

**CITY OF MISSION, KANSAS**  
**FINANCE & ADMINISTRATION COMMITTEE**

**WEDNESDAY, FEBRUARY 5, 2020**

**7:30 P.M.**

**(or immediately following 6:30 p.m. Community Development Committee)**

**Mission City Hall**

**PUBLIC HEARINGS / PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

1. Acceptance of the January 8, 2020 Finance & Administration Committee Minutes - Martha Sumrall ([page 3](#))

Draft minutes of the January 8, 2020 Finance and Administration Committee meeting are included for review and acceptance.

2. Resolution Authorizing a Lease-Purchase Agreement with U.S. Bancorp to Finance the Acquisition of Police Vehicles and Associated Equipment - Brian Scott / Ben Hadley ([page 10](#))

At the January 15, 2020 meeting the City Council approved the acquisition of six (6) new police vehicles to replace the current front-line fleet that have reached the end of their useful life. The approval also included equipment to outfit the vehicles (lights and sirens) and mobile data terminals (laptop computers) for each. The plan was to acquire the vehicles and equipment through a four year lease-purchase agreement. Ehlers solicited quotes for the lease-purchase and U.S. Bancorp offered the best terms with an interest rate of 2.012%. A resolution authorizing the Mayor to execute all necessary documents finalize the lease-purchase arrangement with U.S. Bancorp is included for consideration. The expense over the four year term will be \$439,204.

3. Purchase of Police Department Server for WatchGuard Video Storage - Ben Hadley ([page 16](#))

In January 2020, the City Council approved the purchase of a new patrol vehicle fleet which also included the replacement of in-car video, motorcycle, and body cameras. The Department evaluated a variety of systems, ultimately selecting the WatchGuard product. With the equipment purchase approved, the Department has recommended purchase of a new server to support the upgraded video equipment. The server purchase/replacement was anticipated and approved as a capital equipment expense in the 2020 budget with funding in the amount of \$21,000. The Department has secured a quote for the new WatchGuard server in the amount of \$11,700.50.

4. Massage Establishment Application, Kristine Fotland, LMT, 5845 Horton, Suite 202 - Martha Sumrall ([page 18](#))

Initial applications for Massage Establishments must come before Council for approval. Kristine Fotland, LMT has applied for a massage establishment license for 5845 Horton, Suite 202. Ms. Fotland has also applied for a massage therapist license which may be approved administratively. The applicant will be the only therapist at this location, and she has provided the necessary documentation regarding education and training. Her background check has been completed and approved by Chief Hadley.

### **DISCUSSION ITEMS**

5. Resolution Supporting the *Leading Together 2020 Cities Agenda* - Laura Smith ([page 19](#))

During the November 2019 National League of Cities (NLC) Conference, the *Leading Together Cities Agenda* was announced for the 2020 presidential election. Founded in a belief that the President of the United States must adopt an inclusive and comprehensive agenda that addresses the priorities of our nation's communities, a bipartisan 2020 Presidential Election Task Force was formed. The Committee created the *Leading Together 2020 Cities Agenda*. As the NLC calls on presidential candidates to commit to the spirit of partnership and progress of Leading Together, they are also calling on local leaders to do their part. A Resolution in support of the *Leading Together 2020 Cities Agenda* is presented for Council consideration.

### **OTHER**

6. Department Updates - Laura Smith

**Sollie Flora, Chairperson**  
**Kristin Inman, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
***913-676-8350***

<b>City of Mission</b>	Item Number:	1.
<b>ACTION ITEM SUMMARY</b>	Date:	February 5, 2020
<b>Administration</b>	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

**RE:** January 8,2020 Finance & Administration Committee Minutes.

**RECOMMENDATION:** Review and accept the January 8, 2020 minutes of the Finance & Administration Committee.

**DETAILS:** Minutes of the January 8, 2020 Finance & Administration Committee meeting are presented for review and acceptance. At the committee meeting, if there are no objections or recommended corrections, the minutes will be considered accepted as presented.

Draft minutes are linked to the City Council agenda packet so that the public may review the discussion from the committee meeting in advance of the Council action on any particular item.

**CFAA CONSIDERATIONS/IMPACTS:** N/A

Related Statute/City Ordinance:	NA
Line Item Code/Description:	NA
Available Budget:	NA

## **MINUTES OF THE MISSION FINANCE & ADMINISTRATION COMMITTEE**

January 8, 2020

The Mission Finance & Administration Committee met at Mission City Hall, Wednesday, January 8, 2020 at 8:08 p.m. The following committee members were present: Hillary Thomas, Trent Boultinghouse, Arcie Rothrock, Nick Schlossmacher, Debbie, Kring, Kristin Inman, Sollie Flora and Ken Davis. Mayor Appletoft was also in attendance. Councilmember Flora called the meeting to order at 8:08 p.m.

