

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, APRIL 5, 2017
7:30 p.m.
(or immediately following 6:30 p.m. CDC Meeting)
Mission City Hall, 6090 Woodson

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. EPC Real Estate Development Project - Laura Smith ([page 3](#))

The City Council passed Resolution 978 on March 15th calling a public hearing to consider the creation of a redevelopment district in connection with the apartment project proposed by EPC Real Estate Group. The Council will conduct the public hearing on April 19th, at which time the Conservation Plan and the District Plan will be reviewed. Following the public hearing, the City Council will consider an ordinance establishing the Redevelopment District for this project.

- Review of Conservation Plan
- Review of District Plan
- Review of Ordinance Creating the Redevelopment District

2. Purchase of Speed Monitoring Equipment - John Belger/Kirk Lane ([page 4](#))

Staff will provide an update on the speed trailer and the digital speed limit signs. The Police Department was able to secure both on loan from the manufacturers, and worked with the Public Works Department to set up for testing. The sign and the trailer were tested and evaluated during the month of February.

3. Ordinance Amendments to Add Youth Commission Members - Emily Randel ([page 12](#))

Council is considering amending the ordinances governing membership for the Parks, Recreation, and Tree Commission and the Sustainability Commission to include up to two youth members from area high schools. The change would provide the students with valuable professional experience and would encourage intergenerational collaboration and increase diversity on the commissions.

4. Interlocal Agreement for a Coordinated Law Enforcement Records Management System - David Moloy ([page 15](#))

The current Records Management System used by the Mission Police and many other local Police Departments will no longer be maintained by the host agency (Overland Park). Many of the surrounding cities are switching to a new Records Management System. Staff recommends that Mission transition the Police Department's records management to the Niche Records Management System.

DISCUSSION ITEMS

5. Update on Wellness Program - Brian Scott ([page 90](#))

The City's 2017 Employee Wellness Program will be reviewed.

OTHER

6. Department Updates - Laura Smith

Ron Appletoft, Chairperson
Nick Schlossmacher, Vice-Chairperson
Mission City Hall, 6090 Woodson
913-676-8350

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	March 29, 2017
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Ordinance Creating Redevelopment District - EPC Real Estate Group

RECOMMENDATION: Approve an ordinance making certain findings with respect to the establishment of a redevelopment district in the City of Mission and establishing a redevelopment district pursuant to K.S.A. 12-1770, *et. seq.* (the “Act”), as amended, in the area generally identified as 6219 Johnson Drive, 6201 Johnson Drive and 6101 Johnson Drive, including all adjacent rights of way.

DETAILS: The City Council adopted a Predevelopment Agreement with EPC Real Estate Group on March 15, 2017. The agreement designated them as the “Developer of Record” for a period of four months, during which time the City agreed to explore project feasibility, opportunities for partnership in the form of financial incentives, and approval of development plans.

The Predevelopment Agreement contemplates consideration of Tax Increment Financing (TIF) by the City Council. Award of TIF involves a two step process. The first step is the establishment of the physical boundaries of the Redevelopment District (TIF District), and the second provides for approval of a specific project plan(s) within the established district. Both steps have specific timelines and processes outlined by State statute and Mission’s TIF Policy.

In accordance with the required procedures, a public hearing on creation of the Redevelopment District was advertised by Resolution 978 and will be held at the City Council meeting on April 19, 2017. Following the public hearing, the City Council has the authority to approve an ordinance making such findings as are required by the statutes and establishing a Redevelopment District at the site.

According to state statutes, certain minimum criteria must be met in order for an area to qualify as a Redevelopment (TIF) District. The developer and/or their representatives will make a brief presentation regarding the Redevelopment District Plan and Conservation Study which will be provided at the Committee meeting.

If the ordinance is approved by the City Council, the school district and the County will have thirty (30) days following adoption to exercise their veto powers. If approved, the next steps would be the consideration of the TIF Project Plan and a Redevelopment Agreement.

CFAA CONSIDERATIONS/IMPACTS: If approved, this project provides a housing option in the downtown district which is not currently available. As proposed, the project would offer a new housing alternative for residents of varying ages and abilities with proximity to a number of important goods and services.

Related Statute/City Ordinance:	K.S.A. 12-770, <i>et. seq.</i> , as amended
Line Item Code/Description:	N/A
Available Budget:	N/A

City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	March 14, 2017
POLICE DEPARTMENT	From:	Kirk Lane

Action items require a vote to recommend the item to full City Council for further action.

RE: Purchase of Speed Monitoring Equipment

RECOMMENDATION: Authorize the purchase of the Kustom Signal Traffic Trailer in the amount of \$15,847.

DETAILS: One goal of the Police Department is to reduce accidents and keep the motoring community safe. Recently, the department, in cooperation with Public Works, requested sample models of two traffic monitoring devices in order to evaluate their impact on local motorists. The Department tested and evaluated both the Kustom Signal speed trailer and a pole-mounted Radar Speed Sign. Both models were tested during the month of February.

Kustom Signal Traffic Trailer: The speed trailer was placed for two weeks monitoring westbound traffic on Johnson Drive and then again for two additional weeks monitoring eastbound Johnson Drive traffic. The Kustom Signal traffic trailer has the ability to use radar technology to show motorists their speed as they are approaching the trailer and provides visual feedback (flashing lights and speed) if they are traveling too fast. The trailer has the ability to track and average motorist speeds, and includes a small programmable message board. During the evaluation period, there were 62 citations for speeding and 3 accidents. If purchased, the trailer primarily would be used on larger roadways such as Johnson Drive and Shawnee Mission Parkway. The trailer is not recommended to be placed in residential areas as its size creates challenges for locating it safely. The trailer could be stored at Public Works and towed by either a Police or Public Works vehicle to the desired location. The cost of the Kustom Signal speed trailer is \$15,847.

Speed Radar Sign: The speed radar sign was hung on a light pole located on northbound Lamar at 53rd street. Similar to the trailer, the sign gives the driver immediate feedback of their speed by flashing if they are going over the posted speed limit. The sign is also capable of collecting data such as the number of vehicles and average speeds. The sign is portable and can be placed in residential areas. The sign is very heavy and operates off solar power which could cause problems in heavily shaded areas, common in Mission's residential neighborhoods. Although smaller than the trailer, the sign has to be hung on poles capable of supporting the weight of the sign and the solar panels. A normal street sign is not able to handle the weight. The speed radar sign tested was manufactured by Traffic Logix, and is produced in Canada. Because State funds cannot be used to purchase goods manufactured outside of the U.S., staff found an equivalent sign (Evolis) which would meet the State's purchasing requirements. For one Speed Radar Sign, the cost is \$2,500.

Neither item was included in the 2017 Budget. If the Council is interested in purchasing, staff would recommend purchase of the speed trailer as it seems to have a more direct/dramatic impact on driver awareness. Funds would be allocated from General Fund Reserves which are currently estimated at \$3,598,459.

Related Statute/City Ordinance:	
Line Item Code/Description:	N/A
Available Budget:	N/A

City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	March 14, 2017
POLICE DEPARTMENT	From:	Kirk Lane

Action items require a vote to recommend the item to full City Council for further action.

CFAA CONSIDERATIONS/IMPACTS: Safe traffic flow aids pedestrian mobility for people of all ages.

Related Statute/City Ordinance:	
Line Item Code/Description:	N/A
Available Budget:	N/A



KUSTOM SIGNALS, INC.

9652 Loiret Blvd, Lenexa, KS 66219-2406
913-492-1400 Fax 913-492-1703
sales@kustomsignals.com www.kustomsignals.com

Quotation

Date 03/06/2017

To... ROBERT MEYERS
MISSION POLICE DEPARTMENT

6090 WOODSON RD
MISSION KS 66202-3500

Quote # 1031986451122NC
Terms Net 30
This Quote Expires on 06/04/2017
Phone 913-722-0697
Fax 913-722-3011

<u>Qty</u>	<u>Product Description</u>	<u>UnitPrice</u>	<u>SubTotal</u>
1	SMART 850+ Bundle (18" Display, Red/Blue & Slow Down Violator Alerts, & Traffic Data Computer)	\$10,342.00	\$10,342.00
1	SMART 850 10"x50" changeable message display (2nd battery upgrade included)	\$3,850.00	\$3,850.00
2	Extra Group 27 AGM Battery (Limit 4), charger upgrade	\$365.00	\$730.00
1	140 W. Solar (SMART 850/+ trailers)	\$925.00	\$925.00
	SHIPPING & HANDLING COSTS(Included)	\$0.00	\$0.00
		Total	\$15,847.00

Signature 

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

Nick Rafanan Account Manager - North Central
9652 Loiret Blvd
Lenexa, KS 66219 nrafanan@kustomsignals.com

Toll Free 800-4KUSTOM (800-458-7866)

KUSTOM SIGNALS, INC.
TERMS AND CONDITIONS

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is due **30 days after invoice date** in US dollars. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersedes any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Loiret
Lenexa, KS 66219



Martha Sumrall <msumrall@missionks.org>

Fwd: ELAN CITY Radar Speed Signs

Kirk Lane <klane@missionks.org>
To: Martha Sumrall <msumrall@missionks.org>

Thu, Mar 30, 2017 at 10:47 AM

Capt. Kirk Lane
Patrol Commander
Mission Police Department
6090 Woodson
Mission KS 66202
Office-913-676-8300
Desk-913-676-8332
Fax-913-579-3033

**F.B.I. N.A. session # 250**

----- Forwarded message -----
From: **HUGO BARR** <hugo.barr@elancity.net>
Date: Thu, Mar 30, 2017 at 10:23 AM
Subject: ELAN CITY Radar Speed Signs
To: klane@missionks.org



Hello Mr Lane,

My name is Hugo and I am the account manager at ELAN CITY Radar Speed Signs. We just spoke over the phone.

