

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, JANUARY 9, 2019

7:30 P.M.

(or immediately following 6:30 p.m. Community Development Committee)
Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Ordinance Establishing Roeland Court Townhomes Community Improvement District (CID) - Laura Smith ([page 3](#))

On August 21-22, 2017, a subsidence of the parking lot/parking area of the Roeland Court Homes Association (RCHA) occurred. Since that time, City staff have been working with the residents, consultants and engineers to address the situation and ultimately developed a solution that would create a Community Improvement District (CID). A CID would allow a special assessment component to be activated to allow property owners a longer period of time over which to repay repair costs. On December 6, the Roeland Court Townhomes submitted a valid CID petition. At the December 19, 2018 meeting, the City Council passed Resolution 1015 which set the date and time of a public hearing for January 16, 2019 at 7:00 p.m. If, at the conclusion of the public hearing, the Council is ready to proceed with creation of the District, an ordinance would need to be adopted. A draft ordinance establishing the Roeland Court Townhomes Community Improvement District has been prepared and will be reviewed at the Committee meeting.

2. 2019 Legislative Program - Laura Smith ([page 13](#))

Each year the City of Mission adopts policies and priorities for the upcoming State legislative session. Creating this program is helpful in communicating the City's general position on issues to our legislators. Additional issues or concerns may be addressed throughout the session as bills are introduced. The 2019 Program includes some issues of municipal interest identified in the League of Kansas Municipalities Statement of Municipal Policy, as well as others identified by the City Council.

3. Resolution for the Destruction of Certain Records - Martha Sumrall ([page 48](#))

Annually, Council adopts a resolution outlining those records that may be destroyed during the coming year. The records listed in this resolution are identified in K.S.A. 12-120. Ordinances, resolutions, minutes, Council and commission packets, and records of historical value are kept permanently. Many of our records are also scanned into Laserfiche so that we are able to maintain a permanent electronic copy.

4. Purchase of Computer Switches - Brian Scott ([page 51](#))

Staff is recommending the award of a bid to Summit Information Resources for the purchase of six (6) new Cisco Catalyst 3850, 48 Port, UPOE. 10/100/1000Base-T network switches for a total amount not to exceed \$26,700. This purchase represents one of the final steps in a significant network upgrade that the City undertook this summer.

DISCUSSION ITEMS

OTHER

5. Department Updates - Laura Smith

Nick Schlossmacher, Chairperson
Ken Davis, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913-676-8350

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	January 3, 2019
ADMINISTRATION	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Ordinance authorizing creation of the Roeland Court Townhomes Community Improvement District.

RECOMMENDATION: Approve the Ordinance creating the Roeland Court Townhomes Community Improvement District, authorizing the making of certain project improvements, approving estimated costs of such project improvements, and providing for the method of financing the same, including imposition of special assessments.

DETAILS: On August 21-22, 2017, a subsidence of the parking lot/parking area of the Roeland Court Homes Association (RCHA) occurred. Since that time, City staff have been working with the residents, consultants and engineers to address the situation. After more than a year of investigation, conversation and a desire to effectively solve the problem, a cooperative solution is ready for Council consideration.

The City and the RCHA acknowledged that there would likely continue to be fundamental differences in the findings regarding the cause(s) of the subsidence and decided that exploring a cooperative solution was the most desirable route. Staff, the RCHA and GBA worked to develop a solution that would create a Community Improvement District (CID). A CID would allow a special assessment component to be activated to allow property owners a longer period of time over which to repay repair costs. Before a CID could be considered by the City Council, the RCHA would have to guarantee that property owners representing at least 55% of the land area within the proposed district and 55% of the assessed valuation within the proposed district would sign the CID petition.

On December 6, a valid CID petition was submitted. The first step in the creation of the CID was for the Council to consider a Resolution calling a public hearing on the Community Improvement District. At the December 19, 2018 meeting, the City Council passed Resolution 1015 which set the date and time of the public hearing for January 16, 2019 at 7:00 p.m. Following the adoption of Resolution 1015, notice was provided in accordance with state statutes.

The Public Hearing will be conducted at the City Council meeting on January 16, 2019.

Related Statute/City Ordinance:	K.S.A. 12-6a26 <i>et. seq.</i>
Line Item Code/Description:	NA
Available Budget:	NA

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	January 3, 2019
ADMINISTRATION	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

If, at the conclusion of the public hearing, the Council is ready to proceed with creation of the District, an ordinance would need to be adopted. In anticipation of this process, a draft ordinance which would establish the Roeland Court Townhomes Community Improvement District has been prepared and will be reviewed at the Committee meeting. At the Council's discretion, action on the creation of the district (adoption of the ordinance) may be deferred to a future meeting should there be additional questions or concerns that need to be addressed.

The draft ordinance was prepared by the City's Bond Counsel, Gilmore & Bell.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	K.S.A. 12-6a26 <i>et. seq.</i>
Line Item Code/Description:	NA
Available Budget:	NA

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CREATION OF THE ROELAND COURT TOWNHOMES COMMUNITY IMPROVEMENT DISTRICT IN THE CITY OF MISSION, KANSAS; AUTHORIZING THE MAKING OF CERTAIN PROJECT IMPROVEMENTS RELATING THERETO; APPROVING THE ESTIMATED COSTS OF SUCH PROJECT IMPROVEMENTS; AND PROVIDING FOR THE METHOD OF FINANCING THE SAME, INCLUDING IMPOSITION OF SPECIAL ASSESSMENTS.

WHEREAS, K.S.A. 12-6a26 *et. seq.* (the “Act”) authorizes the governing body of any city or county to create community improvement districts to finance projects within such defined area of a city or county and to levy a community improvement district sales tax and/or levy special assessments upon property within the district to finance projects; and

WHEREAS, a petition (the “Petition”) was filed with the City Clerk on December 6, 2018, proposing the creation of the Roeland Court Townhomes Community Improvement District (the “District”) under the Act and the imposition of special assessments in order to pay a portion of the costs of projects as described in the Petition; and

WHEREAS, the Petition was signed by the required number of owners of record, whether resident or not, as required by the Act and no signatures have been withdrawn from the petition before the governing body began consideration of the Petition; and

WHEREAS, the governing body of the City of Mission, Kansas (the “City”) intends to create the District and to impose special assessments within the District as requested in the Petition (the “Special Assessments”); and

WHEREAS, the Act provides that prior to creating any community improvement district and imposing a community improvement district sales tax, the governing body shall, by resolution, direct and order a public hearing on the advisability of creating such community improvement district and the construction of such community improvement district projects therein, and to give notice of the hearing by publication at least once each week for two (2) consecutive weeks in the official City newspaper and by certified mail to all property owners within the proposed community improvement district, the second publication to be at least seven (7) days prior to the hearing and such certified mail sent at least ten (10) days prior to such hearing; and

WHEREAS, the governing body adopted Resolution No. 1015 on December 19, 2018, directing that a public hearing on the proposed District and imposition of the Special Assessments be held on January 16, 2019, and requiring that the City Clerk provide for notice of such public hearing as set forth in the Act; and

WHEREAS, the notice of public hearing containing all information required by the Act was mailed by certified mail to all property owners within the proposed District on December 27, 2018, and published once each week for two (2) consecutive weeks in *The Legal Record*, the official City newspaper, on January 1, 2019 and January 8, 2019; and

WHEREAS, on January 16, 2019, the governing body conducted a public hearing on the proposed District, the proposed District projects and maximum costs thereof, and the method of financing the same; and

WHEREAS, the governing body hereby finds and determines it to be advisable to create the Roeland Court Townhomes Community Improvement District and set forth the boundaries thereof, authorize community improvement district projects relating thereto, approve the estimated costs of such community improvement district projects and approve the method of financing the same, all in accordance with the provisions of the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS:

SECTION 1. Creation of Community Improvement District; Boundaries. The governing body hereby finds and determines that the Petition is sufficient, that proper notice of the public hearing was given in accordance with the Act and that it is advisable to create the District within the City to be referred to as the “Roeland Court Townhomes Community Improvement District”. A map generally outlining the boundaries of the proposed District set forth on Exhibit A, attached hereto and incorporated by reference herein. A legal description of the boundaries of the District is set forth on Exhibit B attached hereto and incorporated by reference herein.

SECTION 2. Authorization of Community Improvement District Project and Estimated Costs. The governing body of the City hereby authorizes the Project and approves the estimated cost thereof as described below:

(a) General Nature of the Project. The Roeland Court Townhomes are generally located northwest of the intersection of West 60th Terrace and Roeland Drive in Mission, Kansas. Roeland Court is a collection of twenty (20) townhomes with garages and parking in the back of the units.

The project is to restore the parking and common areas shared by the Roeland Court Homes Association and its various members and to make improvements to the adjacent creek channel (the “Project”). The general description of the Project, estimated schedule and the estimated costs of the Project are set forth on Exhibit C attached hereto and incorporated by reference herein.

(b) Estimated Cost. The total estimated cost of the Project to be funded by the District is \$963,885. The City’s portion of such costs is \$620,132, and the District’s portion of such costs is \$343,753 (the “CID Portion”).

SECTION 3. Method of Financing; Special Assessments.

The costs of the proposed Project will be financed by through the issuance of full faith and credit bonds, Special Assessments, and/or other available funds of the City. The city will pay all financing costs for the Project. The total aggregate amount of the Special Assessments will not exceed \$17,188 per lot located within the District, excluding the common area. The method of assessment for the Special Assessments will be equally per lot located within the District, excluding the common area. The maximum amount to be paid by Special Assessments for the Project will be limited to the CID Portion.

No community improvement district sales tax will be levied for the Project.

SECTION 4. Segregation of Special Assessment Revenue. All revenues derived from the collection of the Special Assessments shall be deposited into a special fund of the City to be designated as the

Roeland Court Townhomes Community Improvement District Revenue Fund. Such revenues shall be used to pay the costs of the Project, including debt service on any bonds or notes issued by the City to pay the costs of the Project.

SECTION 5. Effective Date. This Ordinance shall take effect and be in full force from and after its passage by the governing body of the City and publication once in the official City newspaper.

SECTION 6. Recording. The City Clerk shall file a certified copy of this Ordinance with the Register of Deeds of Johnson County, Kansas.

[Balance of page intentionally left blank]

PASSED by the governing body of the City and **SIGNED** by the Mayor this 16th day of January, 2019.

CITY OF MISSION, KANSAS

By: _____
Ronald E. Appletoft, Mayor

[SEAL]

ATTEST:

Martha Sumrall, City Clerk

EXHIBIT A

MAP OF PROPOSED ROELAND COURT TOWNHOMES COMMUNITY IMPROVEMENT DISTRICT

The following property located in the City of Mission, Johnson County, Kansas:



EXHIBIT B

**LEGAL DESCRIPTION OF PROPOSED ROELAND COURT TOWNHOMES
COMMUNITY IMPROVEMENT DISTRICT**

Lots 1 through 5, inclusive, Block 1; Lots 1 through 5, inclusive, Block 2; Lots 1 through 5, inclusive, Block 3; and Lots 1 through 5, inclusive, Block 4, ROELAND COURT, a subdivision in the City of Mission, Johnson County, Kansas.

