

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, DECEMBER 11, 2019

7:30 P.M.

(or immediately following 6:30 p.m. Community Development Committee)

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the November 6, 2019 Finance & Administration Committee Minutes - Martha Sumrall ([page 4](#))

Draft minutes of the November 6, 2019 Finance and Administration Committee meeting are included for review and approval.

2. 2020 Legislative Priorities - Laura Smith ([page 12](#))

Each year the City prepares a Legislative Program which outlines priorities and areas of interest or concern to be communicated to our state legislators at the outset of the legislative session. A draft of the 2020 Priorities was discussed at the November 6, 2019 Finance & Administration Committee meeting and the attached program represents the recommended final 2020 Legislative Priorities.

3. KERIT Renewal - Brian Scott ([page 21](#))

The City has been a member of the Kansas Eastern Regional Insurance Trust (KERIT), a workers compensation pool, since 2009. The Trust is comprised of eighteen member cities and counties. Workers compensation premiums are based on the City's annual payroll, the level of exposure to risk that certain jobs may entail, and an experience modifier that reflects past claims. The 2020 premium for workers compensation coverage has been estimated at \$95,508, an increase of 3% over 2019 estimated. Funds in the amount of \$106,000 were included in the 2020 approved budget.

4. 2020 IT Support Services Contract - Brian Scott ([page 23](#))

The City of Mission has had an interlocal agreement with Johnson County Department of Technology and Innovation since 2011 for the provision of computer network support. This agreement provides the City with access to the County's main network (including internet access), as well as network server back-ups, monitoring, security and general support. Staff is recommending approval of the intergovernmental agreement for 2020 at a cost of \$52,026 a 2% increase over 2019.

5. Alcohol Tax Fund Recommendations - Brian Scott ([page 27](#))

State statutes provide that a third of the alcohol tax funds allocated to cities be placed in a Special Alcohol Tax Fund to support programs whose principal purpose is alcoholism and drug abuse prevention or treatment. The 2020 Alcohol Tax funds allocated to Mission are estimated to be \$85,000. The Drug and Alcoholism Council (DAC), a program supported by the United Community Services of Johnson County, offers grants each year to various organizations within the county that provide alcohol and drug abuse prevention and treatment programs. Staff recommends that \$50,000 of the City's Special Alcohol Tax Fund be placed with the DAC to support the programs detailed in the attached report.

6. 2020 Budget Ordinance - Laura Smith ([page 51](#))

As one of the final steps in the annual budget process, the City takes formal action to adopt the 2020 Budget by ordinance. There are no changes proposed to the budget adopted by the City Council in August.

7. Ordinance Directing City Administrator to Spend According to Budget - Laura Smith ([page 53](#))

As part of the annual budget process, the City Council takes formal action to authorize the City Administrator to spend according to the 2020 adopted budget.

8. CMB License Renewals and New CMB License Application - Paulie D's Pizza, 5735 Johnson Drive - Martha Sumrall ([page 55](#))

Businesses with Cereal Malt Beverage (CMB) licenses must be renewed annually and require approval by the City Council. Seven businesses have applied to renew their CMB licenses for the period January 1, 2020 through December 31, 2020. Paulie D's Pizza has applied for a new CMB license that will also run from January 1, 2020 through December 31, 2020.

DISCUSSION ITEMS

9. Contract for Lobbying Services with Little Government Relations - Laura Smith ([page 56](#))

Mission, along with other cities in northeast Johnson County were contacted recently by Stuart Little of Little Government Relations, LLC regarding interest in participating in a voluntary coalition of cities for government affairs and advocacy services. Little Government Relations (LGR) currently represents the City of Merriam, and believes that an organized coalition of Northeast Johnson County cities could strengthen Mission's ability to meet the legislative needs of the Council, staff, and the larger community. LGR proposes a membership based on \$1 per person per year based on most recent census data with maximum annual dues of \$10,000 per city and minimum annual dues per city of \$1,000. Staff is seeking a general consensus for participation in 2020, with an agreement to be finalized under the City Administrator's expenditure authority.

10. Personnel Policy & Guidelines Update - Emily Randel ([page 61](#))

The City conducts an annual review and update of its Personnel Policy and Guidelines to insure compliance with current practices and state and federal laws. Staff will solicit input from Council about proposed changes to become effective in 2020.

OTHER

11. Department Updates - Laura Smith

Sollie Flora, Chairperson
Kristin Inman, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913-676-8350

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

RE: November 6, 2019 Finance & Administration Committee Minutes.

RECOMMENDATION: Review and accept the November 6, 2019 minutes of the Finance & Administration Committee.

DETAILS: Minutes of the November 6, 2019 Finance & Administration Committee meeting are presented for review and acceptance. At the committee meeting, if there are no objections or recommended corrections, the minutes will be considered accepted as presented.

Draft minutes are linked to the City Council agenda packet so that the public may review the discussion from the committee meeting in advance of the Council action on any particular item.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	NA
Line Item Code/Description:	NA
Available Budget:	NA

MINUTES OF THE MISSION FINANCE & ADMINISTRATION COMMITTEE

November 6, 2019

The Mission Finance & Administration Committee met at Mission City Hall, Wednesday, November 6, 2019 at 6:30 p.m. The following committee members were present: Pat Quinn, Hillary Thomas, Arcie Rothrock, Nick Schlossmacher, Debbie, Kring, Kristin Inman, and Sollie Flora. Councilmember Davis was absent. Councilmember Flora called the meeting to order at 6:30 p.m.

Also present were City Administrator Laura Smith, Assistant City Administrator Brian Scott, City Clerk Martha Sumrall, Assistant to the City Administrator Emily Randel, Public Works Director Celia Duran, Parks & Recreation Director Penn Almoney, Chief Ben Hadley, and Public Works Superintendent Brent Morton.

Public Comments

There were no public comments.

Presentation from Auditors

Mr. Scott stated that as we near the end of the fiscal year, the audit process will begin after year-end close. Berberich, Trahan & Company (BT&Co) will conduct our audit and their first step is to conduct the pre-audit communications with elected officials and management. Mr. Scott introduced Emily Sheldon with BT&Co.

Ms. Sheldon reviewed the planning letter provided to the Mayor and Council (included in the packet) including:

- Communications - they will be meeting by phone or in person with the Mayor and will communicate in a timely manner any issues that arise in specific areas. They will also provide a letter of any significant deficiencies or material weaknesses in internal controls at the end of the audit.
- Independence - their policies and procedures are designed to provide reasonable assurance that their firm complies with all applicable professional independence standards.
- Audit Planning Process - part of the audit is understanding our internal controls and how we function
- Materiality in planning and executing the audit
- Internal controls relevant to the audit - they strive to understand our internal controls but the audit is not designed to provide assurances on internal controls.
- Timing of the audit - preliminary field work will begin in December 2019 with final field work on site beginning around February 17, 2020.

This item was informational only and no action was taken.

**Acceptance of the October 2, 2019 and October 9, 2019
Finance and Administration Committee Minutes**

Minutes of the October 2 and October 9, 2019 Finance and Committee Meetings were provided to the committee. Councilmember Flora noted a typo on page 6 of the minutes and recommended a correction. The minutes were accepted with the recommended correction.

Resolution Declaring Surplus Property

Mr. Scott stated that a variety of equipment has been identified as surplus, specifically items from the Community Center after their “clean-up” this summer. There is no value to these items, and he listed some of the items included as surplus (Motorola radios, vacuum cleaner, old vinyl and carpet tiles, etc.).

Councilmember Inman recommended that the resolution declaring surplus property for sale or disposal be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Human Service Fund Recommendations

Mr. Scott stated United Community Services of Johnson County (UCS) is an independent, non-profit corporation charged with coordinating and supporting various initiatives and programs that provide for the human service needs of Johnson County residents. One of these programs is the Human Service Fund, which provides a cost-effective and accountable mechanism for local governments in Johnson County to support a number of services that help residents facing difficult circumstances. Mission is a contributor along with 15 other communities. The recommended contribution is \$8,300 for 2020. He stated last year’s funding from Mission was \$7,600. Last year the Human Service Fund allocated \$339,801 to 14 separate agencies and this funding came from 16 participating cities and the County. This year’s amount is an increase of 9% and our portion is included in the 2020 Budget.

Councilmember Rothrock recommended that Mission’s contribution of \$8,300 for the 2020 UCS Human Service Fund be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Property / Casualty / General Liability Insurance Renewals

Mr. Scott stated the City maintains several lines of insurance coverage including property, inland marine, automobile, crime and general liability with the intent of reducing the City’s exposure to risk and protecting assets. He provided information on last year’s coverages through Travelers and their submitted bid for 2020. He provided information on a “typo” that was included with the initial bid and other factors that increased the premium quote provided. The quote has been

re-evaluated and a revised proposal with reduced premium submitted. He also discussed increasing our deductible amount from \$5,000 to 10,000, which if not done this year would be required next year.

Councilmember Inman recommended that coverages for property and liability insurance with Travelers Insurance Company for the policy period of January 1, 2020 through December 31, 2020 at an estimated total annual premium not to exceed \$125,646 (updated amount) and cyber-liability coverage with Axis Insurance Company for an amount not to exceed \$3,150 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Employee Benefit Renewals

Ms. Randel reported that staff has worked with our benefits broker, Lockton Benefit Company, to find the most effective balance of robust benefits that still allow for a strong fiscal position. She stated the good news is that premiums remain relatively flat with a 2.6% increase resulting from the end of the moratorium of the Affordable Care Act health insurance tax. The majority of coverages for benefits will remain the same, but dental coverage will be expanded with no increase in premiums. Basic life and accidental death and disability coverages were marketed by Lockton, and resulted in a rate reduction of 13% by the current provider. This is allowing us to consider enhancements to this coverage - doubling of the basic life insurance benefit with no additional cost to employees.

Councilmember Schlossmacher recommended that authorization for the Mayor or his designee to execute any and all documents necessary to approve contracts for the City of Mission's 2020 employe health / welfare benefits program be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Ms. Smith stated that annual performance evaluations are wrapping up and employees will see merit increases at the end of the month. She stated we were able to increase the merit matrix this year and with no increases in insurance premiums for employees, they will see a greater impact on their upcoming paychecks. She thanked Council for their support in these efforts.

Metromedia Contract Renewal

Ms. Smith stated Mission has worked with Metromedia on our magazine since 2010. Metromedia works closely with the City and the Mission Magazine Committee to develop story ideas, conduct interviews, prepare editorial content, sell advertising, and design, layout and produce five issues of the magazine annually. The previous agreement has been restructured into a more typical contract format and anticipates a four-year term from 2020 through 2023. The Mission Magazine is funded from transient guest tax revenues. She discussed the magazine's unique 50/50 sharing of editorial and advertising content. She also noted that the four-year term is typical, and includes a termination clause required by our cash-basis

funding/accounting. If no allocation for the magazine is approved in the future, the contract can be terminated.

Councilmember Quinn recommended authorization for the Mayor to execute the contract with Metromedia for publication of five issues of the Mission Magazine annually at a cost per issue of \$6,275 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Ordinance Dividing Rock Creek Redevelopment District

Ms. Smith stated that Resolution No. 1035 calling a public hearing on the division of the Rock Creek Redevelopment District into five separate districts was approved by Council with the public hearing scheduled for November 18th. Currently, the district is one large district with five redevelopment areas. Increment is computed on a district-wide basis so all must have a positive incremental assessed valuation for disbursement of funds. This is not currently the case and this proposed ordinance separating the district into five districts will clean-up these issues. She stated that all property owners and occupants in the district have been notified of the upcoming public hearing by certified mail. Following the public hearing on November 18th, this ordinance will be considered at the same meeting.

Councilmember Quinn recommended that the ordinance of the City Council of the City of Mission, Kansas making findings and dividing the Rock Creek Redevelopment District into five redevelopment districts pursuant to K.S.A. 12-1770 et seq and amendments thereto be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

The Finance & Administration Committee Meeting recessed at 6:52 p.m to allow for the Special City Council Meeting scheduled for 7:00 p.m. The committee meeting reconvened at 7:31 p.m. Councilmember Quinn was not present for the remainder of the meeting.

Issuance of Special Obligation Tax Increment Revenue Bonds (Gateway Project) Series 2019

Ms. Smith stated that during the Special City Council Meeting tonight, Council discussed and approved a resolution authorizing the offering for sale of Special Obligation Tax Increment Revenue Bonds, Series 2019 in connection with The Gateway Project. This proposed ordinance is the next step in that process. Bond pricing is set to occur following approval of the bond ordinance on or about November 18th, assuming all conditions precedent to the pricing set by the underwriter have been met. Closing on these bonds is anticipated for December 12th. Discussion continued on DA Davidson's marketing of the bonds and how the underwriter is compensated. Ms. Smith stated the Preliminary Limited Offering Memorandum (PLOM) should be available next week.

Councilmember Inman recommended that the ordinance authorizing the issuance of Special Obligation Tax Increment Revenue Bonds (Gateway Project), series 2019 for the purpose of paying certain redevelopment project costs in connection with the Fourth Amended Tax Increment Financing Redevelopment Project Plan for the Mission Gateway Project be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

2020 Legislative Program

Ms. Smith stated the City prepares a Legislative Program each year, typically in January, but because this is so close to the start of the legislative session we are moving the process up earlier in the year. Information provided at this meeting is a draft of the program, and she provided Council with a redlined handout of the program showing changes and updates from the 2019 program. LKM's Legislative Program was also provided to Council and although not finalized, they do not anticipate adding any priorities.

Ms. Smith discussed the proposed 2020 program and changes from the 2019 program, including:

- Our primary issue is maintaining and restoring local control as we are best able to understand our citizens' needs.
- Finance and Taxation - shortened our policy on the "Dark Store Theory," stating that we support proven techniques to value commercial properties. The wording regarding fair-market value was updated to remove "as currently defined in Kansas statute."
- Internet Sales Tax Collections - continue to support this legislation and added collection to include short-term rental companies (AirBnB, etc.)
- Repeal of the Property Tax Lid and maintain local control over revenue and spending - we continue to oppose the property tax lid, and would like to see this at least modified to eliminate the elections process and replace it with a protest petition.
- Tax Policy - continue to encourage maintaining stability in revenues and support reductions in sales tax on food and pharmaceuticals.
- Retain the Local Government Sales tax exemption - we support the current law that exempts local government and public construction projects from sales tax.
- Support Maintenance of State Funding - we support the preservation of local government revenues which pass through the State, particularly alcoholic liquor tax and motor fuel tax.
- Constitutional Home Rule - this section was updated to be consistent with other Johnson County cities wording.
- Open Records and Meetings - this section remains basically the same, but was shortened (balanced approach).
- Preserve the Ability to Advocate and Educate - no changes. Supports local officials authority to make decisions regarding membership in organizations and to participate in the legislative process without cumbersome reporting requirements.

