

MINUTES OF THE MISSION CITY COUNCIL MEETING, FEBRUARY 20, 2019

The Mission City Council met in regular session at Mission City Hall on Wednesday, February 20, 2019. The meeting was called to order by Mayor Ron Appletoft. The following councilmembers were present: Sollie Flora, Kristin Inman, Debbie Kring, Pat Quinn, Arcie Rothrock, Nick Schlossmacher, and Hillary Thomas. Absent: Ken Davis.

Mayor Appletoft welcomed the public and provided a brief overview of meeting procedures.

SPECIAL PRESENTATIONS

Presentation of AAA Traffic Safety Award to Police Department

Chief Hadley introduced Bob Hamilton, State of Kansas Department of Transportation. Chief Hadley stated Mission has partnered with the State for our traffic programs, and they assist with funding for overtime.

Mr. Hamilton stated the AAA Traffic Safety Award is presented to police departments that go above and beyond in promoting traffic safety. Mission is one of 30 agencies in Kansas to receive this platinum award this year. This is the fourth year in a row Mission has received this award, and he highlighted some of Mission's traffic safety programs, including:

- Monthly impact meetings
- Maintaining a seat belt policy for the department
- Providing education to the public through our booth at the summer picnic
- Participating in the Click-it or Ticket program
- Car seat installation program
- Seat belt checklanes

He provided statistics on increased seat belt usage by teens in the area (increase from 90% to 97%), and the use of car seats (increase from 93% to 99%). He thanked the Governing Body for their support of Mission's Police Department and presented Chief Hadley with the AAA Traffic Safety Award.

Introduction of Community Service Officers

Chief Hadley stated over the past 12-18 months staff has been working on moving towards Community Service Officers and thanked Ms. Smith and Capt. Madden for their work with neighboring cities on changes to the animal control program, which Mission is

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now providing. Chief Hadley introduced Brooke Hagerman and Wayne Brinkley as Mission's Community Service Officers.

Officer Hagerman thanked all for this opportunity and stated she is working to finish her National Animal Control Safety Certification. She said Mission is very welcoming and introduced her family and friends in attendance. All welcomed Officer Hagerman to Mission.

Officer Brinkley thanked the Governing Body for this opportunity. He has been with the City of Mission for many years prior to moving into this position. All congratulated Officer Brinkley on his new position.

Councilmember Quinn stated we have a great Police Department and he is proud of the department for receiving the AAA Traffic Safety Award.

CONSENT AGENDA

Moved by Quinn, seconded by Schlossmacher to approve the Consent Agenda, items 4a through 4c.

- 4a. Minutes of the January 16, 2019 City Council Meeting
- 4b. Resolution Designating Surplus Property
- 4c. Contract Award for Rock Creek Stormwater Box Clean-out

Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

PUBLIC COMMENTS

There were no public comments.

FINANCE & ADMINISTRATION COMMITTEE

Councilmember Schlossmacher stated the Finance & Administration Committee met on February 6th and discussed seven items, including approval of the meeting minutes. There are three items for consideration under committee reports; other items considered at the committee meeting were approved on the Consent Agenda, were informational only, and one will be considered under New Business.

Update to Emergency Management Ordinance and Plan, and Resolution Designating Emergency Management - Homeland Security Director

Councilmember Schlossmacher reported following a review of the Emergency Operations Plan and related ordinances, it was determined that some updates were necessary to reflect both changes in state law and current practices related to Mission's partnership with Johnson County Emergency Management Division. The plan also needed to be updated to reflect our current organizational structure and job titles. Mission is not required to maintain an Emergency Operations Plan, but we choose to since it is an important guide for our community when a critical incident occurs. The various proposed changes are included in a redlined version of the plan included with tonight's packet materials. In addition to adopting the updated Emergency Operations Plan, several changes are required to our Code regarding emergency operations and must be approved by ordinance. Finally, a resolution has been prepared which designates Capt. Dan Madden as the City of Mission's Emergency Management - Homeland Security Director. To approve these three components of the emergency operations plan, three motions are required.

Moved by Schlossmacher, seconded by Quinn to adopt the City of Mission Emergency Operations Plan as presented. There was no discussion on this item. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Moved by Schlossmacher, seconded by Kring to adopt an ordinance amending Chapter 250 of the Code of the City of Mission, Kansas regarding the Local Emergency Operations Plan. There was no discussion on this item. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Moved by Schlossmacher, seconded by Quinn to adopt a resolution designating the City of Mission, Kansas Emergency Management - Homeland Security Director (Dan Madden). There was no discussion on this item. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Purchase of New Police Car

Councilmember Schlossmacher that stated recently, one of our Police Department vehicles was involved in an accident and severely damaged. The vehicle was scheduled for replacement in 2019 and staff has submitted a claim to the City's insurance carrier and identified a replacement vehicle through a cooperative purchasing

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bid with MARC. The recommended vehicle for purchase is a 2019 Ford Explorer Limited All Wheel Drive in the amount of \$42,917. The vehicle has also been stripped of all essential police equipment, with the radio appearing to be the only salvageable piece of equipment. In addition to the cost of the vehicle, staff is requesting \$3,000 for equipment replacement, bringing the total replacement cost for this vehicle to \$45,917.

