

MINUTES OF THE MISSION COMMUNITY DEVELOPMENT COMMITTEE

August 2, 2017

The Mission Community Development Committee met at Mission City Hall, Wednesday, August 2, 2017 at 8:10 p.m. The following committee members were present: Pat Quinn, Tom Geraghty, Arcie Rothrock, Nick Schlossmacher, Debbie Kring, Kristin Inman, Ron Appletoft and Suzie Gibbs. Councilmember Inman called the meeting to order at 8:10 p.m.

Also present were City Administrator Laura Smith, City Clerk Martha Sumrall, Assistant City Administrator Brian Scott, Chief Ben Hadley, Public Works Director John Belger, Parks & Recreation Director Christy Humerickhouse, and Public Information Officer Emily Randel.

Rental Licensing Ordinance Changes

Mr. Scott stated that there have been ongoing discussions with Council regarding our rental licensing program and recent changes in state statutes. Discussions have included looking into expanding the inspection program to single-family rentals, but this has been put on hold. These proposed ordinance changes will ensure that our existing multi-family dwelling inspection program is compliant with state statutes. Mr. Scott provided a brief overview of the proposed changes including the required consent of the occupant prior to any inspection, which we are already doing, and inspections for cause and the need for an administrative search warrant. Councilmember Kring asked if there will be additional meetings with landlords of single-family rental dwellings. Mr. Scott stated that a letter will be sent to all in a few weeks (following vacation season) and a meeting set for September.

Councilmember Appletoft recommended that the ordinance amending Chapter 635, Rental Dwellings, of the Code of Mission be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

Community Center Parking Lot Improvements

Mr. Belger stated funds were budgeted in the 2017 CIP to replace deteriorated pavements, maintain the newer pavement, and improve the ADA accessibility in the parking lots surrounding the Community Center. The project was designed by Olsson Associates. He stated that staff felt the budgeted amount for this project was low, but did bid the project and received three bids. O'Donnell Way was the lowest and most responsive bid, but it was over the budgeted amount. Staff worked with O'Donnell Way on value engineering and identified approximately \$4,200 in savings. Staff is recommending to proceed with the project as the maintenance is required and deferring the project could potentially end up with it costing even more in future years. Mr. Belger provided information on several additions to the project that he felt were needed (ADA improvements and the need for full depth replacement of the south parking lot).

Discussion continued on how long these improvements should last (approximately 30 years with regular maintenance), when the south parking lot was first built (1999), the need to mill and overlay the north lot, and the need to address the subgrade of the south lot and the island's ADA requirements. Ms. Smith also noted that previously no escalation in costs were included in the CIP, but that will be included in the future. Mr. Belger also stated that working in a confined space of the parking lot while trying to keep the building open to the public also increased the cost of the project. The force account for the project will be \$10,000. Councilmember Appletoft expressed his concerns with the current parking lot lasting less than 20 years when it should last up to 30 years. Mr. Belger stated that this is due to poor original construction with thin asphalt and poor subgrade, as well as no regular maintenance over the years. Mr. Belger stated that he recommends following Mission Square's lead in parking lot maintenance as they are adjoining. They seal their lot every few years.

Councilmember Gibbs recommended that the contract with O'Donnell Way Construction for the Community Center Parking Lot Maintenance Project in an amount not to exceed \$174,752.85 be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

Department Updates

Ms. Smith stated that enforcement of temporary signs is underway and noted that we are seeing great improvements in the removal of unpermitted signs.

A public meeting will be scheduled with residents and the developer for the proposed apartments on Martway. All residents in the area will receive a notice of the meeting.

Limb drop-off is closed on weekdays, but will be open for one more day on Saturday, August 5th. Councilmember Inman requested additional information on Public Works staff moving limbs on private property at 56th & Glenwood. Mr. Belger stated that a tree fell on power lines in the area and KCPL crews moved the limbs to a property owner's yard, but it was not their tree. The property owner contacted Public Works and since it was not his tree, they helped move the limbs. Councilmember Inman also asked how we can help when there are property owners with large limbs in their yard, but they are not doing anything about them. Ms. Smith stated that Neighborhood Services will work with them to get the situation taken care of. Councilmember Gibbs thanked Lynn Kring for his efforts to help residents remove limbs, and Dale Warman who assisted in Milhaven with identifying downed lines.

Ms Smith also stated that there will be committee meetings on August 9th to handle additional information since the August agendas were quite large.

Meeting Close

There being no further business to come before the Committee, the meeting of the Community Development Committee adjourned at 8:30 p.m.

Respectfully submitted,

Martha Sumrall
City Clerk