- Maintain non-partisan local elections - no changes.
- Restore local control of right-of-way - we support local governments making decisions about the location, placement, size and appearance of poles, towers and other wireless facilities within the community and public right-of-way.
- Restore local gun control - we support the ability of local governments to set policies regarding the carrying of weapons and firearms by employees while at work, and supports concealed carry training, permitting and background checks.
- Education - this section was originally removed as it was absent from other cities policies, but we did not want to drop it entirely so it is included and focuses on opposing any amendment to the Kansas constitution that would remove the State's obligation to adequately and equitably fund Kansas public schools and requests the state to fund special education at the required statutory levels.
- Support full funding of KPERS
- Environment and Energy - title changed from Environment Infrastructure. This focuses on support for alternative and renewable energy sources, and the City supports policies that allow and encourage homeowners and businesses to utilize and invest in alternative energy.
- Statewide energy policy - support of the establishment of a statewide Energy Office to support the development and implementation of statewide energy policies.
- Innovative Green Technologies - this section was added to encourage the state to investigate and adopt innovative green technologies.
- Infrastructure - heading added and the section supports the comprehensive transportation plan that encourages the state to invest more heavily in public transportation that specifically demonstrates regional coordination in both rural and urban areas.
- Infrastructure funding - this was simplified to eliminate the terms "wastewater" and "levee and dam." We support funding to assist local communities with security needs, but Mission does not have all of this infrastructure. Terms "water" and "stormwater" remain.
- Human Services - added a section on Mental Health as this is a critical component of the public safety and health for all residents. We support increased funding for these services, including co-responder program, and services to youth.
- Medicaid expansion - continued support but an old statistic was removed from this section.
- Housing Needs - this section was renamed ("moderate income" removed). Repeal of 2016 legislation curtailing local control over inclusionary zoning policies and rental property licensing programs regulating interior inspections. Give back local control for safe and sustainable housing.
- Substance abuse prevention and treatment - remains the same and we support increased funding for programs.
- Promotion of Equality - this section was renamed and Mission supports comprehensive anti-discrimination legislation and expanding the protections of the Kansas Act Against Discrimination to protect against discrimination on the basis of sexual orientation or gender identity.

- Increase the minimum age for sale and purchase of tobacco products - we support increasing the minimum age of sale and purchase of these products and encourage the state to prohibit or restrict the sale and distribution of flavored vaping products.
- Tobacco sales tax - remains the same
- Legalization of Marijuana - remains the same
- Safe use of bicycles and scooters on public streets - this section is added.

Councilmember Schlossmacher asked if we receive feedback from our legislators on how impactful our priorities are. He feels we spend a good deal of time on preparing these and is unsure of the impact they have in Topeka. Councilmember Thomas stated that she and Councilmember Flora met with our legislative delegation last year to talk about our priorities. Legislators encouraged them to bring these to them earlier and in person if possible. They feel these priorities “give them a leg to stand on” when they are advocating for specific legislation. Councilmember Flora stated the consensus from the legislators they spoke with was that these do have value and weight as they represent/come from the city and not just individual constituents. Councilmember Schlossmacher also asked if we receive any feedback from legislators showing they have reviewed these. Ms. Smith that we have not received feedback from legislators and she recognizes the time required to prepare these, but they do generate good conversations with other cities and there is value in that and the process. In the past we have mailed these priorities to legislators and they are available on our website. Councilmember Flora stated all three legislators that cover our area would like to meet with us. She also asked that any additional items for the legislative priorities be sent to Ms. Smith and this will be considered as an action item at the December committee meeting.

This item was for discussion only and no action was taken.

Other
Department Updates

There were no Department Updates

Meeting Close

There being no further business to come before the Committee, the meeting of the Finance and Administration Committee adjourned at 7:56 p.m.

Respectfully submitted,

Martha Sumrall
City Clerk

City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	December 11, 2019
ADMINISTRATION	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: 2020 Legislative Priorities

RECOMMENDATION: Approve the 2020 Legislative Priorities for the City of Mission.

DETAILS: Each year the City prepares a Legislative Program which outlines priorities and areas of interest or concern to be communicated to our state legislators at the outset of the legislative session. The Program had typically been presented at the January Committee meeting, but last year Council expressed a desire to move consideration of the priorities earlier in the fall so they could be communicated with sufficient time to be addressed as early in the session as possible.

A draft of the 2020 Priorities was discussed at the November 6, 2019 Finance & Administration Committee meeting. This provided an opportunity for Councilmembers to communicate modify, add or delete specific policy issues they would like to see incorporated into a final 2020 Legislative Program.

The attached 2020 Legislative Priorities are presented for final Council consideration and adoption. Once adopted, they will be forwarded to our legislative representatives.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	
Line Item Code/Description:	
Available Budget:	



2020 Legislative Priorities

6090 Woodson
Mission, Kansas 66202
Phone: (913) 676-8350
Fax: (913) 722-1415
www.missionks.org

December 2019



December 18, 2019

Dear Reader:

The Governing Body of the City of Mission annually adopts a state legislative platform to present Mission’s legislative initiatives and policy positions.

The cornerstone of the legislative program is the belief that the governing of public affairs should be as close to the people as possible. Supporting activities that promote and encourage the exercise of authority and responsibility by locally elected officials is a top priority of the City of Mission. This belief is exemplified in local home rule authority, an amendment to the Kansas Constitution that was approved by the citizens of the state over half a century ago.

Generally, the City of Mission supports the Statement of Municipal Policy of the League of Kansas Municipalities and the legislative agenda of Johnson County, Kansas. The City Council works cooperatively each year with the League and other cities to enhance the mutual benefits of Kansas cities.

If you have any questions concerning the 2019 Legislative Program, please, do not hesitate to contact me or other members of the City Council.

Sincerely,

Ron Appletoft
Mayor

Governing Body

Mayor

Ron Appletoft

Ward I

Trent Boultinghouse
Hillary Parker Thomas

Ward II

Nick Schlossmacher
Arcie Rothrock

Ward III

Kristin Inman
Debbie Kring

Ward IV

Sollie Flora
Ken Davis

State and municipal governments work together to provide citizens with many services they require and have come to expect. This partnership is dependent upon stable funding, decision-making at the appropriate level, and removing barriers to efficient and effective access to services. The City of Mission understands our citizens' needs and is equipped to respond to them effectively and efficiently. While we respect the State government's role, we continue to advocate for the protection of home rule authority to ensure citizens' needs are met. We support the preservation of local authority, maintenance of local control of local revenue and spending, and oppose the devolution of State duties to local units of government without planning, time and resources. The City of Mission has established the following as our legislative priorities for the upcoming session and advocates in the interests of our elected representatives and on behalf of those who live and work in our community.

Finance and Taxation

Alternative Property Valuation (Dark Store Theory)

The City supports proven techniques to value commercial properties at their highest and best use. Property valuation should be based on fair-market value. We oppose legislation that would artificially limit or otherwise alter commercial property appraisals to be based on hypothetical lease valuations or the dark store theory, rather than in the current use, which is often a functioning, occupied store.

Internet Sales Tax Collections

Mission supports any state legislation that assists in collection compensating use tax (such as Internet sales tax and transient guest sales tax) due from in-state purchasers, to include short-term rental companies. Remitted taxes should be distributed using existing methods/formulas for the state and local governments. Mission further supports the adoption of the safe harbor provisions based on the U.S. Supreme Court decision in *South Dakota v. Wayfair, Inc et al.*, 138 S. Ct. 2080 (2018) in order to bring tax fairness to Kansas brick-and-mortar businesses.

Repeal the Property Tax Lid and Maintain Local Control Over Revenue and Spending

The City of Mission opposes actions by the state to impose constitutional or statutory limits on the authority of local governments to establish appropriate levels of taxation. The City supports the repeal of the property tax lid passed by the 2015 Legislative and amended by the 2016 Legislature, as well as collaborative between local units of government and the Kansas Legislature to address legislative intent, while not impeding the City's ability to provide services desired by its constituency. Absent repeal, the state-imposed tax lid on local governments should be modified to remove the election process and replace it with a protest petition. The City also supports additional exemptions which would make the law more workable.

Tax Policy

The City supports stable revenues, and urges the Legislature to avoid applying any further limitations to the ad valorem property tax base, including exceptions for specific business entities or the state/local sales tax base, as well as industry-specific, special tax treatment through exemptions or property classification. We do not support changes in State taxation policy that would narrow the tax base, significantly reduce available funding for key programs, or put Kansas counties and cities at a competitive sales tax disadvantage with Missouri. We do not support a sales tax on professional services. We support the state's thoughtful consideration of reductions in sales tax on food and pharmaceuticals, while balancing the impact on, and obligations of, local units of government across the state.

Retain the Local Government Sales Tax Exemption

Mission supports the current law that exempts local government and public construction projects from sales tax. Imposing sales tax on current government purchases and projects will have only one effect: increased local taxation. Only the State government benefits from this sales tax and our citizens would pay the bill through higher property taxes.

Support Maintenance of State Funding

The issue of maintaining local government revenues is a prime concern for Mission. State transfers to local government have significantly been reduced or eliminated over the last ten to fifteen years. Mission urges for the preservation of local government revenues which pass through the State's treasury. These funds come from a longstanding partnership between local governments and the State and are generated via economic activity at the local level. Both alcoholic liquor tax funds and the local portion of motor fuel tax should not be withheld from local governments and siphoned into the State General Fund.

Government Policies and Procedures

Constitutional Home Rule

The City of Mission strongly oppose any alternations or limits to home rule authority and we support the full control and authority over those matters which are granted to municipalities by the Kansas Constitution.

Redevelopment and Reinvestment in Cities

Mission supports current state statutes that provide the local jurisdiction with authority both in determining how and when to use existing economic development tools and in creating new incentive programs to meet community goals. These goals are identified and supported through land-use planning, infrastructure allocation, and financial incentive tools that local communities and stakeholders develop through ongoing communication and prioritization. Each economic development or redevelopment project is unique, and may not be possible without the availability of these tools or the authority to use them. Tools such as Tax Increment Financing (TIF), the Neighborhood Revitalization Act, the Downtown Redevelopment Act, the Transportation Development District Act and the Community Improvement District Act should be maintained with maximum flexibility and allow for efficient use by communities.

Open Records and Open Meetings

We believe that an open government is essential to building public confidence, and that all levels of government should be subject to the same open meeting and open records requirements. State laws governing open records should balance the public's right of access with the necessity of protecting the privacy of individual citizens, the costs of producing requested records, and the ability of public agencies to conduct their essential business functions.

Preserve the Ability to Advocate and Educate

The City supports local officials and their representatives' ability to freely participate in the legislative process to advocate and educate on issues affecting local governments. We should not be restricted on the use of public funds to accomplish this purpose. Local officials, representing their citizens and taxpayers, must retain the authority to make decisions regarding membership in organizations and to participate in the legislative process without cumbersome reporting requirements.

Maintain Non-Partisan Local Elections

The City supports local elections remaining separate from state and national elections. Additionally, we are opposed to any legislation that would require local elections to be conducted with partisan identification.

Restore Local Control of Right-of-Way

The City supports the ability of local governments to make decisions about the location, placement, size, and appearance of poles, towers and other wireless facilities within the community and public rights-of-way. 2016 Legislation granting the automatic placement of cell towers in city and county owned right of way, should be repealed. Regulation of the placement of cell towers should be subject to reasonable local zoning processes which review important community values such as safety and neighborhood concerns.

Restore Local Gun Control

The City of Mission supports the local regulation of firearms and weapons. We believe that local government should have the ability to regulate and enforce the possession and use of weapons within city-owned facilities, including City Hall, public parks, the outdoor pool, community center and City vehicles. The City also supports the ability of local governments to set policies regarding the carrying of weapons and firearms by their employees while they are engaged in the course of their employment. Absent any return to local control, Mission supports concealed carry training, permitting and background checks, to be required for any individual who desires to conceal a firearm on their person.

Education

K-12 Education Financing

Mission requests the State fund special education at the required statutory levels. We oppose any amendment to the Kansas Constitution that would remove the State's obligation to adequately and equitably fund Kansas' public schools.

Human Resources

Support Full Funding of the Kansas Public Employees Retirement System

The City supports achieving a fully-funded public employees' retirement system within a reasonable period of time. The State should fully fund its portion of the employer contributions at the Actuarial Required Contribution (ARC) levels and at the required times. The system should accumulate sufficient assets during members' working lifetimes to pay all promised benefits when members retire. Changes to the KPERS system should not impact a city's ability to hire and retain qualified public employees, particularly in competitive employment markets.

Environment and Energy

Alternative Energy Sources

As a traditional agricultural leader and a state with tremendous natural resources, Kansas is positioned to be a forerunner in renewable energy production. The City supports the use of alternative and renewable energy sources and encourages the Kansas Legislature to provide incentives for such energy sources that protect air quality and reduce dependence on oil. More specifically, the City supports policies which allow and encourage homeowners and businesses to utilize and invest in alternative energy rather than imposing fees or additional barriers which result in discouraging investment that can save residents and businesses money.

Energy Efficiency

The City supports public and private incentives to encourage energy efficiency by local governments and citizens.

Statewide Energy Policy

We support the development of a coordinated and comprehensive energy policy, including the use of renewables, developed with strong input from cities. We encourage the state to adopt legislation providing the mechanism and staff support for the development of such policy. Further we support the establishment of a statewide Energy Office to support the development and implementation of statewide energy policies.

Innovative Green Technologies

The City would like to encourage the state to investigate and adopt innovative green technologies to drawdown greenhouse gas emissions and/or sequester carbon dioxide including for example carbon dioxide mineralized concrete and photocatalytic concrete technology.

Infrastructure

Comprehensive Transportation Plan

To ensure the critical well-being of Kansas infrastructure, we urge the Kansas Legislature to follow through on the commitments in the Comprehensive Transportation Plan, also known as T-WORKS. The current funding level is far from adequate to address ongoing statewide infrastructure funding needs in areas of preservation, maintenance, and safety; therefore, it is

critical for our state highway funds to be used for the purpose they are collected. Funds should be allocated strategically to ensure there is an identifiable long-term return on investment for the entire state. Additionally, because investment in growth areas is vital to creating a sustainable revenue stream that will address statewide infrastructure needs, we encourage the state to invest in more heavily in public transportation that specifically demonstrates regional coordination in both rural and urban areas, and to support innovative platforms like ridesharing to increase access to employment and educational opportunities, as well as ease congestion and delay the need for costly road expansion. We oppose any use of these funds to balance the state's General Fund budget.

Infrastructure Funding

The City of Mission supports increased federal and state funding to assist local communities with their water and stormwater infrastructure and any associated security needs.