Moved by Schlossmacher, seconded by Quinn to approve the purchase of one 2019 Ford Explorer Limited All Wheel Drive vehicle for the Police Department, including the replacement of emergency equipment at a cost not to exceed \$45,917. There was no discussion on this item. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Request for Additional Funding - Mental Health Co-responder Program

Councilmember Schlossmacher reported the Mental Health Co-responder Program provides intervention for residents experiencing a mental health or substance abuse crisis. Mission began participating in this program in 2017 with the cities of Fairway, Leawood, Merriam, Prairie Village, Roeland Park, and Westwood. Last year, participating cities realized that one co-responder was not enough to properly manage the expectations and workload from each city. Since that time, Leawood and Prairie Village have broken away from the group and now share one co-responder. The remaining cities will share a co-responder and had hoped to secure grant funding for a portion of this program. That grant was not received, requiring Mission to provide additional funding for our portion of the cost. The City's 2019 Budget includes \$15,000 for this program and staff is requesting an additional \$12,500. There is sufficient anticipated fund balance in the Special Alcohol Fund to cover this increase without impacting other programs or services.

Moved by Schlossmacher, seconded by Rothrock to approve an additional \$12,500 to fund the Mental Health Co-responder Program, bringing Mission's total 2019 contribution to \$27,500. Councilmember Thomas noted the importance of this program and asked that the program be reviewed at the end of the year to ensure the data confirms we are providing the support needed. Chief Hadley stated that last year the program had too many cities using one co-responder, but Leawood and Prairie Village now have their own program. It is anticipated with the smaller group of cities in this year's program that Mission will receive an increased level of service. He agreed that he wants to ensure we are getting our money's worth out of this program. Councilmember Schlossmacher asked where the co-responder will be housed, and Chief Hadley stated at the City of Merriam. He also noted that with the smaller group of

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cities, all are on the same radio channel, which will be helpful. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

COMMUNITY DEVELOPMENT COMMITTEE

Councilmember Inman stated the Community Development Committee also met on February 6th and discussed three items. These included the Sustainability Commission Work Plan, which was informational only, approval of the committee minutes, and the contract award for Rock Creek Stormwater Box Clean-out, which was approved on tonight's Consent Agenda.

NEW BUSINESS

Resolution to Call Public Hearing on Establishing CID, Roeland Court Townhomes (Revised Petition)

Ms. Smith reported staff has been working with the Roeland Court Townhomes property owners to find a cooperative solution to a recent parking lot subsidence. In December 2018, the property owners submitted a petition for the establishment of a Community Improvement District that would use a special assessment to spread the cost of improvements out over many years. A public hearing, as required, was held during the January City Council Meeting. Since the time the initial petition was submitted, Roeland Court property owners have been considering expanding the project to include improvements to their entire parking area. GBA provided an updated cost estimate and this was presented to the property owners, who agreed to the expanded project. A revised petition has been submitted which would increase the yearly cost per property owner from \$781 to \$911. This proposed resolution would call a public hearing on the Roeland Court Townhomes Community Improvement District, revised petition. Following the public hearing, Council would consider establishment of the district through an ordinance.

Moved by Schlossmacher, seconded by Kring to adopt a resolution calling and providing for the giving of notice of a public hearing on the advisability of creating a Community Improvement District in the City of Mission, Kansas to be known as the Roeland Court Townhomes Community Improvement District and regarding the City's intent to issue General Obligation Bonds and levy special assessments within such district. Councilmember Schlossmacher thanked Ms. Smith and staff for working through this issue with the property owners and said it was good partnership effort. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

COMMENTS FROM THE CITY COUNCIL

Councilmember Kring announced that she was recently appointed to the Federal Advisory Committee under the EPA as a representative for Kansas through the National League of Cities. EPA will pay all costs for her to attend meetings. She stated this will be added leverage for Mission's sustainability efforts. Councilmember Kring was congratulated.

Councilmember Thomas thanked the Public Works Department and Police Department for their hard work "around the clock" during the recent storms.

Councilmember Rothrock announced that she has been appointed to the Shawnee Mission School District's Steering Committee and will be attending an upcoming three-day worksession. She is representing the North High School area. Councilmember Rothrock was congratulated.

MAYOR'S REPORT

Appointments to the Parks, Recreation and Tree Commission

Mayor Appletoft put before Council the reappointment of Deborah Rushing (Ward III) to the Parks, Recreation and Tree Commission with a term expiring December 31, 2020.

Moved by Kring, seconded by Inman to uphold the appointment of Deborah Rushing to the Parks, Recreation and Tree Commission with a term expiring December 31, 2020. Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas.
Motion carried.

CITY ADMINISTRATOR'S REPORT

Ms. Smith announced the following:

- Mission will have a table at the upcoming State of the County Luncheon. Councilmembers wishing to attend should RSVP to Martha.
- The revamped Service Recognition Dinner is scheduled for Thursday, March 7th.
- "Kudos" to the Public Works and Police Departments for the fantastic and safe job they did during the recent storms.

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- Limb pick-up from a previous storm continues, although the crew is about 1.5 days behind schedule due to weather issues. They will be finishing up soon, including Lamar where a Public Works vehicle will follow behind with flashers for safety reasons.

EXECUTIVE SESSION

Moved by Kring, seconded by Rothrock to recess to executive session under the consultation with an attorney exception to discuss a contractual matter, K.S.A. 75-4319 (b)(2). Also attending will be City Administrator Laura Smith, City Attorney David Martin and Pete Heaven of Spencer Fane. The open meeting will resume in Council Chambers at 7:46 p.m. (15 minutes). Voting AYE: Flora, Inman, Kring, Quinn, Rothrock, Schlossmacher, Thomas. **Motion carried.**

Council recessed to Executive Session at 7:31 p.m.

Council reconvened in Council Chambers at 7:46 p.m.

ADJOURNMENT

Moved by Quinn, seconded by Kring to adjourn the meeting at 7:47 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Martha Sumrall, City Clerk.

Ronald E. Appletoft, Mayor

Martha M. Sumrall, City Clerk