



Rental Property Maintenance - Tenant Complaint Form

1) Tenant Name _____

Address _____

Phone No. _____

2) Owner/Landlord _____

Address _____

Phone No. _____

3) Complaint: _____

*Attach additional pages if necessary

Has owner/landlord been contacted about this problem? Yes _____ No _____

*If "Yes", please provide copies of any written correspondence, work orders, etc.

4) Action: _____

*Attach additional pages if necessary

I agree to the above listed course of action:

Signature of Tenant

Date

Signature of Codes Enforcement Officer

Date