

MINUTES OF THE MISSION CITY COUNCIL MEETING, NOVEMBER 28, 2018

The Mission City Council met in regular session at Mission City Hall on Wednesday, November 28, 2018. The meeting was called to order by Mayor Ron Appletoft. The following councilmembers were present: Ken Davis, Sollie Flora, Kristin Inman, Debbie Kring, Pat Quinn, Arcie Rothrock, Nick Schlossmacher, and Hillary Thomas.

Mayor Appletoft asked the Girl Scouts and Cub / Boy Scouts attending the meeting to introduce themselves and state what school they attend. Scouts were present from Rushton, Santa Fe Trail, East Antioch, and John Paul II schools. All were welcomed to the meeting.

REVISED AGENDA

Mayor Appletoft announced there is a revised agenda for this meeting as one of the special presentations is being moved to the December meeting, and two presentations were added.

Moved by Quinn, seconded by Kring to adopt the Revised Agenda as printed. All present vote AYE. **Motion carried.**

SPECIAL PRESENTATIONS

American Council of Engineering Companies of Kansas 2018 Public Improvement Award - Foxridge Drive Phase I Project

Mayor Appletoft announced that the Foxridge Drive Phase I Project that was completed earlier this year recently received the American Council of Engineering Companies of Kansas 2018 Public Improvement Award, Population 5,000-19,999. Ms. Smith stated that ACEC of Kansas is a professional association of private practice consulting and engineering firms in the state. This public improvement award is unique in that it recognizes engineering projects for their benefit to the citizens of a community and not for engineering design. This is the 57th year ACEC of Kansas has presented the City Public Improvement Award. Mission was presented with the award for a community with population between 5,000 to 19,999, and the nomination was submitted by George Butler Associates (GBA). The award was presented in Pittsburg, Kansas at the recent KACM Meeting. She stated that this project was an opportunity to add sidewalks and improve connectivity, along with street improvements, streetlights, etc.

New Art Display - Bernie Lee, Art from Architecture

Mayor Appletoft stated that Bernie Lee, Art from Architecture has recently completed prints of landmarks in Mission. These are now on display in the lobby of City Hall. Ms. Lee thanked Council for the opportunity to display her artwork in City Hall. She spoke of her artwork, which includes watercolor, pen and ink, and her recent medium of drawing using the “memo” app on her cell phone. Eight colors are used in her prints that include a variety of locations/buildings in Mission. All congratulated Ms. Lee on her artwork and thanked her for her display of prints.

CONSENT AGENDA

Moved by Quinn, seconded by Kring to approve the Consent Agenda, item 4a. through 4d

- 4a. Minutes of the October 17, 2018 City Council Meeting and Minutes of the October 25, 2018 Special City Council Meeting
- 4b. Human Service Fund Recommendations
- 4c. City Hall Exterior Lighting Bid
- 4d. Purchase of Vehicle for Community Development Department

Voting AYE: Davis, Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas.
Motion carried.

PUBLIC COMMENTS

There were no public comments.

FINANCE & ADMINISTRATION COMMITTEE

Employee Benefit Renewals

Councilmember Schlossmacher reported that staff has been working with the City’s benefit broker, Lockton Benefit Company, and other plan providers over the past several months to organize, evaluate, negotiate, and recommend an employee benefits program for 2019 that is supportive of the employees while also being fiscally sound for the City. The 2019 employee benefits program will include the following:

- Renew with Blue Cross / Blue Shield of Kansas City and offer three health

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insurance plans with no increase in premiums - Preferred Care Blue, Blue Select, and Blue Select with Spira Care at the current cost sharing ratio of 80% City paid and 20% employee paid.

- Funding of a wellness program.
- Renew the dental insurance with Delta Dental of Kansas with no increase in premium rates, and maintaining the current dental insurance premium structure of 80% paid by the City and 20% paid by the employee.
- Renew the vision insurance benefit plan with EyeMed with 100% of the premium paid by the City.
- Continue to provide a Section 125 Flexible Spending Account through Basic.
- Maintain basic Group-Term Life/AD&D benefits through The Standard.
- Maintain access to voluntary life insurance benefits through The Standard with all premiums paid 100% by participating employees.
- Maintain access to voluntary supplemental insurance benefits through AFLAC with all premiums paid 100% by participating employees.
- Fund the KPERs and KP&F retirement plans in accordance with state mandated rates.
- Maintain the quarterly contribution of 2% of total earnings in the Principal Plan for non-KP&F employees, with no optional matching benefit.

The total estimated benefits cost for 2019 is \$2,056,610.

Moved by Schlossmacher, seconded by Davis to authorize the Mayor or his designee to execute any and all documents necessary to approve contracts for the City of Mission's 2019 employee health and welfare benefits program. Councilmember Schlossmacher again noted that there will not be an increase in premiums in 2019 and stated that this is great news. Voting AYE: Davis, Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Purchase of Vehicle and Equipment for Community Service Officer

Councilmember Schlossmacher stated that During the 2019 Budget process, Council approved the creation of two Community Service Officer positions in the Police Department. The CSO's will provide animal control services for Mission and the five other cities previously served by the Northeast Animal Control Commission. They will also handle non-priority public safety calls for service in Mission such as parking complaints, traffic control for accidents, and walk-in reports. In preparation for these new positions and the ability to provide contractual animal control services, a vehicle and equipment are necessary to support the program. The total amount for officer outfitting, equipment and a Ford F-250 is \$63,608. The cost of the vehicle is \$27,608 purchased from Shawnee Mission Ford through the Mid-America Council of Procurement Professionals. Revenues received from the contractual agreements with the other cities will help to offset the costs of the CSO program.