Also present were City Administrator Laura Smith, Assistant City Administrator Brian Scott, City Clerk Martha Sumrall, Assistant to the City Administrator Emily Randel, Public Works Director Celia Duran, Parks & Recreation Director Penn Almoney, Chief Ben Hadley, Capt. Kevin Self, and Capt. Kirk Lane.

### **Public Comments**

There were no public comments.

### **Acceptance of the December 11, 2019 Finance and Administration Committee Minutes**

Minutes of the December 11, 2019 Finance and Committee Meetings were provided to the committee. There being no objections or corrections, the minutes were accepted as presented.

### **Resolution - Destruction of Certain Records**

Ms. Sumrall stated that each year, the Council adopts a resolution outlining those records that may be destroyed during the coming year. The records listed are identified in State statutes. She noted that all committee packets, minutes, etc. are kept permanently and that staff retains documents that may be of historical significance.

Councilmember Inman recommended the the resolution authorizing the destruction of certain records as authorized by Ordinance No. 1143 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

### **Gateway Special Obligation Bond Ordinance Revisions**

Mr. Smith stated in November Council adopted an ordinance authorizing the issuance of Special Obligation Tax Increment Revenue Bonds for the Gateway Project. There was, at that time, an aggressive time frame to move forward with this issue prior to the end of the year. One of the conditions precedent to the bond issuance was that the final loan documents be escrowed (finalized). This was not accomplished and since there is just "one shot" at the market for this issuance, it was decided that it should wait until the first of the year following the holidays. She

stated that the recommended revisions to the ordinance are “housekeeping” items, repealing Ordinance 1509 and changing dates from 2019 to 2020.

Councilmember Davis recommended that the revised ordinance authorizing the issuance of Special Obligation Tax Increment Revenue Bonds (Gateway Project), Series 2020 for the purpose of paying certain redevelopment project costs in connection with the Fourth Amended Tax Increment Financing Redevelopment Project Plan for the Mission Gateway Project be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

### **Replacement of Front Line Police Department Vehicles**

Chief Hadley stated that the Police Department plans for replacement of their front-line vehicles every four years as they will have logged approximately 100,000 miles of operating time, and they often run 24/7. At that point, more serious mechanical issues may develop resulting in expensive repairs. When new cars are purchased, the department keeps several of the old cars that are in the best shape to replace secondary vehicles. Last spring, a bid for approximately \$40,000 per unit was secured for each vehicle. This price was based on the Joint Vehicle Bid developed each year by the Mid-America Council of Public Procurement. Staff has confirmed with Bob Allen Ford that this price will be honored in 2020 for the purchase. He stated that they will also be switching the mobile data terminals (MDT) in the cars and that Ka-Comm will be outfitting the vehicles. The total cost for vehicles is \$243,980.16. This includes everything but the required cameras.

Councilmember Schlossmacher asked why lease/purchase the vehicles rather than buy them outright. Lease/purchase assists with cash flow by allowing for a more effective and predictable method of budgeting for large capital equipment purchases. Mayor Appletoft stated that we are working towards being able to cash fund these types of purchases, but are not yet there. Chief Hadley stated that when the old cars are sold/auctioned, we typically get approximately \$7,000 per car. Councilmember Boultinghouse asked if the 100,000 mile mark is standard for getting new cars in a fleet. Chief Hadley stated that Kansas Highway Patrol typically trades out their vehicles at 49,000 miles, but in Mission once the vehicles reach 80,000-100,000 miles they begin to have big ticket service items. He also noted that our maintenance budget in 2020 will decrease with the new vehicles. Councilmember Thomas asked why the Ford Explorer was selected. Chief Hadley stated that the Dodge Durangos presented a problem with outfitting the inside of the vehicle due to the location of the gear shift.

Councilmember Davis recommended that the authorization, via lease purchase agreement, for the replacement of six new front line patrol vehicles, the peripheral equipment necessary to outfit same, and mobile data devices for each be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

### **Replacement of In-car Video and Body Camera Equipment**

Chief Hadley reported that the Police Department has been researching new video systems to replace our current L3 MobileVision system which includes both in-car and body worn cameras. They do not have a problem with the in-car systems, but the body cameras have had reliability issues and we often have ¼ to ⅓ of them shipped back to the vendor because they are not functioning correctly. Our servers for storage of these videos are also out of warranty. Three manufacturers were invited to bid on this project, give a demonstration, and submit units for testing and evaluation. WatchGuard has been evaluated over the past 12-18 months and they are the recommended vendor. They will also work well with our NICHE program. He stated that information on the recommended server will come forward to Council next month.

Councilmember Flora asked if WatchGuard has good recommendations from other departments. Chief Hadley stated that they have tested these cameras in all light levels and it is the best. Ms. Smith stated that the original cameras were bought in 2015 and these replacements are included in the 2020 Budget.

