Public Works Superintendent	1.00	1.00	1.00
Maintenance Worker II	5.00	5.00	5.00
Maintenance Worker I	2.00	2.00	2.00
Maintenance Worker (PT)	-	-	-
Mechanic	2.00	2.00	1.00
Assistant to Directors/Deputy City Clerk	1.00	1.00	-
PT Administrative Assistant	-	-	1.00
Seasonal Labor	6.00	6.00	6.00
Department Total	19.00	19.00	18.00

Public Works

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-20-101-01	Full Time Salaries	\$ 446,710	\$ 430,000	\$ 420,000
01-20-101-02	Part-Time Salaries	\$ 25,043	\$ 40,000	\$ 40,000
01-20-101-04	Overtime Salaries	\$ 18,684	\$ 25,000	\$ 25,000
01-20-102-01	Health/Life	\$ 60,107	\$ 95,000	\$ 110,000
01-20-102-02	Social Security	\$ 29,742	\$ 40,000	\$ 38,000
01-20-102-03	KPERS	\$ 13,147	\$ 24,000	\$ 29,000
01-20-102-04	Employment Security	\$ 461	\$ 5,000	\$ 5,000
01-20-102-05	Workers Compensation	\$ 25,323	\$ 27,500	\$ 32,000
01-20-102-06	City Pension	\$ 25,140	\$ 21,000	\$ 35,000
01-20-102-07	Administration Chgs/City Pensi	\$ 639	\$ 800	\$ 800
	Total Personnel Services	\$ 644,996	\$ 708,300	\$ 734,800

Contractual Services

01-20-201-02	Electric Shop	\$ 10,747	\$ 15,000	\$ 15,000
01-20-201-04	Gas Shop	\$ 2,611	\$ 5,000	\$ 20,000
01-20-201-05	Water and Sewer	\$ 2,933	\$ 5,000	\$ -
01-20-201-06	Water and Sewer - Shop	\$ 1,658	\$ 5,000	\$ 10,000
01-20-201-07	Refuse	\$ -	\$ 3,000	\$ 500
01-20-201-08	Telephone	\$ 2,385	\$ 3,000	\$ 3,000
01-20-201-10	Traffic Signals KCPL	\$ 134,977	\$ 140,000	\$ 140,000
01-20-201-11	Traffic Signal OP INTERLOCAL	\$ -	\$ 2,000	\$ 3,000
01-20-201-12	Traffic Signals Total Electric	\$ 25,180	\$ 35,000	\$ 35,000
01-20-201-13	Street Lights KCPL	\$ 174,111	\$ 183,600	\$ 183,800
01-20-201-15	Street Lights Streetscape	\$ 5,695	\$ 6,000	\$ 6,000
01-20-202-02	Travel/Commercial	\$ -	\$ 500	\$ 500
01-20-202-03	Lodging / Meals	\$ 1,204	\$ 1,000	\$ 1,000
01-20-202-04	Parking / Tolls	\$ 24	\$ 50	\$ 50
01-20-202-05	Mileage	\$ 524	\$ 1,000	\$ 1,000
01-20-203-01	Registration / Tuition	\$ 2,220	\$ 1,000	\$ 1,000
01-20-203-02	Planning Commission	\$ 165	\$ -	\$ -
01-20-203-03	Tuition Reimbursement	\$ 94	\$ 1,000	\$ 1,000
01-20-203-04	Workman's Comp Claims	\$ -	\$ 500	\$ -
01-20-204-01	Advertising - Classified	\$ -	\$ 200	\$ 200
01-20-205-01	Insurance - Bldg, Equipment	\$ 25,069	\$ 25,000	\$ 30,000
01-20-205-02	Notary Bonds	\$ -	\$ 100	\$ 100
01-20-206-01	Professional Organization Dues	\$ 1,775	\$ 500	\$ 500
01-20-206-03	Periodicals/Books/Publications	\$ 1,543	\$ 750	\$ 750
01-20-206-04	Legal Advertising	\$ 17	\$ 250	\$ 250
01-20-207-03	Engineering/Architect Services	\$ 16,957	\$ 10,000	\$ 10,000
01-20-207-04	Housing Proj - Loan Imp Prog	\$ -	\$ -	\$ -
01-20-207-06	Inspections	\$ 10,958	\$ 25,000	\$ 15,000
01-20-207-07	Pre-Employment Drug Testing	\$ 488	\$ 1,000	\$ 1,000
01-20-208-04	Public Relations	\$ 355	\$ 500	\$ 500
01-20-208-05	Meeting Expense	\$ 8	\$ 250	\$ 250
01-20-208-10	Economic Development	\$ 5,920	\$ 10,000	\$ 10,000
01-20-208-13	Employee Recognition	\$ 708	\$ 1,000	\$ 1,000

01-20-210-01	Building Repairs / Maintenance	\$	2,247	\$	20,000	\$	5,000
01-20-210-02	Janitorial Services	\$	315	\$	-	\$	-
01-20-210-03	Trees / Shrubs Maintenance	\$	4,950	\$	10,000	\$	10,000
01-20-210-04	Tree Board	\$	3,229	\$	5,000	\$	5,000
01-20-211-02	Overlay Planning	\$	-	\$	-	\$	-
01-20-211-03	Curbs/Sidewalks	\$	1,695	\$	-	\$	-
01-20-211-04	Drainage	\$	592	\$	500	\$	500
01-20-212-03	Storm Warning Sirens	\$	709	\$	500	\$	800
01-20-212-04	Communications	\$	-	\$	2,500	\$	500
01-20-212-06	Service Contracts	\$	1,153	\$	5,000	\$	5,000
01-20-212-07	Vehicle Maintenance	\$	2,157	\$	2,500	\$	2,500
01-20-212-08	Holiday Decorations	\$	2,254	\$	2,500	\$	2,500
01-20-212-09	Johnson Drive Maintenance	\$	11,503	\$	15,000	\$	15,000
01-20-213-02	Rental Equipment	\$	1,937	\$	2,000	\$	3,000
01-20-213-03	Laundry / Uniforms	\$	4,137	\$	5,000	\$	5,000
01-20-214-02	Vehicle Registration	\$	53	\$	100	\$	100
01-20-214-03	Printing	\$	188	\$	1,000	\$	1,000
01-20-214-04	Computer Services	\$	1,233	\$	2,500	\$	2,500
01-20-215-03	Contingency	\$	129	\$	-	\$	-
	Total Contractual Services	\$	466,807	\$	556,300	\$	548,800