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Moved by Schlossmacher, seconded by Quinn to authorize the purchase of job specific equipment for the Community Service Officers, including a vehicle from Shawnee Mission Ford in the amount of \$27,608, with a total amount for vehicle and equipment not to exceed \$63,608. There was no discussion on this item. Voting AYE: Davis, Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Mayor Appletoft stated Council Committees meet monthly where each item on the City Council agenda is discussed prior to moving forward. Although these items often have limited discussion at a City Council Meeting, they have been discussed at length by the committee, and formal adoption of the agenda item takes place at the City Council Meeting.

COMMUNITY DEVELOPMENT COMMITTEE **Contract for On-call Engineering Services**

Councilmember Inman reported the City's current contracts for various on-call engineering services expire on December 31, 2018. A request for qualifications was issued in September with five firms responding. Interviews were conducted by an eight member selection committee that included representatives from City Council, Planning Commission, Johnson County Urban Services Division, and City staff. The interview committee recommends that the City enter into agreements for on-call engineering services with George Butler Associates (GBA) and Olsson. The benefits of continuing a relationship with two firms includes flexibility when assigning projects and contracts, and ability to avoid conflicts of interest. Master agreements for both firms have been reviewed by the City's legal counsel. These agreements would be effective for three years with an option to renew for one additional year.

Moved by Inman, seconded by Thomas to approve professional service agreements with George Butler Associates and Olsson to perform on-call engineering services for the City of Mission. There was no discussion on this item. Voting AYE: Davis, Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

COMMENTS FROM THE CITY COUNCIL

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Councilmember Davis thanked Public Works staff for the great job they did in clearing the streets after the recent snow storm. He has heard from residents who appreciated the City completing this work quickly and efficiently. Brent Morton, Street Superintendent thanked Councilmember Davis on behalf of his staff. Mayor Appletoft commended the department on a job well done and stated that Mission is fortunate that we were quickly able to get around town after the storm when some communities were not. Councilmember Thomas thanked the Police Department for being prepared for the snow and assisting where needed.

Councilmember Kring stated that she and two other councilmembers recently attended the National League of Cities Annual City Summit in Los Angeles, CA. She provided information on the wide variety of topics covered during the conference sessions. She also noted that her recycled bag from old street banners gained the interest of attendees from various cities. She provided information on NLC's partnership with HomeServe water/sewer line insurance company and their program to train and provide jobs to veterans. She hopes to connect HomeServe with a local resident working to provide tiny houses for veterans.

Councilmember Flora thanked all for donating to and volunteering to help assemble the Thanksgiving Baskets. Ninety-one families received baskets and she said it is a great program. Councilmember Kring reminded all that the trees with gift tags for the Holiday Adoption Program families are available at the Community Center and encouraged all to participate. She thanked Suzie Gibbs for her work on this program and stated it is a great City initiative. Volunteers are needed to help with wrapping presents and assembling dinner baskets on Friday, December 21st at 8:00 a.m. at the Community Center. All were encouraged to participate. Mayor Appletoft stated that the program serves the population that attends schools in our area.

Councilmember Thomas announced that the Ward I meeting scheduled for December has been moved to January 23rd, 6:30 p.m. at The Bar. This is a great opportunity to get information on City activities and visit with councilmembers.

Councilmember Schlossmacher announced that Ward II will hold their ward meeting on December 27th at RJ's BBQ.

Councilmember Schlossmacher provided a brief update on the recent pop-up dog park on October 27th in Broadmoor Park. He stated that they had between 300-400 attendees, a great mix of vendors and shelters, and they are working on next steps. He thanked all who helped to organize the event and volunteered the day of the event.

MAYOR'S REPORT

Mayor Appletoft did not have a report.

CITY ADMINISTRATOR'S REPORT

Ms. Smith announced the following:

- Holiday Lights and Festive Sights will be held on December 7th with the tree lighting at 5:15 p.m. The event will be at the Community Center and similar to past years with carriage rides, fire pits and s'mores, and a variety of activities for children.
- The Community Center will hold their annual part-time employee appreciation event on December 16th at 5:30 p.m. Council has been invited to attend.
- Agendas for the December 12th Council Committee meetings are very large and due to public attendance for several items, the Finance & Administration Committee will meet first at 6:30 p.m. followed by Community Development Committee.
- In January, the regularly scheduled meeting date for committee meetings would be January 2nd. She asked if Council would be interested in moving the meeting to Wednesday, January 9th. Discussion continued on the possibility of moving the committee meetings to January 9th with Councilmember Kring stating she will be unable to attend due to a conflict with the County Solid Waste Committee Meeting.

Moved by Quinn, seconded Rothrock to change the January 2019 council committee meeting date from January 2nd to Wednesday, January 9th. Voting AYE: Davis, Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

- There will be a neighborhood meeting to discuss the "Hodges Planters" on Thursday, November 29th at 6:30 p.m. at the Community Center.
- Coffee with a Cop will be held on December 7th at 8:00 a.m., Brian's Bakery
- Pearl Harbor Remembrance Event will be held on December 7th at 11:15 at the Community Center. Mayor Appletoft encouraged all who have never attended to consider attending this event. He provided information on the annual program and stated that it is a great opportunity to thank our Pearl Harbor survivors and all veterans.

ADJOURNMENT

Moved by Quinn, seconded by Davis to adjourn the meeting at 7:33 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Martha Sumrall, City Clerk.

Ronald E. Appletoft, Mayor

Martha M. Sumrall, City Clerk