Councilmember Thomas asked for additional information on the number of cameras to be purchased. Chief Hadley stated that 26 cameras will be purchased for 31 officers. The command staff does not wear them and the rest are assigned to officers. Discussion continued on how the cameras function with Chief Hadley stating that every time the sirens in the car are activated, the cameras are on. The body cameras can also be synched with the in-car cameras, and the body cameras are to be used any time there is contact with the public. Chief Hadley stated that there is \$185,000 in the budget for this item. The total cost for the WatchGuard system is \$176,741.50, resulting in approximately \$8,000 in savings. He stated that he anticipates the server to cost approximately \$11,000, but it will be funded from a different budget line item.

Councilmember Davis recommended authorization for the purchase of the WatchGuard video system to include 10 in-car systems, 2 motorcycle cameras and 26 body cameras, including hardware and software in the amount of \$176,741.50 be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

### **Lease / Purchase Resolution - Police Department Fleet**

Mr. Scott stated that the purchase of the in-car and body cameras is a one time purchase from the 2020 Budget, but the Police Department vehicles are replaced every four years. Due to cash flow issues, a lease/purchase of the Police Department vehicles is recommended. Staff will work with Ehlers to prepare an RFP for bids/quotes from financial institutions for the best and lowest interest rates and terms for the lease/purchase of these vehicles. Documents for this issue will be prepared by our bond counsel, Gilmore & Bell. Following four years of lease payments, Mission will then get titles to the vehicles.

Information was presented on two lease purchase options. The first option is for \$430,000 to include the vehicles, equipment, computer terminals and issue costs. The estimated interest rate is 2.5%, which is conservative and results in approximately \$24,000 in interest costs. The second option is for \$385,000, but does not include the financing of the computer terminals. This would result in approximately \$22,000 in interest. Discussion continued on various capital purchases in both the Police Department and Public Works, equipment reserves and our goals for this fund, and issues with putting funds from Police Department line items into this fund due to lease payments every four years. Councilmember Flora stated that if the computers are pulled from the financing this is only a savings of approximately \$5,000 and Councilmember Davis stated he feels we should act on all as a group.

Councilmember Davis recommended that the resolution authorizing the City to proceed with soliciting proposals for the lease/purchase of six replacement police vehicles and associated equipment for a total amount not to exceed \$440,000 with payments over a term of four years be forwarded to Council for approval. All on the committee agreed, but this will not be a consent agenda item.

### **Personnel Policy & Guidelines Update**

Ms. Randel reported that each year staff reviews the City's Personnel Policies and Guidelines to ensure the policies conform with the most current federal and state regulations and accurately reflect our current policies and practices. A copy of the recommended changes were included in the packet, and she noted the following:

- Throughout the document, the more inclusive pronoun "they/their" was added whenever s/he or his/hers is used.
- Changes to timekeeping to work with our new electronic timekeeping and to be as accurate as possible.
- The wording for the cell phone policy was softened while maintaining the right of a supervisor to oversee this.
- Several typos were caught and will be adjusted prior to the final publication of the document. These are not substantial in nature.

She stated that further consideration of leave policies will be discussed at a future date following a staff survey. Staff recommends approving these typical annual changes now rather than waiting until further discussion on leave policies is completed.

Councilmember Inman recommended that the ordinance adopting the changes proposed to the City of Mission's Personnel Policies and Guidelines effective February 1, 2020 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

**Contract for 2020 DirectionFinder Survey, ETC Institute**

Ms. Smith stated that many municipalities have worked with ETC Institute to assess citizen satisfaction through a variety of survey instruments. Mission has used the Direction Finder survey in 2007, 2011, 2015 and with this four-year cycle we are scheduled to again use the survey. She stated that we use the DirectionFinder survey as it is standardized and allows us to benchmark our results against other cities, particularly those in JohnsonCounty. She stated that a four-year cycle may be too long to gather information on citizen satisfaction and suggested that other survey tools can be used throughout the years. She stated we have contemplated the use of this survey as part of the Comprehensive Plan Update. ETC's surveys are guaranteed as statistically valid and she discussed previous customization of the survey to include questions on redevelopment, housing types, street maintenance, and how much residents may be willing to pay for specific services. Funds in the amount of \$16,000 were included in the 2019 Budget and rolled over into the General Fund balance at the end of 2019. These will be reallocated from fund balance in 2020. She also noted that the cost of the survey has increased to \$16,500 in 2020.

Discussion by the committee continued on the work Crux may do for the City and if we anticipate any overlap, the need to share information with Crux, review of the survey results when received and how priorities have changed or not changed over the years (i.e. senior housing was a priority in 2017, but dropped to the bottom of the list in 2015), how often other cities conduct citizen satisfaction surveys (Olathe yearly and Shawnee every 2 years), and the need to make sure people respond to the survey if they receive one (not all households will receive the survey as it is random). Ms. Smith noted that if ETC does not get the required response level, they will follow-up with phone calls.