And

The "Common Ground" as shown on the Plat of ROELAND COURT, a subdivision in the City of Mission, Johnson County, Kansas, which Plat was recorded on the 25th day of November, 1986 in the Office of the Register of Deeds of Johnson County, Kansas in Plat Book 64, at Page 26.

EXHIBIT C

DESCRIPTION OF PROJECT AND ESTIMATED COSTS

Item Description	Quantity	Unit	Unit Cost	Project Cost	City of Mission %	City of Mission Cost	HOA Percentage	HOA Cost
Mobilization	1	LS	\$50,000	\$50,000	60%	\$30,000	40%	\$20,000
Construction Staking	1	LS	\$2,500	\$2,500	50%	\$1,250	50%	\$1,250
Traffic Control	1	LS	\$2,500	\$2,500	50%	\$1,250	50%	\$1,250
Gravel Construction Entrance	2	Ea	\$1,583	\$3,166	50%	\$1,583	50%	\$1,583
Remove & Store Concrete Barrier	10	Ea	\$490	\$4,900	0%	\$0	100%	\$4,900
4' Temporary Fencing	350	LF	\$4	\$1,400	0%	\$0	100%	\$1,400
Vegetation Clearing and Grubbing	16000	SF	\$2	\$32,000	50%	\$16,000	50%	\$16,000
Remove & Dispose 8" Asphalt	3000	SF	\$4	\$12,000	0%	\$0	100%	\$12,000
Remove & Dispose Flumes, Curbs and Sidewalk	441	SF	\$1	\$441	0%	\$0	100%	\$441
Excavation and Haul Off Unsuitable Soil	1863	CY	\$55	\$102,478	50%	\$51,239	50%	\$51,239
4" Underdrain	500	LF	\$10	\$5,000	50%	\$2,500	50%	\$2,500
Granular Backfill	1157	CY	\$52	\$60,176	100%	\$60,176	0%	\$0
Biaxial Geogrid	1667	SY	\$5	\$8,333	100%	\$8,333	0%	\$0
Big Block Retaining Wall	3030	SFF	\$75	\$227,250	100%	\$227,250	0%	\$0
Heavy Riprap	98	CY	\$115	\$11,308	100%	\$11,308	0%	\$0
Compaction of Imported Fills	694	CY	\$60	\$41,667	40%	\$16,667	60%	\$25,000
Concrete Flume	174	SF	\$12	\$2,088	0%	\$0	100%	\$2,088
Concrete Curb and Gutter	356	LF	\$24	\$8,544	0%	\$0	100%	\$8,544
12" AB-3 Pavement Subgrade	861	SY	\$24	\$20,661	0%	\$0	100%	\$20,661
6" Asphalt Base	789	SY	\$24	\$18,933	0%	\$0	100%	\$18,933
2" Asphalt Surface	867	SY	\$11	\$9,533	0%	\$0	100%	\$9,533
5' Concrete Sidewalk	225	SF	\$6	\$1,350	50%	\$675	50%	\$675
Reset Landscaping Blocks	60	SFF	\$45	\$2,700	0%	\$0	100%	\$2,700
6' Wood Fence	310	LF	\$25	\$7,750	0%	\$0	100%	\$7,750
12" Imported Topsoil	363	CY	\$50	\$18,148	60%	\$10,889	40%	\$7,259
Mulching / Seeding	9500	SF	\$2	\$19,000	60%	\$11,400	40%	\$7,600
8" Straw Waddles	250	LF	\$11	\$2,750	60%	\$1,650	40%	\$1,100
2" Caliper Landscaping Tree	20	Ea	\$400	\$8,000	0%	\$0	100%	\$8,000
Construction Subtotal				\$684,577	66%	\$452,170	34%	\$232,407

Survey, Engineering and Permitting Services	15%		\$102,687	\$102,687	60%	\$61,612	40%	\$41,075
Geotechnical Services (5%)	5%		\$34,229	\$34,229	50%	\$17,114	50%	\$17,114
Construction Observation Services (8%)	8%		\$54,766	\$54,766	60%	\$32,860	40%	\$21,906
Consultant Services Subtotal				\$191,682	58%	\$111,586	42%	\$80,096
Contingency	10%			\$87,626	64%	\$56,376	36%	\$31,250
TOTAL ESTIMATED COST				\$963,885	64%	\$620,132	36%	\$343,753

City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	January 3, 2019
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: City of Mission 2019 Legislative Program

RECOMMENDATION: Adopt the 2019 Legislative Program for the City of Mission.

DETAILS: Each year the City of Mission adopts policies and priorities for the upcoming State legislative session. Additional issues or concerns may be addressed throughout the session as bills are introduced, but this document is helpful in communicating the City's general position to our legislators. Once approved, a copy of the Program will be provided to all of our legislators.

As in the past, the 2019 Program includes some issues of municipal interest as identified in the 2019 *Statement of Municipal Policy* prepared by the League of Kansas Municipalities. In general, there was support to continue with the City's 2018 Program as the foundation for 2019. Several additional policy issues were identified by various Councilmembers for potential inclusion in the 2019 program. Those policy issues have been identified in a separate memorandum included in the packet.

At the January 9, 2019 Finance & Administration Committee meeting, staff will look for Council direction and guidance on the legislative positions and priorities to be included in the final 2019 Legislative Program for the City of Mission.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A



2019 Legislative Program

6090 Woodson
Mission, Kansas 66202
Phone: (913) 676-8350
Fax: (913) 722-1415
www.missionks.org

January 2019



January 16, 2019

Dear Reader:

The Governing Body of the City of Mission annually adopts a state legislative platform to present Mission's legislative initiatives and policy positions.

The cornerstone of the legislative program is the belief that the governing of public affairs should be as close to the people as possible. Supporting activities that promote and encourage the exercise of authority and responsibility by locally elected officials is a top priority of the City of Mission. This belief is exemplified in local home rule authority, an amendment to the Kansas Constitution that was approved by the citizens of the state over half a century ago.

Generally, the City of Mission supports the Statement of Municipal Policy of the League of Kansas Municipalities and the legislative agenda of Johnson County, Kansas. The City Council works cooperatively each year with the League and other cities to enhance the mutual benefits of Kansas cities.

If you have any questions concerning the 2019 Legislative Program, please, do not hesitate to contact me or other members of the City Council.

Sincerely,

Ron Appletoft
Mayor

Governing Body

Mayor

Ron Appletoft

Ward I

Pat Quinn
Hillary Parker Thomas

Ward II

Nick Schlossmacher
Arcie Rothrock

Ward III

Kristin Inman
Debbie Kring

Ward IV

Sollie Flora
Ken Davis



2019 Legislative Program

State and municipal governments work together to provide citizens with many services they require and have come to expect. As the local branch of government, the City of Mission understands our citizens' needs and is equipped to respond to them effectively and efficiently. While we respect the State government's role, we continue to advocate for the protection of home rule authority to ensure citizens' needs are met. We support the preservation of local authority, maintenance of local control of local revenue and spending, and oppose the devolution of State duties to local units of government without planning, time and resources. The City of Mission advocates on the following issues in the interests of our elected representatives and on behalf of those who live and work in our community.

Repeal the Property Tax Lid and Maintain Local Control Revenue and Spending

The City of Mission opposes actions by the state to impose constitutional or statutory limits on the authority of local governments to establish appropriate levels of taxation. The City supports the repeal of the property tax lid, ~~passed by the 2015 Legislature and amended by the 2016 Legislature.~~ Arbitrary caps on taxing or spending limits the City's ability to meet the needs of its own citizens. Absent repeal, the state-imposed tax lid on local governments should be modified to remove the election process and replace it with a protest petition. ~~require a public vote based on a protest petition provision.~~ The City also supports additional exemptions which would make the law more workable, ~~including such things as human resources costs.~~

Tax Policy

The City supports stable revenues, and urges the Legislature not to further restrict the tax base, including limitations on ad valorem appraised valuation growth or industry specific, special tax treatment through exemptions or property classification. We do not support changes in State taxation policy that would narrow the tax base, significantly reduce available funding for key programs, or put Kansas counties and cities at a competitive sales tax disadvantage with Missouri. We do not support a sales tax on professional services.

Retain the Local Government Sales Tax Exemption

Mission supports the current law that exempts local government and public construction projects from sales tax. Imposing sales tax on current government purchases and projects will have only one effect: increased local taxation. Only the State government benefits from this sales tax and our citizens would pay the bill through higher property taxes.

Support Maintenance of State Funding

The issue of maintaining local government revenues is a prime concern for Mission. State transfers to local government have significantly been reduced or eliminated over the last ten to fifteen years. Mission urges for the preservation of local government revenues which pass through the State's treasury. These funds come from a longstanding partnership between local governments and the State and are generated via economic activity at the local level. Both alcoholic liquor tax funds and the local portion of motor fuel tax should not be withheld from local governments and siphoned into the State General Fund. ~~the Legislature to meet its fiscal responsibilities to cities by maintaining state funding to local governments. The City supports a balanced state budget that does not rely on reduction in funding for local government; more~~

~~specifically, the state should honor its partnership with local governments via alcoholic liquor tax funds and motor fuels tax receipts.~~

Comprehensive Transportation Plan

To ensure the critical well-being of Kansas infrastructure, we urge the Kansas Legislature to follow through on the commitments in the Comprehensive Transportation Plan, also known as T-WORKS. The current funding level is far from adequate to address ongoing statewide infrastructure funding needs in areas of preservation, maintenance, and safety; therefore, it is critical for our state highway funds to be used for the purpose they are collected. Funds should be allocated strategically to ensure there is an identifiable long-term return on investment for the entire state. Additionally, because investment in growth areas is vital to creating a sustainable revenue stream that will address statewide infrastructure needs, we encourage the state to invest in public transportation that specifically demonstrates regional coordination in both rural and urban areas, and to support innovative platforms like ridesharing to increase access to employment and educational opportunities, as well as ease congestion and delay the need for costly road expansion. We oppose any use of these funds to balance the state's General Fund budget.

Preserve Local Authority in the Use of Economic Development Tools

Mission supports local jurisdiction's authority both in determining how and when to use existing economic development tools and in creating new incentive programs to meet community goals. These goals are identified and supported through land-use planning, infrastructure allocation, and financial incentive tools that local communities and stakeholders develop through ongoing communication and prioritization. Each economic development or redevelopment project is unique, and may not be possible without the availability of these tools or the authority to use them.

K-12 Education Financing

Mission is supportive of the Kansas Legislature adequately and equitably funding primary and secondary education to a level that places Kansas among the leading states in support of a "world class" education. We support Johnson County schools in their efforts to craft a new school finance formula that supports local components and treats local property tax contributions fairly for local property taxpayers and schools. We oppose any amendment to the Kansas Constitution that would remove the State's obligation to adequately and equitably fund Kansas' public schools.

Open Records and Open Meetings

We believe that an open government is essential to building public confidence, and that all levels of government should be subject to the same open meeting and open records requirements. State laws governing open records should balance the public's right of access with the necessity of protecting the privacy of individual citizens, the costs of producing requested records, and the ability of public agencies to conduct their essential business functions. Mission supports the current requirements of the Kansas Open Meetings Act and the permitted subject matters for executive sessions. We also support the retention of the current exceptions in the Kansas Open Records Act and the existing allowances for cost recovery for open record requests.

