

MINUTES OF THE MISSION FINANCE & ADMINISTRATION COMMITTEE

January 4, 2017

The Mission Finance & Administration Committee met at Mission City Hall, Wednesday, January 4, 2017 at 7:10 p.m. The following committee members were present: Pat Quinn, Tom Geraghty, Arcie Rothrock, Debbie Kring, Kristin Inman, Suzie Gibbs and Ron Appletoft. Absent: Nick Schlossmacher. Councilmember Appletoft called the meeting to order at 7:10 p.m.

Also present were City Administrator Laura Smith, City Clerk Martha Sumrall, Assistant City Administrator Brian Scott, Capt. Kirk Lane, Public Works Director John Belger, Parks & Recreation Director Christy Humerickhouse, and Public Information Officer Emily Randel.

Johnson County DTI Contract Renewal

Ms. Smith stated that since 2011, Mission has contracted with Johnson County to provide information technology services and support. The Police Department was added to this contract in 2014. She provided a handout detailing IT costs over the years and noted the significant decrease in cost when Johnson County began providing these services. In the past, data storage has been a large driver of cost increases prior to using the County. The proposed contract includes an 8% increase over 2016. She stated that Johnson County is working for cost recovery and not a profit. Johnson County also provides IT services to Prairie Village, Roeland Park, Mission Hills and Fairway, and they may locate a staff person in NE Johnson County in the near future. The total cost for 2017 is \$48,588.15 and there is \$75,000 budgeted for computer services, which may also include some minor hardware/software expenses in 2017. There was no discussion on this item.

Councilmember Quinn recommended that the Interlocal Agreement for IT Services with Johnson County for the period January 1, 2017 through December 31, 2017 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

2017 Legislative Program

Ms. Smith stated that each year the City adopts policies and priorities for the upcoming State legislative session. As in the past, the 2017 program includes some issues that have been adopted by the County and agreed to by most Johnson County cities. She stated that Mission continues to prioritize the restoration and preservation of local control, repealing the property tax lid and, if not repealed, replacing the associated mandatory elections with a protest provision instead. She stated that once approved, the Legislative Program will be provided to all of our legislators. Ms. Smith also encouraged councilmembers to sign-up for LKM's legislative update emails if they have not yet done so. There was no discussion on this item.

Councilmember Gibbs recommended that the 2017 Legislative Program for the City of Mission be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

**Ordinances Disbanding the Mission Convention & Visitors Bureau
(MCVB) Committee**

Ms. Smith provided background information on the formation of the Mission Convention & Visitors Bureau. Formerly the Mission Business Development Committee, this committee was established to assist in the revitalization and redevelopment of the Mission business district. The mission of the MCVB is to bring visitors and citizens together to share the spirit of the community through events and to patronize our local businesses. She stated that due to changes over the past several years, the committee is responsible for two special events each year, which can be managed by staff. Two ordinances are required to accomplish these changes - one is a charter ordinance that requires two-thirds of the governing body to approve, must be published twice, and is subject to a protest petition.

Councilmember Gibbs asked how the remaining money from the MCVB will be distributed. Ms. Smith stated that after the 2016 audit, we will have a “clean trail” of all funds and this will be brought back to the committee to consider how it is allocated. Councilmember Inman noted a typo in the ordinance (6% should be changed to 9%). Councilmember Geraghty asked what effect a hotel at the Gateway Project would have on the elimination of this committee and the use of transient guest tax funds. Ms. Smith state that we could establish another committee or council could allocate the transient guest tax funds. She noted that these funds are restricted to efforts to promote the city.

Councilmember Gibbs recommended that the ordinances (charter ordinance and regular ordinance) to disband the Mission Convention & Visitors Bureau (MCVB) Committee be forwarded to Council for approval. All on the committee agreed, but these will not be on the consent agenda.

Ordinance Designating Mission Elections as Nonpartisan

Ms. Sumrall stated that in 2015 the Kansas legislature passed legislation changing the dates of municipal elections. To comply, Mission passed two charter ordinances in October 2015 moving elections to the fall of odd-numbered years and upholding our current process for filling vacancies in the Governing Body. The League of Kansas Municipalities has also recommended specifically designating our elections as either partisan or nonpartisan, and this proposed charter ordinance will designate all municipal elections in Mission to be nonpartisan. There was no discussion on this issue.

Councilmember Quinn recommended that the charter ordinance designating municipal elections as nonpartisan in accordance with K.S.A 25-2113 be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

Resolution Designating the Destruction of Certain Records

Ms. Sumrall reported that each year the City adopts a resolution designating those records that may be destroyed during the upcoming year. This resolution specifies records to be destroyed in 2017. She stated that we have been very conservative in this process. There was no discussion on this item.

Councilmember Quinn recommended that the resolution authorising the destruction of certain records of the City of Mission as authorized by Ordinance No. 1143 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Other

Councilmember Gibbs provided an update on the Holiday Adoption Program and shared that she recently took an area family shopping for many needed items. She stressed to the group the need in our community and the benefits of this program.

Meeting Close

There being no further business to come before the Committee, the meeting of the Finance and Administration Committee adjourned at 7:35 p.m.

Respectfully submitted,

Martha Sumrall
City Clerk