Human Services

Investment in the Social Safety Net

The City supports restoring funding to social services programs that provide a safety net for the most vulnerable in our communities, including without limitation those focusing on promoting child welfare and mental health services. Continued support for these programs at the state level is imperative in order to keep our communities safe, productive, and vibrant.

Mental Health

Mental health is a critical component of the public safety and health of Mission's residents and all residents of the state of Kansas. Access to quality mental health services and an increasing need for these services is a growing concern of the City. The City supports increased funding for programs and services to provide enhanced training and support for police and fire departments; for public safety co-responder programs; to provide increased services to youth, for community mental health centers; and for state psychiatric hospitals. Mission advocates for the ability to establish public/private partnerships to increase provision of and access to mental health services and removing from the property tax lid the ability to fund mental health services and programs at the local level.

Medicaid Expansion

The City supports the expansion of Medicaid in Kansas. Accordingly, we anticipate that statewide expansion of Medicaid will assist uninsured City residents in obtaining needed medical insurance and services.

Housing Needs

Mission supports the continued funding of the Moderate Income Housing Program to promote affordable housing options. Accessibility to such housing stock is important to job growth and economic success in communities.

In addition, we support the repeal of 2016 legislation curtailing local control over inclusionary zoning policies and rental property licensing programs regulating interior inspections. Local officials, who are tasked with the responsibility to develop and maintain safe, sustainable cities

and counties, should have the flexibility to address the need for affordable, varied types of housing as integral components of both their economic development and public safety duties.

Substance Abuse Prevention and Treatment

We support increased funding for proven state tobacco prevention programs to improve the State's "F" grade by the American Lung Association. We also support criminal justice reform measures targeted toward the treatment of drug use as a health issue, not a criminal one.

Other

Promotion of Equality

Mission supports comprehensive anti-discrimination legislation that offers protections to every person in the state of Kansas without regard to age, race, religion, color, sex, disability, national origin, ancestry, military status, sexual orientation or gender identity or The City supports expanding the protections of the Kansas Act Against Discrimination, Kan. Stat. Ann. § 44-1001, *et seq.*, to protect against discrimination on the basis of sexual orientation or gender identity throughout Kansas.

Increase Minimum Age for Sale and Purchase of Tobacco Products

The City supports a statewide policy which would increase the minimum age of sale and purchase of tobacco products, e-cigarettes, vapor products and paraphernalia to 21 years. Further the City would encourage the state to prohibit or restrict the sale and distribution of flavored vaping products.

Increase in Tobacco Sales Tax

With the Kansas cigarette sales tax rate well-below the national average, the City supports a statewide increase in the tobacco sales tax as a deterrent to tobacco use.

Legalization of Marijuana

The City supports legalization of marijuana in Kansas. At a minimum, the State should adopt legalization of medical marijuana. In 2017 in neighboring Colorado, recreational and medical-use sales topped \$1.5 billion and the state collected \$247 million in taxes and fees. The City supports similar legalization and taxation in Kansas that would provide much needed sales tax revenue to the state, as well as local governments.

Safe Use of Bicycles and Scooters on Public Streets

Mission supports legislation that provides local governments the ability to facilitate the safe use of bicycles and scooters on public streets. While SB 62, passed during the 2019 legislative session, provides the "traffic regulations applicable to bicycles shall apply to electric assisted scooters," the City believes that modifications to K.S.A. 8-1590(d) would improve safety for use of both bicycles and electric scooters in public streets and provide clarity for the purpose of both roadway planning and enforcement issues.

City of Mission	Item Number:	3.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

RE: 2020 Worker's Compensation Insurance Renewal

RECOMMENDATION: Approve the City's 2020 workers compensation coverage through the Kansas Eastern Regional Insurance Trust (KERIT) for an estimated annual premium of \$95,508.

DETAILS: The City has been a member of the Kansas Eastern Regional Insurance Trust (KERIT), a workers compensation pool, since 2009. The Trust is comprised of eighteen member cities and counties.

The 2020 premium for workers compensation coverage has been estimated at \$95,508, which is paid in two installments, the first in January and the second in July. Premiums are based on the City's annual payroll, the level of exposure to risk that certain jobs may entail, and an experience modifier that reflects past claims. The 2020 premium is 3% higher than the previous year, due primarily to an increase in estimated payroll expenses.

KERIT Premiums - 2017 through 2020

Year	2017	2018	2019	2020
Total Premium	\$74,719 (audited)	\$100,659 (audited)	\$92,339 (unaudited)	\$95,508 (estimated)

The City will undergo a payroll audit after the first of the year to review current year actual payroll expenses. Mid-year premiums are adjusted to reflect the results of the audit. Given the salary savings that the city has experienced in 2019, it is expected that the premium will be adjusted downward.

The Trust continues to maintain a strong emphasis on loss control, and all member entities are actively engaged in proactive risk management activities. Because of this, members routinely receive a dividend from the trust when prior claim years are closed out. In the past, the City has received dividends of \$3,000 or more from the trust.

Funds in the amount of \$106,000 were included in the 2019 Adopted Budget for workers compensation premiums.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	n/a
Line Item Code/Description:	Personnel Line Items in the General Fund - 01-XX-102-05
Available Budget:	\$106,000 - FY 2020 Budget



**KANSAS EASTERN REGION INSURANCE TRUST (KERIT)
2020 RENEWAL PREMIUM PROJECTIONS**

MEMBER	CITY OF MISSION	PRELIMINARY		
		2020		
Class Code	Class Code Description	Estimated Renewal Payroll	RATE	Manual Premium
5506	STREETS & ROAD	534,053	4.47	23,872
7720	POLICE OFFICERS & DRIVERS	1,889,941	2.53	47,816
8810	CLERICAL	976,524	0.11	1,074
8820	ATTORNEYS-ALL EMPLOYEES	70,000	0.13	91
8831	ANIMAL CONTROL	89,610	1.38	1,237
9015	BUILDINGS & SWIMMING POOL-PUBLIC	194,434	3.14	6,105
9063	HEALTH INSTITUTION, NOC	704,412	0.75	5,283
9102	PARKS, NOC	284,309	2.51	7,136
9410	MUNICIPAL COUNTY, NOC	193,494	7.37	14,261
TOTAL PAYROLL		4,936,777		106,874

Annual Gross Premium		106,874
Experience Modification		1.05
Total Standard Premium		112,218
Premium Discount	10.6%	(11,894)
Experience Modification Discount	1.0%	(1,003)
PLUS Discount	4.0%	(3,973)
Net Premium		95,348
Expense Constant		160
Total Net Premium		\$ 95,508

City of Mission	Item Number:	4.
ACTION ITEM SUMMARY	Date:	December 11, 2019
ADMINISTRATION	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

RE: Johnson County IT Services Interlocal Renewal

RECOMMENDATION: Approve the Interlocal Agreement and Project Charter for IT Services with Johnson County through December 31, 2020 in an amount not to exceed \$56,026.

DETAILS: The City Council entered into an agreement in 2011 with Johnson County to provide information technology (IT) services and support for the various City departments. The Police Department was added to the agreement in 2014. The City originally partnered with Johnson County as part of ongoing efforts to reduce IT costs, streamline City services and strengthen intergovernmental relationships. The partnership provides Mission with cost-competitive access to the County's dedicated IT staff.

Mission was the first city to contract with Johnson County for IT services; the cities of Roeland Park, Mission Hills, and Fairway now also contract with Johnson County for these services. The 2020 renewal agreement includes an increase in fees/rates of 2%. Total estimated cost for the 2020 contract is as follows:

General City (includes City Hall, PW, Comm Ctr):	\$22,204
Police:	<u>\$33,822</u>
Total 2020:	\$56,026

In addition to the network support, DTI has provided for support for special projects including a network inventory for the City identifying all city computers and software, technology upgrades, and setting up servers for the new phone system and video surveillance system. This year they will be assisting the police department with moving to laptops that are being purchased for new police vehicles and support for transitioning to a new video provider. A separate agreement for this will come forward when the scope of work is more clearly defined.

As we have made significant upgrades to technology in the past few years, staff has realized that the time is appropriate to re-evaluate the ongoing network support services provided. Staff will be working on an RFP this year to solicit proposals for network support.

The 2020 budget includes a total of \$100,000 for Computer Services. This budget typically covers both technical support and software/hardware upgrades that may be necessary, as well as other computer related services beyond what the County provides. The total estimated costs are within established budget parameters.

Staff recommends renewal of the agreement through December 31, 2020.

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	01-07-214-05 and 01-30-214-05 Computer Services
Available Budget:	\$100,000

RENEWAL OF INFORMATION TECHNOLOGY SERVICES
AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF
JOHNSON COUNTY, KANSAS AND THE CITY OF MISSION, KANSAS

THIS RENEWAL OF INFORMATION TECHNOLOGY SERVICES AGREEMENT (“Renewal”) is made and entered into this ___ day of _____, 2019 by and between the City of Mission, Kansas (“City”) and the Board of County Commissioners of Johnson County, Kansas (“County”).

WITNESSETH:

WHEREAS, the City and the County entered in that certain Information Technology Services Agreement dated November 7, 2013, regarding the provision of information technology services, as amended by that certain Amendment to Information Technology Services Agreement dated March 15, 2014, and which was subsequently renewed (the original agreement, the amendment, and all previous renewals are collectively referred to as the “Agreement”); and

WHEREAS, the City and the County desire to renew and amend the Agreement.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual promises and covenants hereinafter given, and pursuant to and in accordance with the statutory authority vested in the City and the County, the parties hereto agree as follows:

1. Renewal. The City and the County hereby agree that the Agreement shall be, and hereby is, renewed and extended for an additional term from January 1, 2020 through December 31, 2020 (“Renewal Term”).

2. Services. During the Renewal Term, the County agrees to provide the services set forth in Attachment A and the City agrees to share in the costs of those services by paying the amounts set forth in Attachment A, which are the annual costs of the services. The prices stated in Exhibit A are based on a total of 58 supported employees (25-City and 33-Police) as stated therein. If the total number of supported employees increases above 69, or decreases below 47, the cost of this Agreement will be adjusted for the remainder of the contract period (pro-rated at the rate of \$920 per employee per year plus the cost of licenses, as appropriate). These rates are valid for the Renewal Term and are valid only if the City obtains and maintains a high speed data connection of at least 10mb between the City’s facility and any County facility on its high speed network. The County reserves the right to raise these rates if the City fails to obtain and maintain high speed connectivity. The City agrees to pay the costs set forth in Attachment A on a quarterly basis commencing upon execution of this Renewal. The City agrees to adhere to the County security policies, procedures, and processes, including to allow scanning of any devices attached to the Johnson County network.

3. Additional Services. The parties agree that during the Renewal Term, if the City requests additional professional services that are not included in the services set forth in Attachment A, then the County’s hourly rates for such services shall be as follows:

Tier 1 Support per hour	\$43.00	Support Center
Tier 2 Support per hour	\$62.00	Systems, Phone, Network, Applications
Consulting per hour	\$75.00	Security, Project Management
DBA Support per hour	\$83.00	Data Administration

4. Agreement Effective. Except as expressly modified by this Renewal, the terms and provisions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Renewal to be executed in two (2) counterparts by their duly authorized representatives and made effective the day and year first above written.

CITY OF MISSION, KANSAS

BOARD OF COUNTY COMMISSIONER
OF JOHNSON COUNTY, KANSAS

By _____
Laura Smith, City Administrator

By _____
William P. Nixon, Jr., Chief Information Officer

Date _____

Date _____

APPROVED AS TO FORM:

Ryan Haga
Assistant County Counselor

Date _____

EXHIBIT A – SERVICES

# Full Time Users # of Devices # of Servers	City of Mission Description of Services	City 25 42 7	Police 33 45 7
Systems	Server support - Remote monitoring, Server Operating System support, server backups, server patching and print management. Active Directory support and maintenance Support for: Citrix/iLeads/NetMotion	\$8,141.00	\$12,895.00
Applications Support	DTI will interface with the Laserfiche, Governmenter, and Vehicle Manager application vendor support to assist with problem resolution and/or upgrades. Additional application assistance is available at the hourly rates listed above.	(included above)	(included above)
Data Management	DTI will provide regular monitoring of the Laserfiche, Governmenter and Vehicle Manager database backups and identify problems as they occur. DTI will work with Laserfiche, Governmenter and Vehicle Manager vendor support to assist with problem resolution. Additional DTI Data Management assistance is available at the hourly rates listed above.	(included above)	(included above)
Network	Network monitoring - Includes all network systems, core appliances and switches. Network administration and support - review of event logs and implementation of manufacturer-recommended firmware updates for routers and switches. Identify and recommend network hardware replacements, assisting with the installation as needed. Internet Connection including Guest WiFi	\$4,371.00	\$6,923.00
Security	Firewall and VPN Management - Monitor, maintain and support the clients firewall and current VPN system. Assist with firewall security reviews (limit 1 annually) to address best practices in controls. Network Security Monitoring and Intrusion-Prevention Services – Monitor internal and external network traffic to identify malicious activity and block and/or report on activity dynamically based upon County security best practices. Anti-Virus and Threat Management - Monitor, maintain and support the client's anti-virus to ensure AV signatures are current and active across all devices. Internet filtering per County best practices	\$4,371.00	\$6,923.00
Support Center – Help Desk	Provides a single point of contact, by phone or email, to report and record incidents and to facilitate the restoration of county standard devices and normal IT operational services. The Support Center provides Tier 1 remote desktop support as requested M-F, 7:30-5:00, excluding holidays. Also provides on-call, after normal business hours support for emergency outages, which will be escalated to Tier 2 support.	\$3,743.00	\$5,928.00
Sub-totals for City/Police		\$20,626.00	\$32,669.00
Sub-total for All Support Services		\$53,295.00	
Hardware Support	Laserfiche virtual server hosting (\$500 annually)	\$500.00	n/c
Software	Check Point Licenses 87 @ 24.00 ea and 14 @ \$4	\$1,036.00	\$1,108.00
Other Billable Items	Lansweeper Licenses 87 @ 1.00 ea	\$42.00	\$45.00
Total Managed Services		\$56,026.00	

* Standard Support: Monday-Friday 7:30am-5pm; Emergency on-call phone support available as-needed

City of Mission	Item Number:	5.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

RE: 2020 Alcohol Tax Fund Allocations

RECOMMENDATION: Approve City of Mission’s 2020 Alcohol Tax Fund allocations as recommended by the Drug and Alcoholism Council.

DETAILS: By statute, the State of Kansas imposes a 10 percent Liquor Drink Tax (aka Alcohol Tax) on the sale of any drink containing alcoholic liquor sold by clubs, caterers, or drinking establishments. Revenue derived from this tax is allocated 30 percent to the State and 70 percent to the city or county where the tax is collected.