Preserve the Ability to Advocate and Educate

The City supports local officials and their representatives' ability to freely participate in the legislative process to advocate and educate on issues affecting local governments. We should not be restricted on the use of public funds to accomplish this purpose. Local officials, representing their citizens and taxpayers, must retain the authority to make decisions regarding membership in organizations and to participate in the legislative process without cumbersome reporting requirements. ~~Any new required reporting system should not increase the administrative burden on local governments.~~

Support Full Funding of the Kansas Public Employees Retirement System

The City supports achieving a fully-funded public employees' retirement system within a reasonable period of time. The State should fully fund its portion of the employer contributions at the Actuarial Required Contribution (ARC) levels and at the required times. The system should accumulate sufficient assets during members' working lifetimes to pay all promised benefits when members retire. We support current provisions as they relate to accumulated leave and other human resources policies to determine retiree benefits for both KPERS and KP&F employees. ~~Changes to the KPERS system should not impact a city's ability to hire and retain qualified public employees. Possible policy changes could have a negative impact on local government employee recruitment and retention, particularly in the competitive Johnson County employment markets.~~

Maintain Non-Partisan Local Elections

The City supports local elections remaining separate from state and national elections. Additionally, we are opposed to any legislation that would require local elections to be conducted with partisan identification.

Restore Local Control of Right-of-Way

2016 Legislation granting the automatic placement of cell towers in city and county owned right of way, should be repealed. Regulation of the placement of cell towers should be subject to reasonable local zoning processes which review important community values such as safety and neighborhood concerns.

Restore Local Gun Control

The City of Mission supports the local regulation of firearms and weapons. We believe that local government should have the ability to regulate and enforce the possession and use of weapons within city-owned facilities, including City Hall, public parks, the outdoor pool, community center and City vehicles.

Statewide Energy Policy

We support the development of a coordinated and comprehensive energy policy, including the use of renewables, developed with strong input from cities. We encourage the state to adopt legislation providing the mechanism and staff support for the development of such policy.

Infrastructure Funding

The City of Mission supports increased federal and state funding to assist local communities with their water, wastewater, stormwater, levee and dam infrastructure and associated security needs.



MEMORANDUM

Date: January 3, 2019
To: Mayor and City Council
From: Laura Smith, City Administrator
RE: 2019 Legislative Program

Each January, the City prepares a Legislative Program which outlines priorities and areas of interest or concern to be communicated to our state legislators at the outset of the legislative session.

During the December 12, 2018 Finance & Administration Committee meeting, staff discussed the process and presented the 2019 Statement of Municipal Policy prepared by the League of Kansas Municipalities. In previous years, there had also been a joint City/County legislative program which was reviewed and addressed as part of the City's annual program. A joint platform was not developed for 2019.

In anticipation of finalizing the 2019 Legislative Program, Council was asked to submit any suggested priorities to the City Administrator in advance of the Committee meeting so that they could be incorporated for review and discussion. Based on the general feedback received, the consensus was to retain the items included in the 2018 Program as the foundation for the current year. An updated copy of the 2018 program with some minor changes redlined is included in the packet.

The goal at the Committee meeting will be to review the base program and the additional priorities submitted in order to reach a decision on a recommended 2019 Program. In addition to recommending the issues to be included, if there is additional emphasis or priority desired for certain items, those should be discussed as well.

Included below are the additional priorities that were submitted for consideration. Issues submitted by more than one Council member are noted with an asterisk. (Others follow in alphabetical order).

Alternative Property Valuation (Dark Store Theory)*

The City supports proven techniques to define commercial properties at their highest and best use. We oppose any legislation based on hypothetical lease valuations or the dark store theory, which suggests that occupied big-box stores should be valued as-if-vacant and available for sale or rent to a future hypothetical user rather than in the current use, which is often a functioning, occupied store. The Kansas Board of Tax Appeals should be required to consider all three methods of valuation - cost minus depreciation, sales comparison, and income - when determining a property's true value.



MEMORANDUM

Amendment of the Kansas Act Against Discrimination*

The City supports expanding the protections of the Kansas Act Against Discrimination, Kan. Stat. Ann. § 44-1001, *et seq.*, to protect against discrimination on the basis of sexual orientation or gender identity throughout Kansas.

Internet Sales Tax Collections*

The inability of governments to collect local option sales or compensating use tax on remote sales continues to erode a viable and fair revenue source. Mission encourages the Kansas Legislature to pass legislation establishing a program to help the State collect state and local sales and compensating use taxes due from in-state purchasers. Remitted taxes should be distributed using existing methods/formulas for the state and local governments. Mission further supports the adoption of the safe harbor provisions based on the U.S. Supreme Court decision in *South Dakota v. Wayfair, Inc et al.*, 138 S. Ct. 2080 (2018) in order to bring tax fairness to Kansas brick-and-mortar businesses.

Cybersecurity*

Organizations of every size constantly face cyber-related incidents. Mission encourages the State to provide collaborative discussions, training programs, and feasibility studies for the impact of cyber-attacks on cities. Cities will use information provided by the state government to determine best practices and policies for municipal implementation.

Energy Efficiency*

The City supports public and private incentives to encourage energy efficiency by local governments and citizens.

Alternative Energy Sources

The City supports the use of alternative and renewable energy sources and encourages the Kansas Legislature to provide incentives for such energy sources that protect air quality and reduce dependence on oil. More specifically, the City supports policies which allow and encourage homeowners and businesses to utilize and invest in alternative energy rather than imposing fees or additional barriers which result in discouraging investment that can save residents and businesses money.

Body Cameras

The City supports the ability of local governments to determine when and how body cameras will be used by law enforcement officers. We support the establishment of reasonable



MEMORANDUM

regulations concerning public access to recordings, balancing the needs of law enforcement and the individuals whose images are captured in the recordings.

Budget Timeline

The City supports legislation to allow the adoption of City budgets by November 30 but keep the August 25 deadline for certification of the amount of ad valorem tax revenue needed. The current statutory framework for the adoption of municipal budgets makes it difficult for cities to plan for budgets that must be presented to governing bodies five months before the start of the fiscal year.

Cooperation with KDOT

We support the continued efforts of the Kansas Department of Transportation to work with cities on cooperative programs, including the transportation revolving loan fund and various economic development projects.

Increase Minimum Age for Sale and Purchase of Tobacco Products

The City supports a statewide policy which would increase the minimum age of sale and purchase of tobacco products, e-cigarettes, vapor products and paraphernalia to 21 years.

Increase in Tobacco Sales Tax

With the Kansas cigarette sales tax rate well-below the national average, the City supports a statewide increase in the tobacco sales tax as a deterrent to tobacco use.

Installation of Elected Officials

Mission supports local decision-making in determining the proper time to install newly elected officials.

Investment in the Social Safety Net

The City supports restoring funding to social services programs that provide a safety net for the most vulnerable in our communities, including without limitation those focusing on promoting child welfare and mental health services. Continued support for these programs at the state level is imperative in order to keep our communities safe, productive, and vibrant.

Land Use and Zoning

We support the ability of local officials to make land use and zoning decisions within their community, including decisions about the location, placement, size, appearance and siting of transmission and receiving facilities and any other communications facilities.



MEMORANDUM

Law Enforcement and Public Safety

The City believes cooperative efforts, rather than state and federal mandated requirements, are vital to the efficient and effective development of local law enforcement and public safety programs.

Legalization of Marijuana

The City supports legalization of marijuana in Kansas. At a minimum, the State should adopt legalization of medical marijuana. In 2017 in neighboring Colorado, recreational and medical-use sales topped \$1.5 billion and the state collected \$247 million in taxes and fees. The City supports similar legalization and taxation in Kansas that would provide much needed sales tax revenue to the state, as well as local governments.

Legalization of Medical Marijuana

The City supports legalization of medical marijuana in 2019. The medical marijuana taxation opportunities, as seen in neighboring states, could create a significant revenue stream for our city. Additionally, this legitimate medicine should not be withheld from Mission or Kansas residents.

Medicaid Expansion

The City supports the expansion of Medicaid in Kansas. An estimated 150,000 additional people would be covered if the state accepted expansion. Accordingly, we anticipate that statewide expansion of Medicaid will assist uninsured City residents in obtaining needed medical insurance and services.

Moderate Income Housing Program

Mission supports the continued funding of the Moderate Income Housing Program to promote affordable housing options. Accessibility to such housing stock is important to job growth and economic success in communities.

Protection of the First Amendment

The right of the people through their democratically elected and appointed officials to petition and speak to their government officials shall not be abridged. Mission supports cities' First Amendment right of freedom of association to work together to accomplish common goals.

Revitalization Tools

We support the continued use of the Neighborhood Revitalization Act, the Downtown Redevelopment Act, the Transportation Development District Act and the Community Improvement District Act to promote local neighborhood development.



MEMORANDUM

Sales Tax Exemptions

Given the current and future budget challenges facing state and local governments, we oppose the continued erosion of the state and local sales tax base by the passage of new exemptions. The Legislature Should actively review existing exemptions to determine if they should continue or be repealed. Mission supports the continuation of sales tax exemptions for municipal services.

Substance Abuse Prevention and Treatment

We support increased funding for proven state tobacco prevention programs to improve the State's "F" grade by the American Lung Association. We also support criminal justice reform measures targeted toward the treatment of drug use as a health issue, not a criminal one.

Tax Increment Financing (TIF)

The City supports the continued use of TIF to promote economic development. TIF laws should allow maximum flexibility and allow for efficient use by communities.

Any priorities or issues agreed to by the Committee at the meeting on January 9 will be advanced as an action item to the January 16 Council agenda.

