

MINUTES OF THE MISSION COMMUNITY DEVELOPMENT COMMITTEE

October 3, 2018

The Mission Community Development Committee met at Mission City Hall, Wednesday, October 3, 2018 at 6:30 p.m. The following committee members were present: Pat Quinn, Hillary Thomas, Arcie Rothrock, Nick Schlossmacher, Debbie Kring, and Sollie Flora. Absent: Kristin Inman and Ken Davis. Mayor Appletoft was also present. Councilmember Flora called the meeting to order at 6:30 p.m.

Also present were City Administrator Laura Smith, Assistant City Administrator Brian Scott, City Clerk Martha Sumrall, Chief Ben Hadley, Assistant to the City Administrator Emily Randel, and Public Works Superintendent Brent Morton.

Broadmoor Design Concept Resolution

Ms. Randel stated that the proposed design concept resolution for the Broadmoor project is a tool that outlines the key points in the street design that are agreed upon by the City Council. This project is scheduled for construction in 2019. She provided the committee with an updated resolution that included an updated cost of \$1.2 million for the design, construction and construction inspection, with \$802,435 of this cost coming from the City and \$450,000 from the CARS program

Councilmember Kring asked if this resolution is based on the most recent street design discussed by the committee. Ms. Randel confirmed that it is based on Option #2, which the majority of Council preferred.

Josh Thede, Mission resident, stated pedestrian and bicycle safety is a priority and stated that Option 2 is an big improvement to the street design. He stated it is still "not all the way there" and feels that the 12 ft. lanes proposed are too wide. He provided the committee with information from MARC regarding reducing lane widths to 9-10 ft. if allowed by our code. He would like to encourage Council to consider narrower lanes as there is less area for pedestrians to cross and it helps to slow traffic. He also encouraged the placement of bike racks and benches along Broadmoor, particularly since there are elderly residents who live in the area.

Discussion continued on whether narrower lanes were considered during the design process, what could be done with the additional area if the lanes are narrowed (wider sidewalks / greenspace), and how narrower lanes would impact where we are in the design process. Mr. Scott noted that the entire corridor needs to be considered as there could be a change in lane sizes south of Martway. The committee also discussed whether ADA concerns in the area are being addressed. Ms. Smith stated that they are being addressed, especially the corner near Popeyes which has been an issue. Ms. Randel noted that the grade throughout the project will be improved. Councilmember Kring asked that staff check with Olsson Associates to see if they

considered narrower lanes in their design and provide information on the impact this would have.

Councilmember Rothrock requested information on the timeline for this project. Ms. Randel stated that it is slated for construction in 2019 so we need to be ready for bids after the first of the year / early spring. Design will be completed over the next few months. Ms. Smith stated after the final design is approved, easement acquisition will occur at the same time as soliciting bids. A CARS interlocal for this project will also need to be approved by Council.

Councilmember Schlossmacher recommended that the resolution establishing the design concept for improvements to Broadmoor Street between Martway Street and Johnson Drive be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

Quarterly Code Enforcement Update

Mr. Scott provided an update on Code Enforcement activity from July 1st to September 18th. He stated weed cases were up due to weather, and vehicle cases were also up, particularly in Ward III. Exterior maintenance, nuisance, zoning and miscellaneous cases were all down and this may be the result of Code Enforcement Officers being in the office more this summer to help cover the office due to staffing shortages. He stated an ad has been placed for the Permit Technician position and this will help when this position is filled. This person will also be able to issue some building permits while the applicant is at City Hall. Mr. Scott also discussed the increase in building permit valuations, noting that this year we are at \$61 million as of August, primarily due the Gateway project, large tenant refinishes (Skillpath), etc.

This item was informational only and no action was taken.

Department Updates / Other

Ms. Smith provided the following department updates:

- There will be a Free Family Fun Night on October 5th from 5-8 p.m.
- Spooky Swim and Carnival is back this year and will be held on October 26th at the Community Center.
- The Mission Dog Park group recently made available a survey and they received over 450 responses. They will be sponsoring a "Pop Up Dog Park" event on Saturday, October 27th from 10 a.m. - 2 p.m. at Broadmoor Park. This will include a pet costume contest and photos.
- Mission Trails will be holding their ribbon cutting event on Thursday afternoon, October 11th.

Ms. Smith also stated the committee previously discussed adjusting the committee meeting dates for November and December, and she reminded all that in November the committee will meet on November 14th and the Council Meeting will be on November 28th. In December the committees will meet on December 12th and the Council Meeting will be on its usual third Wednesday date (December 19th).

Meeting Close

There being no further business to come before the Committee, the meeting of the Community Development Committee adjourned at 6:50 p.m.

Respectfully submitted,

Martha Sumrall
City Clerk