The statute further stipulates that for cities of Mission’s size, the portion allocated to the local jurisdiction be proportioned in thirds, with one third to the General Fund, one third to a Special Parks and Recreation Fund, and one third to a Special Alcohol Tax Fund. The Special Alcohol Tax Fund is to support programs “whose principal purpose is alcoholism and drug abuse prevention or treatment of persons who are alcoholics or drug abusers, or are in danger of becoming alcoholics or drug abusers.” (KSA 79-41a04 1997).

Alcohol Tax funds allocated to the City of Mission are estimated to be \$255,000 for 2020. A third of these funds - \$85,000 - will be proportioned to the City’s Special Alcohol Tax Fund. Of this amount, \$15,000 will support Mission’s DARE activities, \$30,000 will support the mental health response program, and \$50,000 will be provided to agencies designated by the Drug & Alcoholism Council. Another third will be proportioned to the Special Parks and Recreation Fund and the remaining third is proportioned to the City’s General Fund.

The Drug and Alcoholism Council (DAC), a program supported by the United Community Services of Johnson County, offers grants each year to various organizations within the county that provide alcohol and drug abuse prevention and treatment programs. The grants are structured in such a manner that the awarded organizations have access to funds from multiple participating jurisdictions. The governing body of each jurisdiction has the ultimate authority and responsibility to determine which organizations receive funds.

The total amount available to the DAC for allocation in 2020 is \$2,187,224. The DAC reviewed applications submitted for funding requests, met with applicants, and deliberated to develop the recommendations for this year’s Alcohol Tax Fund allocations, which is the second attachment.

The DAC’s recommended allocation of the City of Mission’s Alcohol Tax funds are shown in the first attachment. Approval of this recommendation is approval of the DAC’s recommended allocations.

Related Statute/City Ordinance:	K.S.A 79-41a01
Line Item Code/Description:	09-90-201-01
Available Budget:	\$50,000

City of Mission	Item Number:	5.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Brian Scott

Action items require a vote to recommend the item to full City Council for further action.

CFAA CONSIDERATIONS/IMPACTS: The Alcohol Fund supports activities and programs that provide services for people of all ages. These programs range from teaching children the dangers of drugs and alcoholism to helping teens and adults overcome their addictions and be positive contributors to society.

Related Statute/City Ordinance:	K.S.A 79-41a01
Line Item Code/Description:	09-90-201-01
Available Budget:	\$50,000



United Community Services of Johnson County

2020 ALCOHOL TAX FUND RECOMMENDATIONS REPORT

DRUG and ALCOHOLISM COUNCIL OF JOHNSON COUNTY

Participating jurisdictions: Johnson County, Gardner, Leawood, Lenexa, Merriam, Mission, Olathe, Overland Park, Prairie Village and Shawnee

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David Warm

Executive Director

Julie K. Brewer

The purpose of the grant review process conducted by the Drug and Alcoholism Council of Johnson County (DAC) is to direct local Alcohol Tax Funds (ATF) to alcohol and drug prevention, education, intervention, detoxification, treatment, and recovery programs that serve Johnson County residents. The entire community benefits when substance abuse is prevented and/or effectively treated. A continuum of services from education through treatment and recovery is vital to lowering drug and alcohol use and addiction, which in turn lowers healthcare costs, reduces crime and child abuse and neglect, and increases productivity in employment - thus lowering associated public costs.

Alcohol Tax Funds are derived from a state excise tax on liquor sold by the drink. Part of the revenue generated is returned to the jurisdiction (city or county) in which it was collected, with the stipulation that a specified portion be used for programs “whose principal purpose is alcoholism and drug abuse prevention or treatment of persons who are alcoholics or drug abusers, or are in danger of becoming alcoholics or drug abusers” (KSA 79-41a04).

The DAC’s grant review process provides a structured and accountable system that allows organizations, through one annual application, access to funds from multiple jurisdictions. The recommendations are guided by funding priorities which are reviewed and approved by the DAC annually. Every three to five years the priorities are developed through a formal planning and research process that includes input from key stakeholders, a review of current literature, and analysis of indicator data in Johnson County. In 2018, UCS conducted this formal planning process which resulted in establishing funding priorities for the 2019, 2020 and 2021 grant cycles. The Funding Priorities Report is available on UCS’ website. It includes a description of the methodology and a summary of the information collected and reviewed.

The Board of County Commissioners and city councils have ultimate authority and responsibility for determining which organizations receive funds from their respective jurisdictions based upon the recommendations in this report. **Jurisdictions are asked to accept the recommendations by December 20, 2019.** Together, Johnson County Government and nine cities committed \$2,187,224 for 2020 ATF (*listed on page 19*). Twenty-four applications plus UCS administration fee totaled \$2,341,358 in funding requests. After reviewing applications, meeting with applicants and deliberating, the DAC developed funding recommendations. This report reflects those recommendations and is organized in two sections: Education, Prevention and Intervention; and, Treatment and Recovery.

For additional information on the process or programs, contact Marya Schott, UCS Director of Resource Allocation, 913-438-4764, maryas@ucsjoco.org.

2020 Alcohol Tax Fund Requests and Recommendations				
Applicant	2018 Allocation	2019 Allocation	2020 Request	2020 Recommendation
EDUCATION, PREVENTION and INTERVENTION				
Blue Valley USD 229	\$55,175	\$49,100	\$32,146	\$32,146
De Soto USD 232	\$21,584	\$32,229	\$16,079	\$16,079
Olathe USD 233	\$59,078	\$58,358	\$9,440	\$9,440
Shawnee Mission USD 512	\$27,000	\$27,000		
Spring Hill USD 230	\$22,560	\$18,060	\$16,060	\$16,060
Artists Helping Homeless	\$25,000	\$25,000	\$50,000	\$35,000
Boys and Girls Club	\$15,000	\$15,000	\$15,000	\$15,000
Cornerstones of Care	\$60,000	\$60,000	\$75,000	\$75,000
First Call	\$30,000	\$65,000	\$68,000	\$68,000
Heartland RADAC	\$152,128	\$159,734	\$159,734	\$159,734
JoCo Court Services	\$141,377	\$141,377	\$173,247	\$160,000
JoCo Dept. of Corrections	\$12,300	\$12,300	\$15,725	\$15,725
JoCo Dept. of Corrections (Changing Lives Through Literature)		\$7,250	\$9,000	\$7,250
JoCo District Attorney (Changing Lives Through Literature)	\$7,250			
JoCo MHC Prevention	\$100,000	\$120,000	\$170,000	\$170,000
Safehome	\$25,570	\$24,301	\$24,424	\$24,424
The Family Conservancy	\$37,000	\$40,000	\$40,000	\$40,000
Subtotal	\$791,022	\$854,709	\$873,855	\$843,858
TREATMENT and RECOVERY				
Friends of Recovery	\$50,000	\$58,000	\$60,000	\$60,000
JoCo MHC Adolescent Center for Tx.	\$253,510	\$253,510	\$385,510	\$321,373
JoCo MHC Adult DeTox Unit	\$268,581	\$289,922	\$289,922	\$289,922
JoCo MHC Dual Diagnosis Adult Outpatient	\$165,000	\$165,000	\$165,000	\$165,000
KidsTLC	\$46,315	\$46,571	\$46,571	\$46,571
KVC Behavioral HealthCare	\$70,000	\$35,000	\$70,000	\$35,000
Lorraine's House	\$16,644	\$25,000	\$50,000	\$25,000
Mirror Inc.	\$176,000	\$176,000	\$176,000	\$176,000
Preferred Family Healthcare	\$125,000	\$120,000	\$120,000	\$120,000
Subtotal	\$1,171,050	\$1,169,003	\$1,363,003	\$1,238,866
Total	\$1,962,072	\$2,023,712	\$2,236,858	\$2,082,724
UCS Administration Fee	\$99,000	\$99,000	\$104,500	\$104,500
Total allocation/request & UCS Adm.	\$2,061,072	\$2,122,712	\$2,341,358	\$2,187,224

2020 ALCOHOL TAX FUND GRANT RECOMMENDATIONS

Education, Prevention and Intervention

*Alcohol Tax Funds (ATF) support numerous programs offered by public school districts and programs delivered by community-based organizations, the 10th Judicial District Court and departments of Johnson County government. In general school-based programs help to prevent and reduce substance abuse. Additionally, the programs lower risk factors associated with substance abuse, such as disruptive behavior, suicide and truancy. Community-based programs help lower the rates of substance abuse, which translate to lower mental and physical healthcare costs, and less expense for law enforcement and the criminal justice system. Funding recommendations are based upon a review of each proposal (see Appendix A for criteria) and take into consideration the type of programming, outcome achievement and accountability. In 2020 funding for AlcoholEdu, an on-line prevention program used in all school districts, was requested by (and is recommended for) Johnson County Mental Health Prevention Services. **Previously each district requested and received ATF support for AlcoholEdu. As a result of the Mental Health Center's recent agreement with EverFi, the company which owns AlcoholEdu, AlcoholEdu is available to schools county-wide (public and private), the cost was reduced, and districts have access to EverFi's on-line Mental Health Basics. In 2020, each school district will continue to report outcomes for AlcoholEdu (knowledge gained and number of students served).***

School District Programs

Each school district offers a unique mix of programs to its students and parents, and each district has a mix of funding to support these programs. As a result, the programs supported by ATF and the amount of ATF dollars recommended differ for each district. Further as a result of savings from AlcoholEdu being contracted through the Mental Health Center, four of the five districts, are using savings from 2019 ATF funding in 2020 to support substance abuse prevention programs.

Blue Valley School District

Request: \$32,146

Recommendation: \$32,146

The DAC recommends Blue Valley School District be awarded \$32,146 which combined with district's 2019 savings from AlcoholEdu, will result in an ATF budget of \$39,596. ATF supports the continuation of sobriety support groups led by therapists from outside the district; building drug and alcohol coordinators and district coordinators; vouchers for drug and alcohol evaluations for students suspended due to a drug or alcohol offense; and, a health and wellness on-line database that includes topics of addiction, drugs and alcohol. The coordinators provide leadership and ensure fidelity on district initiatives such as AlcoholEdu, Project Alert, Reconnecting Youth, CAST, and sobriety support groups, as well as examining the district's Kansas Communities That Care survey results.

Results Projected: The overall goals are to increase knowledge of substance abuse and available resources for education, prevention and treatment of substance abuse; and, to reduce favorable attitudes towards substance use, and increase students' resistance to social pressures related to substance/alcohol use. The district's Kansas Communities That Care (CTC) survey results will be used to help focus efforts. A community event will be held to increase awareness of the impact of substances on brain and strategies for drug and alcohol prevention. There will be an increase in the number of student/families that use evaluation/treatment vouchers following a drug and/or alcohol

infraction. More individuals will recognize the value of the on-line health and wellness resource. There will be integration of the drug and alcohol resources from the on-line resource into the science, health and PE curriculums. More students who have developed a dependency on substances and want to work on their sobriety, or who have been suspended for a drug or alcohol related offense, will attend sobriety groups. During the 2019-20 school year, the district anticipates serving approximately 12,717 individuals through ATF supported programs.

Outcomes Achieved During 2018: In SY 2018, 949 adults and 12,811 youth were served. Students who participated in *AlcoholEdu* took a pre and post-assessment which indicated student knowledge increased by an average of 17 percent. Anecdotal comments from students who participated in the Sobriety Support groups and their parents were positive. Results from the CTC Survey indicated an improvement in areas identified as important by the district (binge drinking, prescription drug use, students talking with parents about dangers of drug use). At least 21 students were recommended for substance use evaluations and six students received the evaluations through ATF support.

De Soto School District

Request: \$16,079

Recommendation: \$16,079

The DAC recommends the De Soto School District be awarded \$16,079 which combined with district's 2019 savings from *AlcoholEdu* and other ATF carry-over, will result in an ATF budget of \$26,479. ATF supports implementation of *Too Good for Drugs* (elementary school students), and two high school prevention clubs. Additionally, ATF funding will support the district's coordinator for substance abuse programming, district social workers (.25 FTE divided between two social workers; 30-35% of their work is around substance abuse), staff development training related to substance abuse prevention and education, and student substance abuse evaluations.

Results Projected: Parents/family members will learn more about prevention and resources, both of which will help build protective factors within the family, and when applicable address substance use. Students who participate in *Too Good for Drugs* will demonstrate increased knowledge about their ability to make good choices. Students who use social work services will demonstrate an improved ability to resist using substances to cope and instead use other coping strategies/skills, thus deterring use of substances. During the 2019-20 school year, the district anticipates serving approximately 11,023 parents, 587 staff and 7,347 students through ATF supported programs.

Outcomes Achieved During 2018: During SY 2018, 10,921 adults and 7,280 youth were served. The district achieved its goal that 100 percent of students would be exposed to prevention messages and parents would have an opportunity to learn more about prevention messages and resources. In SY 2018 freshman students who participated in *AlcoholEdu* took a pre and post-assessment which indicated student knowledge increased by an average of 22 percent. The district reported that following exposure to substance abuse programs, students stated strategies for making good decisions, resisting peer pressure, and activities to help reduce stress (alternatives to substance use).

Olathe School District

Request: \$9,440

Recommendation: \$9,440

The DAC recommends the Olathe School District be awarded \$9,440 which combined with district's 2019 savings from *AlcoholEdu*, will result in an ATF budget of \$18,940. (Note: Prior to 2020, Olathe School District included First Call's services in its ATF request. In 2020 both organizations agreed

the district would not include First Call and that First Call would incorporate Olathe Schools into its request.) ATF support is requested for student substance abuse assessments, parent education through *Guiding Good Choices* (provided in English and Spanish for parents of students who are identified by school), ASIST and safeTALK. This is the district's first request for funding of ASIST and safeTALK. Both are suicide prevention programs which the district will provide to high school coaches and sponsors.

Results Projected: As a result of all its drug/alcohol interventions, the district's goal is to reduce the percentage of students who have a perceived risk of drug use. The district also strives to decrease the number of students who report binge drinking and cigarette use (30-day prevalence), and increase the age of first use of alcohol, tobacco and other substances. Parents who participate in *Guiding Good Choices* will report they are prepared to implement family meetings to review boundaries about alcohol and drug use and refusal skills. The district plans to train 100 coaches and sponsors in safeTALK and ASIST. The goal is to reduce/prevent suicide. During the 2019-20 school year the district anticipates serving 2,552 students through ATF supported programs.