2019 Statement of Municipal Policy

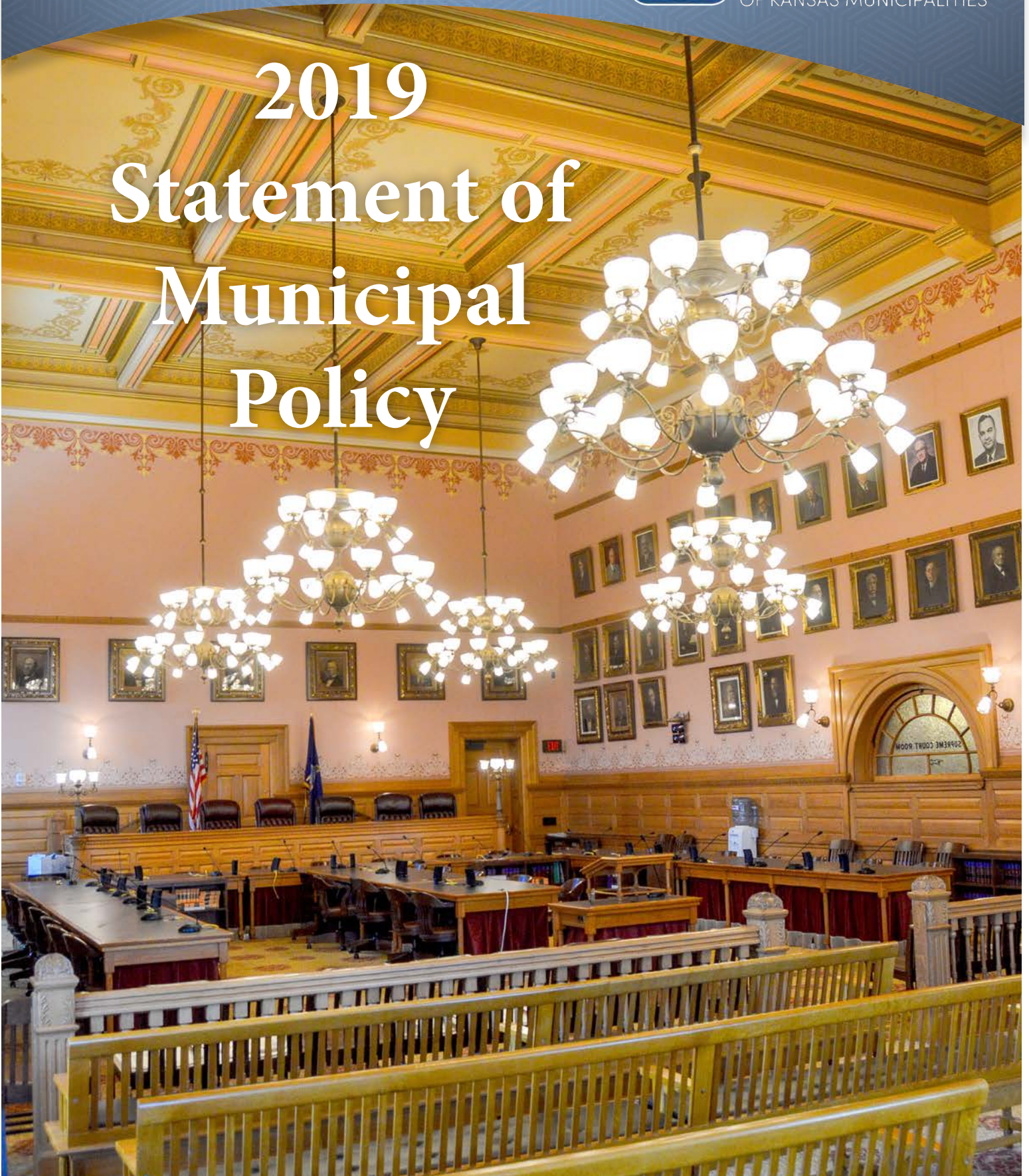


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MISSION STATEMENT

The mission of the League shall be to strengthen and advocate for the interests of the cities of Kansas to advance the general welfare and promote the quality of life of the people who live within our cities.

2018-2019 GOVERNING BODY



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City Manager, Pittsburg



VICE PRESIDENT
John McTaggart
Mayor, Edwardsville



IMMEDIATE
PAST PRESIDENT
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Toni Wheeler, City Attorney, Lawrence
J. Michael Wilkes, City Manager, Olathe

EXECUTIVE DIRECTOR

Erik Sartorius

ABOUT THE LEAGUE

Supporting Kansas Cities

A Trusted Voice for Kansas Cities Working to Strengthen Our State.

The League of Kansas Municipalities is a membership association that advocates on behalf of cities, offers training and guidance to city appointed and elected officials, and has a clear purpose of strengthening Kansas communities. Since 1910, the League has been a resource for cities across Kansas and has acted as a body to share ideas, facilitate communication between members and provide information on best practices in city operations.

Our 500 plus member cities consist of both the largest communities and the smallest cities. The League is governed by members through a Governing Body of elected officials and city-appointed staff.





2019 ACTION AGENDA

The prosperity of the State of Kansas is absolutely dependent upon the prosperity of our cities. Over 82% of Kansans live in an incorporated city. In an effort to promote healthy and sustainable communities, the elected and appointed city officials of Kansas hereby establish the following as our action agenda for 2019:

HOME RULE. Consistent with the Home Rule Amendment of the Kansas Constitution approved by voters in 1960, we support local elected officials making decisions for their communities, particularly local tax and revenue decisions.

PROTECTION OF THE FIRST AMENDMENT. The right of the people through their democratically elected and appointed officials to petition and speak to their government officials shall not be abridged. We support cities' First Amendment right of freedom of association to work together to accomplish common goals.

TAX LID REPEAL. We support repeal of the property tax lid.

INTERNET SALES TAX COLLECTIONS. The inability of governments to collect local option sales or compensating use tax on remote sales continues to erode a viable and fair revenue source. The League supports state legislation establishing a program to help the state collect state and local sales and compensating use taxes due from in-state purchasers. Remitted taxes should be distributed using existing methods for the state and local governments.

ALTERNATIVE PROPERTY VALUATION. We support proven techniques to define commercial properties at their highest and best use. The Kansas Board of Tax Appeals should be required to consider all three methods of valuation — cost minus depreciation, sales comparison, and income — when determining a property's true value.

BUDGET TIMELINE. We support legislation to allow the adoption of City budgets by November 30 but keep the August 25 deadline for certification of the amount of ad valorem tax revenue needed. The current statutory framework for the adoption of municipal budgets makes it difficult for cities to plan for budgets that must be presented to governing bodies five months before the start of the fiscal year.

WORKERS' COMPENSATION. We support reasonable and just benefits for employees injured within the course and scope of their public employment, and effective enforcement of the Workers' Compensation Act.



FINANCE & TAXATION

An adequate source of revenue is necessary to fund the essential services of city government. Each city is unique in both services provided and the ability to pay for such services; maximum flexibility should be granted to local governing bodies to determine the amount and source of funding for city services.

TAX/SPENDING LID. Local spending and taxing decisions are best left to the local officials representing the citizens that elected them. We strongly oppose any state-imposed limits on the taxing and spending authority of cities and support repeal of the property tax lid.

TAX LID. We support repeal of the tax lid. If repeal of the tax lid does not occur, the cost of elections and timing of the budget approval process, in coordination with such an election, make the tax lid unfeasible. We support removing the election process under the tax lid and replacing with a protest petition. We support additional exemptions to make the law more workable.

ALTERNATIVE PROPERTY VALUATION. We support proven techniques to define commercial properties at their highest and best use. The Kansas Board of Tax Appeals should be required to consider all three methods of valuation--cost minus depreciation, sales comparison, and income--when determining a property's true value.

INTERNET SALES TAX COLLECTIONS. The inability of governments to collect local option sales or compensating use tax on remote sales continues to erode a viable and fair revenue source. The League supports state legislation establishing a program to help the state collect state and local sales and compensating use taxes due from in-state purchasers. Remitted taxes should be distributed using existing methods/formulas for the state and local governments. The League further supports the adoption

of the safe harbor provisions as used by South Dakota to ensure constitutional compliance with the recent U.S. Supreme Court decision in *South Dakota v. Wayfair, Inc et al.*, 138 S. Ct. 2080 (2018) in order to bring tax fairness to Kansas brick-and-mortar businesses.

EMS/HOSPITAL FUNDING. Municipal hospitals and emergency medical services (EMS) are challenged in meeting their communities' needs. Between 2009 and 2014, city and county tax revenue budgeted for hospitals increased 33.3% to meet these needs. We support the expansion of Medicaid in Kansas to allow such entities access to federal funding, helping cities maintain and provide critical services for their citizens.

TAX POLICY. The League supports the long-established philosophy of balancing revenue from income, sales, and property taxes to assure the fiscal ability of the state and local governments to provide the services citizens want and need. Changes to tax policies should not be undertaken without a full understanding of the overall impact upon all taxpayers, taxing entities, and the sources and amounts of tax revenues to be generated or eliminated by such policy changes.

BUDGET TIMELINE. We support legislation to allow the adoption of City budgets by November 30 but keep the August 25 deadline for certification of the amount of ad valorem tax revenue needed. The current statutory framework for the adoption of municipal budgets makes it difficult for cities to plan for budgets that must be presented to governing bodies five months before the start of the fiscal year.

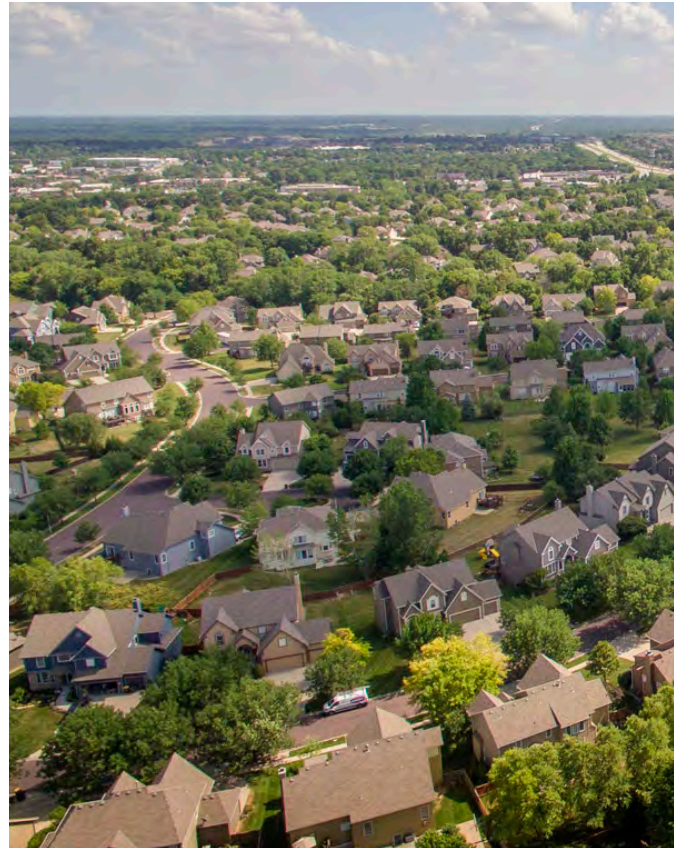
FINANCE POLICIES. Cities should be allowed to set financial policies in-line with bond rating requirements and other generally accepted best practices for municipal management.

PROPERTY TAX EXEMPTIONS. We support a broad tax base and believe the existing property tax base should be protected. We encourage the Legislature to resist any proposal to further exempt any specific property classification from taxation, including industry-specific exemptions. We support the current statutory definition of machinery and equipment and the exemption should not be expanded. The Legislature should actively review existing exemptions to determine if they should continue or be repealed.

SALES TAX EXEMPTIONS. Given the current and future budget challenges facing state and local governments, we oppose the continued erosion of the state and local sales tax base by the passage of new exemptions. The Legislature should actively review existing exemptions to determine if they should continue or be repealed. We support the continuation of sales tax exemptions for municipal services.

SALES TAX HOLIDAY. Should the state establish any sales tax holidays, the law should allow an opt-in for local governments.

UNFUNDED MANDATES. We oppose unfunded mandates. If the state or federal governments seek to promote particular policy objectives, such mandates should be accompanied by an appropriate level of funding.



PROPERTY VALUATION. To maintain fair and equal taxation, we support appraisals based on fair-market value. We oppose caps in property valuations as unconstitutional and inequitable.