Commodities

01-20-301-01	Office Supplies	\$	3,618	\$	3,000	\$	3,000
01-20-301-02	City Maps	\$	-	\$	100	\$	100
01-20-301-04	Postage	\$	-	\$	500	\$	500
01-20-301-05	Printed Forms	\$	177	\$	250	\$	250
01-20-302-01	Misc Clothing Items	\$	2,261	\$	5,000	\$	5,000
01-20-304-01	Shop Chemicals	\$	755	\$	2,000	\$	2,000
01-20-304-02	Fertilizer / Weeds	\$	2,570	\$	5,000	\$	5,000
01-20-304-03	Rodent Control	\$	-	\$	1,500	\$	1,500
01-20-304-04	Misc Supplies	\$	1,422	\$	500	\$	1,000
01-20-305-01	Janitor Supplies	\$	3,370	\$	6,000	\$	5,000
01-20-305-02	Building Repair Parts / Plumbing	\$	5,407	\$	5,000	\$	3,000
01-20-305-03	Tools - Building / Land Maint	\$	554	\$	1,000	\$	1,000
01-20-305-04	Landscape	\$	6,438	\$	2,500	\$	2,500
01-20-306-01	Gas / Oil	\$	27,193	\$	35,000	\$	35,000
01-20-306-02	Vehicle / Equip Repair Parts	\$	23,328	\$	30,000	\$	25,000
01-20-306-03	Tools - Vehicle / Equip Maint	\$	1,772	\$	2,500	\$	2,500
01-20-307-01	Asphalt Patch	\$	12,036	\$	20,000	\$	20,000
01-20-307-02	Rock	\$	687	\$	2,500	\$	1,500
01-20-307-03	Sand / Salt	\$	10,696	\$	25,000	\$	51,000
01-20-307-05	Signs	\$	3,585	\$	6,000	\$	5,000
01-20-307-06	Traffic Paint	\$	947	\$	1,500	\$	1,500
01-20-307-07	Park Maintenance	\$	9,329	\$	15,000	\$	15,000
01-20-307-08	Other Street Maintenance	\$	14,525	\$	5,000	\$	2,500
	Total Commodities	\$	130,670	\$	174,850	\$	188,850

Capital Outlay

01-20-401-01	Office Machines	\$	1,038	\$	1,500	\$	1,500
01-20-401-02	Office Furnishings	\$	730	\$	-	\$	-
01-20-402-03	Computer Systems	\$	40	\$	1,000	\$	3,500
01-20-403-03	Public Works Vehicles	\$	168,226	\$	80,340	\$	97,850

01-20-403-06	Public Works - Other Equipment	\$ 25,373	\$ 18,540	\$ -
01-20-404-04	Radios	\$ 335	\$ 4,000	\$ -
01-20-407-05	Contingency		\$ -	\$ -

Total Capital Outlay		\$ 195,742	\$ 105,380	\$ 102,850
-----------------------------	--	-------------------	-------------------	-------------------

Public Works Total	\$ 1,438,215	\$ 1,544,830	\$ 1,575,300
---------------------------	---------------------	---------------------	---------------------

General Fund: Community Development

Program Description

The Community Development Department works to ensure orderly progress through the administration of the Comprehensive Planning, Zoning, and Subdivision review processes. Department staff provides support and assistance to the Planning Commission and Board of Zoning Appeals.

Goal

Improve physical conditions in the community through effective administration of planning, zoning, subdivision, building inspection and code compliance programs.

Objectives

- Prepare an annual update to the Comprehensive Plan and Design Guidelines
- Effectively manage city redevelopment projects
- Effectively inform the public regarding development opportunities in Mission
- Effectively manage plan and development review processes

Community Development

	Actual 2006	Estimated 2007	Budget 2008
Summary by Character			
Personnel Services	\$ 165,541	\$ 189,080	\$ 224,700
Contractual Services	\$ 109,761	\$ 98,930	\$ 93,125
Commodities	\$ 3,315	\$ 4,100	\$ 3,950
Capital Outlay	\$ 1,636	\$ 3,000	\$ 1,500
Department Total	\$ 280,253	\$ 295,110	\$ 323,275

Authorized Positions

Full-Time Positions	2.00	3.00	3.00
Part-Time Positions	-	-	-
Seasonal Positions	-	-	-
Department Total	2.00	3.00	3.00

Classifications

Director of Community Development	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Administrative Assistant	-	1.00	1.00
Department Total	2.00	3.00	3.00

Community Development

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-23-101-01	Full-Time Salaries	\$ 132,083	\$ 118,000	\$ 165,000
01-23-101-02	Part-Time Salaries	\$ 1,096	\$ 25,000	\$ -
01-23-101-04	Overtime Salaries	\$ -	\$ -	\$ 2,000
01-23-102-01	Health/Life	\$ 12,503	\$ 20,000	\$ 26,000
01-23-102-02	Social Security	\$ 9,952	\$ 10,630	\$ 13,000
01-23-102-03	KPERS	\$ 4,418	\$ 7,300	\$ 8,500
01-23-102-04	Employment Security	\$ (773)	\$ 1,400	\$ 1,000
01-23-102-05	Workers Compensation	\$ 506	\$ 600	\$ 1,000
01-23-102-06	City Pension	\$ 5,564	\$ 6,000	\$ 8,000
01-23-102-07	Admin Chgs/City Pension	\$ 192	\$ 150	\$ 200
	Total Personnel Services	\$ 165,541	\$ 189,080	\$ 224,700

Contractual Services

01-23-201-08	Telephone	\$ 1,720	\$ 1,750	\$ 1,775
01-23-202-02	Commercial Travel	\$ 1,345	\$ 3,000	\$ 2,000
01-23-202-03	Lodging / Meals	\$ 6,323	\$ 2,550	\$ 5,000
01-23-202-04	Parking / Tolls	\$ 71	\$ 100	\$ 100
01-23-202-05	Mileage	\$ 200	\$ 500	\$ 500
01-23-203-01	Registration /Tuition	\$ 1,992	\$ 9,050	\$ 2,500
01-23-203-02	Planning Commission	\$ 3,879	\$ 5,100	\$ 7,750
01-23-203-03	Tuition Reimbursement	\$ -	\$ 1,000	\$ 1,000
01-23-206-01	Professional Organizations	\$ 395	\$ 1,530	\$ 1,000
01-23-206-03	Periodicals/Books	\$ 262	\$ 500	\$ 500
01-23-206-04	Advertising	\$ 1,751	\$ 2,000	\$ 2,000
01-23-206-05	Professional Services	\$ 2,801	\$ 5,000	\$ 5,000
01-23-206-06	Land Use Attorney Services	\$ 22,108	\$ 35,000	\$ 35,000
01-23-207-03	Engineer/Architect/Planning Services	\$ 65,173	\$ 25,000	\$ 25,000
01-23-207-07	Pre-Employment Testing	\$ 36	\$ -	\$ -
01-23-208-04	Public Relations	\$ 143	\$ 1,000	\$ 500
01-23-208-05	Meeting Expense	\$ 545	\$ 1,000	\$ 1,500
01-23-208-13	Employee Recognition	\$ 75	\$ 100	\$ 100
01-23-212-06	Service Contracts	\$ 883	\$ 750	\$ 900
01-23-214-03	Printing	\$ 9	\$ 1,500	\$ 500
01-23-214-04	Computer Services	\$ 50	\$ 2,500	\$ 500
01-23-215-03	Contingency	\$ -	\$ -	\$ -
	Total Contractual Services	\$ 109,761	\$ 98,930	\$ 93,125

Commodities

01-23-301-01	Office Supplies	\$ 2,526	\$ 1,000	\$ 1,000
01-23-301-02	City Maps	\$ -	\$ 500	\$ 250
01-23-301-04	Postage	\$ -	\$ 100	\$ 1,000
01-23-301-05	Printed Forms	\$ 789	\$ 1,500	\$ 1,500

01-23-304-04	Miscellaneous Supplies	\$	-	\$	1,000	\$	200
	Total Commodities	\$	3,315	\$	4,100	\$	3,950

Capital Outlay

01-23-401-01	Office Machines	\$	235	\$	-	\$	-
01-23-401-02	Office Furnishings	\$	120	\$	-	\$	-
01-23-403-06	Other Equipment/Software	\$	1,281	\$	1,500	\$	1,500
01-23-407-05	Contingency	\$	-	\$	1,500	\$	-
	Total Capital Outlay	\$	1,636	\$	3,000	\$	1,500

Community Development Total \$ 280,253 \$ 295,110 \$ 323,275

General Fund: Parks and Recreation

Program Description

The Parks and Recreation Department initiates, develops, and administers recreational programs for Mission residents and non-residents. The Community Center facility houses the majority of recreational classes, programs and special events. Programs and services are also offered at the outdoor Municipal Pool. In the 2007 Budget, the Parks and Recreation budget was restructured into two divisions: Municipal Pool and Community Center.

