

**City of Mission
Regular Meeting Agenda
Wednesday, March 21, 2018
7:00 p.m.
Mission City Hall**

If you require any accommodations (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-676-8350 no later than 24 hours prior to the beginning of the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

1. SPECIAL PRESENTATIONS

- Presentation of AAA Traffic Safety Award to Police Department
- Introduction of Officers Zeta Bates and Cliff Oblinger

2. ISSUANCE OF NOTES AND BONDS

3. CONSENT AGENDA

*NOTE: Information on consent agenda items has been provided to the Governing Body. These items are determined to be routine enough to be acted on in a single motion; however, this does not preclude discussion. **If a councilmember or member of the public requests, an item may be removed from the consent agenda for further consideration and separate motion.***

CONSENT AGENDA - GENERAL

- 3a. [Minutes of the February 21, 2018 City Council Meeting](#)

CONSENT AGENDA - Finance & Administration Committee

[Finance & Administration Committee Meeting Packet 3-7-18](#)
[Finance & Administration Committee Meeting Minutes 3-7-18](#)

- 3b. Rotary Street Solicitation Application
- 3c. Ordinance Amendments Related to the Duties and Functions of the City Treasurer
- 3d. Ordinance Correcting Membership to the Sustainability Commission

CONSENT AGENDA - Community Development Committee

[Community Development Committee Meeting Packet 3-7-18](#)
[Community Development Committee Meeting Minutes 3-7-18](#)

- 3e. SPJCC Roof Repairs

- 3f. Acceptance of Permanent Easements, Foxridge Dr. Project
- 3g. Interlocal Agreement with Overland Park for Chip Seal, Lamar - Shawnee Mission Parkway to 67th Street
- 3h. KLM Mowing Contract

COMMUNITY COMMITTEE REPORTS

Approved Minutes from Board and Commission meetings are available on the City of Mission website under the "[Agendas & Minutes](#)" tab.

4. PUBLIC COMMENTS

5. ACTION ITEMS

Planning Commission

Miscellaneous

6. COMMITTEE REPORTS

Finance & Administration, Nick Schlossmacher

[Finance & Administration Committee Meeting Packet 3-7-18](#)

[Finance & Administration Committee Meeting Minutes 3-7-18](#)

Community Development, Kristin Inman

[Community Development Committee Meeting Packet 3-7-18](#)

[Community Development Committee Meeting Minutes 3-7-18](#)

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- 8a. Table Sponsorship for Mission Project Fundraising Event ([page 3](#))
- 8b. Resolution Approving Bank Signatories ([page 8](#))

9. COMMENTS FROM THE CITY COUNCIL

10. MAYOR'S REPORT

Appointments

11. CITY ADMINISTRATOR'S REPORT

EXECUTIVE SESSION

ADJOURNMENT

City of Mission	Item Number:	8a.
ACTION ITEM SUMMARY	Date:	March 15, 2018
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Sponsorship for The Mission Project’s 2018 Derby Gala fundraising event.

RECOMMENDATION: Approve the Grandstand Sponsorship in the amount of \$1,500 for The Mission Project’s 2018 Derby Gala fundraising event.

DETAILS: The Mission Project is a not-for-profit organization dedicated to enabling adults with developmental disabilities, such as Down syndrome and autism, to live and work on their own with individualized support. The Mission Project provides supports and programs to help participants live safe and meaningful lives, and to connect socially. Services include:

- Transportation to work and activities
- Weekly social skills group
- Instruction in daily living skills
- MPower Health, a program that helps them remain active and fit
- Programs to promote healthy eating
- Organized social and leisure activities
- Technology training (every participant has an iPad)
- Travel opportunities
- 24-hour Help Line

Mission Project participants enjoy living in their own apartments and socializing in their own community while being supported by parents, other family members, friends and dedicated professionals. The Mission Project is situated in Mission, Kansas, a safe community that has jobs, services, entertainment and a community center within walking distance of apartments.

The City has historically supported The Mission Project in a variety of ways whether through programs and services at the Community Center or by building relationships with the Police Department. They provide a unique and invaluable service and benefit to our community.

At the March 7 Finance & Administration Committee meeting, Councilmember Pat Quinn presented information on The Mission Project’s annual fundraiser and asked the City to consider a Grandstand Sponsorship in the amount of \$1,500 for the May 5, 2018 Derby Gala event.

Funds for the sponsorship would be allocated from the Council’s “Public Relations” line item in the 2018 Budget. Available funding is \$6,000.

