

**CITY OF MISSION, KANSAS**  
**COMMUNITY DEVELOPMENT COMMITTEE**

**WEDNESDAY, NOVEMBER 4, 2020**

**7:30 P.M.**

**(or immediately following 6:30 p.m. Finance & Administration Committee)**

**Meeting Held Virtually via Zoom**

*In consideration of the COVID-19 social distancing recommendations, this meeting will be held virtually via Zoom (<https://zoom.us/join>). The public may participate with comments by using the “chat” feature, please note all statements are made visible to the group.*

*Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913-676-8350, with any questions or concerns.*

**PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

1. Acceptance of the October 7, 2020 Community Development Committee Minutes - Audrey McClanahan ([page 3](#))

Draft minutes of the October 7, 2020 Community Development Committee meeting are included for review and acceptance.

2. Purchase of Pickup Truck for Public Works - Celia Duran ([page 13](#))

The 2020 budget included \$301,000 in the Equipment Reserve and Replacement Fund and \$8,000 in the General Fund to replace a dump truck and equipment, a skid steer loader with attachments, an electronic arrow board, and a pickup truck. The dump truck, skid steer loader, and electronic arrow board were approved for purchase at the October 21, 2020 City Council meeting. Quotes were solicited for the pickup truck and are summarized in the action item. Staff recommends approval of the purchase of the following: one (1) 2021 Ford F-150 4x4 Crew Cab pickup truck for a total estimated cost of \$32,929.00 excluding trade in or surplus.

3. Snow Shoveling Ordinance - Celia Duran ([page 16](#))

At the February 5, March 4, and October 7, 2020 Community Development Committee (CDC) meetings, there was discussion regarding the City of Mission’s current policy for shoveling sidewalks after a snowfall. The discussion included concerns regarding students walking to school on unshoveled sidewalks in residential areas, as well as sidewalk clearing in some commercial locations. The City’s current policy, per Resolution No. 786, encourages property owners to shovel sidewalks; however, this resolution does not specifically require property

owners to shovel sidewalks and there is no enforcement mechanism or fine schedule. In order to address Council concerns, Staff recommends adoption of an ordinance that requires property owners to shovel snow on adjacent sidewalks abutting their property within 48 hours after a snow storm.

4. FCIP Consultant Selection - Emily Randel/Penn Almoney ([page 26](#))

The Kansas Corporation Commission (KCC) offers the Facility Conservation Improvement Program (FCIP) to achieve energy conservation through energy performance contracts. Staff will share a summary of activities to date including the results of presentations from three Energy Service Companies. Staff will recommend soliciting an investment grade audit from Control Technology & Solutions, LLC.

### **DISCUSSION ITEMS**

5. Regional Wayfinding Signage - Penn Almoney ([page 60](#))

The Kansas City Area Transportation Authority, several local jurisdictions, and MARC worked together on *Connecting Our Region: Kansas City's Regional Wayfinding Plan*. The project developed a system that helps users find logical and safe connections between key destinations and commercial districts in the region. Staff presented the concept at the October Community Development Committee and was asked to gather additional information, specifically related to funding and potential grant opportunities. This new information will be reviewed with the Committee as staff continues to explore the creation and installation of wayfinding signs at the intersections of Johnson Drive/ Lamar Avenue and Shawnee Mission Parkway/ Lamar Avenue.

6. Snow Plan - Brent Morton ([page 68](#))

Snow removal is an essential service provided by the City to keep services functioning and the traveling public safe. Each year the Public Works Department will review the snow plan including routes, priorities and procedures. There are no recommended changes to the Snow Plan for the 2020-2021 winter season.

7. Mission Market Season Update - Emily Randel ([page 82](#))

The Mission Market had its sixth year in 2020. A highly modified season still succeeded in connecting customers with local vendors in a safe environment. Vendors adapted to pre-order pick-ups and most attended for each of the 13 weeks, June through August. Staff will share more details of the season in review, and will share refreshed plans for 2021.

### **OTHER**

8. Department Updates - Laura Smith

**Sollie Flora, Chairperson**  
**Trent Boultinghouse, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
***913-676-8350***