Goal

To provide first class facilities and parks, and enhance the quality of life for all residents and visitors through education, recreation, and cultural opportunities.

Objectives

- Provide programs, classes and special events at parks and recreation facilities, and through partnerships throughout the community
- Coordinate on-going needs assessment for parks and recreation programs and facilities
- Staff and operate parks and recreation facilities with a customer service focus, emphasizing the effective use of City resources
- Offer age specific programs for youth, seniors and other demographics

Parks and Recreation

	Actual 2006	Estimated 2007	Budget 2008
Summary by Character			
Personnel Services	\$ 1,422,528	\$ 1,366,070	\$ 1,378,800
Contractual Services	\$ 792,076	\$ 879,950	\$ 883,750
Commodities	\$ 201,149	\$ 187,100	\$ 200,300
Capital Outlay	\$ 105,869	\$ 37,500	\$ 109,300
Department Total	\$ 2,521,622	\$ 2,470,620	\$ 2,572,150

Authorized Positions

Full-Time Positions	13.00	13.00	13
Part-Time Positions (hours)	56,326.00	56,808.00	56808
Seasonal Positions (hours)	18,292.00	10,296.00	10296
Department Total	13.00	13.00	13.00

Classifications

Recreation Director	1.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
Facility Supervisor	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00
Program Coordinator	1.00	1.00	1.00
Program Assistant	1.00	1.00	-
Rental/Event Coordinator	1.00	1.00	1.00
Multi-media/Publications Coordinator	1.00	1.00	1.00
Maintenance Worker	2.00	2.00	3.00
Office Assistant	1.00	1.00	1.00
Aquatic Coordinator*	1.00	1.00	1.00
Department Total	13.00	13.00	13.00

*Position title was changed in 2007 from Aquatic Assistant to Aquatic Coordinator.

Parks and Recreation - Municipal Pool

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-25-101-01	Full Time Salaries	\$ 30,251	\$ 13,200	\$ 14,500
01-25-101-02	Part Time Salaries	\$ 81,403	\$ 87,500	\$ 89,000
01-25-101-03	Other Part Time	\$ -	\$ -	\$ -
01-25-101-04	Overtime Salaries	\$ 1,602	\$ -	\$ 2,000
01-25-102-01	Health / Life Ins	\$ 10,757	\$ 4,800	\$ 5,800
01-25-102-02	Social Security	\$ 10,545	\$ 7,910	\$ 8,000
01-25-102-03	KPERS	\$ 1,517	\$ 1,000	\$ 2,000
01-25-102-04	Employment Security	\$ 186	\$ 1,000	\$ 1,000
01-25-102-05	Workers Compensation	\$ 3,444	\$ 3,600	\$ 4,000
01-25-102-06	City Pension	\$ 1,289	\$ 560	\$ 1,000
	Total Personnel Services	\$ 140,994	\$ 119,570	\$ 127,300
Contractual Services				
01-25-201-01	Electricity	\$ 10,805	\$ 12,500	\$ 13,500
01-25-201-03	Gas	\$ -	\$ 200	\$ 450
01-25-201-05	Water and Sewer	\$ 15,038	\$ 18,000	\$ 17,000
01-25-201-07	Trash	\$ 732	\$ 1,000	\$ 1,000
01-25-201-08	Telephone	\$ 1,006	\$ 500	\$ 600
01-25-203-03	Staff Training/Tuition Reimbursement	\$ 695	\$ 1,500	\$ 1,500
01-25-203-04	Workmans Comp Claims	\$ -	\$ -	\$ -
01-25-204-01	Marketing / Registration Mtls	\$ 3,651	\$ 1,500	\$ 1,500
01-25-205-01	Insurance - Bldg, Equipment	\$ 3,500	\$ 3,500	\$ 3,500
01-25-207-07	Pre-Employment Drug Testing	\$ -	\$ 500	\$ 1,100
01-25-208-13	Employee Recognition	\$ 25	\$ 500	\$ 500
01-25-210-01	Maint Bldg / Land	\$ 6,910	\$ 3,500	\$ 4,000
01-25-212-05	Other Equipment / Repairs	\$ 4,097	\$ 5,000	\$ 5,000
01-25-213-02	Rental Agreements	\$ 775	\$ 1,000	\$ 1,000
01-25-214-05	Computer Services	\$ 817	\$ 750	\$ 500
01-25-214-12	Mission Swim Team	\$ 7,500	\$ 7,500	\$ 7,500
01-25-215-02	Contract Serv/Maintenance Agreem	\$ -	\$ 2,500	\$ 2,500
01-25-215-05	Consultants / Instructors	\$ -	\$ 1,000	\$ -
	Total Contractual Services	\$ 55,551	\$ 60,950	\$ 61,150

Commodities

01-25-301-01	Office Supplies	\$ 303	\$ 500	\$ 400
01-25-301-02	Clothing	\$ 4,000	\$ 2,500	\$ 2,800
01-25-301-03	Food Service	\$ 14,294	\$ 16,000	\$ 16,500
01-25-301-04	Printing	\$ -	\$ 1,000	\$ -
01-25-301-08	Equipment and Supplies	\$ 2,339	\$ 5,000	\$ 5,000
01-25-304-02	Cleaning Chemicals	\$ 268	\$ 2,500	\$ 2,000
01-25-304-04	Misc Supplies	\$ -	\$ 100	\$ 100
01-25-304-05	Pool Chemicals	\$ 9,745	\$ 9,000	\$ 11,000
01-25-305-05	Repair / Parts Maintenance	\$ 351	\$ 3,000	\$ 3,000
	Total Commodities	\$ 31,300	\$ 39,600	\$ 40,800

Capital Outlay

01-25-407-01	Equipment Replacement	\$ 7,978	\$ -	\$ 3,000
01-25-407-02	Filter Elements	\$ -	\$ -	\$ -
01-25-407-03	Pool imp/ Repair/Design	\$ -	\$ -	\$ -
01-25-407-05	Contingency	\$ -	\$ -	\$ 1,000
	Total Capital Outlay	\$ 7,978	\$ -	\$ 4,000
	Parks & Rec - Municipal Pool Total	\$ 235,823	\$ 220,120	\$ 233,250

