

CITY OF MISSION, KANSAS
MINUTES OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE
Mission City Hall - 7:00 p.m.
June 26, 2017

Members present: John Arnett, Scott Babcock, Stuart Braden, Jennifer Cowdry, Nathan Dorner, Jerry Lonergan, Lea Loudon, Bill Nichols, David Schwenk, and Hillary Thomas

Staff present: City Administrator Laura Smith, Assistant City Administrator Brian Scott, Public Works Director John Belger, Chief Ben Hadley, Parks & Recreation Director Christy Humerickhouse, City Planner Danielle Sitzman, and Public Information Officer Emily Randel

Welcome and Staff Introductions

The committee members and staff introduced themselves to the group.

CIP Committee Goals, Objective, and Purpose

City Administrator Laura Smith shared with the group the history of how the the City's Capital Improvement Program has evolved, and how the idea of forming the Capital Improvement Program Committee came to be.

Overview of CIP Revenue Sources

Ms. Smith reviewed the funding streams used to fund the City's capital projects. Ms. Smith discussed the need to plan for larger projects with debt financing. Brian Scott shared information about the newly implemented property tax lid, which will require Kansas municipalities to seek voter approval for certain property tax increases above the rate of inflation.

Committee Business

- a. Establishing Committee Ground Rules - Laura Smith shared a draft of committee ground rules and asked that the committee members review them before the next meeting at which point the group could change or adopt them.
- b. Election of Committee Chair/Vice-Chair - Laura Smith suggested that the election of Chair and Vice-Chair be held at the July meeting. Group members can make a nomination for consideration at that time.
- c. Future meeting dates and times - The group agreed to hold meetings on the fourth

Monday of each month at 6 p.m. at City Hall for the time being, with the ability to adjust day, time, or location if needed. Staff will propose a group bus tour to look at certain infrastructure in the near future.

New Business

There was no new business.

Committee Member Comments

There were no committee member comments.

Staff Updates

There were no staff updates.

Adjourn

The meeting adjourned at 8:15 p.m.

***Mission City Hall, 6090 Woodson
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