Outcomes Achieved During 2018: During SY 2018, 36 adults and 9,668 youth were served. Results of *AlcoholEdu* pre and post-assessments showed student knowledge about alcohol increased by an average of 25 percent. Students in *Life Skills* at Project HOPE increased knowledge and attitudes pertaining to substance use by 13 percent. Attendance at sobriety sessions increased especially at one high school. During SY 2018 using ATF support, approximately 100 alcohol/drug assessments were provided to students, and 19 were provided between July-December 31, 2018. Assessments led to counseling sessions and other interventions. The district reported the number of alcohol/tobacco and other drug incidents significantly declined during last six months of 2018 due in part to students making better decisions about vaping.

Spring Hill School District

Request: \$16,060

Recommendation: \$16,060

The DAC recommends the Spring Hill School District be awarded \$16,060 to support two evidence-based programs: *Project Alert* (7th grade) and *Peer Assistance and Leadership* (high school). Funding also includes support of *Students Against Destructive Decisions* (SADD – high school), and partial funding for the district's Mental Health Clinical Social Worker who provides support to students in grades 6-12. In SY 2019, 51% of students who met with the Social Worker had a substance abuse issue (self or family member).

Results Projected: Upon return from the *Peer Assistance and Leadership* retreat, students will be better equipped to talk with their peers about plaguing teen issues. Monthly surveys will track the impact of *Peer Assistance and Leadership*. SADD sponsors will collect student data on the impact of SADD programs. Pre and post surveys will be used to determine impact of Project Alert. Project Alert is designed to help motivate youth to avoid using drugs and to teach them skills needed to understand and resist pro-drug social influences. The Mental Health Social Worker will provide data to the Director of Special Services regarding each of the student participants and how meeting with the Social Worker impacted them. The Social Worker will continue to have a positive impact on students' lives. During the 2019-20 school year the district anticipates serving 2,710 individuals through ATF supported programs.

Outcomes Achieved During 2018: During SY 2018, 168 adults and 2,423 youth were served. All freshman completed *AlcoholEdu*, however, the survey which measures knowledge gain and other outcomes was not given due to a technical issue with EverFi, the company that provides the program. Therefore, the district was unable to report an outcome for *AlcoholEdu*. The district positively impacted students' lives through services provided by the Mental Health Social Worker. The social worker provided evaluation, referral and counseling. During SY 2018, the Social Worker met with 39 middle school students and 41 high school students. Fourteen middle school students and 20 high school students were dealing with substance abuse issues (themselves or family members). Many students were referred to outside therapy to further reduce their risk of future substance abuse, or to counseling or treatment for substance abuse or dual diagnosis. Students involved in PAL report alcohol and drug use are a high concern.

Note: Gardner Edgerton School District and Shawnee Mission School District did not apply for 2020 ATF support. In 2020 the Shawnee Mission District will use its 2019 savings from AlcoholEdu for purchasing Signs of Suicide and on-site training in Signs of Suicide. The district plans to implement the program at all high schools and middle schools, impacting approximately 12,000 students during the 2020-2021 school-year. Gardner Edgerton has not applied for ATF funding since 2015.

Community-Based Programs

Artists Helping the Homeless

Request: \$50,000

Recommendation: \$35,000

The DAC recommends Artists Helping the Homeless (AHH) be awarded \$35,000 for implementation of *Be The Change*, the organization's primary program which helps homeless people access services to meet their needs and address underlying conditions. ATF supports services for individuals who are dealing with substance abuse issues, and either identify as Johnson County residents or are homeless in Johnson County (referred to by Johnson County source). Funds pay for staff who assess an individual's needs, and when appropriate advocate, transport, and provide follow-up as client progresses from agency to agency. ATF support also funds services, direct assistance and housing to facilitate recovery/reintegration. Sober living housing is available through AHH's Bodhi House and Finnegan Place. Referrals to AHH come from hospitals, homeless and recovery agencies, law enforcement including New Century Detention, JoCo Mental Health including Detox, state mental health and aging services, and the homeless themselves. The program draws upon practices such as "Housing First," Recovery Oriented Systems of Care (ROSC) and Strengths-Based Approach.

Results Projected: AHH will assess, place in services and assist 250 Johnson County individuals who have issues with the use of drugs and/or alcohol, and who would otherwise be discharged from services and be, or revert to being, homeless and likely relapse. The second projected result is to provide extensive care coordination services to 30 individuals, with a targeted progress rate of 85% (goal is to reduce substance use). These clients are typically alienated young adults who would likely fall back into the treatment-relapse-homeless cycle and potentially become the next generation of chronic homeless and heavy users of drugs and alcohol. The third projected result is that previously homeless individuals who have used drugs and alcohol in past, successfully reintegrate into society and remain clean/sober.

Outcomes Achieved During 2018: AHH assisted 206 individuals who were homeless and identified as Johnson County residents or were homeless in Johnson County, with progressing through

substance use recovery and reintegration. AHH provided 5,315 nights of housing which 1) prevents the need for people to return to the streets when gaps in service develop, 2) supports and facilitates recovery by providing a clean and sober environment with peer support and access to services, and 3) reduces recidivism and negative interaction with law enforcement and the judicial system. Of clients who lived at Bodhi House or Finnegan Place and left the program, over 90 percent moved to other recovery programs, independent living or returned to families.

Boys and Girls Club

Request: \$15,000

Recommendation: \$15,000

The DAC recommends the Boys and Girls Club be awarded \$15,000 for implementation of *SMART Moves (Skill Mastery and Resistance Training)* at the Boys and Girls Club in Olathe. *SMART Moves* teaches Olathe club members (ages 5-18) to recognize and resist media and peer pressure to engage in tobacco/alcohol/drug use, and other risky behavior. Olathe School District provides transportation to the Club from Central Elementary, Oregon Trail Middle School, Washington Elementary, and Olathe North High School.

Results Projected: The overall objective is to prevent or delay the onset of alcohol and drug use. Program participants will demonstrate an increase in knowledge of the dangers of alcohol and drug use, and the use of tools and strategies to resist peer pressure and media influence. Youth will self-report abstinence from alcohol and drug use. The organization anticipates serving 350 Olathe youth during 2020.

Outcomes Achieved During 2018: During 2018, 330 youth were served. As indicated by pre- and post-tests, 92 percent of program participants demonstrated an increase in knowledge of the dangers of alcohol and drug use. Ninety-two percent also increased their knowledge of the use of tools and strategies to resist peer pressure and media influence, 91 percent demonstrated an increase in knowledge about how to resolve conflict non-violently.

Cornerstones of Care

Request: \$75,000

Recommendation: \$75,000

The DAC recommends Cornerstones of Care be awarded \$75,000 for the implementation of Functional Family Therapy (FFT), an evidence-based in-home family intervention program which addresses a variety of problems facing at-risk youth and their families. ATF supports FFT for Johnson County youth who have an identified problem with substance abuse (identified by family or referral source such as the Juvenile Intake and Assessment Center, Court Services, District Court and the Johnson County Department of Corrections).

Results Projected: Following the completion of *Functional Family Therapy*, families will report improved family relationships (reduced levels of conflict and improved communication), and youth will demonstrate a decrease in delinquent behavior (not be adjudicated on a violation of the law or charges related to drugs and/or alcohol). During 2020 Cornerstones anticipates serving 95 Johnson County residents whose problems are related to substance abuse.

Outcomes Achieved During 2018: During 2018, 33 youth and 37 adults were served. Following each family's completion of *Functional Family Therapy*, all the youth and their parents who completing the Client Outcome Measure reported improved family relationships (reduced levels of conflict and

improved communication). Of 30 youth who completed *Functional Family Therapy* during 2017, 83 percent had no subsequent charges related to drugs and/or alcohol from the Johnson County Office of District Attorney in 2018 (this outcome measurement considers charges that occurred one year after completion).

First Call Alcohol/Drug Prevention & Recovery

Request: \$68,000

Recommendation: \$68,000

The DAC recommends First Call be awarded \$68,000 to deliver Family Prevention Services in 12 Johnson County sites, and to Johnson County residents at First Call. Services include the *How to Cope* program at First Call; *Caring for Kids* program at First Call and Rushton Elementary; a sobriety group at Olathe South High School; *Life Skills Training* at two Olathe High Schools, Olathe Schools Project Hope, and three Shawnee Mission District elementary schools and one middle school; *Say It Straight* (SIS) at Olathe Schools Project Choices, and Olathe Youth Court. The *How to Cope* program helps adult family members who are living with someone who has a substance use disorder. Children and adolescents in the *Caring for Kids* program attend psycho-educational groups which teach them about the effects of substance abuse disorder in the family and help them to regain a healthy lifestyle. ATF support is also recommended for First Call's education presentations which reach school-aged youth and the general community. (Note: Prior to 2020, Olathe School District included First Call's services in its ATF request. In 2020 both organizations agreed the district would not include First Call and that First Call would incorporate Olathe Schools into its request.)

Results Projected: The overall goal is that participants lead safe, healthy lives and avoid substance use, misuse and addiction. Participants in *How to Cope*, *Caring for Kids*, and prevention/education presentations will increase their knowledge of the harmful effects of alcohol, tobacco, and other drugs. Participants in the *Caring for Kids* and *How to Cope* will complete a plan of action to promote healthy relationships and resistance to abusing substances. Participants in *Life Skills Training* will demonstrate positive change in knowledge and attitudes related to alcohol, tobacco, drugs and protective life skills. Participants in *Say It Straight* and Sobriety Group will engage in and contribute to group activities. First Call anticipates serving 2,480 Johnson County residents during 2020.

Outcomes Achieved During 2018: During 2018, 1,412 adults and 1,020 youth were served. All surveyed participants in *How to Cope* increased their knowledge of the harmful impact of alcohol, tobacco, and other drugs. Ninety-five percent of participants in *Caring for Kids* who completed the course reported an increase also. One-hundred thirty-one students across three schools participated in *Life Skills Training*. Overall, students' post-tests reflected nine percent growth in knowledge of harmful effects of drugs, alcohol, tobacco and other drugs.

Heartland Regional Alcohol & Drug Assessment Center (RADAC)

Request: \$159,734

Recommendation: \$159,734

The DAC recommends that Heartland RADAC be awarded \$159,734 to support its recovery coaching, intensive case management (ICM) and care coordination for Johnson County individuals who have co-occurring substance use disorders and mental health issues, and are homeless or at-risk of homelessness and need treatment or treatment-related services. Recovery coaching helps clients engage in the recovery community and is provided in conjunction with case management and care coordination services. The program also purchases services and items needed to secure

safe housing, access treatment, promote recovery and eliminate barriers to success. When clinically appropriate, HRADAC assists clients in accessing Medication Assisted Treatment (MAT).

Results Projected: When clients begin ICM typically they are homeless and experiencing un-treated mental health and substance abuse issues. Therefore, results focus on accessing services and maintaining conditions in three areas of improvement – housing, substance use, and mental health services. Housing includes accessing safe temporary, transitional, permanent or permanent supportive housing. Substance use includes accessing treatment, accessing a recovery group, and engaging in Recovery Oriented Systems of Care with a Recovery Coach. Mental health services focus is on accessing services. During 2020 Heartland RADAC anticipates serving 100 Johnson County clients.

Outcomes Achieved During 2018: During 2018, 98 adults were served. Eighty-two percent of clients obtained permanent or transitional housing. All ICM clients engaged in recovery activities after initiating intensive case management services. Those recovery activities included accessing substance abuse treatment (81 percent), accessing 12-Step or other recovery support groups (82 percent), engagement in *Recovery Oriented Systems of Care* with a recovery coach (94 percent), and Medication Assisted Treatment (32 percent). Of the ICM clients who had a mental health diagnosis, 83 percent engaged in mental health services and 95 percent accessed mental health medication.

Johnson County Court Services: Juvenile Drug Court and Minor-In-Possession, Drug and Alcohol Diversion

Request: \$173,247

Recommendation: \$160,000

The DAC recommends Johnson County Court Services be awarded \$160,000, an increase of \$18,623 from 2019. ATF will support the salary and benefits of two Court Service Officers who supervise clients in the Juvenile Drug Court, the Minor-In-Possession (MIP) program, and other clients who have drug/alcohol contract cases. An increase was requested for the Officers' increase in benefit costs, cost of living adjustments and performance increases. Given limited ATF resources, the full request is not recommended for funding; this is not a reflection on the Officers' quality of work or the program. The Juvenile Drug Court targets first-time offenders applying for diversion who present with serious drug and/or alcohol issues. The MIP program is a non-Court resolution of a police report when a juvenile has been in possession of alcohol. Both programs increase youths' motivation to remain drug/alcohol free. Drug and Alcohol contract cases are an Immediate Intervention with offenders who have a drug and/or alcohol problem that requires education, intervention, and/or completing random drug screens in addition to the requirements of the standard contract. These juvenile cases with drug/alcohol contracts do not reach the higher level of drug court, nor the lower level of MIP.

Results Projected: Youth will remain drug free and crime free. Youth will increase involvement in pro-social activities and improve their school grades. Parents will rate their child's compliance as increasing. During 2020, Court Services anticipates serving 565 Johnson County youth in these programs.

Outcomes Achieved During 2018: During 2018, 566 youth were served. Increase in motivation to remain drug free was measured by increase in school grades, involvement in pro-social activities, drug screens and parental feedback. The average semester GPA of a Drug Court client at the start of Drug Court was 2.7, and at the completion of Drug Court, the average semester GPA was 3.1.

Surveys completed by parents indicated youths' increase in motivation in treatment and following court orders, and improved family relationships. Eighty-three percent of youths' drug screens were negative for all substances and 61 youth received incentives (\$10 gift card) for 90 days of clean drug screens and improved grades.

Johnson County Department of Corrections: Voucher Assistance

Request: \$15,725

Recommendation: \$15,725

The DAC recommends the Department of Corrections be awarded \$15,725, an increase of \$3,425 from 2019, for the Voucher Assistance program which supports substance use disorder evaluations and treatment for adult offenders who face financial barriers to obtaining those services. Voucher assistance will be provided to adults in the Adult Residential Center (ARC), and adults who are under Intensive Supervised Probation, House Arrest or Bond Supervision. Evaluation and treatment services will be provided by providers who maintain licensure pursuant to the Kansas Behavioral Sciences Regulatory Board and who have demonstrated success in keeping clients engaged.

Results Projected: Adults who receive vouchers will obtain an evaluation within 30 days and initiate recommended treatment within 60 days post evaluation, and successfully complete treatment. Corrections anticipates serving 47 Johnson County clients during 2020.

Outcomes Achieved During 2018: During 2018, 37 Johnson County adults were served. Of 85 vouchers approved, 55 percent (47) were for evaluation and 45 percent (38) were for treatment. Of 38 referrals for treatment, 31 were unduplicated. Of those 31, 17 successfully completed treatment, four were engaged in treatment at the time of their discharge from probation, and five were still engaged at year-end. Four of the 31 individuals were re-assessed with the LSI-R (Level of Service Inventory- Revised, an assessment given every 12 months). Two decreased their alcohol/drug domain score and one maintained the same score. The timeliness of connecting offenders to services is important. Ninety-eight percent of offenders referred for an evaluation, received it within 45 days of approval. Eighteen of 44 evaluations (three were approved and not paid out) recommended treatment. Eighty-three percent of treatment intake appointments were scheduled within 60 days of receiving the evaluation.