Parks and Recreation - Parks/Special Events

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-26-101-01	Full Time Salaries	\$ 12,074	\$ -	\$ -
01-26-101-02	Part Time Salaries	\$ 1,856	\$ -	\$ -
01-26-101-04	Overtime	\$ 1,779	\$ -	\$ -
01-26-102-01	Health / Life	\$ 1,000	\$ -	\$ -
01-26-102-02	Social Security	\$ 1,245	\$ -	\$ -
01-26-102-03	KPERS	\$ 75	\$ -	\$ -
01-26-102-04	Employment Security	\$ 89	\$ -	\$ -
01-26-102-05	Workers Compensation	\$ 506	\$ -	\$ -
01-26-102-06	Pension	\$ 155	\$ -	\$ -
	Total Personnel Services	\$ 18,779	\$ -	\$ -
Contractual Services				
01-26-201-01	Electricity	\$ 1,923	\$ -	\$ -
01-26-201-05	Water and Sewer	\$ -	\$ -	\$ -
01-26-201-07	Trash	\$ 1,019	\$ -	\$ -
01-26-201-08	Telephone	\$ -	\$ -	\$ -
01-26-203-01	Registration/Materials	\$ -	\$ -	\$ -
01-26-203-02	Worker's Compensation Claims	\$ 102	\$ -	\$ -
01-26-203-03	Tuition Reimbursement	\$ -	\$ -	\$ -
01-26-204-01	Marketing/Public Relations	\$ -	\$ -	\$ -
01-26-205-01	Insurance - Bldg, Equipment	\$ -	\$ -	\$ -
01-26-207-07	Pre-Employment Drug Testing	\$ 500	\$ -	\$ -
01-26-208-13	Employee Recognition	\$ -	\$ -	\$ -
01-26-212-05	Equipment Repairs	\$ -	\$ -	\$ -
01-26-213-02	Rental Equipment	\$ -	\$ -	\$ -
01-26-214-03	Printing	\$ -	\$ -	\$ -
01-26-214-05	Computer Services Software	\$ -	\$ -	\$ -
01-26-214-11	Tennis/Court Eqpt/Mainten	\$ -	\$ -	\$ -
01-26-215-01	Special Programs	\$ 6,139	\$ -	\$ -
01-26-215-02	Contractor Services	\$ -	\$ -	\$ -
01-26-215-03	Miscellaneous	\$ 662	\$ -	\$ -
01-26-215-05	Contract Instructors	\$ -	\$ -	\$ -
01-26-216-03	Equipment Maintenance	\$ -	\$ -	\$ -
01-26-216-04	Transportation Services	\$ -	\$ -	\$ -
	Total Contractual Services	\$ 10,345	\$ -	\$ -

Commodities

01-26-301-01	Office Supplies	\$	-	\$	-	\$	-
01-26-301-02	Uniforms / Clothing	\$	-	\$	-	\$	-
01-26-301-03	Postage	\$	-	\$	-	\$	-
01-26-301-04	Food Service/Concession Supplies	\$	89	\$	-	\$	-
01-26-301-05	Printing	\$	16	\$	-	\$	-
01-26-301-07	Mission Summer Program	\$	10,618	\$	-	\$	-
01-26-301-08	Equipment / Supplies	\$	190	\$	-	\$	-
01-26-301-09	Special Events Supplies	\$	7,679	\$	-	\$	-
01-26-302-08	Seniors Programs	\$	-	\$	-	\$	-
01-26-304-02	Cleaning Supplies	\$	-	\$	-	\$	-
01-26-304-03	Miscellaneous	\$	-	\$	-	\$	-
01-26-305-05	Building Maintenance / Repair Parts	\$	-	\$	-	\$	-
	Total Commodities	\$	18,592	\$	-	\$	-

Capital Outlay

01-26-407-01	Park Improvements	\$	-	\$	-	\$	-
01-26-407-03	Capital Equipment	\$	-	\$	-	\$	-
01-26-407-12	Contingency	\$	-	\$	-	\$	-
	Total Capital Outlay	\$	-	\$	-	\$	-
	Parks & Rec - Pks/Spec Events Total	\$	47,716	\$	-	\$	-

Parks and Recreation - Community Center

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-27-101-01	Full Time Salaries	\$ 374,489	\$ 400,000	\$ 400,000
01-27-101-02	Part Time Salaries	\$ 536,028	\$ 575,000	\$ 550,000
01-27-101-04	Overtime	\$ 15,504	\$ 15,000	\$ 15,000
01-27-102-01	Health / Life	\$ 66,592	\$ 100,000	\$ 115,000
01-27-102-02	Social Security	\$ 79,482	\$ 80,000	\$ 85,000
01-27-102-03	KPERS	\$ 18,354	\$ 25,000	\$ 28,000
01-27-102-04	Employment Security	\$ 1,663	\$ 10,500	\$ 7,500
01-27-102-05	Workers Compensation	\$ 10,129	\$ 20,000	\$ 20,000
01-27-102-06	City Pension	\$ 20,839	\$ 20,000	\$ 30,000
01-27-102-07	Administrative Chgs / Pension	\$ 395	\$ 1,000	\$ 1,000
	Total Personnel Services	\$ 1,123,475	\$ 1,246,500	\$ 1,251,500

Contractual Services

01-27-201-01	Electric	\$ 136,727	\$ 132,000	\$ 140,000
01-27-201-03	Gas	\$ 92,732	\$ 120,000	\$ 120,000
01-27-201-05	Water and Sewer	\$ 17,697	\$ 21,000	\$ 21,000
01-27-201-07	Trash Service	\$ 2,517	\$ 2,200	\$ 3,000
01-27-201-08	Telephone	\$ 8,450	\$ 10,000	\$ 10,000
01-27-202-02	Travel / Commercial	\$ 1,818	\$ 2,200	\$ 2,700
01-27-202-03	Lodging / Meals	\$ 1,805	\$ 2,000	\$ 3,400
01-27-202-04	Parking / Tolls	\$ 4	\$ -	\$ 250
01-27-202-05	Mileage Staff	\$ 356	\$ 1,600	\$ 1,500
01-27-203-01	Registration / Tuition	\$ 8,164	\$ 6,000	\$ 6,000
01-27-203-02	Staff Training	\$ 1,567	\$ -	\$ 2,500
01-27-203-03	Tuition Reimbursement	\$ 40	\$ -	\$ 2,000
01-27-203-04	Workman's Comp Claims	\$ -	\$ -	\$ -
01-27-204-01	Marketing / Public Relations	\$ 10,922	\$ 26,000	\$ 26,000
01-27-205-01	Insurance - Building, Equipment	\$ 36,100	\$ 36,000	\$ 45,000
01-27-206-01	Professional Organizations	\$ -	\$ -	\$ 1,750
01-27-206-03	Periodicals/Books/Publications	\$ -	\$ -	\$ -
01-27-207-07	Pre-Employment Drug Testing	\$ 1,266	\$ 1,800	\$ 1,500
01-27-208-13	Employee Recognition	\$ 3,385	\$ 4,000	\$ 4,000
01-27-210-01	Maint - Bldg / Land	\$ 20,179	\$ 30,000	\$ 55,000
01-27-212-05	Equipment / Repairs	\$ 51,371	\$ 37,000	\$ 10,000
01-27-213-02	Rental Equipment	\$ 16,851	\$ 25,000	\$ 25,000
01-27-214-03	Printing	\$ -	\$ 20,000	\$ 20,000
01-27-214-05	Computer Services / Software	\$ 10,004	\$ 10,000	\$ 11,000
01-27-214-10	Registration Materials	\$ -	\$ -	\$ -
01-27-214-11	Special Programs	\$ -	\$ 15,000	\$ 8,000
01-27-214-12	Swim Programs	\$ 1,303	\$ 3,000	\$ 3,000
01-27-214-13	Mission Summer Program	\$ -	\$ 10,000	\$ 10,000
01-27-215-01	Seasonal Programs	\$ 23,436	\$ 15,000	\$ 15,000
01-27-215-02	Contract Services / Maint. Agreements	\$ 54,371	\$ 72,000	\$ 75,000
01-27-215-03	Miscellaneous	\$ 280	\$ 200	\$ -
01-27-215-04	Field Trips	\$ -	\$ -	\$ -
01-27-215-05	Contract Instructors	\$ 197,856	\$ 210,000	\$ 200,000
01-27-215-06	Transportation Services	\$ -	\$ 7,000	\$ -