Councilmember Davis recommended that authorization of a contract with ETC Institute for design and administration of a community survey in an amount not to exceed \$16,500 be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

**Ordinance Repealing Section 270 of the Municipal Code,  
Capital Improvement Program Committee**

Ms. Randel reported that following discussion at the December committee meeting, it is recommended that the Capital Improvement Committee (CIP) be disbanded. She stated we are always evaluating the efficiency and effectiveness of committees. The committee members have done a great job. This ordinance will formally remove the Capital Improvement Program Committee from Mission's Code.

Councilmember Davis recommended that the ordinance repealing Chapter 270 of the Code of the City of Mission, Kansas, regarding the Capital Improvement Program (CIP) Committee, in its



entirety and amending Chapter 130, Standing Council Committees Designated be forwarded to Council for approval. All on the committee agreed. This will be a consent agenda item.

Councilmember Flora thanked all who have served on this committee and noted that they have opportunities to serve on other commissions/committees if they are interested.

**OTHER**

No other business was discussed.

**Meeting Close**

There being no further business to come before the Committee, the meeting of the Finance and Administration Committee adjourned at 8:46 p.m.

Respectfully submitted,

Martha Sumrall  
City Clerk

<b>City of Mission</b>	Item Number:	2.
<b>ACTION ITEM SUMMARY</b>	Date:	January 31, 2020
<b>Administration</b>	From:	Brian Scott/Ben Hadley

Action items require a vote to recommend the item to the full City Council for further action.

**RE:** Authorization to enter into a lease-purchase agreement with U.S. Bancorp to finance the acquisition of six new police vehicles and associated equipment.

**RECOMMENDATION:** Approve the resolution authorizing the Mayor to execute the necessary documents to complete the lease-purchase agreement for six new police vehicles and associated equipment.

**DETAILS:** At the January meeting of the Finance and Administration Committee, staff presented a plan to purchase six (6) new front-line police vehicles to replace the existing vehicles, outfit the new vehicles with appropriate equipment, and purchase new mobile data terminals at the estimated total costs shown below:

Six New Police Vehicles (6)	\$244,000
Equipment for (6) Vehicles	\$120,000
Mobile Data Terminals (9)	<u>\$ 42,600</u>
Total	\$406,600

The City Council subsequently adopted Resolution 1041 at their regular meeting on January 15th authorizing the City to solicit proposals from financial institutions for the lease-purchase of the new police vehicles and the necessary equipment to outfit them, including the mobile data terminals. The total amount to be financed is \$420,000, which includes \$407,500 for the vehicles and associated equipment and \$12,500 in transaction costs for the City's financial advisers and bond counsel.

Working in conjunction with the City's financial adviser, Ehlers, Inc., a request for proposals was developed and sent to 15 financial institutions. Four proposals were received by the January 30 deadline. U.S. Bancorp offered the lowest interest rate at 2.012% which equates to \$19,204.54 in total interest cost over the course of the four-year lease. The entire financing costs will be \$439,204.54.

Institution	Proposed Rate	Additional Fees
U.S. Bancorps	2.012%	None
Commerce Bank	2.120%	\$250
Municipal Leasing	2.176%	\$500
Bank of the West	3.230%	\$500

Related Statute/City Ordinance:	Article 12, Sec.5 of Kansas Constitution / K.S.A 12-101
Line Item Code/Description:	01-30-403-01 - Police Vehicles
Available Budget:	\$125,000 FY 2020

<b>City of Mission</b>	Item Number:	2.
<b>ACTION ITEM SUMMARY</b>	Date:	January 31, 2020
<b>Administration</b>	From:	Brian Scott/Ben Hadley

Action items require a vote to recommend the item to the full City Council for further action.

The first payment of \$54,013.94 will be due September 1, 2020. Annual payments will be due twice a year (3/1 and 9/1). Funds are budgeted in the 2020 budget for the lease payments.

The City's bond counsel, Gilmore and Bell, will prepare the final documents necessary for the execution of the lease-purchase. The attached resolution authorizes the Mayor to execute those documents on behalf of the City.

**CFAA CONSIDERATIONS/IMPACTS: N/A**

Related Statute/City Ordinance:	Article 12, Sec.5 of Kansas Constitution / K.S.A 12-101
Line Item Code/Description:	01-30-403-01 - Police Vehicles
Available Budget:	\$125,000 FY 2020

**RESOLUTION NO. \_\_\_\_**

**RESOLUTION AUTHORIZING THE CITY OF MISSION, KANSAS TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING CERTAIN EQUIPMENT FOR USE IN THE CITY; AND TO APPROVE THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.**

**WHEREAS**, under the constitution and statutes of the State of Kansas, particularly Article 12, §5 of the Kansas Constitution and K.S.A. 12-101, the City of Mission, Kansas (the “City”) is empowered to enter into certain lease purchase agreements and installment purchase agreements for the lease and/or acquisition of property; and