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	01-09-208-04
Available Budget:	\$6,000

City of Mission	Item Number:	8a.
ACTION ITEM SUMMARY	Date:	March 15, 2018
Administration	From:	Laura Smith

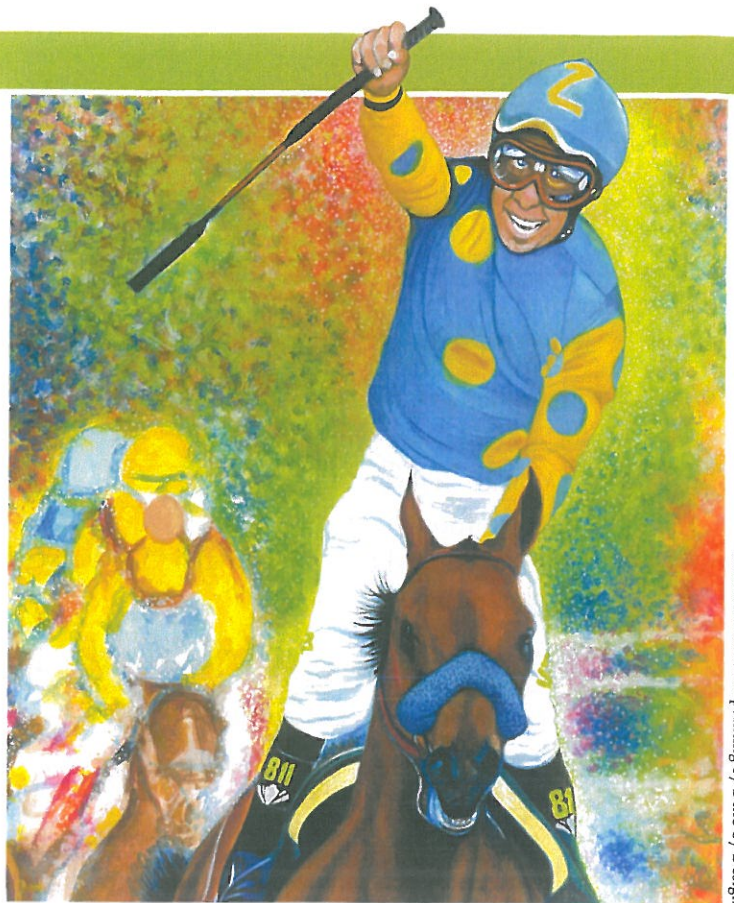
Action items require a vote to recommend the item to full City Council for further action.

CFAA CONSIDERATIONS/IMPACTS: The Mission Project's goals and work embodies nearly all of the broad policy objectives outlined in the CFAA checklist including, Housing, Transportation/Mobility, Social Inclusion, Civic Participation and Employment, and Community and Health Services specifically addressing the needs of residents of all ages and abilities. It is important for the City to support and encourage the efforts of private and not-for-profit organization's who are advancing the CFAA principles.

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	01-09-208-04
Available Budget:	\$6,000

11th Annual
Run for
the Roses
Kentucky
Derby Gala

A Benefit for The Mission Project



American Pharoah painting by Dino by Design

Grand Street Ballroom on the Plaza
May 5, 2018 • 2:30 p.m.

Cheer in style with our participants at the best Kentucky Derby event in Kansas City. You and your guests will enjoy first-class food and libations while “betting” on the race and participating in our exciting new raffle. Strut your stuff, and you just might win an award for Best Hat or Best Dressed. We hope you will host a table, invite your friends and colleagues, and join us in the fun!



The Mission Project enables capable adults with developmental disabilities to live independently and safely in community with individualized support.

To register, visit www.derbygala.org

See reverse side for sponsorship opportunities.

For further information, please contact: Sarah Mai at events@themissionproject.org

2018 DERBY GALA SPONSORSHIP OPTIONS



TRIPLE CROWN SPONSOR: \$7,500

- Company name as Triple Crown Sponsor
- Company name on invitations
- Website (logo and link)
- Recognition during the event
- Three reserved tables (seating for 30) with company name
- Complimentary cocktails

WINNER'S CIRCLE SPONSOR: \$5,000

- Company name recognition
- Company name on invitations
- Website (logo and link)
- Recognition during the event
- Two reserved tables (seating for 20) with company name
- Complimentary cocktails

GARLAND OF ROSES SPONSOR: \$3,000

- Company name recognition
- Company name on invitations
- Recognition during the event
- Website (logo and link)
- Two reserved table (seating for 20) with company name
- Complimentary cocktails

GRANDSTAND SPONSOR: \$1,500

- Company name recognition
- Company name on invitations
- Recognition during the event
- One reserved table (seating for 10) with company name
- Complimentary cocktails

THOROUGHBRED SPONSOR: \$750

- Recognition during the event
- Reserved seating for 5
- Complimentary cocktails

RUN FOR THE ROSES: \$125

- Single admittance to the Derby
- New this year – *All inclusive ticket includes complimentary cocktails and all the fun*

For further information, please contact: Sarah Mai at 913-777-6722



Discovering a world of independence,
a life of possibilities

PURPOSE

The Mission Project enables capable adults with developmental disabilities to live independently and safely in community with individualized support.

GOALS

Mission Project participants live full lives in a supportive community. They have numerous opportunities for growth and development, including:

- Finding and maintaining meaningful employment
- Socializing with peers
- Learning new skills in a variety of classes, including acting, karate and computer use
- Participating in recreational and cultural activities
- Getting and staying fit and developing healthy, safe lifestyles
- Developing leadership skills and giving back to their community
- Honing social skills and resolving interpersonal challenges

WHO'S INVOLVED

Parents, guardians, families and friends of adults with developmental and cognitive disabilities, as well as dedicated professionals, have joined forces to realize the goals of the project.