Total Contractual Services	\$	699,201	\$	819,000	\$	822,600
----------------------------	----	---------	----	---------	----	---------

Commodities

01-27-301-01	Office Supplies	\$	19,207	\$	25,000	\$	25,000
01-27-301-02	Clothing	\$	1,840	\$	5,000	\$	5,000
01-27-301-03	Food services / Concession Supplies	\$	6,083	\$	5,000	\$	5,500
01-27-301-04	Postage	\$	6,680	\$	11,000	\$	14,000
01-27-301-05	Printing	\$	2,526	\$	9,000	\$	10,000
01-27-301-08	Equipment & Supplies	\$	26,461	\$	25,000	\$	30,000
01-27-301-09	Special Event Supplies	\$	4,779	\$	16,500	\$	16,500
01-27-304-02	Cleaning Supplies	\$	42,216	\$	30,000	\$	32,000
01-27-304-04	Misc Supplies	\$	3	\$	500	\$	500
01-27-304-05	Pool Chemicals	\$	10,320	\$	8,000	\$	11,000
01-27-305-05	Bldg Maint / Repair / Parts	\$	7,303	\$	12,500	\$	10,000

Total Commodities	\$	127,418	\$	147,500	\$	159,500
-------------------	----	---------	----	---------	----	---------

Capital Outlay

01-27-407-01	Eqpt and Eqpt Replacement	\$	75,579	\$	35,000	\$	102,800
01-27-407-03	Construction/Repair	\$	16,957	\$	-	\$	-
01-27-407-05	Contingency	\$	-	\$	2,500	\$	2,500

Total Capital Outlay	\$	92,536	\$	37,500	\$	105,300
----------------------	----	--------	----	--------	----	---------

Parks and Recreation - Community Center Total	\$	2,042,630	\$	2,250,500	\$	2,338,900
---	----	-----------	----	-----------	----	-----------

Parks and Recreation - Administration

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-28-101-01	Full Time Salaries	\$ 99,159	\$ -	\$ -
01-28-101-02	Part Time Salaries	\$ 5,474	\$ -	\$ -
01-28-101-04	Overtime Salaries	\$ 1,743	\$ -	\$ -
01-28-102-01	Health / Life	\$ 16,873	\$ -	\$ -
01-28-102-02	Social Security	\$ 8,009	\$ -	\$ -
01-28-102-03	KPERS	\$ 3,939	\$ -	\$ -
01-28-102-04	Employment Security	\$ (788)	\$ -	\$ -
01-28-102-05	Workers Compensation	\$ 203	\$ -	\$ -
01-28-102-06	City Pension	\$ 4,650	\$ -	\$ -
01-28-102-07	Administrative Chgs / Pension	\$ 18	\$ -	\$ -
	Total Personnel Services	\$ 139,280	\$ -	\$ -

Contractual Services

01-28-201-08	Telephone	\$ -	\$ -	\$ -
01-28-202-01	Commercial Travel	\$ -	\$ -	\$ -
01-28-202-02	Mileage	\$ 165	\$ -	\$ -
01-28-202-03	Lodging	\$ (225)	\$ -	\$ -
01-28-202-04	Parking / Tolls	\$ 30	\$ -	\$ -
01-28-203-01	Registration / Staff Training	\$ 1,701	\$ -	\$ -
01-28-203-04	Workers Compensation Claims	\$ -	\$ -	\$ -
01-28-204-01	Marketing and Public Relations	\$ 4,844	\$ -	\$ -
01-28-207-07	Pre-Employment/Drug Testing	\$ 1,500	\$ -	\$ -
01-28-208-13	Employee Recognition	\$ 203	\$ -	\$ -
01-28-210-01	Maintenance - Building/Land	\$ -	\$ -	\$ -
01-28-212-06	Service Contracts	\$ -	\$ -	\$ -
01-28-214-05	Computer Services	\$ 1,093	\$ -	\$ -
01-28-214-07	Printing / Postage	\$ 17,668	\$ -	\$ -
01-28-214-13	OFC Operatio/Lease/Internet	\$ -	\$ -	\$ -
01-28-215-02	Contract Service Agreements	\$ -	\$ -	\$ -
01-28-215-03	Miscellaneous	\$ -	\$ -	\$ -
	Total Contractual Services	\$ 26,979	\$ -	\$ -

Commodities

01-28-301-01	Office Supplies	\$ 15,787	\$ -	\$ -
01-28-301-02	Copier Lease	\$ -	\$ -	\$ -
01-28-301-03	Clothing	\$ -	\$ -	\$ -
01-28-301-04	Postage	\$ 7,500	\$ -	\$ -
01-28-301-05	Printing	\$ 552	\$ -	\$ -
01-28-301-08	Equipment and Supplies	\$ -	\$ -	\$ -
	Total Commodities	\$ 23,839	\$ -	\$ -

Capital Outlay

01-28-401-01	Office Machines	\$ 3,766	\$ -	\$ -
01-28-407-01	Office Equipment	\$ 1,589	\$ -	\$ -
01-28-407-03	Office Relocation	\$ -	\$ -	\$ -
01-28-407-05	Contingency	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 5,355	\$ -	\$ -

Parks and Recreation - Administration Total **\$ 195,453** **\$ -** **\$ -**

General Fund: Police

Program Description

The Administrative Officers of the Police Department are responsible for developing and implementing departmental policy, providing management controls over daily department administrative and line functions, and are the focal point for interaction with other city departments and the community. Regular Patrol Officers respond to calls for service within the City, identifying criminal activities, apprehending offenders, making Municipal and District Court appearances, enforcing traffic laws, and investigating vehicle accidents. The Investigations unit gathers and processes evidence for solving crime and prosecuting criminal suspects. They investigate hit and run accidents and support department crime prevention efforts by spotting trends in criminal activity.

Goal

To provide safety and security for all persons within the city with responsive and professional services. To work within the moral and legal standards of the community, by forming a partnership between the community and the police department employees.