**WHEREAS**, K.S.A. 10-1116b provides in pertinent part that nothing in the provisions of K.S.A. 10-1101 *et. seq.* (Kansas Cash Basis Law) shall prohibit a municipality from entering into a lease agreement, with or without an option to buy, or an installment-purchase agreement, if any of such agreements specifically state that the municipality is obligated only to pay periodic payments or monthly installments under the agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during such municipality’s current budget year, or (b) funds made available from any lawfully operated revenue producing source; and

**WHEREAS**, the City has a need for police vehicles and related equipment (collectively, the “Equipment”) to further its governmental and public purposes as contemplated by law; and

**WHEREAS**, the governing body of the City (the “Governing Body”) has considered various means of financing the acquisition of the Equipment and has found and determined that it would further the governmental interest to acquire the Equipment through the execution and delivery of a lease-purchase agreement and related documents.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS, AS FOLLOWS:**

**Section 1. Authorization and Approval of the City Documents.** The following documents (collectively, the “City Documents”) are hereby approved in substantially the forms submitted to and reviewed by the Governing Body on the date hereof, with such changes therein as shall be approved by the Mayor, the Mayor’s execution of the City Documents and related documents to be conclusive evidence of such approval:

a. An annually-renewable Master Tax-Exempt Lease/Purchase Agreement and Property Schedule No. 1 thereto (together, the “Lease”) with U.S. Bancorp Government Leasing and Finance, Inc., as lessor (the “Lessor”), pursuant to which the City will lease, as lessee, the Equipment from the Lessor, with an option to purchase, for a lease term of not to exceed 4 years and for rental payments with aggregate principal components of an estimated \$420,000 and interest components of rental payments to be computed at a rate of 2.012% per annum; and

b. An Escrow Agreement (the “Escrow Agreement”), among the City, the Lessor and the escrow agent named therein.

The obligation of the City to make Rental Payments (as defined in the Lease) under the Lease is subject to annual appropriation and shall constitute a current expense of the City and shall

not in any way be construed to be an indebtedness or liability of the City in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or liability by the City, nor shall anything contained in the Lease constitute a pledge of the general tax revenues, funds or moneys of the City, and all provisions of the Lease shall be construed so as to give effect to such intent.

The Mayor is hereby authorized and directed to execute and deliver the City Documents for and on behalf of the City. If required, the City Clerk is hereby authorized to affix the City's seal to the City Documents and attest said seal.

**Section 2. Further Authority.** The City shall, and the officials and agents of the City are hereby authorized and directed to, take such actions, expend such funds (including the transaction costs of the City related to the City Documents) and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

**Section 3. Effective Date.** This Resolution shall be in force and take effect from and after its adoption by the Governing Body of the City.

**ADOPTED** by the Governing Body of the City on February 19, 2020.

(SEAL)

\_\_\_\_\_  
Ronald E. Appletoft, Mayor

ATTEST:

\_\_\_\_\_  
Martha M. Sumrall, City Clerk

# City of Mission, Kansas

---

\$420,000 Lease Purchase Agreement, Series 2020  
Assumes Current Market Non-BQ Non-Rated Rates  
Local Bank Placement

## Sources & Uses

---

Dated 03/10/2020 | Delivered 03/10/2020

### Sources Of Funds

---

Par Amount of Bonds	\$420,000.00
<b>Total Sources</b>	<b>\$420,000.00</b>

### Uses Of Funds

---

Costs of Issuance	12,500.00
Deposit to Project Construction Fund	407,500.00
<b>Total Uses</b>	<b>\$420,000.00</b>

# City of Mission, Kansas

\$420,000 Lease Purchase Agreement, Series 2020

Assumes Current Market Non-BQ Non-Rated Rates

Local Bank Placement

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
03/10/2020	-	-	-	-	-
09/01/2020	50,000.00	2.012%	4,013.94	54,013.94	-
03/01/2021	50,000.00	2.012%	3,722.20	53,722.20	107,736.14
09/01/2021	50,000.00	2.012%	3,219.20	53,219.20	-
03/01/2022	50,000.00	2.012%	2,716.20	52,716.20	105,935.40
09/01/2022	55,000.00	2.012%	2,213.20	57,213.20	-
03/01/2023	55,000.00	2.012%	1,659.90	56,659.90	113,873.10
09/01/2023	55,000.00	2.012%	1,106.60	56,106.60	-
03/01/2024	55,000.00	2.012%	553.30	55,553.30	111,659.90
<b>Total</b>	<b>\$420,000.00</b>	<b>-</b>	<b>\$19,204.54</b>	<b>\$439,204.54</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$954.50
Average Life	2.273 Years
Average Coupon	2.0120000%
Net Interest Cost (NIC)	2.0120000%
True Interest Cost (TIC)	2.0121079%
Bond Yield for Arbitrage Purposes	2.0121079%
All Inclusive Cost (AIC)	3.3970091%

## IRS Form 8038

Net Interest Cost	2.0120000%
Weighted Average Maturity	2.273 Years

<b>City of Mission</b>	Item Number:	3.
<b>ACTION ITEM SUMMARY</b>	Date:	February 5, 2020
<b>Police</b>	From:	Ben Hadley

Action items require a vote to recommend the item to the full City Council for further action.

