

CITY OF MISSION, KANSAS

MINUTES OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Sylvester Powell, Jr. Community Center - 6:00 p.m.

April 9, 2018

DRAFT UNTIL APPROVED

Members present: John Arnett, Scott Babcock, Jennifer Cowdry, Nathan Dormer, Lea Loudon, David Schwenk

Staff present: Public Works Director John Belger, Chief of Police Ben Hadley, Parks and Recreation Director Christy Humerickhouse, Asst. City Administrator/Finance Director Brian Scott,

Call to Order

Chair Scott Babcock called the meeting to order at 6:00 p.m.

Approval of the March 12, 2018 Meeting Minutes

Jennifer Cowdry moved to approve the February 12 meeting minutes. Lea Loudon seconded the motion. The motion passed.

Citizen suggestions to the committee

None presented at this meeting.

Overview of Mission's street maintenance program

Christy Humerickhouse reviewed the Capital Improvement Program for the Parks and Recreation Department with a particular focus on the capital needs of the Sylvester Powell Jr. Community Center (SPJCC). In particular, Ms. Humerickhouse spoke to the fact that the SPJCC is nearing 20 years of age and that the building is in general need of maintenance upkeep. Roof repairs have been scheduled for this spring. In addition, the condenser for the pool-pak is not keeping the indoor pool at the necessary temperature and staff has been working on getting this repaired. The chiller that keeps the south side of the building cool is also original to the building and needs to be replaced as it is not functioning at its full capacity.

Ms. Humerickhouse explained that the City has hired Design Mechanical to assist in evaluating each mechanical component of the building and provide a list of what needs to be repaired and when. Chairman Babcock asked if there is a preventive maintenance plan in place for the SPJCC to which Ms. Humerickhouse explained that is what staff and Design Mechanical are working toward. Ms. Humerickhouse added that staff does have a regular

schedule for general maintenance of the SPJCC including sanding the floor, carpet replacement, and furniture/equipment replacement.

Ms. Humerickhouse also reviewed the specific items that are in the 2019 Capital Improvement Program.

Ms. Humerickhouse then took the committee on a tour of the building showing them various mechanical components of the building and explaining what is being done, or needs to be done.

The Committee regrouped after the tour to debrief and ask further questions.

Comments from committee members

There were no comments from committee members.

Staff Updates

There were no staff updates.

Adjourn

The meeting adjourned at 7:20 p.m.