

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, OCTOBER 2, 2019

7:30 P.M.

(or immediately following 6:30 p.m. Community Development Committee)

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Approval of the September 4, 2019 Finance & Administration Committee Minutes - Martha Sumrall ([page 3](#))

Draft minutes of the September 4, 2019 Finance and Administration Committee meeting are included for review and approval.

2. Upgrade of Laserfiche Software - Martha Sumrall / Emily Randel ([page 8](#))

The City purchased Laserfiche software in 2009 and is now recommending an upgrade to our current software with the Avante System. This upgrade will improve document management and workflows and allow for staff to create fillable forms that will be available to the public on our website. The cost of the upgrade through R&D Computer Systems is \$10,738.

3. Award of Contract for Solid Waste Collection Services - Brian Scott ([page 13](#))

The City has had an agreement with Waste Management (formerly Deffenbaugh) for residential solid waste collection services for many years. The current agreement will expire at the end of 2019. The City solicited bids for this service this summer and WCA of Missouri, LLC was the lowest and best bid. The City anticipates entering into an agreement with WCA of Missouri, LLC for residential solid waste collection services (including recyclable material, yard waste, and bulky items) for initial annual amount not to exceed \$579,000.

4. Adoption of 2019 Standard Traffic Ordinance (STO) and Uniform Public Offense Code (UPOC) - Kevin Self ([page 140](#))

Annually, the League of Kansas Municipalities publishes a comprehensive public offense code (UPOC) and uniform traffic code (STO) for all Kansas cities. Mission adopts these publications by ordinance, allowing us to maintain uniformity with agencies in the area, the State of Kansas, and the actions of the State Legislature. The City has the ability to opt out of certain provisions, and additional ordinances have historically been adopted by Mission to address local issues that are recommended to remain in place. As a result of a comprehensive update

to the UPOC, there are several additional sections included in the ordinance for 2019. These are outlined in more detail in the attached action item.

DISCUSSION ITEMS

OTHER

5. Department Updates - Laura Smith

Sollie Flora, Chairperson
Kristin Inman, Vice-Chairperson
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