

**CITY OF MISSION, KANSAS**  
**COMMUNITY DEVELOPMENT COMMITTEE**

**WEDNESDAY, AUGUST 9, 2017**

**6:30 p.m.**

**Mission City Hall**

**PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

1. Dog Park Task Force Recommendation

Representatives from the Dog Park Task Force will present a brief overview of their work, and the recommendation which was presented and approved by the Parks, Recreation, and Tree Commission.

**ACTION ITEMS**

2. Resolution in Support of Dog Park Task Force Recommendations - Christy Humerickhouse ([page 4](#))

Mayor Schowengerdt established a Dog Park Task Force in February to research, evaluate, and make a recommendation regarding the feasibility of creating an off-leash dog park in Mission. The Task Force included City Council members, Parks, Recreation and Tree Commission members, residents, and staff. The Task Force met six times, toured several area dog parks, and heard presentations by two cities currently operating dog parks. The Task Force presented their recommendation to the Parks, Recreation and Tree Commission in June/July, and it is now ready for consideration by the City Council.

3. Adopt a Park Program - Christy Humerickhouse ([page 12](#))

Over the last several months, the Parks, Recreation, and Tree Commission (PRT) has been developing an Adopt-A-Park Program. It is a city-wide community service program that recruits and trains residents and local businesses to assist in the general care and maintenance of neighborhood parks. Tasks may include trash pickup, graffiti reporting, weeding / raking playground areas, sweeping / painting shelters, cleaning picnic tables, mulching trees and shrubs, maintaining bio-swales, and reporting vandalism. The PRT Commission is asking that the City Council formally approve the program.

4. 2017 Mill and Overlay Program Contract - John Belger ([page 20](#))

The City's Mill and Overlay Program focuses on repairing those streets with damaged surface asphalt which are on the cusp of complete disrepair. Mill and overlay, along with chip seal, are the two intermediate maintenance treatments the City uses to extend the life of the aging street infrastructure system. Six bids were received, and Little Joe's Asphalt has been determined to be the lowest and most responsive bidder. The 2017 Program would mill and overlay approximately 1.15 lane miles of road, replace approximately 3,559 linear feet of curb, 2,320 square feet of sidewalk, and make necessary ADA improvements. Several special projects were also included with the 2017 program including ADA ramp repairs at Horton and 53rd Street, crosswalk improvements at 61st and Broadmoor, ADA improvements along Roeland Drive between Rock Creek Lane and Martway, and repair of the Johnson Drive and Broadmoor intersection.

5. Kennett Place Streets - Maintenance Agreement and Release - Laura Smith ([page 63](#))

Since 2014, the City has been in conversation with the Kennett Place Homes Association (HOA) regarding maintenance of the privately owned streets in the subdivision. In 2016, the City Council approved funds to complete a chip seal treatment, but it was later determined that the contractor's equipment could not pass through Kennett Place's entrance gates. Staff has been working with the HOA to develop an alternative solution. An agreement and release document which will resolve the 2016 situation has been drafted for consideration.

6. Contract for Gateway Plan Inspections ([page](#)) - Brian Scott

Staff recently issued an RFP for plan review, building inspection and project management services related to the Gateway Project. Two firms were interviewed, and staff will be recommending one firm to provide services as outlined in the Request for Proposals. Time will be billed on an hourly basis.

## **DISCUSSION ITEMS**

7. On-Call Engineering Services Contract - John Belger/Laura Smith ([page 66](#))

The City currently has on-call engineering service contracts with Olsson Associates and George Butler & Associates. The firms were selected through a competitive RFQ process in the fall of 2014. The Professional Services Agreements were effective for three years (through 12/31/2017), and included an option to renew for one additional year. Staff recommends exercising the option to extend the current contracts through December 31, 2018.

## **OTHER**

### 8. Department Updates - Laura Smith

**Kristin Inman, Chairperson**  
**Suzie Gibbs, Vice-Chairperson**  
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