LAVTR. The State Legislature, as required by Kansas statutes, should help to relieve the burden on property taxpayers by funding the Local Ad Valorem Tax Reduction (LAVTR) program. This should include keeping the promises made with reference to the machinery and equipment mitigation legislation, future gaming revenues and the existing statutory formula.

CITY AND COUNTY REVENUE SHARING. The State Legislature should fund existing city and county revenue sharing programs as required by Kansas statutes.

ALTERNATIVE REVENUE SOURCES. Cities should be authorized to approve alternative revenue sources in order to maintain appropriate levels of funding for the health, safety and welfare of our citizens.

TELECOMMUNICATIONS TAXES. We support cities' continued ability to impose and collect taxes and fees on telecommunications providers.

LOCAL SALES TAXES. We support the existing statutory authority for all cities to impose local sales taxes and seat taxes and the existing statutory distribution for all sales taxes.

BANKING AND INVESTMENT RESTRICTIONS. We support maximum banking and investment choices for local government. At a minimum, all cities, counties and school districts should have the same banking and investment authority the state has granted to itself.

FEDERAL LOAN PROGRAMS. We support changes to allow local governments to participate directly in federal loan programs.

TAX CREDITS. We support the continued availability of tax credits as a tool for economic development.

SUMMARY PUBLICATION OF RESOLUTIONS. We support legislation allowing cities to publish a summary of a resolution, with the full text of any resolution posted on the city's official website, in lieu of publication of the full resolution.

TAXES PAID UNDER PROTEST. Due to the effect that taxes paid under protest can have on cities, the state and the county where the city is located should be required to notify cities when taxes, including compensating use and ad valorem taxes, are paid under protest so that cities have accurate data when making budgetary decisions.

EXPANDED GAMING. If the State Legislature authorizes expanded gaming, cities should receive funds to offset the impact, similar to agreements for other gaming that occurs in Kansas.





PUBLIC SAFETY

Cities play a critical role in the protection of the health and safety of the citizens of Kansas. Because mandated programs are costlier and less efficient, government at all levels should cooperate in the development of health and safety programs.

ASSET FORFEITURE. We support the option of civil asset forfeiture as an important component in reducing financial gains from criminal acts while providing civil due process. All assets forfeited, or the proceeds of the sale of the same, should remain with the local government that seizes the property.

MUNICIPAL COURT. Municipal courts serve a vital role protecting an individual's right to equal protection under the law following arrest or detainment. We support the local control of, and judicial authority of, municipal courts. All assessed court funds under a municipal court order, other than restitution collected and payable to a third party and state assessments paid under K.S.A. 12-4117, shall be retained by the local municipality. We support municipalities' ability to set appropriate fines and fees.

LAW ENFORCEMENT AND PUBLIC SAFETY. We believe cooperative efforts, rather than state and federal mandated requirements, are vital to the efficient and effective development of local law enforcement and public safety programs.

EMERGENCY 911 SERVICES. Cities and counties should maintain local control of the 911 system and the 911 tax should continue to include both wireline and wireless communications. We support legislation providing flexibility for local governments to utilize these funds to provide emergency services. 911 funds should not be diverted by the legislature for other uses.

EMERGENCY MANAGEMENT. We request the Adjutant General and the State of Kansas review the role of cities in the state emergency management plan. Because cities play a crucial role in effective emergency management, implementation strategies must promote cooperative efforts between federal, state and local governments.

MEDICAL CHARGES. The cost of health care services for prisoners and individuals in custody is a growing concern for cities. We strongly believe the first person responsible for the payment of medical costs should be the individuals in custody. Another needed change, to begin addressing these costs, is to clarify that the entity charging for a crime is responsible in the event those costs cannot be recovered. We support the pooling of resources between all state and local law enforcement agencies.

LAW ENFORCEMENT DISCRETION. We support local governments' discretion in establishing law enforcement vehicle pursuit policies and the ability of law enforcement officers to use discretion in determining when to make an arrest.

SERVICE ANIMAL FRAUD. We recognize the important role service animals play for the disabled community. The use of such animals is being tainted, by service animal fraud. We support strengthening and redefining the crime of service animal fraud to disincentivize individuals from asserting their animal is a service animal in order avoid vicious animal, exotic, livestock, or breed-specific ordinances.

ALCOHOL & CMB REGULATION. We support the authority of cities to license and regulate alcoholic liquor and cereal malt beverage retailers and establishments.

FIREARMS AND WEAPONS. We support the local regulation of firearms and weapons.

HOMELAND SECURITY. First responders at the local level serve as the front line defense in the prevention and response to terrorism and other security risks. Local governments should be granted maximum flexibility and discretion over implementation of monies and strategies regarding homeland security.

AMUSEMENT PARK RIDES. We support reasonable regulations of amusement park rides to protect public safety.

DRIVING UNDER THE INFLUENCE. We support legislation bringing the driving under the influence laws into compliance with recent court cases.

CYBERSECURITY. Organizations of every size constantly face cyber-related incidents. We encourage the State to provide collaborative discussions, training programs, and feasibility studies for the impact of cyber-attacks on cities. Cities will use information provided by the state government to determine best practices and policies for municipal implementation.





INFRASTRUCTURE

Cities construct, manage, operate and maintain numerous infrastructure components that provide a high quality of life. Infrastructure involving transportation, municipal utilities, energy services, and water and environmental structures are all dependent on the ability of local officials to self-determine what’s appropriate for their own communities. This self-governance relies on the expectation of cooperation from the state government and full funding as required by law under current statutory programs from both the state and federal government.

TRANSPORTATION

CONNECTING LINKS. The State should increase KDOT’s funding for connecting link programs to contract with cities to provide for the maintenance of state highways within city limits. The last increase in the connecting link program was in 1999. We support full funding of the City Connecting Link Improvement Program (CCLIP).

CITY-COUNTY HIGHWAY FUND. The City-County Highway Fund is essential to maintaining local roads and bridges and should be fully funded and not be diverted for other purposes. Such funding should include the transfer of fees from the registration of out-of-state commercial vehicles, as directed by K.S.A. 9-3425i. The proceeds from any increases to the motor fuel tax rates should be allocated in accordance with current statutory provisions.

COMPREHENSIVE TRANSPORTATION PROGRAM. We support full funding of the Kansas comprehensive transportation program. We oppose any use of these funds to balance the state’s General Fund budget. Any reduction in funding jeopardizes existing programs.

FEDERAL FUND EXCHANGE PROGRAM. We support legislation to codify the Federal Fund Exchange Program, including allowing the banking of funds for a minimum of three years and a fixed exchange rate.

TRANSPORTATION SAFETY. The State should work in cooperation with local governments to continue to provide safe roads and bridges within Kansas.

TRANSPORTATION MAINTENANCE. Because transportation infrastructure is critical to state and local development activities, we support the continued maintenance of the transportation infrastructure in Kansas.

AIRPORT FUNDING. We support the continued use of state economic development dollars (EDIF funds) to enhance airport facilities and services.

TRANSPORTATION DEVELOPMENT DISTRICTS. We support the continued ability of cities to establish transportation development districts to meet the economic development and transportation infrastructure needs in the community.

RECREATIONAL TRAILS. We support the development of recreational trails, including rails to trails, aquatic trails, and hike-and-bike on levee trails projects, and oppose any legislation that would make such development more burdensome or costly.

COOPERATION WITH KDOT. We support the continued efforts of the Kansas Department of Transportation to work with cities on cooperative programs, including the transportation revolving loan fund and various economic development projects.

RAIL SERVICE. We support existing and enhanced passenger and freight rail service in Kansas and seek a strong partnership with the state and federal government to achieve meaningful improvements.

MUNICIPAL UTILITIES

BROADBAND. Access to reliable broadband service, as defined by the FCC minimums for “served areas” is increasingly important to the economic health of Kansas cities. We support the 2018 establishment of the Statewide Broadband Expansion Planning Task Force as a means for identifying ways the state can best facilitate broadband expansion in Kansas. Recommendations from the task force must recognize the important role local governments play in such expansion and they must not remove important planning and right of way authority from local governments. Further, we support legislation that promotes full disclosure of transport and connection fees by internet providers.

SERVICE TERRITORY. Municipalities must retain the authority to purchase, construct, or extend the infrastructure necessary to supply the cities and their inhabitants with public utilities, including electric services. We believe in the current statutory framework which allows cities’ jurisdictional limits to change over time, due to the annexation of land, including land located within the service territory of another utility provider.

MUNICIPAL OPERATION. We support the ability of cities to operate municipal gas, water, electric, sewer, telecommunications, broadband, solid waste, stormwater or other utility services. We further support the ability of cities to set and control the rates for locally owned and operated utilities, and support the current defined service territory statutes.

RIGHT OF FIRST REFUSAL. We support municipal utilities having the ability to invest in new electric/transmission projects in order to provide reliable, affordable service to local customers. We oppose efforts prohibiting competition for transmission projects in Kansas.

FRANCHISE AUTHORITY. We oppose any legislation restricting the current franchise authority for cities, including limits on franchise fees.



MANDATES. We oppose unfunded federal and state mandates regulating the operation of municipal gas, water, electric, sewer, telecommunications, solid waste, stormwater utilities or other utility services. Any mandates passed down to cities should not be imposed without a cost-benefit analysis and should be accompanied by appropriate funding. In addition, regulations should provide for a reasonable implementation schedule.

PUBLIC WATER SUPPLY SUPERVISION PROGRAM.

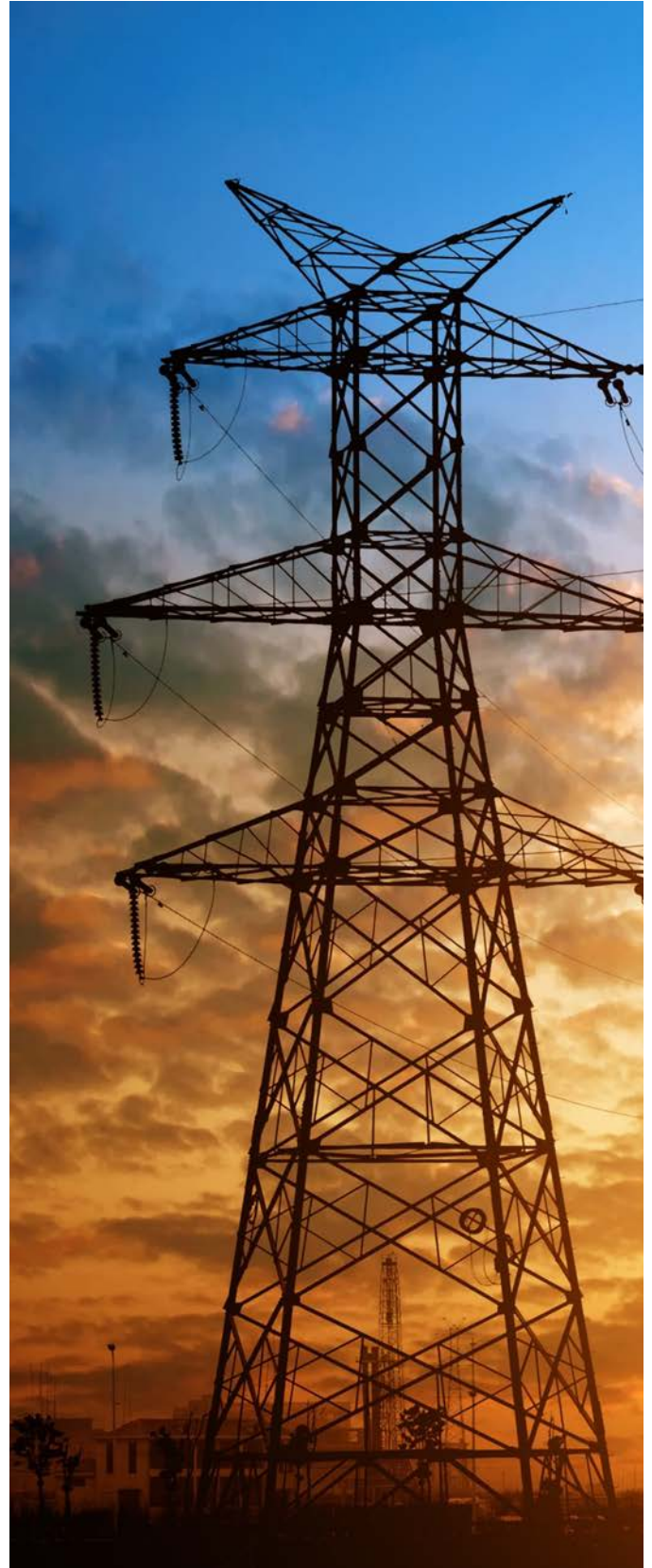
We support changes to the statutory language increasing the funding stability for the Kansas Department of Health and Environment's Public Water Supply Supervision program. These changes must balance municipal cost concerns and recognize the state has a responsibility to contribute to these important public health matters. In addition, we recognize a need to update standards to meet federal clean drinking water standards.

