

## **MINUTES OF THE MISSION CITY COUNCIL MEETING, MAY 17, 2017**

The Mission City Council met in regular session at Mission City Hall on Wednesday, May 17, 2017. The meeting was called to order by Mayor Schowengerdt. The following councilmembers were present: Ron Appletoft, Tom Geraghty, Suzie Gibbs, Kristin Inman, Pat Quinn, Arcie Rothrock. Absent: Debbie Kring and Nick Schlossmacher.

### **SPECIAL PRESENTATIONS**

#### **Presentation of the Colors**

Members of the Mission Police Department Color Guard presented the colors followed by the National Anthem.

#### **Police Department Special Presentations**

Chief Hadley thanked the Color Guard for their presentation. Officer Travis Morris was introduced and welcomed to the City of Mission. He is currently working midnights. He is a former Marine with four deployments and has worked previously in Olathe. Officer Morris introduced his family in attendance. Councilmember Quinn thanked him for his military service.

Chief Hadley introduced Officer David Sheperdson who recently completed motorcycle school and is our newest motorcycle officer. Officer Sheperdson's wife Debbie assisted with pinning his wings. Officer Sheperdson introduced his family in attendance.

Mayor Schowengerdt presented Chief Hadly and the Police Department with a proclamation recognizing May 14-20, 2017 as National Police Week and thanked all our Police Department staff for their service.

#### **2017 National Public Works Week Proclamation**

Mayor Schowengerdt presented Public Works Director John Belger and the Public Works staff with a proclamation recognizing their hard work and proclaiming May 21-27, 2017 as National Public Works Week.

#### **Introduction of Nick Shepherd, Recreation Program Coordinator**

Ms. Humerickhouse introduced Nick Shepherd and welcomed him to the City of Mission. Mr. Shepherd provided information on his previous experience and said he is excited to be working in Mission.

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### **2017 Kids to Parks Day Proclamation**

Mayor Schowengerdt presented Parks & Recreation Director Christy Humerickhouse with a proclamation recognizing Kids to Parks Day. Jenny Smith, Program Coordinator, provided information on activities planned for Kids to Parks Day in Streamway Park.

### **2017 Building Safety Month Proclamation**

Mayor Schowengerdt presented City Planner Danielle Sitzman with a proclamation recognizing Building Safety Month, and thanked Ms. Sitzman, the code enforcement officers and our inspectors for the work they do.

### **2017 Bike Month Proclamation**

Mayor Schowengerdt presented City Planner Danielle Sitzman and Public Information Officer Emily Randel with a proclamation recognizing Bike Month. Ms. Sitzman gave an update on activities available during the month. Ms. Randel thanked Ms. Sitzman for her efforts to move bike friendly initiatives forward, and provided information on City activities in coordination with BikeWalk KC.

### **CONSENT AGENDA**

**Moved by Gibbs, seconded by Inman** to approve the Consent Agenda, items 3a through 3e.

- 3a. Minutes of the April 19, 2017 City Council Meeting and Minutes of the May 11, 2017 Special City Council Meeting
- 3b. Approval of KERIT Trust Agreement Documents
- 3c. Waiver of Chapter 205 - Fireworks for Mission Summer Family Picnic
- 3d. Interlocal Agreements with Unified Government Regarding 6650 W. 47th Terrace, KCKS
- 3e. Stormwater Repair Solutions - 49th Street

Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

### **PUBLIC COMMENTS**

There were no public comments.

**ACTION ITEMS**

**Planning Commission**  
**Zoning Code Text Amendments**

Ms. Sitzman stated that the Planning Commission recommended approval of these proposed zoning code text amendments at their April 24th meeting. The changes address “deviations” which will be used with upcoming development projects. Mr. Pete Heaven, Land Use Attorney, recommended these revisions.

**Moved by Quinn, seconded by Rothrock** to adopt an ordinance amending Sections 405.070, 430.080, and 430.090 of the Code of the City of Mission, Kansas. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

**FINANCE & ADMINISTRATION COMMITTEE**

**2016 Audit**

Councilmember Appletoft stated that Kansas Statutes require an annual audit of the City’s financial statement. The 2016 audit was completed by Mize Houser & Company, CPA’s, working in conjunction with City staff. The City received a “clean” or unqualified audit for the fiscal year ending December 31, 2016. All of the recommendations outlined in the Management Letter, including two minor comments, have been reviewed and discussed internally with specific steps identified to strengthen our financial practices and procedures moving forward. Mission has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for 23 consecutive years, and the 2016 CAFR will again be submitted to GFOA for consideration of this award.

