

CITY OF MISSION, KANSAS
COMMUNITY DEVELOPMENT COMMITTEE

WEDNESDAY, FEBRUARY 1, 2017

6:30 p.m.

Mission City Hall

PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Operation Green Light Agreement - John Belger

Operation Green Light is a cooperative effort to improve the coordination of traffic signals and incident response on major routes throughout the Kansas City area. Mission has participated in the program since 2010. The Operation Green Light signals in Mission are located on Shawnee Mission Parkway at Lamar, Nall, and Roeland Drive. Staff recommends approval of the Agreement with MARC for operational funding of Operation Green Light in an amount not to exceed \$4,400 over the next two years.

DISCUSSION ITEMS

2. Merger of the Tree Board and Parks & Recreation Commission - Laura Smith and Christy Humerickhouse

The Mission Tree Board and the Mission Parks and Recreation Commission have both struggled over the past few years to maintain membership/representation at the levels recommended by City code. Staff continues to evaluate ways to improve the effectiveness of our Boards and Commissions while also ensuring that the time and effort spent by our volunteers is productive and meaningful. To this end, staff is recommending that the Parks and Recreation Commission and the Tree Board be merged.

3. Update on 2017 Business Improvement Grant (BIG) Program - Danielle Sitzman

The Business Improvement Grant (BIG) program was established in 2004 to fund improvements for local businesses. Grants are structured as a reimbursement of 50% of a project's cost, up to \$10,000. Since its inception, the BIG Program has awarded over \$390,000 benefitting more than 90 local businesses. The grants have leveraged over \$1.2

million in total investment in the community. In 2017, the program has been funded in the amount of \$35,000, and no program changes are proposed. Applications will be accepted and scored in two rounds starting in February. No Council action is required at this time.

4. Creation of Community Investment Program (CIP) Committee - Laura Smith

Since 2013, staff has formalized a process to review and update Mission's 5-Year Capital Improvement Program (CIP), integrating it into the annual budget process. In 2016, we created an internal CIP Committee who is developing a comprehensive list of projects and standardizing project request worksheets and budget tracking forms. With internal processes now more clearly defined, staff the believes development and approval of a five-year Capital Improvement Program would be enhanced by the appointment of an external (citizen) committee. We are recommending the City Council consider creating a Capital Improvement Program (CIP) Committee.

OTHER

5. Department Updates - Laura Smith

Staff will provide a brief update on any current department projects or issues that may be of interest to the Finance & Administration Committee.

Arcie Rothrock, Chairperson
Suzie Gibbs, Vice-Chairperson
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