Objectives

- Continue to support the philosophy of Community Policing in all phases of the department
- Improve the efficiency and effectiveness of patrol services and investigations by adding new technology and through the implementation of updated crime fighting techniques
- Support projects involving drug and alcohol awareness and child abuse prevention, including the DARE (Drug Abuse Resistance Education) Program
- Build a better working relationship with other departments within the City and with other police agencies
- Study ways of improving police services to the public without increasing costs to taxpayers
- Work with developers and new business in the City in an effort to build a proper relationship to help prevent crime

Police

	Actual 2006	Estimated 2007	Budget 2008
Summary by Character			
Personnel Services	\$ 2,190,784	\$ 2,452,700	\$ 2,617,900
Contractual Services	\$ 277,263	\$ 277,500	\$ 289,500
Commodities	\$ 107,422	\$ 87,600	\$ 117,600
Capital Outlay	\$ 146,740	\$ 133,500	\$ 190,000
Department Total	\$ 2,722,209	\$ 2,951,300	\$ 3,215,000

Authorized Positions

Full-time Positions	28.00	29.00	29.00
Part-Time Positions	7.00	7.00	7.00
Seasonal Positions	-	-	-
Department Total	35.00	36.00	36.00

Classifications

Chief of Police	1.00	1.00	1.00
Deputy Chief	1.00	1.00	1.00
Captain	3.00	3.00	3.00
Lieutenant	5.00	5.00	5.00
Sergeant	3.00	3.00	3.00
Detective	2.00	2.00	2.00
Police Officer	13.00	14.00	14.00
Part-time Officer	4.00	4.00	4.00
Records Clerk	1.00	1.00	1.00
Mechanic*	1.00	-	1.00
Assistant Records Clerk	1.00	1.00	1.00
School Crossing Guard	1.00	1.00	1.00
Department Total	36.00	36.00	37.00

*One mechanic from Public Works was reassigned to the Police Department

Police

Account Number	Account Title	Actual 2006	Estimated 2007	Budget 2008
Personnel Services				
01-30-101-01	Full Time Salaries	\$ 1,427,540	\$ 1,600,000	\$ 1,635,000
01-30-101-02	Part Time Salaries	\$ 34,771	\$ 40,000	\$ 45,000
01-30-101-04	Overtime	\$ 80,443	\$ 75,000	\$ 82,500
01-30-102-01	Health / Life	\$ 312,727	\$ 340,000	\$ 365,000
01-30-102-02	Social Security	\$ 115,066	\$ 145,000	\$ 168,000
01-30-102-03	KPERS	\$ 2,925	\$ 3,200	\$ 4,200
01-30-102-04	Employment Security	\$ 3,488	\$ 15,000	\$ 15,000
01-30-102-05	Workers Compensation	\$ 30,388	\$ 32,000	\$ 50,000
01-30-102-06	Administrative Chgs/Pension Pl	\$ 1,861	\$ 1,000	\$ 1,000
01-30-102-07	KP&F Retirement	\$ 179,902	\$ 200,000	\$ 250,000
01-30-102-08	NEACC Money Purch Pln	\$ 1,673	\$ 1,500	\$ 2,000
01-30-102-09	Admin Chgs 125 Plan	\$ -	\$ -	\$ 200
	Total Personnel Services	\$ 2,190,784	\$ 2,452,700	\$ 2,617,900
Contractual Services				
01-30-201-08	Telephone	\$ 20,499	\$ 17,000	\$ 21,800
01-30-202-02	Commercial Travel	\$ 2,260	\$ 5,000	\$ 6,000
01-30-202-03	Lodging / Meals	\$ 11,521	\$ 11,000	\$ 12,000
01-30-202-04	Parking / Tolls / Misc	\$ 736	\$ 350	\$ 700
01-30-202-05	Mileage Reimbursement	\$ 203	\$ 1,200	\$ 1,200
01-30-203-01	Registration / Tuition / Other	\$ 10,192	\$ 12,000	\$ 12,000
01-30-203-02	Firing range	\$ 3,896	\$ 10,000	\$ 9,000
01-30-203-03	Tuition Reimbursement	\$ 1,786	\$ 2,000	\$ 2,000
01-30-203-04	Training / Junior College	\$ 2,186	\$ 2,000	\$ 2,200
01-30-204-01	Advertising - Classified	\$ 1,094	\$ 1,500	\$ 1,600
01-30-205-01	Insurance - Bldg, Equipment	\$ 700	\$ 700	\$ 800
01-30-205-02	Notary Bonds	\$ 525	\$ 350	\$ 500
01-30-206-01	Professional Organizations	\$ 1,690	\$ 3,200	\$ 3,200
01-30-206-03	Periodicals/Books/Publications	\$ 1,192	\$ 1,000	\$ 1,000
01-30-206-05	Professional Services	\$ 860	\$ 3,500	\$ 3,500
01-30-207-07	Pre-employment exams	\$ 4,650	\$ 3,500	\$ 4,000
01-30-208-04	Public Relations	\$ 2,954	\$ 2,750	\$ 3,000
01-30-208-13	Employee Recognition	\$ 4,762	\$ 3,000	\$ 3,000
01-30-210-01	DARE Special Exp.	\$ 18	\$ -	\$ -
01-30-212-04	Communications / Radios	\$ 2,067	\$ 5,000	\$ -
01-30-212-05	Other Equipment / Radar / Repair / MI	\$ 9,891	\$ 10,000	\$ 13,000
01-30-212-06	Service Contracts/Rentals	\$ 16,624	\$ 15,000	\$ 17,000
01-30-212-07	Vehicle Maintenance	\$ 23,641	\$ 12,000	\$ 15,000
01-30-213-02	Equipment Rental	\$ 58	\$ 100	\$ 100
01-30-213-03	Uniform Dry Cleaning	\$ 9,610	\$ 7,500	\$ 10,000
01-30-214-02	Vehicle Registration	\$ 472	\$ 300	\$ 300
01-30-214-05	Computer Services	\$ 25,317	\$ 18,000	\$ 10,000
01-30-214-06	Animal Control / Care	\$ 62,624	\$ 66,150	\$ 71,000
01-30-214-07	Animal Boarding Fee	\$ -	\$ 300	\$ -
01-30-214-08	Prisoner Care	\$ 41,494	\$ 45,000	\$ 45,000
01-30-214-09	Crime Prevention	\$ 1,828	\$ 3,000	\$ 3,000
01-30-214-10	DARE Supplies	\$ 2,383	\$ 4,000	\$ 4,000
01-30-214-11	Local Law Enforcement Blk Grant Exp	\$ -	\$ -	\$ 2,500
01-30-214-12	Bullet Proof Vest Grant	\$ 705	\$ -	\$ -
01-30-214-13	Juvenile Intake Assessment Center	\$ 7,859	\$ 8,100	\$ 8,100

01-30-215-03	Miscellaneous	\$ 966	\$ 3,000	\$ 3,000
	Total Contractual Services	\$ 277,263	\$ 277,500	\$ 289,500