Thank you for contacting us!

For a limited time only, take advantage of our *SPRING SPECIAL* applicable on all three of our Evolis full-option packages,

starting at just \$2,000! - an incredible value at an unbeatable price!

The EVOLIS Radar Speed Sign

...on the road to a safer community



The **EVOLIS Radar Speed Sign** - a highly powerful yet budget-friendly, traffic-calming tool, ideal for all road types, and both rural and urban environments. This extremely efficient, pole-mounted radar is legible from over 1,000ft away thanks to its ultra-bright, tri-color, LED speed digits and its simultaneous display of programmable messages.

The 99% accurate, traffic data collection for both directions of the road, including intuitive traffic analysis software, make this radar not only effective at reducing speed, but **an indispensable ally in speed infraction prevention and enforcement.**

And at only 19lbs, the **Evolis Radar Speed Sign's** lightweight design and choice of full power-autonomy or battery-powered options, it can be easily installed anywhere and rotated between locations as needed. Constructed from highly durable UV resistant ABS injected Resin, the robust yet aesthetic Evolis family of products can be trusted to operate in any environment.

With now nearly **10,000** units installed worldwide, the **EVOLIS Radar Speed Sign** has become a **global favorite!**

Pack Features:

- ✓ EVOLIS Radar Speed Sign (3 power-options)
- ✓ Message Display – entirely programmable
- ✓ Traffic Data Collection for both directions of the road
- ✓ Software for traffic data analysis, and radar configuration, with FREE updates
- ✓ Bluetooth® + Smartphone App
- ✓ Mounting kit & batteries (qty. varying per choice of pack)
- ✓ 2 Year Warranty



We have 3 full-option EVOLIS radar speed sign packages, and the choice depends on the power source availability on location and how frequently the radar will be moved. To help decipher which pack is most suitable for your project, reference the questionnaire below:

Will the radar be moved to various locations?

- » No. the radar is for permanent placement.
 - ↳ Is there power available on location?
 - Yes: AC Pack
 - No: Solar Pack
- » Yes. The radar will be moved to different locations.
 - ↳ Occasionally (less than twice a month) :
 - Solar Pack
 - ↳ Frequently (more than twice a month) :
 - AC Mobile Pack

Note: For effortless mobile use, we recommend ordering additional mounting-bars to be pre-installed at the designated locations.
- only \$49 a piece!

PACK INFO:

» The **EVOLIS AC Pack** - *Our most affordable option!*

Intended for permanent placement, this fully autonomous and ultra low-power consuming option requires an electrical connection and includes one 12V/22AH battery + traffic data collection. All standard pack features included.

Special: ~~\$2,650~~ only \$2,000!

» The **EVOLIS SOLAR Pack** - *Our BEST seller!*

Intended for permanent placement or occasional mobility (approx. every two weeks or less), this fully autonomous option includes a 32 X 37 inch, 80W solar panel and two 12V/22AH batteries + traffic data collection. All standard pack features included.

Special: ~~\$3,250~~ only \$2,500 !

» The **EVOLIS AC MOBILE Pack** – *The trailer replacer!*

Intended for frequent mobility, this option is fully battery-operated while maintaining the possibility of an standard AC electrical connection. Includes four 12V/22AH and an external battery charger – two batteries within the radar casing at a time and two external to be switched out as needed, offering an autonomy of 7 days (avg). All standard pack features included.

Special: ~~\$3,400~~ only \$2,450 !

Standard pack features:

- » Traffic data collection for both directions of the road!
- » User-friendly software for traffic data analysis with FREE updates
 - Analyses fastest and average speeds as well as percentiles
 - Charts and graphs in Pdf format for easy report making
- » Text display: pre-programmed or entirely configurable
- » User-friendly software for speed and text display configuration

- **Timer Mode - great for school zones!**
- **Stealth Mode to test radar's efficiency**
- ▶ **Bluetooth® and Smartphone App**
- ▶ **Mounting kit & battery/ies (12V/22AH)**
 - **1 mounting bar** (pole straps not included)
 - **Solar panel fixation** (for Solar Pack)
- ▶ **2-year warranty**

Attached is an informational booklet on the Evolis and the Specs Sheet, and here is a link to our informative video (made for the Canadian market) <https://www.youtube.com/watch?v=AU-hWgDOZXE>.

I would be happy to help you with your project so please contact me for more information by email at hugo.barr@elancity.net or by phone at [\(646\)878-6259](tel:6468786259) and ask for Hugo.

**Thank you for your interest in becoming part of the
Elan City community!**

Have a great day and hope to hear from you soon!

Best, Hugo.

Hugo BARR
Elan City Inc.
Account Manager
Phone: [\(646\) 878-6259](tel:6468786259)
Fax: [\(646\) 770-3906](tel:6467703906)
hugo.barr@elancity.net

10-34 44th Drive
Long Island City, NY, 11101
www.elancity.net



Please remember that all correspondence sent to and from this account is subject to public record and legal discovery activities.

2 attachments

 **EVOLIS BOOKLET 2016.pdf**
1432K

City of Mission	Item Number:	3.
ACTION ITEM SUMMARY	Date:	March 23, 2017
ADMINISTRATION	From:	Emily Randel

Action items require a vote to recommend the item to full City Council for further action.

RE: Addition of student members on various boards and commissions.

RECOMMENDATION: Approve the ordinance amending Chapters 230 and 260 to add two student members on the Parks, Recreation, and Tree Commission and the Sustainability Commission.

DETAILS: One of the goals of the Communities for All Ages work has been to encourage intergenerational conversations and activities. Increasing the age diversity on the City's boards and commissions is one way to strengthen relationships and widen perspectives across the age spectrum. Encouraging participation of high school students from area schools on the Parks, Recreation, and Tree Commission and Sustainability Commission is an important step in accomplishing these objectives.

Membership make-up: The current membership for the Parks, Recreation, and Tree Commission allows for 13 members, one of whom may be a non-resident. The Sustainability Commission allows for 9 members, one of whom may be a non-resident. The ordinances also require that both groups have at least one representative from each of Mission's four wards. The addition of youth members would increase the total allowable number of members to 15 and 11 respectively.

Youth membership requirements: Exposing younger members of the community to this style of volunteerism is valuable preparation for the next generation of civic leaders. Participation could be open to sophomores, juniors and seniors from area high schools, both public, private and home schools. A student would be required to submit a letter of reference and the attached application to be considered. Students would be required to maintain regular attendance and to participate actively. Additional suggested requirements of volunteering with special events and projects or attending a City Council or committee might also be considered.

Process: If approved, staff will inform/meet with area high school principals and key faculty members to introduce the program and advise that the City will be inviting applications beginning before the end of the current school year. Applications will be reviewed by the Mayor and staff, with the goal of placing students in September 2017. Fall classes begin August 14, 2017.

CFAA CONSIDERATIONS/IMPACTS: Including residents of all ages in community and civic conversations is a key piece of the Communities for All Ages Toolkit.

Related Statute/City Ordinance:	230.010 Parks, Recreation, and Tree Commission; 260.020 Sustainability Commission
Line Item Code/Description:	N/A
Available Budget:	N/A

CITY OF MISSION
ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 230 AND CHAPTER 260 OF THE CODE OF THE CITY OF MISSION, KANSAS TO REFLECT THE ADDITION OF TWO YOUTH MEMBERS TO BOTH THE PARKS, RECREATION, AND TREE COMMISSION AND THE SUSTAINABILITY COMMISSION.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Mission, Kansas:

SECTION I: Chapter 230 of the code of the City of Mission is amended as follows:

Section 230.010 COMMISSION ESTABLISHED - MEMBERSHIP.

In order to provide citizen input and interaction with City services, the City of Mission Parks, Recreation, and Tree Commission is hereby established. The Parks, Recreation, and Tree Commission shall consist of 15 members, one (1) of whom may be a non-resident of the City of Mission two (2) of whom may be youth members. At least one (1) member shall be from each ward. The Mayor, with the consent of the Council, shall appoint the members of the Parks, Recreation, and Tree Commission. Members shall be appointed for terms of two (2) years each except youth members who shall be appointed for one (1) year and except otherwise herein provided. Vacancies shall be filled by appointment for the unexpired term only. The number of members may not be reduced unless a vacancy exists or unless the reduction takes effect at the end of a term. Members of the Parks, Recreation, and Tree Commission shall be appointed at the first (1st) regular meeting of the Governing Body in January. Members shall serve without compensation.

SECTION II: Chapter 260 of the code of the City of Mission is amended as follows:

Section 260.020 MEMBERSHIP.

The Sustainability Commission shall consist of nine (9) members, one (1) of whom may be a non-resident of the City of Mission. At least one (1) member shall be from each ward. Two (2) members may be youth members.

SECTION III: This Ordinance shall take effect and be in full force from and after its publication as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL this 19th day of April 2017.

APPROVED BY THE MAYOR this 19th day of April 2017.

