

CITY OF MISSION, KANSAS
CAPITAL IMPROVEMENT PROGRAM COMMITTEE

MONDAY, December 11, 2017

6:00 p.m.

Mission City Hall

AGENDA

1. Call to order
2. Approval of November 13, 2017 meeting minutes
3. Overview of [Mission's Comprehensive Plan](#) and [Parks and Recreation Master Plan](#)
4. Citizen suggestions to the committee
5. Calendar review for 2018
6. Comments from committee members
7. Staff updates
 - a. January 8 meeting time to avoid conflict with 7 p.m. council meeting
 - b. Review of CIP Committee vacancies
8. Adjourn

Scott Babcock, Chairperson
Jennifer Cowdry, Vice-Chairperson
Mission City Hall, 6090 Woodson
913-676-8350

CITY OF MISSION, KANSAS

MINUTES OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Mission City Hall - 6:00 p.m.

November 13, 2017

DRAFT UNTIL APPROVED

Members present: John Arnett, Scott Babcock, Stuart Braden, Jennifer Cowdry, Nathan Dormer, Lea Loudon, Bill Nichols, Hillary Parker Thomas, David Schwenk

Staff present: City Administrator Laura Smith, Public Works Director John Belger, and Planning and Development Services Manager Danielle Sitzman, Public Information Officer Emily Randel

Call to Order

Chair Scott Babcock called the meeting to order at 6:00 p.m.

Approval of the July 24, 2017 Meeting Minutes

Jennifer Cowdry moved to approve the July 24 meeting minutes. Lea Loudon seconded the motion. The meeting minutes were approved as submitted..

Review of September 27 Bus Tour

The committee members felt that the bus tour was worthwhile and that it was good to see the infrastructure items firsthand.

Members commented especially that Broadmoor between Martway and Johnson Drive is in significant disrepair and that it is very good that it is scheduled for repair in 2019. Nathan Dormer mentioned that the repairs Public Works performed around the manhole covers in the intersection of Johnson Drive and Broadmoor made a significant improvement.

Scott Babcock mentioned that it is important to show people Streamway Park. Many people have not visited the park, and it would be a good option for a future dog park in Mission. David Schwenk mentioned that the Dog Park Task Force had recommended to not use existing park land for a dog park and that the city does not own the access road to the park. Discussion continued about options for a dog park.

The members complimented the recent improvements on Foxridge Drive between 51st and 56th Streets.

Citizen suggestions to the committee

Staff introduced some of the ways that ideas and suggestions for capital projects come to the city now, including directly from citizens. Emily Randel shared a list of recent citizen suggestions including:

- Safer accommodation for cyclists and pedestrians at Shawnee Mission Parkway and Roeland Drive.
- Safer accommodation for cyclists and pedestrians at Shawnee Mission Parkway and Lamar Avenue.
- Repair to the tennis courts in Victor X Andersen Park
- Traffic calming measures for Johnson Drive, Lamar, Martway and Nall Avenues including additional bike lanes, bump outs and pedestrian islands.
- More direct and safer pedestrian access between Roeland Drive at Johnson Drive and Roe Avenue and 60th Street in Fairway (across the Gateway site).

Since several of the citizen complaints dealt with issues of pedestrian or cyclist safety on existing streets, Danielle Sitzman reviewed the concept of Complete Streets. Complete Streets is a set of policies that considers all methods of transportation when constructing or improving a section of roadway. The elements included in Complete Streets lets the street function better for all users, not just those driving cars and trucks.

There was discussion regarding inviting the public to share capital improvement concerns with the Capital Improvement Committee at a specified time in the annual budget development process. John Arnett mentioned that the CIP committee meeting would be an attractive setting for citizens to share feedback, being more informal and comfortable than a Community Development Committee meeting, City Council meeting or budget worksession.

The committee discussed the process of working through the budget development process. Emily Randel will share the five-year Capital Improvement Program that was approved during the 2017 budget process for years 2018-2022.

Staff will develop a calendar for the first half of 2018 with a roadmap of topics included within the CIP.

Discussion of Committee Vacancies

Committee Chair Scott Babcock is moving from Mission and may be stepping down from the Planning Commission and CIP Committee.

Hillary Thomas will move off of the CIP Committee once she takes her seat on the City Council.

David Schwenk mentioned that he is relocating for a year, so a new representative from the Parks, Recreation, and Tree Commission should be found.

Staff advised that the committee consider these upcoming vacancies and that action could be taken at a later meeting.

Calendar Review

Emily Randel suggested to the group that a new standing meeting day be the second Monday of each month, at 6 p.m. The group agreed to the new day. Ms. Randel will add the new standing meeting time to the calendar on the City's website.

Committee Member Comments

There were no committee member comments.

Staff Updates

John Belger shared that Foxridge Phase I has been completed. The mill and overlay projects for 2017 have been completed and the Sylvester Powell, Jr. Community Center parking lot has been completed.

Laura Smith shared that the traffic signal at Johnson Drive and Woodson is being installed. The signal will be set to flashing for a time and then will go live.

Laura Smith shared information on the the subsidence which occurred in the parking area behind the Roeland Court Townhomes..

Adjourn

Jennifer Cowdry moved to adjourn. John Arnett seconded the motion. The motion passed. The meeting adjourned at 7:15 p.m.

Scott Babcock, Chairperson
Jennifer Cowdry, Vice-Chairperson
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CITY OF MISSION, KANSAS
CAPITAL IMPROVEMENT PROGRAM COMMITTEE
Proposed 2018 Calendar

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| December 11, 2017 | Comprehensive Plan and Parks Master Plan Overview |
| January 8, 2018* | Stormwater |
| February 12, 2018 | Streets: Part 1 |
| March 12, 2018 | Streets: Part 2 |
| April 9, 2018 | Parks: Part 1 |
| May 14, 2018 | Parks: Part 2 |
| June 11, 2018 | Wrap-Up |

* All meetings at 6:00 p.m. at Mission City Hall except for January 8th, which will be at 5:30 p.m. at Mission City Hall.

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