Commodities

01-30-301-01	Office Supplies	\$ 12,499	\$ 10,000	\$ 10,000
01-30-301-02	Copy Machine Supplies	\$ 671	\$ 2,000	\$ 2,000
01-30-301-03	Imaging	\$ 112	\$ 500	\$ 500
01-30-301-04	Postage	\$ 698	\$ 600	\$ 300
01-30-301-05	Printed Forms	\$ 2,996	\$ 2,500	\$ 3,000
01-30-301-06	Other Operating Supplies	\$ 4,940	\$ 3,000	\$ 5,500
01-30-302-01	Unifrms / Lthr / Protect Vests	\$ 14,564	\$ 10,500	\$ 10,000
01-30-302-02	Equipment - General	\$ 15,055	\$ 1,000	\$ 10,000
01-30-303-01	Forensics Supplies	\$ 118	\$ 3,000	\$ 4,000
01-30-303-02	Property and Evidence Supplies	\$ 267	\$ 2,000	\$ 9,000
01-30-303-03	Booking Facility Supplies	\$ -	\$ 1,000	\$ 1,500
01-30-306-01	Fuel	\$ 53,544	\$ 50,000	\$ 60,000
01-30-306-02	Fleet Tire Replacement	\$ 1,958	\$ 1,500	\$ 1,800
	Total Commodities	\$ 107,422	\$ 87,600	\$ 117,600

Capital Outlay

01-30-401-01	Office Machines	\$ 724	\$ 1,000	\$ 1,000
01-30-402-02	Office Furnishings	\$ 4,187	\$ 1,000	\$ -
01-30-402-03	Computer Systems	\$ 7,359	\$ 5,000	\$ 10,000
01-30-403-01	Police Vehicles	\$ 99,795	\$ 88,000	\$ 105,000
01-30-404-03	Handguns / Shotguns	\$ 2,484	\$ 5,000	\$ 5,000
01-30-404-04	Radios	\$ 850	\$ 4,000	\$ 1,000
01-30-404-05	Radar	\$ 5,728	\$ 5,000	\$ -
01-30-404-06	Other Equipment	\$ 9,141	\$ 7,500	\$ 68,000
01-30-404-07	Video Recorder	\$ 16,472	\$ 8,000	\$ -
01-30-404-08	Motorcycles	\$ -	\$ 8,000	\$ -
01-30-404-09	Bicycle Patrol	\$ -	\$ 1,000	\$ -
01-30-407-05	Contingency	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 146,740	\$ 133,500	\$ 190,000

Police Total **\$ 2,722,209** **\$ 2,951,300** **\$ 3,215,000**

2008 Budget

All Funds

Fund: General

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 2,697,436	\$ 1,926,372	\$ 1,664,039
REVENUES			
Taxes			
Property Tax	\$ 981,065	\$ 1,466,220	\$ 1,540,999
Delinquent Property Tax	\$ 6,933	\$ 30,000	\$ 5,000
Motor Vehicle Tax	\$ 107,863	\$ 113,358	\$ 147,568
City Sales and Use Tax	\$ 2,522,143	\$ 2,650,000	\$ 2,575,000
County Sales and Use Tax	\$ 841,558	\$ 750,000	\$ 800,000
County Sales and Use Tax - Jail	\$ 209,164	\$ 170,000	\$ 175,000
County Sales and Use Tax - School	\$ 209,164	\$ 170,000	\$ 175,000
Franchise Tax	\$ 929,185	\$ 925,000	\$ 930,000
Alcohol Tax	\$ 47,331	\$ 48,951	\$ 45,000
Subtotal Taxes	\$ 5,854,406	\$ 6,323,529	\$ 6,393,567
Licenses and Permits	\$ 147,398	\$ 250,000	\$ 217,500
Police Fines	\$ 1,376,170	\$ 1,325,000	\$ 1,520,000
Charges for Services	\$ 217,821	\$ 210,000	\$ 217,500
Interest	\$ 166,028	\$ 200,000	\$ 200,000
Miscellaneous and Other	\$ 59,689	\$ 105,000	\$ 41,500
Pool Revenues	\$ 53,965	\$ 55,000	\$ 49,000
Parks Special Event Revenues	\$ 77,284	\$ 80,000	\$ 95,000
Community Center Revenues	\$ 1,626,763	\$ 1,645,000	\$ 1,707,500
TOTAL REVENUES	\$ 9,579,524	\$ 10,193,529	\$ 10,441,567
EXPENDITURES			
Personal Services	\$ 5,134,116	\$ 5,628,902	\$ 5,934,672
Contractual Services	\$ 2,472,150	\$ 2,815,590	\$ 2,851,675
Commodities	\$ 520,001	\$ 518,850	\$ 585,400
Capital Outlay	\$ 471,983	\$ 318,130	\$ 427,400
Contingency/Reserves/Transfers	\$ 1,752,338	\$ 1,174,390	\$ 1,100,000
TOTAL EXPENDITURES	\$ 10,350,588	\$ 10,455,862	\$ 10,899,147
FUND BALANCE DECEMBER 31	\$ 1,926,372	\$ 1,664,039	\$ 1,206,459

Fund Sources: Property Tax, Sales and Use Taxes, Motor Vehicle Tax, Police Fines, Franchise Fees, Permits and Licenses, Parks & Recreation Program Fees.

Guidelines: Used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

Fund: Stormwater

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 316,793	\$ 679,347	\$ 396,655
REVENUES			
Taxes			
Property Tax	\$ 135,903	\$ 131,764	\$ 138,520
Delinquent Property Tax	\$ 255	\$ -	\$ -
Motor Vehicle Tax	\$ -	\$ 14,332	\$ 13,261
Interest	\$ 25,414	\$ 28,000	\$ 25,000
Stormwater Utility Fees	\$ 344,408	\$ 584,733	\$ 590,000
Miscellaneous Revenue	\$ 571		\$ 3,219
Transfer from General Fund	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 506,551	\$ 758,829	\$ 770,000
EXPENDITURES			
Personal Services	\$ 85,223	\$ 150,000	\$ 150,000
Contractual Services	\$ 39,875	\$ 50,000	\$ 50,000
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ 18,899	\$ 622,521	\$ 747,655
Transfer to CIP for Debt Service	\$ -	\$ 219,000	\$ 219,000
Contingency/Reserves/Transfers	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 143,997	\$ 1,041,521	\$ 1,166,655
FUND BALANCE DECEMBER 31	\$ 679,347	\$ 396,655	\$ -

Fund Sources: Property Tax, Interest, Transfers and Stormwater Utility fees

Guidelines: Established to account for ad valorem taxes and storm water utility charges received based on an equivalent residential unit (ERU) to be used for storm water improvements city-wide.

Fund: Bond & Interest

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 5,164	\$ 13,154	\$ 15,539
REVENUES			
Taxes			
Property Tax	\$ 139,010	\$ 140,000	\$ 141,976
Delinquent Property Tax	\$ 543	\$ -	
Motor Vehicle Tax	\$ -	\$ 14,689	\$ 13,591
Interest	\$ 4,382	\$ 3,000	\$ 1,500
Special Assessments	\$ 106,173	\$ 110,000	\$ 115,000
Transfer from General Fund	<u>\$ 352,338</u>	<u>\$ 274,390</u>	<u>\$ -</u>
TOTAL REVENUES	\$ 602,445	\$ 542,079	\$ 272,067
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ 594,455	\$ 539,694	\$ 164,898
Contingency/Reserves/Transfers		<u>\$ -</u>	
TOTAL EXPENDITURES	\$ 594,455	\$ 539,694	\$ 164,898
FUND BALANCE DECEMBER 31	\$ 13,154	\$ 15,539	\$ 122,708

Fund Sources: Property Tax, Motor Vehicle Tax, Special Assessments, Interest and Transfers from other funds.