(SEAL)

Steve Schowengerdt, Mayor

ATTEST:

Martha M. Sumrall, City Clerk

APPROVED AS TO FORM:

PAYNE & JONES, CHTD.

David K. Martin, City Attorney
11000 King, Suite 200
P. O. Box 25625
Overland Park, KS 66225-5625
Tel: (913) 469-4100
Fax: (913) 469-8182

City of Mission	Item Number:	4.
ACTION ITEM SUMMARY	Date:	March 22, 2017
Police Department	From:	David Moloy

Action items require a vote to recommend the item to full City Council for further action.

RE: Adoption of Niche Records Management System (RMS)

RECOMMENDATION: Approve the Interlocal Agreement with Johnson County for implementation of the Niche law enforcement records management system.

DETAILS: For the last 10+ years, the Mission Police Department, and many other agencies, have utilized the I/Leads records management system hosted by the Overland Park Police Department. In 2015, we learned that I/Leads was going through a major change and the costs/fees were anticipated to rise dramatically. As a result, a group of local agencies began to search for a reliable and economically feasible replacement.

After significant research and analysis, the Niche Records Management System was selected. The Johnson County Justice Information Management System (JIMS) is responsible for the hardware, technical work, and logistics required to deploy and maintain the system. The following agencies will be transitioning to the Niche system:

Fairway Police	Gardner Police
Johnson County District Attorney's Office	Johnson County Park Police
Johnson County Sheriff's Office	Leawood Police
Lenexa Police	Merriam Police
Mission Police	Olathe Police
Overland Park Police	Prairie Village Police
Roeland Park Police	Shawnee Police
Spring Hill Police	Westwood Police

Niche will provide an improved Records Management System for the Police Department and allow for information sharing between Mission and above listed agencies.

The first year cost for participation is \$2,481. All of the agencies are currently working collaboratively to build the system, and at this time we do not have an estimated "go live" date. The \$2,481 cost will be prorated based upon the time we actually enter the system. After the first year, the cost will be \$10,726 a year, and is expected to remain constant through 2026.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	
Line Item Code/Description:	01-30-212-06
Available Budget:	\$75,000

**AN INTERLOCAL COOPERATION AGREEMENT FOR A
COORDINATED LAW ENFORCEMENT RECORDS MANAGEMENT
SYSTEM FOR JOHNSON COUNTY, KANSAS**

THIS AGREEMENT, made and entered into this ____ day of _____ 2017, by and among the Board of County Commissioners of Johnson County, Kansas (“County”); the Johnson County Sheriff; the Johnson County District Attorney; the Board of Park and Recreation Commissioners of the Johnson County Park & Recreation District; the City of Fairway, Kansas; the City of Gardner, Kansas; the City of Leawood, Kansas; the City of Lenexa, Kansas; the City of Merriam, Kansas; the City of Mission, Kansas; the City of Olathe, Kansas; the City of Overland Park, Kansas; the City of Roeland Park, Kansas; the City of Prairie Village, Kansas; the City of Shawnee, Kansas; the City of Spring Hill, Kansas; and the City of Westwood, Kansas (the parties collectively referred to as “Participants”), each duly having been organized and now existing under the laws of the State of Kansas.

WITNESSETH:

WHEREAS, the Participants wish to mutually cooperate with each other and potentially with other certain area cities or public agencies who may hereafter join in this effort by addendum to this Agreement, to provide a law enforcement records management system that will be shared with each other in an effort to more efficiently obtain, assess and utilize criminal justice information; and

WHEREAS, the Kansas Interlocal Cooperation Act, *K.S.A. 12-2901 et seq.*, and amendments thereto (hereinafter “Act”), permits local government units, including the Participants to this Agreement, to make the most efficient use of their powers by enabling them to cooperate with other localities, persons, associations and corporations on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, *K.S.A. 2016 Supp. 12-2904* and amendments thereto authorizes the Participants, as public agencies defined under the Act, and other like and similarly situated public agencies, to cooperate by agreement in providing a coordinated records management system for the benefit of the citizens of Johnson County, Kansas; and

WHEREAS, each of the Participants desires to enter into this Agreement as authorized by the Act for the purposes stated herein.

NOW, THEREFORE, in consideration of the above recitals, the mutual covenants, conditions and promises hereinafter contained, and for other good and valuable consideration, the Participants hereto agree as follows:

I. PURPOSE.

The Participants hereby agree to mutually cooperate in operating and maintaining a law enforcement records management system to be known as the Johnson County Regional Interagency Operating Network (JCRION), which will be shared with each other in an effort to more efficiently obtain, assess and utilize criminal justice information; and further, the Participants acknowledge and agree that like and similarly situated public agencies may elect to join in this effort after approval by majority vote of Participants and by executing an agreement to participate that incorporates the terms of this Agreement, specifies the funding participation of the public agency, and is in a form that is substantially similar to the form attached to this Agreement, as Exhibit 1.

II. RECORDS MANAGEMENT PROGRAM.

The Participants agree that JCRION shall be implemented and managed through the Interagency Policy Agreement, which is attached to this Agreement, as Exhibit 2. By executing this Agreement, each Participant is hereby agreeing to the terms and conditions of the Interagency Policy Agreement, its appendices, and any amendments thereto.

III. FUNDING PARTICIPATION.

The Participants agree to share in and contribute to the financial obligations related to the administration and operation of JCRION as detailed in the Interagency Policy Agreement. The Participants understand and agree that the Participants are only obligated to make payments under this Agreement as may be lawfully made from funds budgeted and appropriated for the purposes as set forth in this Agreement during the Participant's current budget year. In the event a Participant does not so budget and appropriate the funds, the Participants acknowledge and agree that such lack of funding shall be deemed a termination by such Participant at the end of the then current term and the termination provisions of Section V shall apply.

IV. EFFECTIVE DATE AND TERM.

This Agreement shall become effective upon its adoption by each of the Participants, approval by the Attorney General of Kansas, and filing with the Department of Records and Tax Administration (in its capacity as Register of Deeds) and the Kansas Secretary of State, whichever occurs last, and shall be and remain effective for an initial term ending on December 31, 2022 and thereafter shall be automatically renewed for periods of one (1) year each, based on a calendar year, unless a Participant terminates the agreement in writing according to Paragraph V. of this Agreement.

V. TERMINATION.

Any Participant may withdraw from this Agreement by notifying the County in writing by the date set forth in the Interagency Policy Agreement and by payment of the termination fees set forth in the Interagency Policy Agreement. Any such termination by a Participant shall be effective upon the anniversary date of such Participant's first use ("Go Live" date) of JCRION system following notice of termination. A terminating Participant shall pay the termination fees described in the Interagency Policy Agreement. Termination by a Participant shall not relieve

such Participant of its funding contribution for the then current calendar year during which the Participant has terminated, nor shall a terminating Participant be entitled to a refund of any amounts paid hereunder. The County will notify all Participants of any individual Participant's termination notice within thirty days of receiving the notice.

VI. ADDITIONAL PARTICIPANTS.

Any municipality or public agency engaged in law enforcement may request to become a Participant. Requests to participate shall be reviewed by the Executive Council. Approval by majority vote of the Executive Council and execution of a written agreement accepting and agreeing to the terms and conditions of this Agreement, which form shall be substantially similar to the form attached hereto as Exhibit 1, is required to become a Participant. As of the effective date of such agreement, the municipality or public agency shall become a Participant with all the same rights, benefits, and obligations under this Agreement. A new Participant shall pay the amount calculated under the Interagency Policy Agreement for that Participant for the then current term, which shall include licensing, hosting, and maintenance fees and which shall be decreased pro rata based upon the effective date of the written agreement by which the additional Participant joins in this Agreement. The County shall bill new Participants, who shall pay all such amounts described in this paragraph to the County within thirty (30) days of receipt of an invoice from the County.

VII. NOTICES.

Any notices, demands or requests required by this Agreement shall be sent to all Participants hereto by U.S. mail, postage prepaid, as set forth below each Participant's signature.

VIII. INDEMNIFICATION.

Subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act and to the extent allowed by law, each Participant agrees to protect, defend, indemnify and hold other Participants to this Agreement and their officers, employees and agents free and harmless from and against any and all determinable losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character (hereinafter "claims"), in connection with, relating to, or arising directly or indirectly out of such Participant's error, omission or negligence in its performance or responsibilities hereunder. Under no circumstances shall any Participant be liable for any indirect, incidental, special, punitive, or consequential damages or losses resulting from or arising out of or connected with this Agreement. Nothing in this section shall be deemed to relieve any Participant of any obligation or responsibility imposed upon it by law in accordance with K.S.A. 2016 Supp. 12-2904(f). The parties to this Agreement do not contemplate nor intend, and there shall be no third party beneficiaries to this Agreement.

IX. GOVERNING LAW.

Interpretation of this Agreement and disputes arising out of or related to this Agreement will be subject to and governed by the laws of the State of Kansas. Jurisdiction and venue for any

suit arising out of or related to this Agreement will be in the District Court of Johnson County, Kansas.

X. PROPERTY.

No property, real or personal, shall be acquired jointly by the Participants under the terms of this Agreement. All hardware and software purchased by the County for the operation of JCRION shall remain the property of the County. If a JCRION AGENCY terminates membership under this Agreement, the JCRION AGENCY will retain the licenses purchased as part of this Agreement.