WHY MISSION, KANSAS?

The Mission Project, Inc. is based in Mission, Kansas, because it's a well-run community that has jobs, services, entertainment and a community center within walking distance of apartment complexes, decreasing participants' need for transportation.

PROJECT HIGHLIGHTS

- The first participant moved into her apartment in Mission in summer 2004. As of winter 2018, the project has 20 participants. In 2012 we were excited to expand by welcoming Mission Project 2, which now has 11 participants.
- Families can hire an employment specialist from a licensed agency, who develops jobs and provides job training and ongoing counseling for participants.
- Families can contract with licensed independent living skills providers who offer training and support for their participants.
- Volunteers answer a 24-hour Help Line to provide support and respond to emergencies.
- Frequent social activities promote friendship and build community.
- Drivers provide transportation to and from work, using vans acquired by the Mission Project.
- MPower Health wellness program promotes healthy lifestyles, which include daily exercise and nutritious eating.

FUNDING

The Mission Project, Inc., a 501(c) (3) not-for-profit corporation, has two major fundraisers each year, a Kentucky Derby Gala and a golf tournament in the fall. Proceeds from these and future events will go toward transportation and programming costs. The Mission Project also receives funding from grants. The Mission Project's Federal Tax ID #83-0393426.

GOVERNANCE

The Mission Project, Inc. is led by a board of directors, who work with a steering committee comprising parents and guardians of participants. Board officers: Ed Soltz, President; Bob Randall, Secretary; Doug Niedens, Treasurer.

City of Mission	Item Number:	8b.
ACTION ITEM SUMMARY	Date:	March 15, 2018
Administration	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

RE: Resolution Authorizing Certain Signatories for the City of Mission's Checking Accounts

RECOMMENDATION: Approve the resolution Authorizing Certain Signatories for the City of Mission's Checking Accounts.

DETAILS: The City of Mission conducts all of its banking activity with Security Bank of Kansas City (formerly d/b/a Mission Bank). The City has four separate checking accounts with Security Bank:

Checking Account: XXXX-XXXX-6933

A general checking account from which all payables for items purchased, services received, debt paid, and all personnel costs are made.

Court Bond Reconciliation Account: XXXX-XXXX-6950

A checking account that serves as a clearing account for municipal court bonds that are received and then repaid when cases are adjudicated.

Conduit (Employer 125) Account: XXXX-XXXX-1836

A checking account that serves as a clearing account for payroll deductions that are received and paid out for the employee flexible spending account.

Mission Farm and Flower Market Account: XXXX-XXXX-6694

A checking account that serves as a clearing account for receipts and payables associated with the Supplemental Nutrition Assistance Program (SNAP) that is supported by the Mission Farm and Flower Market.

The Mayor, City Treasurer and Finance Director have traditionally been the signatories on the Checking Account. Court clerk staff are the signatories on the Court Bond Account Reconciliation Account. The Finance Director is the signatory on the conduit account, and the Market Coordinators and Finance Director on the Market Account.

With the recent election of a new Mayor, the retirement of the City Treasurer, and changes in municipal court personnel there is a need to update the signatories on the corresponding accounts. The attached resolution will express the City's desire to formally authorize new signatories on the appropriate checking accounts with Security Bank of Kansas City. Previously, the bank did not require formal Council action to update these records.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

**CITY OF MISSION, KANSAS
RESOLUTION NO. _____**

**A RESOLUTION AUTHORIZING SIGNATORIES FOR CERTAIN BANK CHECKING
ACCOUNTS OF THE CITY OF MISSION, KANSAS**

WHEREAS, The City of Mission utilizes Security Bank of Kansas City for its banking services; and

WHEREAS, the City, has checking accounts from which funds are disbursed by means of a written order to the bank to pay a stated sum from the City's account (i.e. a bank draft or warranty check); and

WHEREAS, from time to time the City needs to authorize the addition or deletion of signatories on these checking accounts.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Mission:

Section 1. The following additions and deletions of signatories to the City of Mission's Checking Account with Security Bank of Kansas City will be made:

Checking Account: XXXX-XXXX-6933

Steve Schowengerdt - Deleted
Donald Chamberlin - Deleted
Ronald Appletoft - Added
Brian Scott - Remains

Section 2. The following addition and deletions of signatories to the City of Mission's Court Bond Reconciliation Account with Security Bank of Kansas City will be made:

Court Bond Reconciliation Account: XXXX-XXXX-6950

Ashley Elmore - Deleted
Amanda Holloway - Added
Amberly Bard - Remains
Dana Worley - Remains
Brian Scott - Remains

Section 3. The Assistant City Administrator/Finance Director will be authorized to submit this approved resolution to Security Bank and to secure all forms and documents necessary to execute the intent of this resolution.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MISSION on this 21 day of March 2018.

APPROVED BY THE MAYOR on this 21 of March 2018.

Ronald E. Appletoft, Mayor

ATTEST:

Martha Sumrall, City Clerk