Guidelines: Resources used for the payment of principal, interest and related costs of the general obligation bonds other than sales tax bonds, as well as certain other long-term obligations of the City.

Fund: Special Highway

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 759,445	\$ 464,306	\$ 247,659
REVENUES			
Fuel Tax	\$ 281,667	\$ 291,900	\$ 294,980
Interest	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 281,667	\$ 291,900	\$ 294,980
EXPENDITURES			
Personal Services	\$ 234,553	\$ 225,000	\$ 225,000
Contractual Services	\$ -	\$ -	\$ 25,000
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ 320,497	\$ 261,791	\$ 292,639
Debt Service	\$ 21,756	\$ 21,756	\$ -
Contingency/Reserves/Transfers	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 576,806	\$ 508,547	\$ 542,639
FUND BALANCE DECEMBER 31	\$ 464,306	\$ 247,659	\$ -

Fund Sources: Motor Fuel Tax, CARS and Interest

Guidelines: Used for construction, reconstruction, alteration, repair and maintenance of streets, highways, bridges and appurtenances (e.g. curbing, streetlights, drainage structures). May also be used for personal services expenses for employee performing these functions. Accounts for monies sent quarterly from the State Treasurer's office in compliance with K.S.A. 79-3452C.

Fund: Special Alcohol

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 31,401	\$ 43,822	\$ 24,921
REVENUES			
Alcohol Tax	\$ 47,331	\$ 48,951	\$ 45,000
Interest	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 47,331	\$ 48,951	\$ 45,000
EXPENDITURES			
Personal Services	\$ 73	\$ -	\$ -
Contractual Services	\$ 34,837	\$ 67,852	\$ 69,921
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Contingency/Reserves/Transfers	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 34,910	\$ 67,852	\$ 69,921
FUND BALANCE DECEMBER 31	\$ 43,822	\$ 24,921	\$ (0)

Fund Sources: Special Alcohol Tax. K.S.A. 79-41a-04

Guidelines: To be used for treating or preventing alcohol/drug abuse.

Fund: Special Parks & Recreation

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 255,370	\$ 253,659	\$ 102,610
REVENUES			
Alcohol Tax	\$ 47,331	\$ 48,951	\$ 45,000
Interest	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,810	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 49,141	\$ 48,951	\$ 45,000
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Contractual Services	\$ 8,000	\$ -	\$ -
Commodities	\$ 472	\$ -	\$ -
Capital Outlay	\$ 42,380	\$ 50,000	\$ 147,610
Debt Service	\$ -	\$ -	\$ -
Contingency/Reserves/Transfers	\$ -	\$ 150,000	\$ -
TOTAL EXPENDITURES	\$ 50,852	\$ 200,000	\$ 147,610
FUND BALANCE DECEMBER 31	\$ 253,659	\$ 102,610	\$ -

Fund Sources: Special Alcohol Tax. K.S.A. 79-41a04

Guidelines: Used for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities.

Fund: Debt Service - Sales Tax Bonds

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 618,156	\$ 664,863	\$ 698,663
REVENUES			
Sales Tax	\$ 514,226	\$ 510,000	\$ 495,000
Interest	\$ 19,931	\$ 20,000	\$ 15,000
Transfer from General Fund	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 534,157	\$ 530,000	\$ 510,000
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ 487,450	\$ 496,200	\$ 494,605
Contingency/Reserves/Transfers	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 487,450	\$ 496,200	\$ 494,605
FUND BALANCE DECEMBER 31	\$ 664,863	\$ 698,663	\$ 714,058

Fund Sources: Dedicated Sales Tax

Guidelines: Established to account for revenues received from 1/4 of one percent sales tax pledged to retire the Series 2002A General Obligation Bonds issued to expand the Community Center.

Fund: Capital Improvement

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 8,012,997	\$ 10,500,756	\$ 7,925,591
REVENUES			
Bond Proceeds	\$ 12,651,976	\$ 9,984,950	
Interest	\$ 469,808	\$ 350,000	\$ 200,000
Intergovernmental Revenue	\$ 172,192	\$ 2,900,000	\$ 4,200,000
Miscellaneous Revenue	\$ 315,023	\$ 200,000	\$ 1,250,000
Special Benefit District Revenue	\$ -	\$ -	\$ -
Transfer from Stormwater Utility	\$ -	\$ 219,000	\$ 219,000
Transfer from General Fund	\$ 1,400,000	\$ 900,000	\$ 1,000,000
TOTAL REVENUES	\$ 15,008,999	\$ 14,553,950	\$ 6,869,000
EXPENDITURES			
Personal Services	\$ -	\$ 150,000	\$ 150,000
Contractual Services	\$ -	\$ 50,000	\$ 50,000
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ 8,542,329	\$ 12,000,000	\$ 5,000,000
Debt Service	\$ 3,978,911	\$ 4,740,442	\$ 8,543,487
Contingency/Reserves/Transfers	\$ -	\$ 188,673	\$ 500,000
TOTAL EXPENDITURES	\$ 12,521,240	\$ 17,129,115	\$ 14,243,487
FUND BALANCE DECEMBER 31	\$ 10,500,756	\$ 7,925,591	\$ 551,104

Fund Sources: Sales Tax, interest, transfers and the proceeds of various debt issues.

Guidelines: Accounts for resources used to construct and maintain infrastructure city-wide.

Fund: Building Fund

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 3,668	\$ 3,668	\$ 3,668
REVENUES			
Bond Proceeds	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Contingency/Reserves/Transfers	\$ -	\$ -	\$ 3,668
TOTAL EXPENDITURES	\$ -	\$ -	\$ 3,668
FUND BALANCE DECEMBER 31	\$ 3,668	\$ 3,668	\$ -

Fund Sources: Transfers from other funds.

Guidelines: Previously used for new building construction, land and building improvements. This fund will be eliminated following the 2006 fiscal year as these expenses are now accounted for in the Capital Improvement Fund.

Fund: Lamar Bridge

	Actual 2006	Estimated 2007	Budget 2008
FUND BALANCE JANUARY 1	\$ 585,954	\$ 611,327	\$ -
REVENUES			
Bond Proceeds	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ 480,000	\$ -
Interest	\$ 25,373	\$ 15,000	\$ -
Transfer from Capital Improvement	\$ -	\$ 188,673	\$ -
TOTAL REVENUES	\$ 25,373	\$ 683,673	\$ -
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ 1,295,000	\$ -
Contingency/Reserves/Transfers	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ 1,295,000	\$ -
FUND BALANCE DECEMBER 31	\$ 611,327	\$ -	\$ -

Fund Sources: Transfers from other funds and grant revenues.

Guidelines: To be used for the construction of Lamar Bridge project and associated debt service payments.