XI. PERSONNEL.

It is understood and agreed that the personnel utilized by each individual Participant for the operation and use of JCRION shall be considered, are, and shall remain, employees or volunteers of that Participant and shall not be considered or treated, in any manner, as an employee or volunteer of Participants hereto. All Participants' personnel with access to JCRION for any purpose must be KCJIS cleared annually by their respective Participant.

XII. EXECUTIVE COUNCIL.

For purposes of this Agreement, there is hereby established an Executive Council, which shall consist of one representative designated by each Participant, who shall be the voting members of the Executive Council. The Executive Council shall have the duties and responsibilities set forth in the Interagency Policy Agreement. No separate legal entity is created under this Agreement as provided for in K.S.A. 12-2904a. The County shall be responsible for administering this Agreement pursuant to the terms of the Interagency Policy Agreement.

XIII. ENTIRE AGREEMENT, WAIVER, AND AMENDMENT.

This Agreement contains the entire understanding between the Participants and supersedes all prior agreements or understandings between the Participants with respect to the subject matter hereof. The waiver of any breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of the same or other provisions herein. Any modification or waiver of any provision in this Agreement shall not be effective unless made in writing and agreed to and signed by all the Participants.

XIV. SEVERABILITY.

If any provision, or portion thereof, contained in this Agreement is held to be unconstitutional, in violation of Kansas Statutes or otherwise invalid or unenforceable, that provision or portion thereof shall be null and void; provided, however, that the remainder of this Agreement shall remain in full force and effect.

XV. MATTERS DISREGARDED.

The titles of the several sections, subsections or paragraphs set forth in this Agreement are inserted for convenience of reference only and they shall be disregarded in construing or interpreting any of the provisions of this Agreement.

XVI. EXECUTION.

Counsel for the County shall cause this Agreement to be executed in multiple original counterparts and submitted to the Attorney General of the State of Kansas for his approval. Thereafter, if approved by the Attorney General, Counsel for the County shall cause this Agreement to be filed, *pursuant to K.S.A. 12-2905*, with the County's Department of Records and Tax Administration (acting in the capacity of the Register of Deeds) and the Kansas Secretary of State. Each Participant hereto shall receive a copy of the duly executed original of this Agreement for its official records.

IN WITNESS WHEREOF, the Participants hereto have caused this Agreement to be executed by their duly authorized representatives the day and year designated below.

BOARD OF COUNTY COMMISSIONERS
OF JOHNSON COUNTY, KANSAS

Ed Eilert, Chairman

ATTEST:

Linda Barnes, Clerk of the Board

APPROVED AS TO FORM:

Cynthia Dunham, Deputy Director of Legal

ADDRESS FOR NOTICE PURPOSES:
Justice Information Management System
Attn. Tim Mulcahy, Director
11880 S Sunset Dr.
Olathe, KS 66061

JOHNSON COUNTY SHERIFF

Sheriff Calvin Hayden

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

Johnson County Sheriff
ATTN: Kent Brown
588 E. Santa Fe
Olathe, KS 66061

JOHNSON COUNTY DISTRICT ATTORNEY

Steve Howe, District Attorney

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

Johnson County District Attorney
100 North Kansas Ave.
Olathe, KS 66061

JOHNSON COUNTY PARK AND RECREATION
DISTRICT BOARD OF PARK AND
RECREATION COMMISSIONERS

Paul W. Snider, Chair

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

Johnson County Park Police
ATTN: Chief Dan Field
Shawnee Mission Park
7900 Renner Road
Shawnee Mission, KS 66219-9723

CITY OF FAIRWAY, KANSAS

Jerry Wiley, Mayor

ATTEST:

Kathy Axelson, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Fairway, Kansas
ATTN: City Clerk
4210 Shawnee Mission Parkway
Suite 100
Fairway, KS 66205

CITY OF GARDNER, KANSAS

Chris Morrow, Mayor

ATTEST:

Jeanne Koontz, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Gardner, Kansas
ATTN: City Clerk
120 E. Main St.
Gardner, KS 66030

CITY OF LEAWOOD, KANSAS

Peggy Dunn, Mayor

ATTEST:

Debra Harper, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Leawood, Kansas
ATTN: City Clerk
4800 Town Center Drive
Leawood, KS 66211

CITY OF LENEXA, KANSAS

Mike Boehm, Mayor

ATTEST:

Danielle Dulin, Interim City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Lenexa, Kansas
ATTN: City Clerk
12350 West 87th Street Parkway
Lenexa, KS 66215

CITY OF MERRIAM, KANSAS

Ken Sissom, Mayor

ATTEST:

Juliana Pinnick, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Merriam, Kansas
ATTN: City Clerk
9001 West 62nd Street
Merriam, KS 66202

CITY OF MISSION, KANSAS

Steve Schowengerdt, Mayor

ATTEST:

Martha M. Sumrall, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Mission, Kansas
ATTN: City Clerk
6090 Woodson
Mission, KS 66202

CITY OF OLATHE, KANSAS

Michael Copeland, Mayor

ATTEST:

David Bryant, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Olathe, Kansas
ATTN: City Clerk
100 East Santa Fe
Olathe, KS 66051

CITY OF OVERLAND PARK, KANSAS

Carl Gerlach, Mayor

ATTEST:

Elizabeth Kelley, City Clerk

APPROVED AS TO FORM:

John J. Knoll, Sr. Assistant City Attorney

ADDRESS FOR NOTICE PURPOSES:

City of Overland Park, Kansas
ATTN: City Clerk
8500 Santa Fe Drive
Overland Park, KS 66212

CITY OF PRAIRIE VILLAGE, KANSAS

Laura Wassmer, Mayor

ATTEST:

Joyce Hagen Mundy, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Prairie Village, Kansas
ATTN: City Clerk
7700 Mission
Prairie Village, KS 66208

CITY OF ROELAND PARK, KANSAS

Joel Marquardt, Mayor

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Roeland Park, Kansas
ATTN: City Clerk
4600 W. 51st Street
Roeland Park, KS 66205

CITY OF SHAWNEE, KANSAS

Michelle Distler, Mayor

ATTEST:

Stephen Powell, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Shawnee, Kansas
ATTN: City Clerk
11110 Johnson Drive
Shawnee, KS 66203

CITY OF SPRING HILL, KANSAS

Steven M. Ellis, Mayor

ATTEST:

Glenda Gerrity, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Spring Hill, Kansas
ATTN: City Clerk
401 N. Madison St.
Spring Hill, KS 66083

CITY OF WESTWOOD, KANSAS

John Ye, Mayor

ATTEST:

Fred Sherman, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

City of Westwood, Kansas
ATTN: City Clerk
4700 Rainbow Boulevard
Westwood, KS 66205

EXHIBIT 1
AGREEMENT TO PARTICIPATE IN AN INTERLOCAL COOPERATION
AGREEMENT FOR A COORDINATED LAW ENFORCEMENT RECORDS
MANAGEMENT SYSTEM FOR JOHNSON COUNTY, KANSAS

This Agreement to Participate in the Interlocal Cooperation Agreement for a Coordinated Law Enforcement Records Management System for Johnson County, Kansas (“Agreement to Participate”), is made and entered into by the City of _____, Kansas, on this ____ day of _____, 201_ (“Effective Date”) and is made a part of the Interlocal Cooperation Agreement.

1. APPROVAL BY PARTICIPANTS. The City of _____ has requested to become a Participant under the Interlocal Cooperation Agreement for a Coordinated Law Enforcement Records Management System for Johnson County, Kansas, (“Agreement”), which request has been approved by a majority of the Participants pursuant to Section VI of the Agreement.

2. TERMS AND CONDITIONS. In consideration of the majority vote of the Participants in favor of approval, the City of _____ accepts and agrees to the terms and conditions of the Agreement and agrees to pay all fees as set forth in the Agreement.

3. EFFECTIVE DATE. This Agreement to Participate shall be effective upon execution by the City of _____. As of the effective date of this Agreement to Participate, the City of _____ shall be a Participant with all the same rights, benefits, and obligations under the Agreement as the other Participants.

4. CONTRIBUTION. Within thirty (30) days of the effective date of this Agreement to Participate, the City of _____ shall pay the amount calculated under the Interagency Policy Agreement for the City for the term currently in effect, which amount shall be decreased pro rata based upon the effective date of this Agreement.

Accepted and agreed to by the City of _____, Kansas, as of the date written above.