**Moved by Appletoft, seconded by Quinn** to to accept the audited financial statements for the year ending December 31, 2016. Councilmember Gibbs thanked Mr. Scott and Ms. Smith for their work on this. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

**COMMUNITY DEVELOPMENT COMMITTEE**

**Foxridge Drive Phase I - Award of Construction Contract**

Councilmember Rothrock reported that Foxridge Drive, between 56th and 51st streets, is a minor collector serving multi-family residential, commercial, and industrial traffic.

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The existing pavement, curb, and stormwater infrastructure is in poor condition, and sidewalks in the area lack connectivity and are not ADA compliant. Proposed improvements call for a 2" mill and overlay treatment, new curb, and replacement of stormwater infrastructure. The drive lanes will be reduced to 12 feet and the space gained will be used to construct sidewalks and accommodate upgraded street light infrastructure. Six contractors submitted bids for this project with Kansas Heavy Construction being the lowest and most responsive bidder. They will have 90 days to complete the project once the notice to proceed has been issued and it is anticipated that they will begin work in June. This project will receive CARS funding, with an estimated CARS reimbursement of \$654,040.25. Mission's share of the total cost of the project is estimated at \$723,504.24.

**Moved by Rothrock, seconded by Gibbs** to approve to the contract with Kansas Heavy Construction LLC for the improvements to Foxridge Drive, 56th Street to 51st Street, in an amount not to exceed \$1,088,152.99 with a contingency / force account of \$108,815 for a total authorized project construction budget of \$1,196,967.99. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock, **Motion carried.**

### **Foxridge Drive Phase I - Inspection Services Contract**

Councilmember Rothrock stated Phase I of the Foxridge Drive project includes a number of improvements including pavement, curb, sidewalk, street lighting, and stormwater infrastructure. To insure these items are built to plan specifications, it is critical to have a certified inspector on site while this work is being done. All documentation, observation, and required testing is included as a part of this contract with Olsson Associates. The contract is based on a 90 day construction timeline, but staff anticipates the work will be completed in a shorter period of time. The City will only be billed for actual time spent on the project. Fifty percent (50%) of these inspection expenses are eligible for CARS reimbursement.

**Moved by Rothrock, seconded by Gibbs** to approve a task order with Olsson Associates to provide construction inspection services for the Foxridge Drive project (56th St. to 51st St.) in an amount not to exceed \$111,112.50. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

### **Foxridge Drive Phase I - CARS Interlocal Agreement**

Councilmember Rothrock stated that his project was identified in the City's Capital Improvement Program for construction in 2017 and is approved for funding through the

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Johnson County CARS Program. Up to 50% of the project's construction and construction inspection costs are eligible to be reimbursed by this program. This Interlocal Agreement specifies the County's participating in the project for a total cost not to exceed \$725,000 and commits the City's funds to the project. Approval of this interlocal agreement is the final step in moving forward with the Foxridge Drive Phase I project.

**Moved by Rothrock, seconded by Gibbs** to approve the Interlocal Agreement with Johnson County for the public improvements of Foxridge Drive from 51st to 56th Street (CARS Project No. 320001151) using 2017 CARS program funding in an amount not to exceed \$725,000. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

### **NEW BUSINESS**

#### **Election of Council Committee Chairs and Vice Chairs**

Mayor Schowengerdt stated that tonight Council will elect the chair and vice chair for both the Community Development Committee and the Finance and Administration Committee.

#### **Community Development Committee**

Mayor Schowengerdt requested nominations for Community Development Committee Chairperson and Vice Chairperson.

**Moved by Gibbs, seconded by Rothrock** to nominate Councilmember Kristin Inman for the position of Community Development Committee Chairperson for a term expiring May 2018. There were no other nominations. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

**Moved by Appletoft, seconded by Inman** to nominate Councilmember Suzie Gibbs for the position of Community Development Committee Vice Chairperson for a term expiring May 2018. There were no other nominations. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

#### **Finance & Administration Committee**

Mayor Schowengerdt requested nominations for Finance & Administration Committee Chairperson and Vice Chairperson.