ENERGY

ELECTRIC UTILITY DEREGULATION. Community-owned and operated municipal electric utilities make long-term power supply decisions and investments with the goal of benefiting their overall community. We support continued local control over power supply decisions.

STATEWIDE ENERGY POLICY. We support the development of a coordinated and comprehensive energy policy, including the use of renewables, developed with strong input from cities. We encourage the state to adopt legislation providing the mechanism and staff support for the development of such policy.

ENERGY EFFICIENCY. We support public and private incentives to encourage energy efficiency by local governments and citizens.



WATER AND ENVIRONMENT

WATER QUALITY. We support a clean and safe public water supply and the protection of public health and aquatic life. We endorse regional and cooperative solutions to water quality challenges that address point and non-point source pollution while balancing municipal cost concerns.

WATER QUANTITY. Government at all levels should aggressively pursue the conservation, protection and development of current and future municipal water supplies. We support cost-effective efforts to extend the life of reservoirs and to expand reservoir storage for use by municipal water suppliers. We support immediate state action, in consultation with municipal providers, to address over-appropriated surface and groundwater resources while respecting priority of water rights.

WATER PLANNING. We support increased municipal representation on the Kansas Water Authority; broad-based revenue sources and distribution for the state Water Plan Fund; and a re-evaluation of the process for adopting the annual state Water Plan Fund budget.

INFRASTRUCTURE FUNDING. We support increased federal and state funding to assist local communities with their water, wastewater, stormwater, levee and dam infrastructure and associated security needs.

STORMWATER MANAGEMENT. We endorse regional and cooperative solutions to stormwater quality and quantity challenges that address point and non-point source pollution.

SOLID WASTE. The home rule powers of cities to dispose of and manage municipal solid waste should not be restricted.

HAZARDOUS WASTE. We support a comprehensive state-local approach to provide assistance in identifying hazardous wastes and to develop programs to monitor and dispose of such wastes. We encourage state agencies to work cooperatively with local governments in the development and approval of programs to identify, monitor and dispose of hazardous waste. Further, appropriate education and training should be provided prior to the implementation of such programs.

CLEAN AIR. We support air quality controls and a state-developed air quality plan that protects the health and safety of Kansans while balancing municipal cost concerns.



HUMAN RESOURCES

City employees are the foundation of effective city government. City governing bodies must have the authority to develop local personnel policies to attract and maintain a high quality public workforce.

WORKERS' COMPENSATION. We support reasonable and just benefits for employees injured within the course and scope of their public employment, and effective enforcement of the Workers' Compensation Act.

KPERS & KP&F. We support the full funding of the Kansas Public Employees Retirement System (KPERS) and Kansas Police & Fire (KP&F) retirement systems and honoring all commitments that have been made by KPERS and KP&F. The local KPERS system should remain separate from the state and school retirement system. Changes to the KPERS system should not impact a city's ability to hire and retain qualified public employees, including any undue burden on hiring KPERS retirees, or reduce benefits promised to employees.

PUBLIC EMPLOYER-EMPLOYEE RELATIONS ACT (PEERA)/COLLECTIVE BARGAINING. We oppose any federal or state mandate requiring collective bargaining at the local level.

PERSONNEL MANDATES. We oppose state and federal mandates involving public personnel.

WEAPONS AND FIREARMS. We support the ability of local governments to set policies regarding the carrying of weapons and firearms by municipal employees while they are engaged in their work.

PREVAILING WAGE. We oppose federal and state mandates requiring or prohibiting the payment of prevailing wage.

HEALTH CARE & OTHER BENEFITS. We support cooperation and active study of ways to relieve the financial burden of securing employee health care coverage, including the continued option for cities to participate in the state health care program.

UNEMPLOYMENT. We support reasonable and just benefits for employees who are qualified individuals under the Kansas Employment Security Law. We oppose the finding that volunteers, who are paid a nominal stipend, are considered a qualified individual. We support legislation to define "volunteer" in Kansas employment law such that it is consistent with federal law.





GOVERNMENT POLICIES & PROCEDURES

Abid by the longstanding constitutional Home Rule authority of Kansas cities, there is a need to ensure local governments maintain autonomy and the authority of self-governance to create a safe and sustainable quality of life for residents. In an effort to construct appropriate policies for their community, such as economic and community development initiatives, cities should be committed to implementing procedures which ensure ethical and transparent governance from their officials.

HOME RULE. Consistent with the Home Rule Amendment of the Kansas Constitution approved by voters in 1960, we support local elected officials making decisions for their communities, particularly local tax and revenue decisions.

PROTECTION OF THE FIRST AMENDMENT. The right of the people through their democratically elected and appointed officials to petition and speak to their government officials shall not be abridged. We support cities' First Amendment right of freedom of association to work together to accomplish common goals.

CITY ELECTIONS. City elections should remain non-partisan and separate from state and national elections.

INSTALLATION OF ELECTED OFFICIALS. We support local decision-making in determining the proper time to install newly elected officials.

ANNEXATION. The ability of cities to grow is inherent in the economic growth and development of the state. Therefore, we support local jurisdictions' ability to make their own decisions regarding orderly growth through annexation.

SIGN REGULATION. We support the authority of local government to regulate signs in compliance with federal law.

PUBLIC PROPERTY & RIGHTS-OF-WAY. We support the ability of cities to control and manage public property and rights-of-way and to impose franchise or use fees on those entities that utilize the rights-of-way.

EMINENT DOMAIN. Eminent domain is a fundamental municipal power. The authority to acquire property through condemnation proceedings is critical for public improvement projects. We support increased flexibility for local governments to use eminent domain for economic development purposes, including blight remediation, without seeking legislative approval.

INTERLOCAL COOPERATION. We support the principle of voluntary cooperation among all levels of government.

GOVERNMENTAL IMMUNITY. We support continued immunity for cities from tort liability and legislation strengthening the Kansas Torts Claims Act.

POLICE POWERS. We support the authority of cities to regulate in order to protect the health, safety, and welfare of the public.

CONSOLIDATION. We support processes for local consolidation without undue statutory barriers. We further believe the issue of consolidation is an inherently local one and the voters should be allowed to determine whether consolidation with another unit of government occurs.

COMMUNITY DEVELOPMENT

ABANDONED AND BLIGHTED HOUSING. We support legislation that streamlines and expedites the process for local governments, neighborhood organizations and private businesses to deal with the blight of abandoned, nuisance, foreclosed housing, and commercial structures to protect the rights and property values of surrounding property owners.

ECONOMIC DEVELOPMENT PARTNERSHIPS. State and regional partnerships are vital to the sustained growth of the state and should be supported by policy and with adequate funding.

TAX ABATEMENTS. We support the authority of cities to offer tax abatements to encourage business investment in their communities.

TAX INCREMENT FINANCING (TIF). We support the continued use of TIF to promote economic development. TIF laws should allow maximum flexibility and allow for efficient use by communities.

REVITALIZATION TOOLS. We support the continued use of the Neighborhood Revitalization Act, the Downtown Redevelopment Act, the Transportation Development District Act and the Community Improvement District Act to promote local neighborhood development.

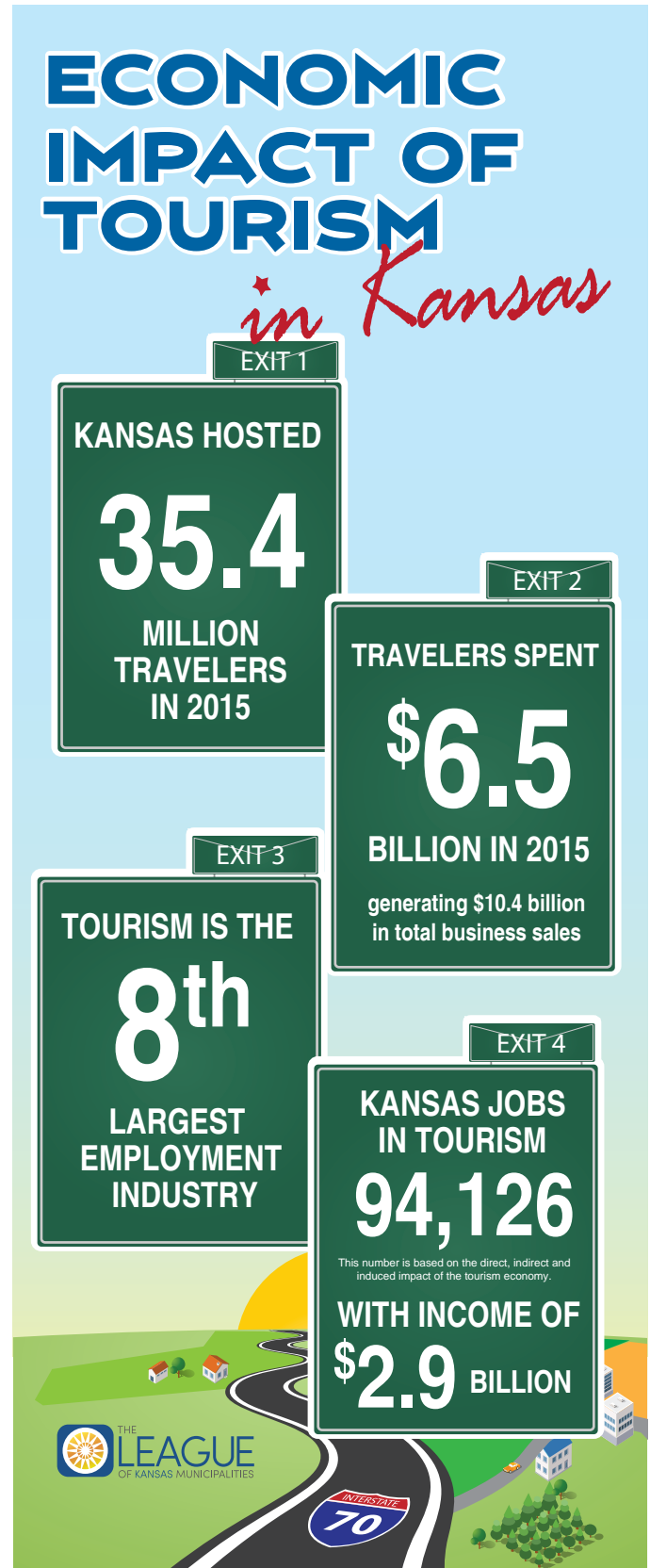
TOURISM. We support cooperative ventures between the state and local government in Kansas to promote tourism as an industry that is vital to growth and development all across the state.

