

**CITY OF MISSION, KANSAS**  
**COMMUNITY DEVELOPMENT COMMITTEE**

**WEDNESDAY, NOVEMBER 14, 2018**

**7:30 P.M.**

**(or immediately following 6:30 p.m. Finance & Administration Committee)**

**Mission City Hall**

**PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

1. Mission Market Season Review - Emily Randel ([page 3](#))

The fourth season of the Mission Market ended in September, and staff has reviewed and compared its performance to previous seasons. Staff issued surveys to market patrons and vendors and will share detailed information on the market's performance and anticipated goals for next year.

**ACTION ITEMS**

2. City Hall Exterior Lighting Bid - Brent Morton ([page 5](#))

The exterior lighting in front of City Hall has reached a point where it is no longer functional. Following replacement of the pavement in front of City Hall this fall, staff began exploring options to restore the lighting. Three bids were solicited, and the proposal from All Current Electric in an amount not to exceed \$9,049.18 has been determined to be the lowest and most responsible bid. The scope of this project includes removal of all existing light fixtures and installation of LED flood fixtures.

3. Contract for On-call Engineering Services - Emily Randel ([page 11](#))

The City issued an RFQ for on-call engineering services in September. Staff is recommending that the City enter into agreements for on-call engineering services with Olsson, Inc. and GBA. The proposed professional services agreement(s) would be effective for three years with an option for renewal for one additional year.

4. Purchase of Vehicle for Community Development Department - Brian Scott ([page 35](#))

This summer during the budget process, staff recommended purchase of a vehicle to be used by the building official (a new position). The 2018 Estimated Budget was adjusted (\$30,000) in August to reflect Council's approval of this purchase. A conditional job offer has been extended to a candidate for the position, and staff is ready to proceed with the purchase of the vehicle. It is recommended to secure the 2019 Ford Escape SE from Shawnee Mission Ford in an amount not to exceed \$21,592. Decals and flashers will be installed by a third party for an additional \$1,000. This vehicle is similar to one used by the Neighborhood Services Officers.

## **DISCUSSION ITEMS**

### **OTHER**

5. Department Updates

**Kristin Inman, Chairperson**  
**Sollie Flora, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
***913-676-8350***