

CITY OF MISSION, KANSAS
MINUTES OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE
Mission City Hall - 6:00 p.m.
July 24, 2017

Members present: John Arnett, Scott Babcock, Stuart Braden, Jennifer Cowdry, Nathan Dorner, Jerry Lonergan, Lea Loudon, Bill Nichols, David Schwenk

Staff present: City Administrator Laura Smith, Assistant City Administrator Brian Scott, Public Works Director John Belger, Chief Ben Hadley, Parks & Recreation Director Christy Humerickhouse, and Public Information Officer Emily Randel

Call to Order

City Administrator Laura Smith called the meeting to order at 6:05 p.m.

Approval of the June 26, 2017 Meeting Minutes

Jennifer Cowdry moved to approve the June 26 meeting minutes. Scott Babcock seconded the motion. The meeting minutes passed. One change was noted: the committee's meeting schedule will be on the fourth Monday of the month instead of the fourth Wednesday as was written.

Approval of committee ground rules

Jennifer Cowdry moved to approve the list of committee ground rules that were shared at the June meeting. John Arnett seconded the motion. The motion passed with no discussion.

Election of Committee Chair

Jennifer Cowdry nominated Scott Babcock as Committee Chair. Bill Nichols seconded the motion. There were no other nominations, and the motion passed.

Scott Babcock nominated Jennifer Cowdry as Committee Vice-Chair. Lea Loudon seconded the motion. There were no other nominations, and the motion passed.

Review of Recommended 2018-2022 Capital Improvement Program

Ms. Smith reviewed the current status of the 2018 budget development process. There will be a Community Dialogue on the budget on Wednesday, July 26 at 6 p.m. at City Hall. Staff had prepared project sheets for each of the capital projects in the 2017 budget. Ms. Smith distributed hard copy versions of the CIP budget sheets and the 2017 project sheets.

Staff reviewed the available revenue streams and the 2017 projects in the area of streets, stormwater, and parks and recreation.

Bus Tour

Ms. Smith recommended that a group go on a bus tour to become more familiar with City infrastructure. She will send an online scheduling poll to find the date and time that works best for the group.

Committee Member Comments

There were no committee member comments.

Staff Updates

Ms. Smith shared that the City is accepting fallen limbs at Mohawk Park following Saturday's severe storm. Limbs of any size are accepted from Mission residents only, Monday-Friday, 8 a.m.-8 p.m. No commercial vehicles will be accepted.

Ms. Randel shared that an Automated External Defibrillator (AED) had been installed in the Council Chambers.

Adjourn

The meeting adjourned at 7:42 p.m.

Scott Babcock, Chairperson
Jennifer Cowdry, Vice-Chairperson
Mission City Hall, 6090 Woodson
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