**RE:** Replacement of the Police Department's L3- Mobile Vision Server for in-car and body camera system video retention.

**RECOMMENDATION:** Authorize the purchase of the WatchGuard Server System that will manage recorded video for the twelve (12) vehicle systems and twenty-six (26) body cameras that were approved by the City Council on January 15, 2020 to replace the existing L3- Mobile Vision System.

**DETAILS:** Over the past 12-18 months the police department researched various video systems which would replace the current L3- Mobile Vision System. The L3- Mobile Vision System is out of warranty, the equipment is outdated for video storage, and customer service/support has declined.

In January 2020, the City Council approved the purchase of a new patrol vehicle fleet which also included the replacement of in-car video, motorcycles, and body cameras. The Department evaluated a variety of video systems, and ultimately selected the WatchGuard product. Now that the equipment purchase is approved, the Department needs to purchase the server to house the videos recorded. The Department reviewed servers as part of the 12-18 month process for the cameras themselves. Panasonic and Axon were the other two companies that were evaluated that was discussed in January at the city meetings.

The server purchase/replacement was anticipated and approved as a capital equipment expense in the 2020 budget with funding in the amount of \$21,000 (01-30-402-03 Computer Systems). The Department has secured a quote for the new WatchGuard server in the amount of \$11,700.50. The WatchGuard Server will have 8TB of storage and a full on site warranty for five (5) years. The Department will also be looking to buy a new Police Department Server later this year with the extra money in the account.

**CFAA CONSIDERATIONS/IMPACTS:** None Found

Related Statute/City Ordinance:	NA
Line Item Code/Description:	01-30-402-03
Available Budget:	\$21,000





# 4RE/VISTA Price Quote

CUSTOMER: Mission Police Department

ISSUED: 12/11/2019 9:22 AM

EXPIRATION: 3/10/2020 5:00 AM

**TOTAL PROJECT ESTIMATED AT:  
\$11,700.50**

ATTENTION: Capt Kevin Self

SALES CONTACT: Kenny James

PHONE: 913-676-8300

DIRECT: (214) 785-2615

E-MAIL:

E-MAIL:

kenny.james@motorolasolutions.com

## Server Hardware and Options Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-EL5-SRV-117	Server, EL5, 16 HDD, RAID 6, 3U, 11-25 Concurrent Devices, 5CAL, Gen 4.	1.00	\$8,295.00	\$829.50	\$7,465.50
HDW-SRV-HDD-8TB	Hard Drive, Server, EL5, 8TB, 6GB/s 7,200 RPM, 256MB, Enterprise, 4KN.	6.00	\$525.00	\$52.50	\$2,835.00
WAR-SRV-RCK-5YR	Extended Warranty, Rack Server (WGA00421-116,-216,-117,-217)) Full Service On Site, 5-Year	1.00	\$1,175.00	\$0.00	\$1,175.00

## Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$225.00	\$0.00	\$225.00
					<b>\$11,700.50</b>

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$1,144.50
Additional Quote Discount	\$0.00
<b>Total Amount</b>	<b>\$11,700.50</b>

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

<b>City of Mission</b>	Item Number:	4.
<b>ACTION ITEM SUMMARY</b>	Date:	February 5, 2020
<b>Administration</b>	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

**RE:** Massage Establishment Permit, Kristine Fotland, LMT, 5845 Horton, Suite 202

**RECOMMENDATION:** Approve the Massage Establishment Permit for Kristine Fotland, LMT, 5845 Horton, Suite 202

**DETAILS:** Under the provisions of Chapter 620 of Mission’s Municipal Code, anyone opening a massage establishment is required to submit an initial application which is considered by the City Council. Kristine Fotland, LMT, has submitted her application to operate as the sole massage therapist at 5845 Horton, Suite 202. She has provided the necessary documentation regarding education and training, and her background check has been completed and approved by Chief Hadley.

Following approval of the initial application and payment of the \$300 application fee, the license will be renewed annually based on the square footage of the business. Ms. Fotland has also applied for the required massage therapist permit, which may be approved administratively following Council approval of the Massage Establishment Permit.

**CFAA CONSIDERATIONS/IMPACTS:** N/A

Related Statute/City Ordinance:	Chapter 620
Line Item Code/Description:	n/a
Available Budget:	n/a

<b>City of Mission</b>	Item Number:	5.
<b>DISCUSSION ITEM SUMMARY</b>	Date:	February 5, 2020
<b>Administration</b>	From:	Laura Smith

Discussion items allow the committee the opportunity to freely discuss the issue at hand.