CITY OF _____, KANSAS

_____, Mayor

ATTEST:

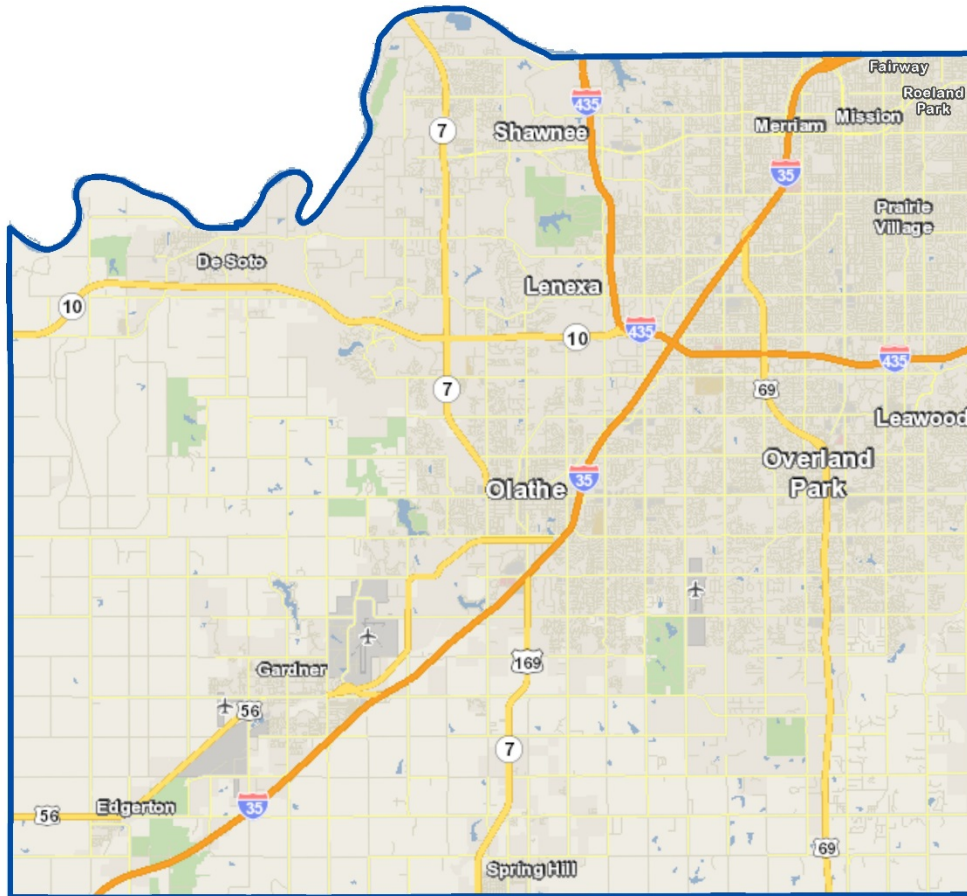
_____, City Clerk

APPROVED AS TO FORM:

ADDRESS FOR NOTICE PURPOSES:

EXHIBIT 2
INTERAGENCY POLICY AGREEMENT

Interagency Policy Agreement



JCRION

Johnson County Regional Interagency

Operating Network

(NICHE Records Management System)

Table of Contents

JCRION Consortium

1.0 Interagency Participants.....	3
2.0 Scope.....	4
3.0 Definitions.....	4
4.0 JCRION Roles.....	6
5.0 Host Agency Requirements.....	9
6.0 JCRION Agency Requirements.....	11
7.0 JCRION Governance.....	12
8.0 JCRION Operations.....	14
9.0 Financial Section.....	18
Signature Agreement.....	22

Appendix A: JCRION RMS Functionality Matrix

Appendix B: JCRION RMS Agency Cost Model Worksheet

Appendix C: JCRION Consortium Service Level Agreement

Appendix D: Niche Developed/Approved Interfaces

1.0 JCRION PARTICIPANTS

Spring Hill Police Department
Chief Richard Mann
418 East Nichols
Spring Hill, Ks 66083

Shawnee Police Department
Chief Rob Moser
5850 Renner Road
Shawnee, KS 66217

Mission Police Department
Chief Ben Hadley
6090 Woodson
Mission, KS 66202

Johnson County Park Police
Chief Dan Field
7900 Renner Road
Shawnee Mission, KS 66219

Fairway Police Department
Chief Mike Fleming
5252 Belinder
Fairway, KS 66205

Prairie Village Police Department
Chief Tim Schwartzkopf
7710 Mission Road
Prairie Village, Ks 66208

Johnson County District Attorney's Office
District Attorney Steve Howe
111 South Cherry Street
Olathe, KS 66061

Olathe Police Department
Chief Steve Menke
501 East 56 Highway
Olathe, KS 66061

Board of County Commissioners
of Johnson County, Kansas
County Manager & Justice
Information Management Systems
111 S. Cherry
Olathe, KS 66061

Overland Park Police Department
Chief Francis Donchez
12400 Foster
Overland Park KS, 66213

Gardner Police Department
Chief James Pruetting
440 East Main Street
Gardner, KS 66030

Johnson County Sheriff's Office
Sheriff Calvin Hayden
27747 West 159th Street
New Century, KS 66031

Merriam Police Department
Chief Michael Daniels
9010 West 62nd Street
Merriam, KS 66202

Westwood Police Department
Chief Greg O'Halloran
4700 Rainbow Boulevard
Westwood, KS 66205

Leawood Police Department
Chief Troy Rettig
4201 Town Center Drive
Leawood, KS 66211

Roeland Park Police Department
Chief John Morris
4600 West 51st Street #100
Roeland Park, KS 66205

Lenexa Police Department
Chief Tom Honglo
12500 W. 87th Street Parkway
Lenexa, KS 66215

2.0 JCRION SCOPE

The *JCRION Consortium* is organized and dedicated to providing all members with a records management system (RMS), associated services, and records data that can be shared with every agency in an effort to more efficiently obtain, assess, and utilize criminal information. The Consortium will also facilitate the sharing of responsibilities and expenses related to design, creation, implementation, hosting, maintenance, and management of this RMS. This Interagency Policy Agreement sets forth guidelines for the operation of the Consortium and promotes and facilitates the highest and best functionality of the *JCRION* RMS and the inclusion of current members, future members, and potential future *Inter-NICHE* members.

Johnson County Government (“County”), by and through the Justice Information Management System (“JIMS”), will host the *JCRION Consortium*. It is expected that all members will provide integral assistance as needed to assist with the functionality of the RMS throughout the Consortium.

This Interagency Policy Agreement is attached as an exhibit to the Interlocal Cooperation Agreement for a Coordinated Law Enforcement Records Management System in Johnson County, Kansas, which has been approved and adopted by all of the governing bodies of the Participants.

3.0 DEFINITIONS

Agency Executives – Agency representative at the executive level and a member of the *JCRION* Executive Council.

Agency JCRION RMS Administrator - The representative from each agency responsible for the day-to-day configuration and maintenance for that agency’s *JCRION* RMS Domain, end-user hardware and software, and their connection to the *JCRION* RMS. This role will have oversight of that agency’s RMS needs and represent the agency within the Consortium.

Consortium Software - Any computer program licensed to the County by *NICHE Technology*.

Consortium Equipment - Hardware and other equipment utilized solely for the purpose of maintaining the *JCRION* RMS including but not limited to sharing, security, accessibility, use, and dissemination of criminal records and information.

Domain – Represents a logical layer of the *JCRION* RMS that is specific to an Agency.

Host Agency – Johnson County

Host Agency Executives – County Manager (or designee) and the Director of JIMS both are members of the *JCRION* Executive Council.

Inactive Member of the Consortium - A *JCRION* AGENCY that has withdrawn or given notice to withdraw from the *JCRION* Consortium or becomes inactive pursuant to the terms of this Agreement. This agency will no longer have voting rights or participate in the *JCRION* groups, but will continue to pay the associated fees until which time they are no longer using the *JCRION* RMS. An Inactive Member can only become an active member with the approval of the *JCRION* Executive Council. If a *JCRION* AGENCY becomes an Inactive Member due to failure to pay fees pursuant to this Agreement, the Executive Council may deny the Inactive Member access to the NICHE RMS while such fees remain unpaid.

Inter-NICHE – NICHE RMS to NICHE RMS integration

NICHE Project Manager - NICHE's assigned project manager that will assist with *JCRION* Consortium for the life of the Consortium Software.

JCRION AGENCY - Consortium agency member that is not the host. The agency will have their own *JCRION* RMS domain as defined by NICHE.

JCRION - Johnson County Regional Interagency Operating Network.

JCRION Consortium - Johnson County Regional Interagency Operating Network is the official name for the consortium. The Consortium consists of the participating agencies listed at the beginning of this Agreement as well as any future members who join the Consortium.

JCRION NUG – A Niche users group made up of representatives of *JCRION* Consortium members whose purpose is to address the needs and recommendations of the *JCRION* Consortium, and whose primary function will be to assess the development and maintenance of the *JCRION* RMS.

Tier 1 - Consortium agency member that has less than 50 total users, which are listed on Appendix B.

Tier 2 - Consortium agency member that has 50 or more total users, which are listed on Appendix B.

Tier 3 - Johnson County District Attorney's Office users.

Appendix A – *JCRION* RMS Functionality Matrix on specific *JCRION* AGENCY customizations vs. HOST AGENCY customizations.

Appendix B – *JCRION* RMS Agency Cost Model Worksheet.

Appendix C – JCRION Consortium Service Level Agreement, this document combines both NICHE software support service levels with the County’s service levels into a single document to support the *JCRION Consortium*.

Appendix D – NICHE developed and/or approved interfaces.

4.0 JCRION ROLES

Agency Executives

Agency Executives are part of the *JCRION* Executive Council and include the HOST AGENCY Director of JIMS and the County Manager or designee. Each consortium member agency shall have one representative on the Executive Council except for the HOST AGENCY, which shall have two representatives with one combined vote. The Agency Executives will function as a review group for significant recommendations from the *JCRION Niche User Group (NUG)* which have a potential significant impact within their agency. The Agency Executives should correspond with their agency representative within the *JCRION NUG* to keep their agency informed of potential recommendations and/or changes proposed by the *JCRION NUG*.

Agency Executives are expected to express either their approval or objections to potential recommended changes(s) to the *JCRION RMS*. Agency Executives will be provided the opportunity for input and voting rights on significant *JCRION RMS* issues.