STAR BONDS. We support the ability of cities to utilize STAR bonds to promote economic development in their communities.

LAND USE AND ZONING. We support the ability of local officials to make land use and zoning decisions within their community, including decisions about the location, placement, size, appearance and siting of transmission and receiving facilities and any other communications facilities.

MODERATE INCOME HOUSING PROGRAM. We support the continued funding of the Moderate Income Housing Program to promote affordable housing options. Accessibility to such housing stock is important to job growth and economic success in communities.

EXPORTS. We support the Kansas Department of Commerce providing assistance to Kansas businesses who may become Kansas exporters, whether by direct provision of services or through outsourcing.





The Effects of BLIGHTED PROPERTY



Abandoned and blighted property is not just a big-city issue. It is a statewide issue. This issue impacts public safety, the values of adjoining properties, and discourages improvements to adjoining property.

4+
years



The median length of time a property was reported as abandoned was **four years**. One-third of responding cities noted some of the properties had been **abandoned for 10 or more years**.*

89%

*of member cities identify abandoned or blighted property as a significant or very significant concern in their communities.**

Abandoned property affects the health, safety, and welfare of the entire community - taxpayers, property owners, and residents. Other concerns associated with abandoned property include **increased police calls** for theft, prowlers, drug issues, and squatting. Additionally, cities reported an **increase in fire calls** responding to accidental fires and arson.*



Code enforcement issues related to abandoned property include **overgrown vegetation, dilapidated structures, wildlife, illegal dumping, and additional demand for sanitation services**.* Abandoned properties have a strong potential to become dangerous structures as they continue to deteriorate.

Unpaid property taxes on abandoned properties **creates a higher tax burden** on others to provide necessary city services. As these properties fall further into disrepair, the neglect can cause a blighting effect and result in **loss of property values of surrounding properties**.*



Abandoned property and blight is a welcoming **environment for pests and vermin** as well as a potentially **dangerous nuisance** for a neighborhood.

* The League completed several member surveys about the impact of blighted and abandoned property. The median population of responding cities was 2,500.

TRANSPARENCY IN GOVERNMENT

OPEN MEETINGS. All levels of government should be subject to the same open meetings requirements. These laws should not be unduly burdensome.

OPEN RECORDS. All levels of government should be subject to the same open records requirements. State laws governing open records should balance the public's right of access, with the necessity of protecting the privacy of individual citizens, and the ability of public agencies to conduct their essential business functions. We support a city's ability to recoup reasonable costs associated with open records requests.

INTERGOVERNMENTAL DIALOGUE.

Communication between all levels of government is critical to the successful delivery of public services to the citizens of Kansas. Representatives from cities provide facts and information crucial to intergovernmental relations, and as such, should have the same rights and responsibilities as private interest lobbyists. We support current law regarding the use of state and local public moneys to provide information and advocate on behalf of our cities and citizens. Any reporting system should not increase the administrative burden on local governments.

BODY CAMERAS. We support the ability of local governments to determine when and how body cameras will be used by law enforcement officers. We support the establishment of reasonable regulations concerning public access to recordings, balancing the needs of law enforcement and the individuals whose images are captured in the recordings.





FEDERAL ISSUES

Local officials welcome the opportunity to work together with federal and state officials on policies impacting local communities. Federal agencies should research and understand the fiscal impact on local units of government when implementing new guidelines or laws. Cities manage their finances, infrastructure and personnel more effectively without unfunded federal mandates.

COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG) – We support continued funding for Community Development Block Grants, Community Service Block Grants and HOME Grants. These programs’ funding is an essential component of cities’ strategies to fund critical community services and infrastructure needs.

MUNICIPAL BONDS. We support the removal or modification of overly burdensome and costly restrictions affecting the issuance of municipal bonds. Further, we support the continued tax-exempt status for municipal bonds.

BROADBAND DEPLOYMENT & MUNICIPAL OVERSIGHT. Access to reliable broadband service is increasingly important to the economic health of Kansas cities. However, federal action via legislation or orders from federal agencies must recognize the key role local governments play in such expansion, and it must not remove important planning and right of way authority from local governments. Cities must be afforded the continued right to address safety, health and welfare for both their citizens and other entities with valuable infrastructure in the right of way. In addition, the right of way serves as an important resource for citizens, and the right to offset costs of management and levy taxes should not be limited.

OVERTIME RULE. We support modernizing rules for overtime, but have concerns about the fiscal impact of the changes, particularly if they include automatic increases in the overtime threshold. As employers, absorbing the impact of sharp increases would have a significant negative impact on municipal budgets.

IMMIGRATION REFORM. We support a federal solution to immigration reform. Any immigration policy should not negatively impact local governments with additional law enforcement or administrative burdens. We support Congress continuing assistance to under-served areas with large immigrant populations, who are attempting to remain in compliance with the United States Citizenship and Immigration Services.

TRANSPORTATION. We support funding the Fixing America’s Surface Transportation Act (FAST ACT), which allows investment in critical infrastructure.

STORMWATER. We support simple and flexible federal regulations of municipal stormwater run-off that allow for orderly and cost-effective development. The federal government should appropriate funds for research and for the development of pilot projects on stormwater management.

WATER QUALITY. We support a clean and safe public water supply and the protection of public health and aquatic life. We endorse federal investments and cooperative solutions that address water quality challenges and take into account municipal cost concerns.

HAZARDOUS WASTE. We urge federal agencies to work cooperatively with state and local governments in the development and approval of programs to identify, monitor and dispose of hazardous waste. Appropriate education and training should be provided prior to the implementation of such programs.

TELECOMMUNICATIONS DATA. We support the continued ability of public safety officials to access data from telecommunications companies in times of emergencies to assist investigations.

RAIL SERVICE. We support existing and enhanced passenger and freight rail service in Kansas. In many cases, this service is the only affordable alternative to highway transportation in communities. Changes to Amtrak service should not sacrifice this alternative nor the investments in the service by cities.

RAILROAD QUIET ZONES. We urge Congress to reexamine the Train Horn Rule with the Federal Railroad Administration. Rules for implementing quiet zones should be less burdensome and allow for differences in community circumstances while continuing to protect public safety. We also request Congress provide federal funds for the purpose of establishing quiet zones and consider new technology which may enhance the safety of quiet zones while minimizing or eliminating train horn noise.



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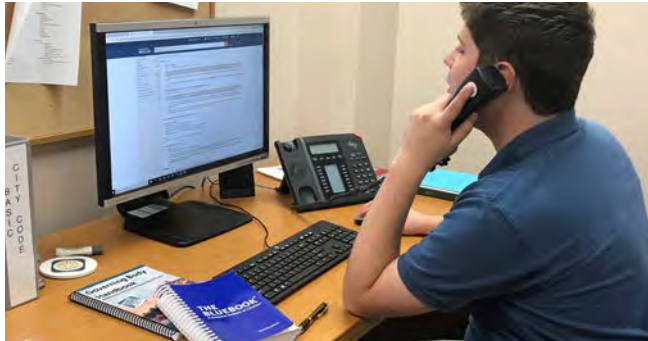
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POLICY DEVELOPMENT

This *Statement of Municipal Policy* defines the core principles of the organization. It was developed by city officials through the League's policy committees. There are three policy committees that are focused in specific areas: Finance & Taxation, Public Officers & Employees, and Utilities & Environment. The fourth committee, the Legislative Policy Committee, reviews the entire Statement and the recommendations of the three specific committees. The Statement is then submitted to the Governing Body and is ultimately adopted by the Convention of Voting Delegates at the League's Annual Conference. For more information about the League policy committees or process, check out the League website at www.lkm.org or contact us at (785) 354-9565.

THE LEAGUE ADVOCATES FOR CITIES

The League advocates on our members' behalf to sponsor and encourage beneficial legislation for cities and oppose legislation that would be detrimental to our members' interest.



THE LEAGUE OFFERS GUIDANCE

Member cities can contact the League with a legal inquiry or question. Additionally, we provide sample ordinances and guidance on legislation and rulemaking from both the state and federal level.

COMMUNICATIONS & OUTREACH

Since 1914, the League has published the *Kansas Government Journal*, a publication for city, county and state government officials that is printed ten times a year. The League publishes a weekly e-newsletter, researches municipal issues affecting Kansas communities and develops programs for cities to use to engage their residents and reinforce the importance of civic engagement.



MUNICIPAL TRAINING & EDUCATION

The League offers members a variety of education and training opportunities throughout the year. Our annual conference brings together leaders in municipal government to offer innovative ideas for cities. Throughout the year, the League works with professionals in the field to train, inspire and solve problems facing municipal leaders at all levels. The League offers over 30 manuals and publications on municipal issues ranging from finance and budgeting, personnel, planning, economic development, open meetings and open records to traffic ordinances.

CONTRACT SERVICES

The League offers members a competitive rate to have the League engage in contract services, which include codification services, executive personnel search program (LEAPS) and personnel policies.





THE
LEAGUE
OF KANSAS MUNICIPALITIES

300 SW 8th Avenue, Suite 100
Topeka, KS 66603
(785)354.9565
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A Publication of The League of Kansas Municipalities
October, 2018

City of Mission	Item Number:	3.
ACTION ITEM SUMMARY	Date:	January 2, 2019
Administration	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

RE: Resolution for the Destruction of Certain Records

RECOMMENDATION: Approve a resolution authorizing the destruction of certain records of the City of Mission, Kansas as authorized by Ordinance No. 1143.

DETAILS: Ordinance No. 1143, which was approved on December 8, 2004, outlines the schedule for the destruction of certain City records as provided in K.S.A.12-120. This ordinance also indicates that a yearly resolution should be passed specifying exactly which records are to be destroyed during the upcoming year. The attached resolution specifies the records that may be destroyed during 2019.

Ordinance 1143 also states that it does not authorize the destruction of any records, documents or papers which in their nature should be preserved permanently, and does not prohibit the destruction of records that are obviously temporary. The records outlined in this resolution are only those identified in K.S.A. 12-120. Ordinances, resolutions, minutes, meeting packets from Council, Planning Commission/BZA, and other commissions, and records of historical value are kept permanently. Many of our records are scanned into Laserfiche as permanent copies. When considering the destruction of other records not specifically listed in State statutes, staff often looks to best practices in other cities.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	Ord. No. 1143
Line Item Code/Description:	N/A
Available Budget:	N/A

City of Mission
Resolution No. _____

A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS OF THE CITY OF MISSION, KANSAS AS AUTHORIZED BY ORDINANCE NO. 1143.