Johnson County Department of Corrections: Changing Lives Through Literature

Request: \$9,000

Recommendation: \$7,250

The DAC recommends the Department of Corrections be awarded \$7,250 for the *Changing Lives Through Literature program (CLTL)*. This is the same amount the program is receiving in its 2019 ATF grant. This alternative intervention program targets moderate risk criminal defendants. Participants are under court-ordered supervision (probation) or contracts of diversion, and frequently have histories of drug and/or alcohol use (70% of those referred to program in first six months of 2019). For those on diversion, a criminal conviction is likely averted with completion of *CLTL* and meeting other diversion conditions. The program uses literature to impact the lives of clients through reading and group discussion. The program is free of charge and offered outside of traditional work hours. *CLTL* defendant participants, judges, and probation officers read literature and participate in facilitated discussion which help to promote behavioral change. Some of the reading material used during the program relates to drug and alcohol addiction and abuse. With ATF support, *CLTL* was offered by the Johnson County Library from 2001 through June 2015, and by the District Attorney's Office from 2016 through 2018. The District Attorney's Office chose not to continue the program in 2019 and it came under the auspices of the Department of Corrections.

Results Projected: Participants will successfully complete the program and not be arrested for new charges or show evidence of drug or alcohol use. Corrections anticipates serving 28 Johnson County participants during 2020.

Outcomes Achieved During 2018: During 2018, when this program was under the auspices of the District Attorney, 28 Johnson County adults were served, and the following outcomes were reported. Ninety-eight percent of participants had no new known arrests. Forty-four participants (28 from Johnson County and 21 from outside of Johnson County) completed the program. Of those, 90 percent showed no use of drugs or alcohol during the year.

Johnson County Mental Health Center, Prevention Services

Request: \$170,000

Recommendation: \$170,000

The DAC recommends Prevention Services be awarded \$170,000, an increase of \$50,000 from its 2019 ATF grant. The increase is attributed to the cost of AlcoholEdu, which in past has been borne by individual school districts. ATF supports staff (1.5 FTE) who provide prevention services in three areas: youth mobilization, education/training, and community engagement; and, other expenses associated with the Youth Leadership Summit and the End the Trend Campaign (use of social media for public service announcements about vaping). During the annual Youth Leadership Summit middle school and high school student leaders are trained on effective prevention strategies and action planning for implementation of those strategies. Action plans created at the Summit focus on adolescent problem behaviors prioritized by each school. Prevention Services consults with school districts, facilitates the Prevention Roundtable, and provides training and technical assistance to cohorts of Strengthening Families, an evidence-based prevention program for parents and children in high-risk families.

Results Projected: Youth Leadership Summit and Teen Task Force student participants will increase their knowledge of effective prevention strategies for impacting adolescent problem behaviors, and increase confidence in their abilities to implement strategies. Teen Task Force members will contribute towards planning and implementing strategies and initiatives around drug and alcohol prevention. Participants in *Strengthening Families* will indicate an increase in knowledge and confidence. End the Trend will earn 8,000 impressions across social media platforms. Participants in the school prevention roundtable will indicate an increased level of knowledge and confidence. Technical assistance to school districts will help increase the participation rate of students taking the KS Communities That Care Survey. Students who use AlcoholEdu will increase their knowledge across the five modules of the program. During 2020 Prevention Services anticipates serving 4,120 Johnson County residents, and that at least 10,000 public school students will use AlcoholEdu.

Outcomes Achieved During 2018: During 2018, 2,957 adults and 1,923 youth were served. Participants in the *Youth Leadership Summit* included over 160 youth leaders and 40 advisors, presenting 26 schools from throughout Johnson County. Nearly 100 percent of *Youth Leadership Summit* student participants indicated an increased level of knowledge and confidence in their abilities. As result of Summit, project activities took place throughout the 2018-19 school year. During 2018 there were three webinars and three face-to-face meetings of the School Prevention Roundtable. All participants who completed an evaluation of the meetings, reported an increase in knowledge and awareness, and stated they would recommend the Roundtable to other school professionals. Participants in two of the *Strengthening Families* cohorts which graduated families,

indicated an increase in knowledge and confidence as a result of being in the program (88 percent in Overland Park cohort and 100 percent in Gardner cohort).

Safehome

Request: \$24, 424

Recommendation: \$24,424

Safehome provides shelter and support services to victims of domestic violence in Johnson County and the greater metropolitan area. The DAC recommends Safehome be awarded \$24,424 to continue its substance abuse support program for shelter residents. This program includes on-site substance abuse assessment (informal and SASSI-4, if applicable), education, in-depth assessment as needed (provided by Heartland RADAC), clinical therapy sessions that address substance abuse issues, and referrals as needed to intervention or treatment programs, with help making connection to services. ATF dollars support a portion of salary and benefits for the Adult Shelter Therapist who spends approximately 30% of his time on completing the assessment (SASSI-4) and making referrals to community partners, supplies, assistance to clients (such as transportation vouchers for travel to treatment), drug testing, bio waste disposal, and professional conferences/training.

Results Projected: Individuals identified as abusing substances will receive a referral to a substance abuse resource and help making a connection if needed. The Adult Shelter Therapist will help substance abusers identify healthy coping strategies which they can implement in place of unhealthy coping strategies. Identified substance abusers will indicate they feel supported by Safehome staff. The organization anticipates serving 92 Johnson County participants during 2020.

Outcomes Achieved During 2018: During 2018, 85 Johnson County residents were served. All clients who were identified as abusing substances received an appropriate referral to substance abuse services and followed-up on the referral. All clients who responded to a questionnaire indicated the Safehome therapist helped them to understand their need for a referral, and they felt supported and respected.

The Family Conservancy

Request: \$40,000

Recommendation: \$40,000

The DAC recommends the Family Conservancy be awarded \$40,000 to implement *Conscious Discipline* programming in four Johnson County childcare centers that serve families who are living at or below the Federal Poverty Level, and for substance abuse screening and education for Johnson County clients served by Family Conservancy's counseling programs. Those who screen positive for substance misuse receive substance use education as needed and are referred to community resources when appropriate. *Conscious Discipline* is an evidence-based self-regulation program that integrates social-emotional learning and discipline, fostering healthy development to prevent future risk of substance abuse.

Results Projected: Parents and teachers completing the *Conscious Discipline* program will maintain or show an increase in four of the seven "Powers/Beliefs" which Conscious Discipline utilizes to help teach self-regulation (override impulsive and reactive tendencies), and which results in positive child guidance and responsiveness to needs of child. Further, parents and teachers will use multiple applications of the strategies they learn. Clients in counseling programs will successfully complete their counseling treatment plan and report increased knowledge of harmful effects of misuse of substances. Clients who report they have a family member with substance misuse problems will

report improved knowledge or experience attitude changes to support family health. During 2020 the agency anticipates serving 631 Johnson County residents.

Outcomes Achieved During 2018: During 2018, 210 adults and 528 children/youth were served. Among centers implementing *Conscious Discipline*, 98 percent of children showed an improvement by either increasing at least one protective factor or a decrease in problem behaviors. Eighty-one percent of parents who completed pre and post tests indicated an increase in positive parenting practices. Of teachers who received training, 85 percent increased use of positive guidance and prevention practices. Of clients who reported they had a family member with substance misuse problems, 82 percent increased knowledge or experienced an attitude change that supported the family's health. Of clients who had a substance misuse concern, 84 percent increased their knowledge of the harmful effects of alcohol, tobacco and other drugs.

Treatment and Recovery

Alcohol Tax Funds are recommended to support nine treatment and recovery programs delivered by community-based organizations and Johnson County Mental Health Center. In general, treatment programs help to reduce substance abuse, lead to positive individual change and productivity, reduce mental and physical healthcare costs, improve public safety, and reduce law enforcement and court costs. Funding recommendations are based upon a review of each proposal and take into consideration the type of programming, outcome achievement and accountability.

Friends of Recovery Association

Request: \$60,000

Recommendation: \$60,000

The DAC recommends that Friends of Recovery (FORA) be awarded \$60,000, an increase of \$2,000 from 2019, for its program which serves individuals seeking to sustain their recovery from substance abuse while living in Oxford Houses. Oxford Houses are self-sustaining, democratically run, transitional homes. Participants include adults who are homeless, near-homeless, those with mental health issues, and individuals recently released from incarceration. FORA's program includes case management (education, mediation, mentorship, crisis intervention and advocacy) which is intended to reduce effects of trauma, including PTSD, among substance using individuals. FORA also utilizes a peer mentorship model (alumni or current residents) to help newly-recovering residents. Friends of Recovery operates 37 Oxford Houses in Johnson County.

Results Projected: Two new houses will be opened in Johnson County, which will result in more individuals being served. The number of individuals leaving the houses in good standing will increase; more residents will be employed, and fewer will relapse. FORA will train all houses on the use of Narcan and have it available in each house. During 2020 FORA anticipates serving approximately 433 Johnson County participants.

Outcomes Achieved During 2018: During 2018, 399 adults were served. One new Oxford House opened in 2018 (for seven men). Compared to 2016, in 2018 the rate of relapse decreased (from 53 percent to 35 percent) and rate of successful reintegration increased (from 47 percent to 61 percent). FORA attributes the success to more personnel, continuing new member orientations that include trauma-informed care, and workshops given by alumni.

Johnson County Mental Health Center, Adolescent Center for Treatment (ACT)

Request: \$385,510

Recommendation: \$321,373

The DAC recommends that the Johnson County Mental Health Center's Adolescent Center for Treatment be awarded \$321,373, an increase of \$67,863 from 2019. ATF support is recommended for the 21-bed residential treatment program for youth ages 12-18, and for a new outpatient program for adolescents. The ACT is the only specialized youth residential program for treatment of substance use disorders in the state of Kansas. Most residential patients are court-ordered; some are from the foster care system. ACT offers a sliding fee scale to ensure that no clients are turned away due to financial reasons. At the request of juvenile court judges, ACT conducts screenings of incarcerated youth for residential treatment. The outpatient program will serve youth with a primary substance use disorder, who may or may not have a co-occurring mental health diagnosis. The program will serve youth who were in ACT's residential program, as well as other youth in the community.

Results Projected: Residential Treatment: Clients remain in treatment for a minimum therapeutic length of stay and receive a "successful completion" upon discharge. On discharge surveys, clients will rate the program favorably in areas of program quality and staff performance. Outpatient Treatment: Clients admitted to the outpatient program will remain in treatment for at least six sessions, and youth discharged from the outpatient program will remain drug/alcohol free during past 30 days. During 2020 ACT anticipates serving 33 Johnson County youth in the residential program and 100 in the outpatient program.

Outcomes Achieved During 2018: During 2018, 46 Johnson County youth were served. Seventy-three percent of clients admitted to ACT remained in treatment for the recommended amount of time (21 days for first-time admissions and 14 days for re-admissions). Fifty-seven percent of clients' families participated in at least two sessions of family counseling. On client satisfaction surveys at discharge, the program received an average rating of 4.3 on a 5-point scale point (rates program quality and staff performance).

Johnson County Mental Health Center, Adult Detoxification Unit (ADU)

Request: \$289,922

Recommendation: \$289,922

The DAC recommends the Johnson County Mental Health Center Adult Detoxification Unit be awarded \$289,922. The Adult Detox Unit is a 14-bed social detoxification center which delivers services at no cost to adult Kansas residents 24 hours a day, seven days a week. Admissions primarily come through hospitals and law enforcement. The ADU is the only social detoxification program located in Johnson County and is a cost-effective alternative to hospital emergency rooms or incarceration.

Results Projected: Clients will successfully complete detoxification as evidenced by remaining in detox until staff recommend discharge. Clients who successfully complete detox will have a written discharge plan documenting a referral for ongoing services. At time of discharge, clients will rate the program favorably in areas of program quality and staff performance. During 2020 the Mental Health Center ADU anticipates serving 412 clients from Johnson County.

Outcomes Achieved During 2018: During 2018, 411 adults were served. Ninety percent of clients successfully completed detoxification as evidenced by remaining in detox until staff recommended discharge. Of all clients, not just those who successfully completed detox, 74 percent had a written

discharge plan that documented a referral for ongoing services. Reasons for not receiving a plan include leaving against staff advice, transfer to hospital, and refusal of further treatment. On satisfaction surveys of six areas of program quality and staff performance, the average rating was 4.7 on a 5-point scale.

Johnson County Mental Health Center, Dual Diagnosis Adult Outpatient Program

Request: \$165,000

Recommendation: \$165,000

The DAC recommends that the Johnson County Mental Health Center's Dual Diagnosis Adult Outpatient Program be awarded \$165,000 to offer integrated outpatient treatment to adults who have co-occurring substance use disorders and mental health disorders, and to provide Medication Assisted Treatment (MAT) on a limited basis for clients who are appropriate for this treatment, but have no means to pay for it. The dual-diagnosis program uses a sliding fee scale to assure access for low-income residents. No one is turned away for inability to pay fees.

Results Projected: Clients with dual-diagnosis will remain alcohol/drug free while participating in the program. Clients will complete at least eight hours of treatment before discharge (excluding “evaluation only” individuals). Clients will not engage in new criminal activity while participating in the program. In 2020, 628 Johnson County residents are anticipated to be served through the Dual Diagnosis program. In 2019 the Mental Health Center transitioned this program to incorporate mental health primary clients (with substance use secondary) as well as substance use disorder primary clients, and the team acquired additional case managers. These changes resulted in more clients being served during 2019 and projected for 2020, than in 2018.

Outcomes Achieved During 2018: During 2018, 270 Johnson County residents were served. Eighty-seven percent of all clients with dual-diagnosis remained alcohol/drug free while participating in the program, and 87 percent of MAT participants remained abstinent free during the program. Sixty-three percent of all clients completed at least eight hours of treatment before discharge. Ninety-seven percent of clients did not incur new legal charges while participating in treatment.

KidsTLC

Request: \$46,571

Recommendation: \$46,571

KidsTLC is licensed by the State of Kansas as a Psychiatric Residential Treatment Facility (PRTF). The DAC recommends KidsTLC be awarded \$46,571 to support substance abuse screening/assessment, evaluation, prevention/education, and clinical treatment for youth ages 13-18 (and younger youth as needed) who reside within the agency's PRTF. Clinical treatment is provided to youth who are dually diagnosed with substance use disorder and mental health issues. The evidence-based *Seeking Safety* curriculum is utilized in treatment. Relapse prevention sessions are provided to PRTF residents who are maintaining sobriety. Prevention education, which utilizes the evidence-based program *Positive Action*, is provided to all youth in the PRTF.