Agency *JCRION RMS* Administrators

Each agency’s *JCRION RMS* Administrator and/or designees will attend NICHE technology training as provided by the HOST AGENCY. Agency *JCRION RMS* Administrators will receive training as it relates to the technological aspects of the NICHE product, including the administration and configuration for items included in APPENDIX A. It is the expectation of the Consortium that the Agency *JCRION RMS* Administrators will then train their agency’s staff related to NICHE technology. If additional technology training is necessary, the HOST AGENCY can provide technology training as resources are available.

Agency Records Custodian Representative

Each agency’s Records Custodian Representative and/or designee that is the Agency’s official custodian of Criminal Justice Records will attend the NICHE user training as provided by the HOST AGENCY (to receive training as it relates to the records user aspects of the NICHE product). It is the expectation of the Consortium that this individual will then train their agency’s civilian and sworn staff related to their NICHE records user group.

Host Agency County Manager

The County Manager or designee is part of the *JCRION* Executive Council. For the first two years of this Agreement, the Olathe Chief of Police will serve as the chairman of the *JCRION* Executive Council. The chair position may rotate every two years thereafter with the chair to be selected by a majority vote of the Executive Council.

Host Agency JIMS Director

The JIMS Director is part of the *JCRION* Executive Council to provide Executive technology direction. In addition, this position oversees all technology operations and technology staffing of the *JCRION* Consortium and will assess the recommendations of the *JCRION* NUG. The JIMS Director will advise the County Manager and the current chairperson of the *JCRION* Executive Council of any recommendation(s) and will provide direction as to the impact of the recommendation(s) as it relates to the *JCRION* RMS.

Host Agency RMS Administrator

A JIMS staff member, who will assess all technical/other recommendations of the *JCRION* NUG as it relates to its effect on agency personnel and will assist the *JCRION* Program Manager in leading and facilitating all NUG meetings. The RMS Administrator will provide an assessment to the HOST AGENCY as to the potential impact of the *JCRION* NUG recommendation as it relates to NICHE RMS users.

***JCRION* RMS Solution Specialist**

This individual will be provided by the HOST AGENCY and will be a technologist that will be a Subject Matter Expert (SME) in the NICHE RMS product and Consortium hardware. The *JCRION* RMS Solution Specialist will be an employee of JIMS and will be dedicated to providing technology services and system expertise related to the *JCRION* RMS. They will work directly with the *JCRION* Program Manager and all HOST AGENCY technology resources.

The *JCRION* RMS Solution Specialist will be accountable for the overall *JCRION* RMS configuration, maintenance, security, interfaces, and support. In addition, they will ensure continuous operations of *JCRION* RMS. The *JCRION* RMS Solution Specialist will develop protocols that will ensure that a standardized consistent work flow will take place to facilitate the ease of the *JCRION* RMS by all Consortium members.

Host Agency JCRION Program Manager

The *JCRION* Program Manager will be an IT Project Manager from the County. The Program Manager, along with the HOST AGENCY RMS Administrator, will facilitate the *JCRION* Consortium and the *JCRION* NUG. The *JCRION* Program Manager will provide a line of communication between all members and is responsible for collaborating and cooperating with all *JCRION* Consortium members to ensure the efficient and effective operation of the *JCRION* Consortium. The *JCRION* Program Manager role will report to the JIMS Director and coordinate with the *JCRION* RMS Solutions Specialist. For the purpose of reviewing and evaluating the functionality of the *JCRION* RMS, the *JCRION* Program Manager will schedule regular meeting dates and times that are mutually agreed upon with *JCRION* Consortium members.

The *JCRION* Program Manager will coordinate training for all members in accordance with NICHE functionality and security procedures. The *JCRION* Program Manager may create any advisory or support groups to better assist the functionality of the *JCRION* RMS.

Host Agency Records Custodian Representative

The HOST AGENCY Records Custodian Representative and/or designee is the HOST AGENCY's official custodian of Criminal Justice Records. This individual will attend NICHE user training for the records user aspects of the NICHE product. It is the expectation of the Consortium that this individual will then train each agency's civilian staff related to their NICHE records user group.

Financial & Inventory

The HOST AGENCY will assist the *JCRION* Program Manager with providing information pertaining to potential/future technology purchases related to the *JCRION* RMS. The HOST AGENCY will keep a record of all current inventories associated with the *JCRION* RMS to include warranties, specifications, assets, licenses, and descriptive purpose. Equipment replacement schedules will be maintained and will include hardware, software, and any other items necessary for the operation of the *JCRION* Consortium. The HOST AGENCY will be responsible for the payment of all reasonable and necessary *JCRION* RMS billing approved by the *JCRION* Consortium, to include vendor payment related to the *JCRION* Consortium.

The HOST AGENCY will provide an annual expenditure report to the *JCRION* Executive Council on or before March 1st of each year. The financial report will include all revenues and expenses/costs associated to the operation of the *JCRION* Consortium. In addition, the HOST AGENCY will provide accounting documents

quarterly to the *JCRION* Agencies, which will include a minimum of expenditures, assets, and invoices paid. All unused funds will be rolled over to maintain fiscal responsibility within the *JCRION* Consortium.

***JCRION* NUG Agency Representatives**

Each *JCRION* AGENCY will designate representatives (i.e. *Agency Records Custodian Representative and/or Agency JCRION RMS Administrators*) within the *JCRION* NUG. Each *JCRION* AGENCY will use its best efforts to designate at least two representatives to the *JCRION* NUG. The HOST AGENCY will have the following representatives: *JCRION* Program Manager; *JCRION* RMS Solution Specialist; and HOST AGENCY RMS Administrator.

This working group will meet on dates and times that are set forth by the *JCRION* Program Manager. It is the expectation that each agency representative keeps their agency's executive staff current on subject matter addressed by the *JCRION* NUG. In addition, minutes of the meetings will be distributed to the *JCRION* Executive Council.

The *JCRION* Program Manager will serve as the first chairman of the *JCRION* NUG for a term not to exceed two (2) years. During that initial two (2) year term, the *JCRION* NUG may replace the *JCRION* Program Manager by electing another chairman from the group, who will serve the remainder of such term. The chair position may then rotate every two years thereafter with the chair to be selected by the *JCRION* NUG through a majority vote.

All *JCRION* Consortium members and the *JCRION* NUG chairman can attend at their own expense the annual North American NICHE NUG or annual International NICHE NUG.

***JCRION* Executive Council**

The *JCRION* Executive Council is a body of executives from all active agencies of the *JCRION* Consortium. The membership consists of the Agency Executive and HOST AGENCY Executives. (*See the JCRION GOVERNANCE Section*)

5.0 HOST AGENCY REQUIREMENTS

Staffing

HOST AGENCY Executives will designate the *JCRION* HOST AGENCY team members, including but not limited to, *JCRION* RMS Solution Specialist, *JCRION* Program Manager, and *JCRION* Host RMS Administrator. Any members of the

JCRION Consortium who are RMS Subject Matter Experts (SME's) may assist with the development, build, implementation and/or testing of the *JCRION* RMS.

Training

The HOST AGENCY will facilitate one-time initial “train the trainer” sessions, conducted by NICHE, available for all agencies within the consortium to attend at no cost. Individual agencies will determine which staff should be represented at this training. These selected representatives that attend this train the trainer session will be responsible for training their respective agencies. Any additional training from NICHE will be at the expense of the *JCRION* AGENCY, unless provided by the HOST AGENCY.

Technology Services

Understanding that some agencies within the Consortium have limited technology services, the HOST AGENCY or another *JCRION* AGENCY may, but are not required to, assist at no charge beyond the included *JCRION* Operational Support as defined in this agreement. In the event that an agency needs substantial technology services, such agency and the HOST AGENCY or another *JCRION* AGENCY may enter into separate service agreements setting forth the charges for such services.

NICHE allows the sharing of all the interfaces developed and/or approved by NICHE. A list of those interfaces will be made available to all member agencies (*See Appendix D*). These interfaces allow *JCRION* Agencies to connect directly to the *JCRION* RMS, however they will still require testing and approval by the HOST AGENCY. (*See JCRION Operational Section*).

Any *JCRION* AGENCY “infrastructure needs” that require the purchase of additional hardware, non-NICHE developed software, or non-NICHE developed interfaces, will be the financial responsibility of the requesting *JCRION* AGENCY. Members of the *JCRION* Consortium may assist with the installation and/or testing of these products as long as they are utilized for the *JCRION* RMS.

Security & KCJIS Compliance

The HOST AGENCY will ensure that the *JCRION* RMS environment and all connected devices are KCJIS compliant. See *JCRION OPERATIONS* Section for additional items related to Security.

Hardware/Infrastructure

The HOST AGENCY will provide all infrastructure in the data centers consisting of *JCRION* Software and *JCRION* Hardware. This does not include any data

connections for specific *JCRION* Agencies to connect to the *JCRION* RMS environment. The HOST AGENCY will implement “best practices” to sustain performance related to the NICHE environment which will include limiting large data uploads to the database (i.e. video files).

6.0 JCRION AGENCY REQUIREMENTS

Each participating agency within the *JCRION Consortium* will utilize a domain structure that is built into the *JCRION* RMS solution. Each *JCRION* AGENCY will need to ensure that their infrastructure meets the minimum standards set forth by the HOST AGENCY.