**RE:** Resolution Supporting the *Leading Together 2020 Cities Agenda*

**DETAILS:** During the November 2019 National League of Cities (NLC) Conference, the *Leading Together Cities Agenda* was announced for the 2020 presidential election. The initiative/agenda was created because local elected officials cities, towns and villages have a critical role to play in the 2020 election.

Founded in a belief that the President of the United States must adopt an inclusive and comprehensive agenda that addresses the priorities of our nation’s communities, a bipartisan 2020 Presidential Election Task Force was formed. This group of over 30 local leaders from across the country set out to ensure that the priorities of our nation’s communities are front and center during the 2020 presidential election cycle. The Committee created the *Leading Together 2020 Cities Agenda* that was presented to the more than 4,000 conference attendees as the “start of something bigger.”

As the NLC calls on presidential candidates to commit to the spirit of partnership and progress of Leading Together, they are also calling on local leaders to do their part. Councilmember Flora has requested that the Council consider a Resolution in support of the *Leading Together 2020 Cities Agenda*.

Additional supporting materials outlining the goals of the initiative and the shared values and commitments is included in the packet for your information. This has been presented as a discussion item, but if the Council is supportive of the resolution, it could easily be treated converted to an action item for the February 19, 2020 City Council meeting.

**CFAA IMPACTS/CONSIDERATIONS:**

Related Statute/City Ordinance:	NA
Line Item Code/Description:	NA
Available Budget:	NA



# leading together

2020

**cities  
agenda**

## An Agenda for the 2020 Presidential Election from America's Local Leaders

We are America's local elected leaders. We are the voice of America's cities, towns and villages, representing more than 200 million people. We are Republicans, Democrats and Independents. We may disagree on some issues, but we are united in the belief that our nation is strongest when all levels of government work together to protect and advance the priorities of America's communities and their residents. We are committed to **Leading Together**.

We know what Americans want from their elected leaders because we are the level of government closest to the people. We talk with our constituents every day—in the grocery store, in our places of worship, at school and community events. We understand what keeps Americans up at night and what kind of future they want for their families.

Our **Leading Together Cities Agenda** for the 2020 presidential election reflects this understanding of Americans' top priorities and concerns. This is America's agenda for a strong, safe and fair nation.

We call on the presidential candidates to endorse this Cities Agenda. We look forward to working with the President to deliver common-sense solutions for growing the economy, promoting public safety, and investing in the 21<sup>st</sup>-century infrastructure that will support all of America to thrive.

*2020 Presidential Election Task Force  
National League of Cities*

NATIONAL  
LEAGUE  
OF CITIES

## SHARED VALUES ...

As local leaders, we know that governing effectively is not just about *what* we do; it is also about *how* we get it done. We want to work with the President to bring a spirit of partnership to American politics and governance. We urge the President to join us in making a commitment to the following principles for our work together:

**RESPECT.** America's local leaders ask that the President respect the authority of local government to act in the best interests of our communities—by eliminating unfunded mandates, preemptions, and other restrictions on local decision making, and by providing resources directly to local governments.

**PARTNERSHIP.** Local leaders are committed to working together across parties and ideologies to solve problems. We ask that the President join us in lifting up America's political and policy discourse, looking for consensus, and forging bipartisan solutions.

**INCLUSION.** As our communities grow more diverse every year, America's local leaders want to partner with the President to build a nation and an economy that work for everyone. That means advancing policies that treat all people fairly and that create conditions where everyone can find opportunities to thrive and achieve their American dream.

**ACCOUNTABILITY.** America's local leaders understand that we are accountable for addressing the challenges and opportunities confronting our communities and their residents. We ask that the President join us in delivering on the promises we have made to our constituents and working diligently for positive results for America's communities.

## ... AND A SHARED COMMITMENT

America's communities —rural and urban, small and large— are facing challenges and opportunities across a wide range of issues. We recommend that the President adopt the following four priorities in the first 100 days of the new administration.

## Building Sustainable Infrastructure

Much of our nation's infrastructure is in need of repair, improvement and modernization to meet the demands of the 21<sup>st</sup> century. By investing strategically, we can ensure that America's infrastructure will support a stronger economy and withstand extreme weather events. To rebuild and reimagine our infrastructure, we ask the President to:

- ➔ Partner with local governments to rebuild and fully fund the nation's transportation network, better connect our regions, and innovate with technology and sustainable solutions.
- ➔ Provide grants, tools and resources to support local efforts to strengthen infrastructure and make communities safer and more resilient in the face of extreme weather events.
- ➔ Make the necessary investments to ensure that reliable, affordable broadband service is available to all Americans, including those in small and rural communities, while eliminating hurdles to local innovation.