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**Moved by Appletoft, seconded by Gibbs** to nominate Councilmember Nick Schlossmacher for the position of Finance & Administration Committee Chairperson for a term expiring May 2018. There were no other nominations. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

**Moved by Inman, seconded by Geraghty** to nominate Councilmember Ron Appletoft for the position of Finance & Administration Committee Vice Chairperson for a term expiring May 2018. There were no other nominations. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

### **COMMENTS FROM THE CITY COUNCIL**

Councilmember Gibbs thanked Mr. Belger and Ms. Randel for their help with the recent bike auction to help the Holiday Family Adoption Program. A total of \$479 was raised.

Councilmember Gibbs announced that Ward IV held a neighborhood clean-up, which was very successful. She provided information on the many volunteers and personal stories of those who were helped during the day. Councilmember Appletoft thanked Christ Church for the many volunteers they brought and their hard work during the day. He stated that any ward can hold a clean-up day and thanked the Code Enforcement Officers for their help in organizing the event and working during the day.

As part of Law Enforcement Month, Councilmember Quinn recognized and thanked Bailiff and Animal Control Officer Wayne Brinkley for his work.

### **MAYOR'S REPORT**

#### **Appointments**

#### **Community Investment Program (CIP) Committee**

Mayor Schowengerdt put forth the following for appointment to the Community Investment Program Committee:

- Stuart Braden, Ward I - Planning Commission Representative
- Scott Babcock, Ward II - Planning Commission Representative
- Nathan Dormer, Ward III - Parks, Recreation & Tree Commission Representative
- David Schwenk, Ward III - Parks Recreation & Tree Commission Representative
- John Arnett, Ward IV - Sustainability Commission Representative
- Hilary Thomas, Ward I - Ward Representative
- Lea Loudon, Ward II - Ward Representative
- Jennifer Cowdry, Ward III - Ward Representative

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- Bill Nichols, Ward IV - Ward Representative
- Jerry Lonergan, Ward IV - At-Large Representative

**Moved by Rothrock, seconded by Gibbs** to uphold the appointments of Scott Babcock, Nathan Dormer, Hillary Thomas, Lea Loudon, and Bill Nichols for appointment to the Community Investment Program Committee with terms expiring December 31, 2018, and Stuart Braden, John Arnett, David Schwenk, Jennifer Cowdry, and Jerry Lonergan for appointment to the Community Investment Program Committee with terms expiring December 31, 2019. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

### **Parks, Recreation & Tree Commission**

Mayor Schowengerdt put forth the appointment of Elizabeth Garcia, Ward II, to the Parks Recreation and Tree Commission with a term expiring December 31, 2017.

**Moved by Rothrock, seconded by Quinn** to uphold the appointment of Elizabeth Garcia for appointment to the Parks, Recreation and Tree Commission with a term expiring December 31, 2017. Voting AYE: Appletoft, Geraghty, Gibbs, Inman, Quinn, Rothrock. **Motion carried.**

Mayor Schowengerdt announced that during the summer months, “summer dress” (business casual) is in order for meetings.

### **CITY ADMINISTRATOR’S REPORT**

Ms. Smith reported the following:

- She has received many questions from the Mission Square meeting regarding the proposed EPC development. The meeting had approximately 40-45 residents in attendance and lasted for almost two hours. Questions were typed up and submitted to staff. Councilmembers Rothrock and Schlossmacher were in attendance, and the meeting was very productive.
- Twenty-two new trash cans for our parks were delivered today and will be installed soon.
- There will be a Special City Council Meeting on May 24th at 6:00 p.m. to establish the dates and time for the public hearings on the TIF project plans for both the EPC and Gateway developments.
- JoCoGo Scavenger Hunt in Mission, hosted by the Chamber, will be held tomorrow at 4:00 p.m.

**ADJOURNMENT**

**Moved by Quinn, seconded by Geraghty** to adjourn the meeting at 7:45 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Martha Sumrall, City Clerk.

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Steve Schowengerdt, Mayor

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Martha M. Sumrall, City Clerk