WHEREAS, the City of Mission, Kansas approved Ordinance No. 1143 amending the records destruction schedule provided for in Title I, Chapter 120, Section 120.050 of the Municipal Code of the City of Mission on December 8, 2004, and

WHEREAS, a yearly resolution shall be passed specifically outlining the records to be disposed of in accordance with Ordinance No. 1143,

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS:

Section 1. Destruction Schedule. The City Clerk or other officers or employees of the City, as provided by K.S.A. 12-120, may destroy the following records, documents, or other papers hereafter stated during calendar year 2019:

1. Claims (and any purchase orders thereto attached) presented and allowed by the Governing Body of the City dated prior to January 1, 2014;
2. Warrants or warrant check, whether original or duplicates, that have been paid dated prior to January 1, 2014;
3. Duplicates of receipts or stubs of receipts issued dated prior to January 1, 2016;
4. Duplicates or stubs of licenses issued for license fees or taxes dated prior to January 1, 2016;
5. Bonds of officers or employees dated prior to January 1, 2008, if the period to begin at the termination of the term of the bond is greater than 10 years;
6. Insurance policies dated prior to January 1, 2014, if the period beginning at the expiration of the policy is five years or greater, unless a claim is pending;
7. Cancelled checks dated prior to January 1, 2014;
8. Requisition and duplicate purchase orders dated prior to January 1, 2016;
9. Bonds and coupons, if any, stamped paid or cancelled and returned by the fiscal agent, five years, the period beginning at the date of maturity of the bond or coupon.

Section 2. Effective Date. This resolution shall take effect and be in full force from and after its adoption by the Governing Body of the City.

PASSED AND APPROVED BY THE CITY COUNCIL this 16th day of January 2019.

APPROVED BY THE MAYOR this 16th day of January 2019.

Ronald E. Appletoft, Mayor

ATTEST:

Martha M. Sumrall, City Clerk

City of Mission	Item Number:	4.
ACTION ITEM SUMMARY	Date:	December 31, 2018
Administration	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

RE: Purchase of Network Switches

RECOMMENDATION: Purchase of six (6) network switches, including supporting hardware, from Summit Information Resources for a total of \$26,700.

DETAILS: This past year the City embarked on a major upgrade of its computer network. This upgrade included two new servers purchased in late 2017 and a third new server purchased in late 2018; relocation of the City's primary data closet to a larger, more secure location; cabling of all city facilities with category six network cable; a new phone system; and a new video surveillance system. One of the final steps in this upgrade is the purchase of new network switches.

The City has been utilizing a variety of network switches. These switches are of different types and ages. Most of the switches are actually loaned to the City by the County. And, most of the switches are only 100Mbps. With the new network 1000Mbps (or 1 gig) of ethernet speed is standard. In addition, more switches are needed to handle the additional phone/data traffic and video surveillance traffic. Four new switches will be purchased for city hall/police department and two for the community center. A new switch for the Public Works facility will be purchased in next year's budget.

Bids were sought for six (6) new Cisco Catalyst 3850, 48 Port, UPOE. 10/100/1000Base-T network switches. Three firms responded to the bid request. A breakdown of their bids is attached. Staff recommends that the City purchase six (6) network switches, including supporting hardware, from Summit Information Resources for a total of \$26,700.

Summit Information Resources	\$ 26,700
CXTEC	\$ 34,830
Data Hardware Depot	\$ 31,075

Funds will come from the technology upgrade budget that was developed a couple of years ago, and has been set aside in the General Fund balance. A breakdown of the project budgets and costs is included in the packet.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	
Line Item Code/Description:	01-07-402-03
Available Budget:	\$30,000



Q U O T E

City of Mission (12/27/2018) 3850's

To: Brian Scott
City of Mission
 6090 Woodson
 Mission, KS 66202

bscott@missionks.org
Phone: (913)676-8353
Fax: (-)

Date: 12/27/18
Quote Number: SIRQ74923
Terms: Net 30
Sales Rep: **Michaela**
Ship Via: Best Way
www.summitir.com

Part Number	Description	Qty	Unit Price	Ext. Price
Lifetime Warranty - NEW				
WS-C3850-48U-L	Cisco Catalyst 3850 48 Port UPOE LAN Base - 48 Ports - Manageable - Stack Port - 3 x Expansion Slots - 10/100/1000Base-T - Rack-mountable	6	\$3,825.00	\$22,950.00
STACK-T1-50CM	50CM Type 1 Stacking Cable	6	\$0.00	\$0.00
CAB-SPWR-30CM	Catalyst 3750X and 3850 Stack Power Cable 30 CM	6	\$0.00	\$0.00
PWR-C1-1100WAC	Cisco Proprietary Power Supply 1100W AC	5	\$595.00	\$2,975.00
C3850-NM-4-1G	Cisco C3850-NM-4-1G Network Module 4 x SFP (mini-GBIC)	5	\$155.00	\$775.00
	Freight (Ground)	1	\$0.00	\$0.00
SubTotal				\$26,700.00

Thank you very much for the opportunity!
 Michaela Wagner
 Account Manager
 michaela.wagner@summitir.com



Quote# 11073963	Prepared By: Amy Dannible
Expires: 01/26/2019	315-883-3884 adannible@cxtec.com

Requested By: MISSION, CITY OF Brian Scott Fax:	Ship To: Brian Scott 6090 WOODSON RD Shawnee Mission, KS 66202 United States	Bill To: Accounts Payable 6090 WOODSON RD Shawnee Mission, KS 66202 United States
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New In Box - 1 Year Warranty				
QTY	Mfr Part No.	Description	Unit Price	Ext Price
6	SPECIAL_ORDER	SPECIAL ORDER PRODUCT - SEE DESCRIPTION BELOW WS-C3850-48U-L: NIB CISCO CATALYST 3850 48PORT UPOE LAN BASE *1 Year Advanced Replacement Warranty thru CXTEC.	\$5,005.00	\$30,030.00
5	PWR-C1-1100WAC	NIB CISCO 1100W AC POWER SUPPLY FOR CATALYST 3850 *1 Year Advanced Replacement Warranty thru CXTEC	\$750.00	\$3,750.00
5	C3850-NM-4-1G	NIB CISCO CATALYST 3850 4X1GE NETWORK MODULE WITH 1YR WARRANTY *1 Year Advanced Replacement Warranty thru CXTEC	\$210.00	\$1,050.00
New In Box - 1 Year Warranty Subtotal				\$34,830.00

equal2new - lifetime warranty with full ownership advanced replacement				
QTY	Mfr Part No.	Description	Unit Price	Ext Price
6	WS-C3850-48U-L	equal2new CISCO CATALYST 3850 48PORT UPOE LAN BASE *Sourced through Cisco Capital with EULA. Pricing is based on qty 8 available* **Lifetime Warranty with Lifetime Advanced Replacement Standard**	\$3,625.00	\$21,750.00
5	PWR-C1-1100WAC	equal2new CISCO 1100W AC POWER SUPPLY FOR CATALYST 3850 **Lifetime Warranty with Lifetime Advanced Replacement Standard**	\$480.00	\$2,400.00
5	C3850-NM-4-1G	equal2new CATALYST 3850 4x1GE NETWORK MODULE **Lifetime Warranty with Lifetime Advanced Replacement Standard**	\$160.00	\$800.00
equal2new - lifetime warranty with full ownership advanced replacement Subtotal				\$24,950.00

Payment Terms: 30 Days

Combined Subtotals	\$59,780.00
Freight	\$559.24
Tax	\$5,717.11
TOTAL PURCHASE PRICE	\$66,056.35
(Purchase Order Must Be For This Amount)	

Shipping Information

Priority GROUND
Carrier UPS

Terms Prepaid & Add
FOB Origin/Shipping

CXtec
5404 South Bay Road

Syracuse NY 13221-4799
www.cxtec.com
www.cablexpress.com

North American Offices: 315.476.3000
North American Fax: 315.455.1800
International Offices: 011.315.476.3100
International Fax: 011.315.455.1800



Sales Proposal 46957

DATA HARDWARE DEPOT, LP

Date 12/26/2018

Terms PREPAY

Valid for 0 days

SO 0

Customer	Ship To	Proposal by
City of Mission, Kansas 6090 Woodson Road Mission, KS 66202 UNITED STATES	City of Mission, Kansas 6090 Woodson Road Mission, KS 66202 UNITED STATES	DATA HARDWARE DEPOT, LP 715 E. Montecito St. Santa Barbara, CA 93103 UNITED STATES
Attn: Brian Scott Phone: (913) 676.8353 Email: bscott@missionks.org	Attn: Brian Scott Phone: (913) 676.8353 Email: bscott@missionks.org	Attn: Adam Jaslove Phone: 805.845.1148 Fax: 805.845.4624 Email: ajaslove@dhd.com

Item	Mfgr	Description	Qty	Unit Price	Extended
WS-C3850-48U-L	CIS	WS-C3850-48U-L CISCO 48PT UPOE GE, LAN BASE, 1100W PS NEW	6	4,400.00	26,400.00
PWR-C1-1100WAC	CIS	CISCO 1100W AC CONFIG 1 POWER SUP NEW	5	675.00	3,375.00
C3850-NM-4-1G	CIS	CISCO CATALYST 3850 4X 1GE NM NEW	5	200.00	1,000.00

Total Sale	30,775.00
Freight	300.00
Your Price	\$ 31,075.00

All Currency Totals are in US Dollar

Comments to Customer LIFETIME WARRANTY
FedEx ground shipping- consolidated equipment.

Full Name _____ Signature _____

You may use this form as a purchase order. Initial the items you want to purchase, enter Purchase Order (if any), sign, then mail, email or fax back to us

PO _____

Terms & Conditions: All equipment available immediately, subject to prior sale. Sales tax will be applied to all products shipped to California unless a signed Reseller Certificate is provided. Shipping and Freight charges are subject to change. DHD reserves the option to replace, refund or credit customer for parts returned to DHD. All hardware sold with a 90 day warranty unless otherwise specified on quote. The warranty period begins on the date the product is shipped. Physical damage must be reported within 72 hrs. of receipt, otherwise warranty is void. In some cases, DHD may accept non-defective returns. Any authorized returns of such items are subject to 25% restocking charge, plus additional shipping charges. Software, warranties, new equipment and other special items may not be returned. General sales and warranty terms are available online at www.dhd.com.

Project Budget – Updated 1/2019

Item	Original Budget	Contract Costs	Actual Costs
Phone System	\$55,500	\$42,000	\$40,575
Surveillance Camera System	\$101,000	\$55,990	\$57,990
Network Cabling	\$40,500	\$48,600	\$56,726
Johnson County Project Fees	\$7,000	\$0	\$0
Contingency	\$22,000	\$0	\$10,693
Network Switches (qty. of 6)	\$0	\$0	\$26,700
Total	\$226,000	\$146,590	\$192,684