## Creating A Skilled Workforce

Investing in the American workforce is critical to protecting and expanding our nation's economic success and ensuring that all people have opportunities to thrive. Because of the diversity of local economies, the federal government needs to empower local workforce solutions, streamline federal funding, and drive new resources to proven approaches in our communities. To advance workforce readiness in the face of changing economic forces and technology, we ask the President to:

- ➔ Boost investment in and awareness of apprenticeship programs that provide a pathway to successful careers, including industry and sector partnerships and pre-apprenticeship programs for workers with barriers to employment.
- ➔ Expand Pell grants and other financial aid programs to cover needed workforce skills training, such as short-term programs leading to certificates.
- ➔ Create new pathways to successful careers for unemployed and underemployed Americans through expanded investments in skills training and wraparound supports, such as childcare and transportation.

## Ending Housing Instability And Homelessness

Housing costs continue to climb in diverse communities across the country, leaving millions of individuals and families without enough money for food, transportation and other basic needs. The growing imbalance of housing supply and demand is putting affordable housing and homeownership out of reach for too many, while undermining economic success at all levels. This crisis is overwhelming cities and service providers working at the intersection of mental health, substance use

disorder and homelessness. Effective local responses require multi-sector partnerships and a strong federal partner. To promote comprehensive housing solutions, we ask the President to:

- ➔ Ensure sufficient federal funding streams are in place, partnerships are enabled and encouraged, and federal funds are appropriated directly to the local level for mental health, drug treatment and other emergency services.
- ➔ Prevent homelessness by providing wraparound services, emergency assistance and crisis interventions for at-risk individuals and families before they face a crisis.
- ➔ Promote housing affordability by advancing new policies to stabilize and stem the loss of public and affordable housing, while authorizing new funding for pilot programs that advance housing for all.

## Reducing Gun Violence

As local elected officials, we are charged with keeping our communities safe. Every day, 100 Americans die because of gun violence, and hundreds more are shot and injured. It's time for the nation's elected leaders to work together at all levels to address this crisis by advancing common-sense solutions to protect our communities and our children while ensuring that law-abiding residents maintain their Second Amendment rights. To reduce gun violence and promote public safety, we ask the President to:

- ➔ Convene a national commission on gun violence (including elected officials from all levels of government, victims' family members, survivors, gun advocates, law enforcement, and others) to offer recommendations.
- ➔ Advance legislation requiring fully federally funded and completed background checks for all gun sales and transfers, consistent with state and local laws.
- ➔ Enact federal legislation that would allow judges to issue extreme risk protection orders to reduce firearm-related suicides, murder-suicides, and domestic violence.
- ➔ Provide sufficient funding to the Centers for Disease Control to conduct comprehensive research to identify the underlying causes that lead to gun violence and mass shootings in communities.

By **Leading Together**, elected leaders at all levels of government can advance positive solutions and build a strong, safe and fair America. During the 2020 election cycle, the National League of Cities is pleased to serve as a resource for those vying to be the next leader of our nation, and for those who want to better communicate about the needs of America's communities and their residents.

Learn more at: [www.nlc.org/citiesagenda](http://www.nlc.org/citiesagenda)

**CITY OF MISSION  
RESOLUTION \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF MISSION, KANSAS DEMONSTRATING SUPPORT FOR THE *LEADING TOGETHER 2020 CITIES AGENDA*, A BIPARTISAN PLATFORM OF THE NATIONAL LEAGUE OF CITIES TO ENSURE THE PRIORITIES OF COMMUNITIES NATIONWIDE ARE FRONT AND CENTER DURING THE 2020 PRESIDENTIAL ELECTION CYCLE.**

WHEREAS, the 2020 presidential election will be historic in scope, consequence and in determining the future direction of intergovernmental relations in the United States; and

WHEREAS, the next President will be tasked with governing more than 330 million Americans; and

WHEREAS, the City of Mission, Kansas is home to 9,323 of those Americans and is one of the 19,000 municipalities represented by the National League of Cities (NLC); and

WHEREAS, NLC has launched its Leading Together 2020 Cities Agenda in advance of the upcoming presidential election, which was created by a bipartisan task force composed of 28 local leaders from around the country; and

WHEREAS, the 2020 Cities Agenda lays out four principles and four priorities that candidates for President of the United States should support prior to seeking the endorsement of local leaders; and

WHEREAS, the 2020 Cities Agenda reflects local leaders' strong understanding of Americans' top priorities and concerns, and represents an agenda for a strong, safe and fair nation.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS:

**Section 1.** That the City of Mission, Kansas supports the 2020 Cities Agenda created by National League of Cities.

**Section 2.** That the City of Mission, Kansas urges all candidates running for President to support the 2020 Cities Agenda.

**Section 3.** That copies of this Resolution and the 2020 Cities Agenda be forwarded to appropriate points of contact for the campaigns of each candidate running for office of the President at the time of this resolution's adoption.



**Section 4.** This resolution shall take effect and be in full force from and after its adoption by the Governing Body of the City.

**PASSED AND APPROVED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_ 2020.

**APPROVED BY THE MAYOR** this \_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Ronald E. Appletoft, Mayor

ATTEST:

\_\_\_\_\_  
Martha M. Sumrall, City Clerk