

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, FEBRUARY 6, 2018

7:30 P.M.

(or immediately following 6:30 p.m. Community Development Committee)

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Approval of the January 9, 2019 Finance & Administration Committee Minutes - Martha Sumrall ([page 3](#))

Beginning in 2019, Council committee minutes will formally be reviewed and approved as part of the regular committee agenda. Draft minutes of the January 9, 2019 Finance and Administration Committee meeting are included for review and approval.

2. Ordinance Establishing Roeland Court Townhomes Community Improvement District (CID) - Laura Smith ([no attachments](#))

This item was returned to Committee at the January 16, 2019 City Council meeting. Based on information from the Roeland Court Homes Association, a change in the maximum annual assessment anticipated in the CID has been reviewed and considered, and a new CID Petition will be submitted early next week (see Action Item 3). There is no action to be taken on this ordinance, as the Council will now need to consider a new Resolution to call a public hearing on the revised/updated CID Petition.

3. Resolution to Call Public Hearing on Establishing CID, Roeland Court Townhomes (Revised Petition) - Laura Smith ([no attachments](#))

In early December 2018, the City received a valid CID Petition from property owners in the Roeland Court Townhomes. The petition was the result of more than a year and a half of work between staff, council, residents and consultants to find a cooperative solution to address damages to the townhome parking areas caused by a subsidence in August 2017. A CID would allow a special assessment component to be activated to allow property owners a longer period of time over which to repay repair costs. The Council adopted a resolution in December calling a public hearing on the creation of the CID at the January 2019 meeting. In the interim, the Homes Association wanted to explore additional repairs and parking lot improvements that were outside of the scope of the existing project. Revised costs estimates were prepared, and the result was an increase in the annual maximum assessment called for

in the original CID Petition. I received notice late in the week that there is sufficient support to submit a new petition. Documents were not available at the time of packet distribution on Friday, but will be provided for Wednesday's meeting. This would require a redo of a Resolution calling the Public Hearing for the March 20, 2019 City Council meeting.

4. Update to Emergency Management Ordinance and Plan, and Resolution Designating Emergency Management - Homeland Security Director- Dan Madden ([page 9](#))

After a review of the Emergency Operations Plan and Ordinance it was determined that updates were needed to more accurately reflect the current organizational structure. In addition, the Ordinance required minor changes to comply with State law. The revised Plan and ordinance amendments are included in the packet for review and consideration.

5. Purchase of New Police Car - Ben Hadley ([page 78](#))

Approve the purchase of a 2019 Ford Explorer Limited All Wheel Drive (AWD), including replacement of emergency equipment at a cost not to exceed \$45,329.

6. Resolution Designating Surplus Property - Brian Scott ([page 80](#))

City Council Policy No. 111 defines the process and procedure for the sale and disposal of real and personal property by the City of Mission, which is also outlined in K.S.A. 12-101. The items ready to be declared surplus are included as an attachment to the resolution.

7. Request for Additional Funding - Mental Health Co-Responder Program - Ben Hadley ([page 85](#))

In 2017, seven cities agreed to partner with Johnson County Mental Health to participate in a Mental Health Co-Responder program. By mid-2018, the participating cities realized that one co-responder was not enough to properly manage the expectations from each municipality. An agreement was reached that Leawood and Prairie Village would share one co-responder, and that Mission, along with Westwood, Fairway, Roeland Park, and Merriam would share the services of a second co-responder. The change in the program structure will require an additional \$12,500 in funding from the City of Mission in 2019.

DISCUSSION ITEMS

OTHER

8. Department Updates - Laura Smith

Nick Schlossmacher, Chairperson
Ken Davis, Vice-Chairperson
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