Results Projected: Youth will remain abstinent from drugs and alcohol during their treatment (evidenced by a urine analysis after youth returns from a pass outside the PRTF). Youth will feel they have sufficient access to substance abuse services and supports. At discharge youth will report overall improvement due to services received, and an increase in hopefulness and functioning. The program will help sustain the youth's recovery and provide linkages to community support. During 2020 the agency projects serving 48 Johnson County youth.

Outcomes Achieved During 2018: During 2018, 35 Johnson County youth were served. At discharge, youth reported overall improvement due to services received. Indicators of this outcome were: 83 percent of youth were at least “somewhat confident that things will improve in their life regarding substance abuse;” 89 percent reported having a good or very good outlook at time of discharge, compared to 27 percent at admission; and, 72 percent of youth who had a planned discharge and a comparative score on the Ohio Scales (measures outcomes for youth who receive mental health services) at admission and discharge reported a decrease in problem severity. At discharge, 96 percent of youth with a planned discharge had at least one community support follow-up recommended (community supports help sustain recovery); two of three youth who left the program without a community follow-up left with an unplanned discharge. Of youth with comparative Ohio scales, 65 percent increased hopefulness and 77 percent increased functioning.

KVC Behavioral HealthCare

Request: \$70,000

Recommendation: \$35,000

The DAC recommends KVC Behavioral HealthCare be awarded \$35,000 for Family Substance Abuse Recovery Services, level funding with 2019. This program serves Johnson County families who have had children removed from their home (children are in foster care) and have been assessed by a KVC case manager or therapist; or, are referred by Kansas Department of Children and Families (DCF). During the family assessment, family members are screened for indication of substance abuse. If there is an indication, a referral is made to KVC’s Licensed Addiction Counselor (LAC) for the KS Client Placement Criteria (KCPC) to be administered. If need for treatment is determined as result of the KCPC, KVC provides outpatient in-home treatment for families willing to participate. Other options include referring families to local support groups and in-patient therapy.

This program began in 2018 with ATF as the only source of funding. KVC encountered unexpected barriers which resulted in start-up delays and lag in participation. The DAC recommends level funding due to other priority funding choices and encourages KVC to diversify funding for this program and seek increased funding from the state.

Results Projected: Outpatient services will be provided in-home and families/individuals will report an increase in striving to improve family stability through lifestyle changes. Individuals/families coming into the program will complete intake within 10 days of being referred and assigned to a KVC LAC. KVC will assess program participants after completion to monitor their ongoing success in maintaining the outcome goals that were originally established. If fully funded during 2020, KVC anticipates serving 55 Johnson County adults.

Outcomes Achieved During 2018: During 2018, 24 adults and six youth were served. All families coming into the program were contacted and offered an intake appointment within 10 days of the referral. All the outpatient services and treatment sessions were completed in the clients’ home. KVC anticipated that 80 percent of discharged families would report an increase in striving to improve family relations through lifestyle changes, however no clients were discharged from treatment during 2018. As the client base grows and successfully completes and discharges from the program, KVC will conduct follow-up sessions to determine if that outcome is achieved.

Lorraine’s House

Request: \$50,000

Recommendation: \$25,000

The DAC recommends Lorraine’s House be awarded \$25,000, level funding with 2019. Lorraine’s House is a structured transitional living program for women recovering from addiction. Founded in

2016, Lorraine's House is comprised of three homes located in Johnson County and serves women who are transitioning from residential treatment, incarceration, unhealthy living environments or detox. Lorraine's House is considered a non-therapeutic milieu. Residents are expected to follow house rules, pay rent, be employed (or actively seeking employment), remain abstinent, and participate in recovery-oriented groups. Referral sources include Heartland Regional Alcohol and Drug Assessment Center, Johnson County Mental Health, hospitals, crisis centers, prison ministries and former residents.

Results Projected: Clients achieve their goal of living a sober, self-sufficient life in recovery. Results include stable housing, attendance in a community-based support group (positive social connectedness), and sustained employment. If fully funded during 2020, Lorraine's House anticipates serving 110 Johnson County residents.

Outcomes Achieved During 2018: During 2018, 74 Johnson County adults were served. Stable housing and employment are key factors in support of recovery. Seventy percent of residents maintained stable housing in Lorraine's House or successfully transitioned to housing in the community. Approximately 30 percent of residents were employed at admission, and upon program completion, 85 percent were employed. At the end of 2018, all residents were engaged in community recovery groups and a large percentage of residents were either seeking or had obtained a sponsor.

Mirror, Inc.

Request: \$176,000

Recommendation: \$176,000

The DAC recommends Mirror be awarded \$176,000 to support its residential treatment component for Johnson County adults with co-occurring disorders (co-occurring disorder of substance use disorder and mental health disorder). Mirror is a statewide organization which has provided substance abuse services in Johnson County for 20 years. Located in Shawnee, this program addresses the needs of clients who fall below 200 percent of poverty and cannot access services in a timely manner due to limited state block grant funding. Mirror's 34-bed facility is the only residential program located in Johnson County that serves this population.

Results Projected: The goal of the program is to provide quicker access to treatment services for Johnson County residents who have no resources to pay for treatment, and to aid them in accessing support services after treatment completion and discharge. Results include that time on Mirror's wait list for Johnson County clients will be reduced (less than average wait time for Block Grant funded client). Discharged clients will remain in compliance with all discharge recommendations 30 days following treatment. Recommendations may include continued mental health care, substance abuse aftercare, stable housing and use of support systems. Clients' confidence level in handling high risk situations that could lead to substance use will increase from the time of admission to discharge. During 2020 with its ATF grant, Mirror anticipates serving 152 Johnson County residents who have co-occurring disorders.

Outcomes Achieved During 2018: During 2018, 120 Johnson County adults were served. Of clients who were discharged, 77 percent were compliant with discharge recommendations. Those recommendations included continued mental health care, substance abuse aftercare, stable housing and use of support systems. Based upon a questionnaire, clients' confidence level in handling high risk situations that could lead to substance use increased from 55 percent at

admission to 80 percent at discharge. The cumulative average that clients entering the co-occurring disorder (COD) program spent on a waiting list was 12 days, compared to an average wait list time of 37 days for clients funded by the state block grant. Mirror's experience is that the longer a person waits for treatment, the more likely they are to not follow through with the treatment when an opening is available.

Preferred Family Healthcare, Inc.

Request: \$120,000

Recommendation: \$120,000

The DAC recommends Preferred Family Healthcare (PFH) be awarded \$120,000. ATF supports the delivery of outpatient substance abuse treatment and treatment for co-occurring disorders of substance abuse and mental health disorders to Johnson County residents with limited or no resources to pay for services (e.g. uninsured, indigent and low-income residents). Preferred Family Healthcare (PFH) provides services in four states and is comprised of 200 sites. In 2012 Cypress Recovery, an ATF grant recipient located in Olathe, was acquired by PFH. Within its Olathe site, services meet state licensing standards of Level 1 Outpatient Treatment and Level II Intensive Outpatient Treatment, and include assessment, individual and group counseling, and drug testing. Treatment interventions include Cognitive Behavioral Therapy, Trauma-Focused Cognitive Behavioral Therapy, Motivational Interviewing, Motivational Enhancement Therapy and Eye Movement Desensitization and Reprocessing Therapy. Preferred Family Healthcare is a Johnson County Court approved provider for substance abuse services and offers services on an income-based sliding fee scale. With approval of the clinical supervisor, individuals with extenuating circumstances who are unable to pay the fee based upon the sliding scale, are not assessed any fees, except for drug/alcohol testing. ATF support in 2020 is contingent upon Preferred Family Healthcare maintaining an affordable sliding fee scale. During 2020 Preferred Family Healthcare projects serving 813 Johnson County residents.

Results Projected: Clients will successfully complete treatment. Clients who are not disabled or retired will obtain or maintain employment or involvement in educational activities. Clients will have no arrests while in treatment. Clients who are in treatment will remain abstinent from substance use. Clients will obtain and/or maintain housing.

Outcomes Achieved During 2018: During 2018, 576 adults and 96 youth were served. Eighty-six percent of clients who were randomly tested while in treatment, tested negative for substance use. Eight-one percent of clients who were not disabled or retired reported they were employed or involved in educational activities. Seventy percent of clients successfully completed treatment.

**2020 Alcohol Tax Fund
Participating Jurisdictions**

Jurisdiction	Amount
Johnson County Government	\$153,671
City of Gardner	\$19,200
City of Leawood	\$350,000
City of Lenexa	\$135,000
City of Merriam	\$20,000
City of Mission	\$50,000
City of Olathe	\$215,000
City of Overland Park	\$1,118,000
City of Prairie Village	\$40,000
City of Shawnee	\$86,353
Total Alcohol Tax Fund	\$2,187,224

The recommended grant awards represent the maximum ATF award for the calendar year and are based upon an estimate from local jurisdictions of local liquor tax revenue. Awards will only be made if jurisdictions receive adequate revenue. Actual dollars disbursed are dependent upon local liquor tax revenue received by participating jurisdictions. Neither United Community Services (UCS) nor the Drug and Alcoholism Council is responsible for a reduction in ATF fund awards payable by participating jurisdictions.

APPENDIX A
DRUG & ALCOHOLISM COUNCIL of JOHNSON COUNTY FUNDING PRIORITIES

ATF Funding Priorities 2020

By legislative mandate, ATF dollars must be used to fund programs “whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.” KSA §79-41a04 (as amended).

For the purpose of the ATF application, these programs are generally defined as follows:

- Education and Prevention programs are designed to promote awareness and self-efficacy, and provide information, activities, and skill building to prevent problems with, or addiction to, alcohol and/or drugs.
- Intervention programs are designed to interrupt alcohol and/or drug use, and may include activities applied during early stages of drug use which encompass preventing the transition from drug use to abuse.
- Substance Abuse Treatment programs are licensed by the State of Kansas to provide substance abuse treatment services and are designed to assist clients with stopping use of alcohol and drugs and avoiding relapse.

Following numbering of priorities does not indicate one is more important than another.

Overall priority is given to:

1. Programs that target populations who are at-risk for substance use or abuse such as individuals who have mental health issues, individuals who are homeless and/or have other co-occurring issues, and individuals involved in the child welfare or criminal justice system.
2. Programs that address barriers to service including hours of operation, transportation, lack of care for children of parents seeking services, and physical location.
3. If fees are charged for services, there are accommodations for those clients with no ability, or limited ability, to pay the fees (such as a sliding fee scale based upon income).
4. Programs that demonstrate competency in addressing language and cultural barriers, and provide bi-lingual services in high demand languages, such as Spanish.
5. Programs that provide services to meet a current community need (defined through indicator data or *Kansas Communities That Care* survey trends).
6. Programs that demonstrate an awareness of the role of trauma in prevention and treatment of substance use and utilize a trauma informed care approach in delivery of services.
7. Programs that are evidence-based or reflect a best or promising practice, and include measures to ensure fidelity.
8. Programs that utilize measurable outcome data to improve service delivery.
9. Strategies and services that involve families, parents, guardians, and/or other support systems.
10. Programs that demonstrate through service delivery, competency in addressing the interrelationship between substance use/abuse and other risk factors as defined above in priority number one.

Priorities for Education and Prevention Programs include:

1. Strategies that seek to delay onset of first use of substances.
2. Programs that target use of gateway drugs and address new trends in drug use across all age groups.
3. Programs that utilize *Risk and Protective Factors* strategies.

Priorities for Treatment and Intervention Programs include:

1. Programs that provide effective treatment strategies for individuals with co-occurring substance use and mental health disorders.
2. Programs that serve targeted populations with early intervention strategies.
3. Programs that collaborate with other organizations and sectors, and provide linkage to community supports.
4. Programs that incorporate Recovery Oriented Systems of Care (ROSC) which sustain and support recovery, including but not limited to providing peer support, housing, case management, and/or to linkages to recovery communities and activities.

Applications are evaluated according to these criteria:

- Community Need
 - How the program addresses a clearly-stated community need, or opportunity to address a community need.
 - Does the program coordinate with other community services to maximize the impact of available resources and meet needs of population?
 - How the program benefits local jurisdictions.
 - The purpose of proposed program or services is consistent with ATF funding priorities.
- Responsiveness of Proposed Program Activities: A detailed description of program activities proposed for funding, including a clear exposition of:
 - the targeted population, strategies for reaching the target population, and access to services (e.g. are barriers to activities/services reduced or eliminated). If applying for substance abuse prevention and education programming for youth, how program addresses risk and protective factors of target population.
 - services/activities that are responsive to needs of population.
 - the evidence base for the effectiveness of the prevention or treatment program or services with the targeted population.
 - the ability to accommodate for cultural differences within the population.
 - the use of trauma informed practices.
- Measurable Outcomes
 - The program includes clear and measurable outcomes, and includes a plan for related data collection in order to evaluate success in achieving those outcomes. Outcome data reflecting on abstinence, housing, employment, criminal activity, access to and/or retention in services are preferred.
 - The program demonstrates clear linkage between program activities and outcomes.
 - The program provides reasonable evidence of the achievement of previously identified outcome(s).
 - Reasonable levels of service are provided for resources expended.
- Organizational Capacity and Funding
 - The organization is stable (financial position, legal issues, etc.)

- The program has attracted sufficient community resources from public, private, and volunteer sources, to produce proposed outcomes.
- The program budget is realistic and reasonable considering the proposed activities.
- The application demonstrates that ATF funding is critical to achieving the stated outcomes.
- The application and program comply with grant conditions.
- Qualifications, Licensing and Accreditation
 - If applicable, the agency is licensed/accredited.
 - Employees are qualified to provide services (accredited/licensed, if applicable)

APPENDIX B

2019 DRUG and ALCOHOLISM COUNCIL of JOHNSON COUNTY 2020 ATF GRANT REVIEW COMMITTEE MEMBERS

Chief David Brown, Chair, Fairway Police Department, City of Lenexa Representative
Liana Riesinger, Vice Chair, Francis Family Foundation, City of Mission Representative
Jen Jordan-Spence, Secretary, City of Gardner, City of Gardner Representative
Afam Akamelu, INTRUST Bank
Judge Jenifer Ashford, 10th Judicial District Court ♦
Michelle Decker, City of Olathe Prosecutor’s Office, City of Olathe Representative
Captain Troy Duvanel, Merriam Police Department, City of Merriam Representative
Jill Grube, City of Lenexa, City of Shawnee Representative
Bradford Hart, Health Forward Foundation, Grant Review Committee Vice-Chair
Stefanie Kelley, Shawnee Mission School District, City of Leawood Representative ♦
Martha LaPietra, M.D., IPC-The Hospitalist Company
Emily Meissen-Sebelius, Children’s Mercy Hospital, City of Prairie Village Representative, Grant Review Committee Vice-Chair
Jaime Murphy, Overland Park Municipal Court, City of Overland Park Representative, Grant Review Committee Chair
Chris Oliver, Shawnee Mission School District ♦
Bureau Chief Daryl Reece, Johnson County Sheriff’s Office
Pastor Kevin Schutte, Pathway Community Church, Johnson County Board of County Commissioners Representative, Grant Review Committee Chair
*Catherine Triplett, Boothe Walsh Law and Mediation**
Charlene Whitney, Community Volunteer ♦

♦ Denotes Non-Voting Member

*DAC member, not member of a grant review committee

Staff Support:
Marya Schott, UCS Director of Resource Allocation

City of Mission	Item Number:	6.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Ordinance Adopting the 2020 Budget for the City of Mission, Kansas

RECOMMENDATION: Approve an ordinance adopting the 2020 Budget of the City of Mission, Kansas.