Hardware/Infrastructure

JCRION Agencies are responsible for maintaining all the recommended hardware and infrastructure related to any devices operating the *JCRION* RMS. In addition, all *JCRION* Agencies are responsible for the installation, monitoring, and maintenance of their connections to the *JCRION* RMS. (i.e. VPN, Internet, fiber, and/or Cellular). The HOST AGENCY may review *JCRION* AGENCIES’ hardware to ensure it meets minimum specifications. Both the connectivity and hardware can have an impact on overall *JCRION* AGENCY performance when operating the *JCRION* RMS.

Security & CJIS Compliance

The *JCRION* AGENCY will ensure that all their connected devices and environments to the *JCRION* RMS environment are KCJIS compliant. See *JCRION OPERATIONS* Section for additional items related to Security. The HOST AGENCY may request the *JCRION* AGENCY provide record of its KCJIS compliance.

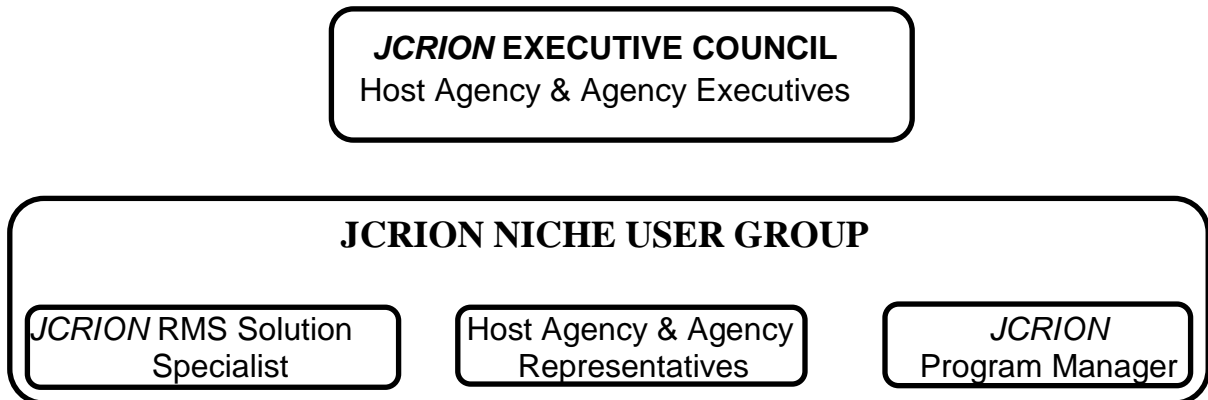
Representation

All *JCRION* Agencies are responsible for assigning representatives to ensure proper representation for the agency and for their jurisdiction’s best interest. Representatives should include individuals to meet the roles required within this document. (*See JCRION Roles Section*) Representatives from each *JCRION* AGENCY are critical to the success of the *JCRION* Consortium therefore active participation is required. If a *JCRION* agency is not represented at the majority of the meetings held in any given 12 month period, it will be notified of this deficiency by the Chairman of the Executive Council. If such *JCRION* AGENCY fails to be represented at the majority of the meetings held in the 12 month period following the notice, the Executive Council shall determine whether such agency has become an “Inactive” member.

7.0 JCRION GOVERNANCE

The *JCRION* Governance structure provides the structure in which the *JCRION* Consortium agrees to govern and operate within terms and conditions set forth in this interagency agreement to provide oversight to the *JCRION* RMS solution and associated services. The focus of the *JCRION* governance structure is to ensure the integrity of the *JCRION* RMS program. The *JCRION* governance will provide guidance to the following areas: *JCRION* RMS Roles, *JCRION* RMS Financials, *JCRION* RMS Operations, *JCRION* RMS Membership, and enforcement of this Agreement.

JCRION Governance Structure



Principal Meeting Location

The principal meeting location for the *JCRION* Executive Council and NUG is to be determined. The *JCRION* Executive Council and NUG will meet on designated dates and times that the *JCRION* Consortium agrees upon.

JCRION NICHE User Group (*JCRION* NUG)

To maintain a foundation for the *JCRION* Consortium, a user group will be established that will be utilized to further the goals of the Consortium as well as establishing a forum to address the needs and recommendations of the *JCRION* Consortium. The *JCRION* NUG will include the following roles: *JCRION* Program Manager, *JCRION* RMS Solution Specialist, and HOST AGENCY and Agency Representatives. Additional resources from either the HOST AGENCY or *JCRION* AGENCY may participate as needed based upon the agenda items. If an Agency does not have the IT structure in place to customize their *JCRION* RMS Domain, a

request will be made through the *JCRION NUG* for approval and implementation by the *HOST AGENCY* or another *JCRION AGENCY*, if approved.

The primary function of the *JCRION NUG* will be to assess the development and maintenance of the *JCRION RMS* as it relates to technology and user (officer/civilian staff) issues/recommendations to enhance the future needs and sustainability of the *JCRION RMS*. The *JCRION NUG* will also review, approve or reject requested changes, on the basis of majority vote of representatives, in the *JCRION RMS* environment, which must be in writing from the requesting agency. *NUG* Representatives from a quorum of *JCRION* Agencies must be present, either in person or via conference call, to vote on requested changes. A quorum for purposes of the *JCRION NUG* requires attendance (either in person or via conference call) by representatives of at least 51% of the *JCRION* Agencies. In the voting procedure, the majority vote of the quorum present and voting will carry. A record shall be kept of all change requests and approvals as well as each vote. The change request records will be made available to the entire *JCRION* Consortium membership for review. In addition, all change requests must be submitted at least 24 hours in advance of the *NUG* meeting and must include, at a minimum, a brief description of the change, business impact, and rollback plan.

The *JCRION NUG* will conduct regularly scheduled *NUG* meetings. All *JCRION NUG* recommendations must be approved by the majority of representatives from the *HOST AGENCY* and *JCRION* Agencies, with each *JCRION* Agency receiving one vote and the *HOST AGENCY* receiving one vote, prior to moving forward. All recommendations, votes and meeting minutes will be made available to all *JCRION* Consortium members. All approved recommendations that have potential significant impact on the *JCRION RMS* will be escalated to the *JCRION* Executive Council for review and approval.

Amendments to Interagency Policy Agreement

The *HOST AGENCY* or any *JCRION AGENCY* may recommend amendments to this Agreement as needed for the efficient operation and maintenance of the *RMS* and to address issues as they arise. All amendments will be subject to review and approval by the *JCRION* Executive Council. Upon approval by the *JCRION* Executive Council, each *JCRION AGENCY* will need to adopt the amendment(s) or may become an “Inactive” member, which shall be determined by the Executive Council.

Agreement Termination

JCRION Agencies that are Tier 1 are required to remain a member for the full first 10 years of this Agreement, in lieu of the Initial Software Usage Fee. In the event a Tier 1 member terminates their membership prior to the 10 years or becomes an Inactive Member, they will be required to pay an early termination fee equal to the amount of the Initial Software Usage Fee that was waived. (See *JCRION FINANCIAL SECTION*) After the ten-year anniversary of this Agreement, Tier 1 *JCRION* Agencies may terminate their membership pursuant to the same procedures provided below for Tier 2 members.

JCRION Agencies that are Tier 2 members may terminate their membership by notifying the HOST AGENCY in writing of their intent to terminate by July 1 of the then-current year. Any such termination by a *JCRION* AGENCY shall be effective as of January 1st of the following calendar year. Termination by a *JCRION* AGENCY shall not relieve that agency of payment of hosting and maintenance fees for the remainder of the year during which notice was given, nor shall a terminating agency be entitled to a refund of any amounts paid under this Agreement.

A terminated *JCRION* AGENCY shall be responsible for data extraction related to the terminated *JCRION* AGENCY's domain. Upon termination, all licenses purchased by or acquired on behalf of the terminated *JCRION* AGENCY shall remain the property of the respective *JCRION* AGENCY.

Should the County determine that it is unwilling or unable to continue its responsibilities as the HOST AGENCY, the County shall provide one hundred eighty (180) days advance notice to all *JCRION* AGENCIES. In such event, the County will refund the annual hosting fee paid by each *JCRION* AGENCY for the year in which the County provides such notice. The refund shall be calculated for each *JCRION* AGENCY on a pro-rated basis based upon the last day the County serves as the HOST AGENCY. The HOST AGENCY will provide *JCRION* AGENCIES with a copy of the live and legacy domain database and schema no more than 90 days prior to discontinuation of HOST AGENCY service.

Executive Voting and Quorum

A *JCRION* Executive Council will be established with each executive member entitled to one (1) vote for items requiring approval. The attendance of at least 51% of *JCRION* Executive Council is required to have a quorum. In the voting procedure, the majority vote of the quorum present and voting will carry.

The HOST AGENCY may object to a majority vote of the Executive Council that may pose a serious financial impact or security risk to the HOST AGENCY. In the event of such an objection, the vote shall be set aside and it is the expectation that the HOST AGENCY Executives will engage in a forum to discuss the concerns. The HOST AGENCY will provide in writing its reasoning and justifications for the initial objection or denial. The issue in question will be brought back to the Executive Council for discussion and resolution.

The *JCRION* Executive Council does not vote on all customizations that are Agency specific unless it is determined that it could potentially impact the *JCRION* RMS operations or integrity. If so, it will be escalated to the *JCRION* NUG and/or *JCRION* Executive Council to be addressed.