DETAILS: As part of the annual budget process, the City takes formal action to adopt the 2020 Budget by ordinance. This ordinance represents one of two ordinances that are considered each December to finalize the City's annual budget and to provide expenditure authority.

There are no changes to the budget that was approved by the City Council in August 2019.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	n/a
Line Item Code/Description:	n/a
Available Budget:	n/a

**CITY OF MISSION
ORDINANCE NO. _____**

**AN ORDINANCE ADOPTING THE 2020 BUDGET OF THE CITY OF MISSION,
KANSAS.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MISSION,
KANSAS:

SECTION 1. Adoption of Budget. The City of Mission hereby adopts its budget for the year 2020. Copies of said budget shall be open for inspection in the office of the City Clerk during business hours. Upon filing of the budget with the County Clerk of Johnson County, Kansas, said budget shall constitute an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose, pursuant to K.S.A. 79-2934.

SECTION 2. Take Effect. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the official City newspaper, all as provided by law.

PASSED BY THE CITY COUNCIL this 18th day of December 2019.

APPROVED BY THE MAYOR this 18th day of December 2019.

Ronald E. Appletoft, Mayor

(SEAL)

Attest:

Martha Sumrall, City Clerk

City of Mission	Item Number:	7.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Authorization to Spend According to the Approved 2020 Annual Budget.

RECOMMENDATION: Approve an ordinance authorizing the City Administrator to make expenditures in accordance with the adopted 2020 Annual Budget.

DETAILS: As part of the annual budget process, the City Council takes formal action in December to authorize and direct the City Administrator to spend according to the adopted budget and in compliance with City Council Policy 102.

The attached ordinance will authorize the City Administrator to spend in accordance with the approved annual budget.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	
Line Item Code/Description:	
Available Budget:	

**CITY OF MISSION
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING EXPENDITURES BY THE CITY ADMINISTRATOR FROM
THE 2020 BUDGET.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS:

SECTION 1. Grant of Authority. The City Administrator is hereby authorized to make expenditures from the 2020 City Budget as adopted by the Resolution Number 1031 and Resolution Number 1032 pursuant to and in accordance with City Council Policy Number 102, as from time to time amended. Copies of said Policy shall be open for inspection in the office of the City Clerk during business hours.

SECTION 2. Take Effect. This Ordinance shall be in full force and effect from and after its passage, approval and publication in the official City newspaper, all as provided by law.

PASSED BY THE CITY COUNCIL this 18th day of December 2019.

APPROVED BY THE MAYOR this 18th day of December 2019..

Ronald E. Appletoft, Mayor

(SEAL)

Attest:

Martha Sumrall, City Clerk

City of Mission	Item Number:	8.
ACTION ITEM SUMMARY	Date:	December 11, 2019
Administration	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

RE: 2020 Cereal Malt Beverage Licenses

RECOMMENDATION: Approve the 2020 Cereal Malt Beverage (CMB) License Renewals and a new CMB Application from Paulie D's Pizza

DETAILS: City ordinance and Kansas statutes require that any person wishing to sell any cereal malt beverage/enhanced cereal malt beverage (CMB) at retail must obtain an annual license for each place of business. Renewal applications for 2020 include the following Mission businesses:

- CVS, 6300 Johnson Drive
- Hy-Vee Grocery, 6655 Martway
- Hy-Vee Convenience Store, 6645 Martway
- Johnny's BBQ, 5929 Broadmoor
- Ni Hao Fresh, 6029 Metcalf
- QuikTrip, 4700 Lamar
- Target, 6100 Broadmoor

Additionally, Paulie D's Pizza, 5735 Johnson Drive has submitted an application for a new CMB license.

Each applicant has submitted the required application and fee. Licenses will be issued pending satisfactory background checks for each applicant/store manager and approval by Chief Hadley.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	K.S.A. 41-2702; City of Mission Code Section 600.160 & 600.170
Line Item Code/Description:	n/a
Available Budget:	n/a

City of Mission	Item Number:	9.
DISCUSSION ITEM SUMMARY	Date:	December 11, 2019
ADMINISTRATION	From:	Laura Smith

Discussion items allow the committee the opportunity to freely discuss the issue at hand.

RE: Northeast Johnson County County Government Affairs and Advocacy Coalition - Little Government Relations

DETAILS: Mission, along with other cities in northeast Johnson County were contacted recently by Stuart Little of Little Government Relations, LLC regarding interest in participating in a voluntary coalition of cities for government affairs and advocacy services. Little Government Relations (LGR) currently represents the City of Merriam, and believes that an organized coalition of Northeast Johnson County cities could strengthen Mission's ability to meet the legislative needs of the Council, staff, and the larger community.

A letter outlining the anticipated services and expectations is included in the packet for your review and consideration. Generally, LGR would provide:

- Monitoring and reporting on legislation and policy initiatives.
- Weekly legislative updates during Session. During the Interim they will provide at least monthly updates.
- Availability to appear before governing bodies as requested.
- Facilitating communication with members of our legislative delegation.
- Point of contact and resource for City staff and officials to discuss and strategize on local government public policy issues.
- Pursue legislation, amendments, funding or other initiatives on behalf of the coalition members.
- Work closely with our community partners including the NE Johnson County Chamber, the County, the Shawnee Mission School District, and the League of Kansas Municipalities.

LGR proposes that coalition membership be calendar year based (January 1 through December 31) and that dues be assessed on a \$1 per person per year based on most recent census data. Maximum annual dues are \$10,000 per city; minimum annual dues per city are \$1,000.

Staff is seeking a general consensus for participation in 2020, with an agreement to be finalized under the City Administrator's expenditure authority. There are sufficient savings in the Election line item in the Legislative budget to cover the costs of the contract in 2020. The benefits and value would be evaluated following the 2020 session with a decision on whether to continue participation to be presented to Council later next year.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

Stuart J. Little, Ph.D.
Little Government Relations, LLC

October 15th, 2019

Laura Smith
City Administrator
6090 Woodson St.
Mission, KS 66202

Dear Ms. Smith,

Our firm is reaching out to determine your level of interest in government affairs and advocacy services for the City of Mission. We currently represent the City of Merriam and I have spoken with Chris Engel before contacting you. We are contacting the cities in Northeast Johnson County to gauge your interest in a collective presence and representation in Topeka. Little Government Relations (LGR) is uniquely positioned to provide the highest quality and most specialized government relations services on behalf of your city because of our firm's experience and expertise in working with local government entities. We believe an organized coalition of Northeast Johnson County cities will strengthen your ability to serve your elected officials and citizens.

We are proposing and hope you will consider participating in a voluntary coalition of sister cities and for a small fee secure the following services:

- Monitoring and reporting on legislation and policy initiatives.
- Weekly legislative updates during Session. During the Interim we will provide at least monthly updates.
- We will be available to appear before governing bodies as requested.
- Facilitate communication with members of your legislative delegation. Because of other client work, we are already strongly connected to your legislators.
- Serve as a contact point and resource for City staff and officials to discuss and strategize on local government public policy issues.
- We'll pursue legislation, amendments, funding or other initiatives on behalf of the coalition members.
- We'll work closely with your community partners including the Northeast Johnson County Chamber of Commerce, the County, and the Shawnee Mission School District (one of our clients), and the League of Kansas Municipalities.

Participants in the Northeast Johnson County coalition of cities will share mutually cooperative strength in action, but we will also recognize there may occasionally be differing opinions on an issue and a city may object to a coalition position; that will be a right of each coalition member. We work with other collaborative coalitions and are sensitive to and prepared for those rare situations.

LGR represents long-term clients in local government, health care, social services, and education. Attached you will find a list of our current clients. LGR brings over twenty years of experience advocating on behalf of local government entities and their diverse initiatives. We currently represent Douglas County and have previously represented Johnson, Sedgwick, Neosho, and Shawnee counties, as well as other municipalities. We have experienced battles over tax lids, weapons policies, and other infringements on home rule. We're also fully engaged in the upcoming challenges related to property, sales, internet, and other taxation issues. Many communities are also more engaged in the growing conversations about health care issues and community quality of life issues.

Virtually every city in the metropolitan area has professional government affairs representation. Your city may share many interests with the larger cities, but not always, and they have information and access you do not. For a small investment, we believe a coalition of Northeast Johnson County cities strengthens your voice, influence, and engagement with policy issues.

We are prepared to meet with you to discuss our proposal or schedule a time for a call. We look forward to discussing how a local collaborative effort can provide advocacy and government relations assistance to help you confront impending policy changes at the state level.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stuart J. Little". The signature is fluid and cursive, with a large initial "S" and "L".

Stuart J. Little, Ph.D.
Little Government Relations LLC

Stuart J. Little, Ph.D.
Little Government Relations, LLC

2019 Client List

City of Merriam
City of Lenexa (through December 2019)
Douglas County Government
Shawnee Mission School District, USD 512
Kansas Community Corrections Association
Community Care Network of Kansas
Kansas Chapter American Academy of Pediatrics
Community Bankers Association of Kansas
United Methodist Health Ministry Fund
Behavioral Health Association of Kansas
Central Kansas Foundation
Preferred Family Healthcare
Valley Hope Association
DCCCA, Inc.
Mirror, Inc.
Oral Health Kansas

Stuart J. Little, Ph.D.
Little Government Relations, LLC

Northeast Johnson County City Coalition Proposal

1. Calendar year membership. January 1 through December 31.
2. Dues based on \$1 per person per year based on most recent census data. Maximum annual dues are \$10,000 per city; Minimum annual dues per city are \$1,000.
3. Contract between Little Government Relations (LGR) and each city to participate in the coalition.
4. Each city will designate one person per city to serve as primary point of contact and represent city position or vote on any non-consensus decisions. Other city representatives are welcome and encouraged to participate.
5. During session: Weekly written report every Friday for city staff and/or governing body; option for weekly conference call to discuss recent activities and plan for upcoming events.
6. LGR will represent coalition before all relevant legislative committees; LKM meetings and activities; reports on local government session lobbyist meetings.
7. LGR will facilitate meetings with your legislators or key stakeholders upon request.
8. LGR will be available for city governing board meetings upon request.
9. LGR can participate in any combined city, county, or chamber events related to public policy issues.
10. During non-session period, LGR will represent coalition at relevant LKM and other relevant local government and economic development activities.
11. During non-session period, LGR will provide monthly written reports, represent the members at relevant meetings, and be available for governing body meetings upon request.
12. Coalition members do not have to support majority coalition position and may oppose, without prejudice.

November 15, 2019

City of Mission	Item Number:	10.
DISCUSSION ITEM SUMMARY	Date:	December 3, 2018
Administration	From:	Emily Randel

Discussion items allow the committee the opportunity to freely discuss the issue at hand.

DETAILS: Each year staff conducts a review of the City’s Personnel Policies and Guidelines. The review ensures that the City’s personnel policies conform with the most current federal and state regulations, and accurately reflect the organization’s current policies and practices. Changes to the policies are approved by ordinance, which incorporates them into the City of Mission Municipal Code.

In previous years, the changes to the policies and guidelines have been reviewed and approved in December. This year, staff is presenting this first as a discussion item based on a number of factors including:

- Council interest in paid parental leave policies
- Council interest in other modifications to paid leave policies and benefits
- Revisions required to conform with the new payroll timekeeping system

During the December Committee meeting staff will present information on paid parental leave and other leave consideration, seeking feedback on whether to include changes in the 2020 policies and guidelines. If the Finance and Administration Committee would like to add any additional items for consideration, those can be evaluated and brought forward for formal consideration in January.

Paid Parental Leave

Three area policies are already in place at the State of Kansas, Johnson County, and the City of Kansas City, Missouri. Some elements of each of the plans are compared in the chart below.

	State of Kansas	Johnson County	City of Kansas City Missouri
Event	Birth or Adoption	Birth or Adoption	Birth or Adoption
Primary Caregiver	Six weeks	Four weeks	Six weeks (Add'l two weeks if additional recovery is deemed medically necessary)
Secondary Caregiver	Three weeks	Four weeks	Six weeks
Salary	100% Base Pay	100% Base Pay	100% Base Pay
Use	Within 12 weeks immediately following the birth or adoption.	Continuous, intermittent, or reduced schedule	Continuous, within 12 weeks following birth or adoption.

Related Statute/City Ordinance:	Mission Municipal Code Section 120.230
Line Item Code/Description:	n/a
Available Budget:	n/a

City of Mission	Item Number:	10.
DISCUSSION ITEM SUMMARY	Date:	December 3, 2018
Administration	From:	Emily Randel

Discussion items allow the committee the opportunity to freely discuss the issue at hand.

The State of Kansas and the City of Kansas City, Missouri, require employees to be eligible for Family Medical Leave in order to qualify and the leave must run concurrently with FMLA leave. Johnson County does not require a waiting time for employees to use the leave.

The City of Roeland Park adopted a paid leave policy as part of the 2020 budget, but has not developed a policy yet.

A supplement to the packet with additional details on current Mission policies, employee leave balances and historic use patterns will be provided next Monday in advance of Wednesday's committee meeting to assist in discussions surrounding other paid leave policies.

Review and Adoption of Ordinance

Once any recommended changes are reviewed and finalized, the City Council will consider and adopt an ordinance which, following publication, will incorporate the Personnel Policy and Guidelines as a part of Mission's Municipal Code with an effective date of January 15, 2020.

CFAA CONSIDERATIONS/IMPACTS: The City strives to recommend and adopt flexible employment practices which meet the needs of employees of all ages and abilities.

Related Statute/City Ordinance:	Mission Municipal Code Section 120.230
Line Item Code/Description:	n/a
Available Budget:	n/a