8.0 JCRION OPERATIONS

All *JCRION* Consortium members will utilize a shared environment containing KCJIS Records with the HOST AGENCY providing the infrastructure and day-to-day operations of the environment. The *JCRION* RMS information may be shared/disseminated amongst all *JCRION* Consortium members. All *JCRION* RMS records will be maintained, vetted, and secured by the HOST AGENCY. Individual agencies within the *JCRION* Consortium will maintain their own records and have access to shared records.

Incident Management

All HOST AGENCY issues will be recorded via the HOST AGENCY IT ticketing system. *JCRION* AGENCY specific issues will only be recorded if they are escalated to the HOST AGENCY. Any issues discovered by the *JCRION* AGENCY will be directed to that Agency's *JCRION* RMS Administrator to be resolved. If the issue cannot be resolved, a ticket will be submitted to the HOST AGENCY for investigation and resolution. The HOST AGENCY will follow all current procedures for critical tickets including communications utilizing the Problem Incident Report (PIR) guidelines. (See Appendix C: Service Level Agreement (SLA) for timing related to issues submitted.)

Service Level Agreement (SLA)

The HOST AGENCY will utilize their currently established SLA (see Appendix C) and NICHE's contracted SLA. The HOST AGENCY's SLA is subject to change and therefore any relevant updates that occur will be provided to all *JCRION* Consortium members reflecting those changes. The HOST AGENCY may monitor all connections to the *JCRION* RMS environment to ensure operational performance and aid in troubleshooting in the event of an incident.

Data Exchange/Sharing

All *JCRION* Consortium members agree to exchange data within the *JCRION* RMS and understand that sharing this data does not constitute ownership, but is shared, in an effort to provide associated services for their agency.

Records and data stored on the *JCRION* RMS will be accessible by all *JCRION* AGENCIES and the HOST AGENCY. Access to and use of other agencies' records shall only be for law enforcement and criminal investigation purposes and as otherwise provided for by law. Each *JCRION* AGENCY and the HOST AGENCY is and shall remain the owner and custodian of its respective records and data. In the event an *JCRION* AGENCY or the HOST AGENCY is served with or receives a subpoena, court order, legal process, a Kansas Open Records Act (KORA) request, or similar demand for production of the records or data of another *JCRION* AGENCY or the HOST AGENCY, such receiving AGENCY, to the extent allowed by law, shall refer the requester to the custodian AGENCY and shall notify the custodian AGENCY of the request.

Data Interfaces & Maintenance

JCRION Agencies are responsible for providing the HOST AGENCY verification of testing, accuracy, and schedules associated with implementation. The HOST AGENCY will validate all data interfaces and schedule implementation based upon availability of resources. The HOST AGENCY will monitor all data feeds for erroneous data and may reject or disconnect any data feeds that are not meeting the quality of standard for the HOST AGENCY. The *JCRION* AGENCY is required to perform regular maintenance, including all testing for upgrades and patches to ensure accuracy of data imports. Any suspicious data feeds/integrations may be terminated with reasonable notice to ensure the integrity of the *JCRION* RMS for the Consortium.

JCRION Agencies are expected to make reasonable efforts to provide customized programming assistance to those agencies lacking IT structure. However, *JCRION* Agencies are not required to provide services and staff time free of charge. In the event that an agency requires significant programming services, such agency and the HOST AGENCY or another *JCRION* AGENCY may enter into separate service agreements setting forth the charges for such services. All customized programming integrations with the *JCRION* RMS will be required to be tested by the HOST AGENCY and/or documentation provided to sufficiently meet the HOST AGENCY IT and *JCRION* NUG approval prior to implementation.

Data Backup and Recovery

The HOST AGENCY will provide environment (i.e. interfaces, NDS, etc.) and regular database backup of the *JCRION* RMS based upon JIMS' current guidelines, pursuant to which data retention will be for six months with an additional annual backup that is stored offsite for one year. These backups are only for major disasters requiring full recovery, and not for individual records or partial recovery. The backup retention will be in accordance to the HOST AGENCY current guidelines. The HOST AGENCY does not have the resources to provide individual agency data feeds or replicated data specific to any *JCRION* AGENCY. Doing so would be at the HOST AGENCY discretion.

High Availability and Disaster Recovery

The HOST AGENCY will provide an environment with high availability for the *JCRION* RMS infrastructure. In addition, a secondary site will be established and maintained as a fail over in the event the primary site is unavailable for an unacceptable period of time as determined by the HOST AGENCY. *JCRION* Agencies are responsible for failing over to the Disaster Recovery site should the HOST AGENCY initiate the Disaster Recovery site. The Disaster Recovery site is expected to have the same level of performance as the primary site.

Reporting Server

The HOST AGENCY will provide a read only reporting/archive server for each requesting *JCRION* AGENCY. The *JCRION* AGENCY will be financially responsible for any licensing, maintenance, and hardware costs associated with the server. The HOST AGENCY will provide daily database updates at a minimum of the reporting server.

KCJIS Patches and Maintenance

The HOST AGENCY will ensure that other patches and maintenance are completed within the maintenance window in order to facilitate the completion of scheduled RMS maintenance and upgrades.

Scheduled *JCRION* RMS Maintenance

The HOST AGENCY will provide up to one upgrade per year to the *JCRION* RMS as provided by NICHE, if available, with approval from the *JCRION* Executive Council. The HOST AGENCY will apply patches during the scheduled maintenance window with at least five business days' advance written notification to all Agencies except that in the event of an emergency or a security threat, the HOST AGENCY may apply patches without such notice. In that event, the HOST AGENCY shall

provide written notice as soon as practicable. The *JCRION* RMS standard maintenance window is the first Monday of the month from 2 am to 5 am. HOST AGENCY may extend or change the maintenance window by presenting this change to the NUG. Both upgrades and patches may require client software to be upgraded which will be the responsibility of each Agency to complete these Agency Client specific upgrades. The HOST AGENCY will not make changes to the *JCRION* RMS without approval of the NUG. All environmental changes will be reviewed by the HOST AGENCY to determine if they need to engage the *JCRION* NUG. All *JCRION* agencies shall conduct testing of their *JCRION* RMS domain prior to the date of the upgrade to the production environment for any changes approved by the NUG. Any application based changes will be approved by the *JCRION* NUG. Any infrastructure changes will be approved by the HOST AGENCY.

***JCRION* RMS User Access Maintenance**

Each *JCRION* AGENCY is responsible for maintaining their terminated and new hire users utilizing their *JCRION* RMS domain administrator account access. Each *JCRION* AGENCY will conduct an annual audit of their *JCRION* RMS user accounts to ensure both financial licensing and user access is up to date and will provide a true-up report to the HOST AGENCY. The HOST AGENCY retains the right to audit all *JCRION* RMS user accounts. (See *JCRION FINANCIAL SECTION* for additional information.)

***JCRION* RMS Agency Specific Configuration**

Each *JCRION* AGENCY will have one *JCRION* RMS domain administrator account to manage their *JCRION* RMS agency domain. The *JCRION* RMS agency specific domain administrator can make configuration changes to their *JCRION* RMS domain to meet their agency specific needs. A list of agency specific customization is attached as Appendix A. In the event a customization is not available, a recommendation can be made to the *JCRION* NUG for review.

***JCRION* RMS Infrastructure Security**

The HOST AGENCY will manage all infrastructure security related to the *JCRION* RMS infrastructure. *JCRION* AGENCY staff will only have access to the *JCRION* RMS solution; no further access will be granted. The HOST AGENCY will notify all *JCRION* Executives of issues that require escalation. In the event of a *JCRION* AGENCY security issue, the Agency identifying the issue must notify the HOST AGENCY immediately, but in no event not more than 2 hours after the issue is discovered, to determine what action, if any, is necessary to ensure the security of the *JCRION* RMS environment. This action may include temporarily disconnecting the

JCRION AGENCY with the security issue until it is resolved. The HOST AGENCY will determine if a notification is necessary for the all *JCRION* Agencies.

Records Custodian

Each Agency Records Custodian Representative will adhere to all *JCRION* RMS standards including KCJIS criteria as well as KORA. It is the expectation of the *JCRION* Consortium that each Agency's Records Custodian report any issues and/or inconsistencies within the *JCRION* RMS to that *JCRION* AGENCY representative and HOST AGENCY.

Additional Services

Additional services can be arranged as needed by any *JCRION* AGENCY with any other member. These arrangements are not part of this agreement, however all terms and conditions of this agreement remain in effect and enforced.

9.0 JCRION FINANCIAL SECTION

All agencies participating within the *JCRION* Consortium will agree to fulfill all financial obligations related to the administration and operation of the *JCRION* RMS. (See Appendix B) Maintenance costs will be allocated to each agency as a percentage of sworn users for that agency. An administration hosting fee will be assessed at a fixed rate per user to assist with IT operating costs for the HOST AGENCY. All fees will be made payable to the HOST AGENCY. Any member agency that fails to pay for their maintenance and/or hosting fee may be deemed an "Inactive" member agency by the Executive Council until which time payments are received. In the event any fees are past due for more than thirty (30) days, the HOST AGENCY shall provide such agency with written notice of the opportunity to cure the default. The HOST AGENCY shall advise the Executive Council when fees remain past due for more than sixty (60) days and the Executive Council may declare the member agency Inactive until all such fees are paid. The Executive Council may deny the Inactive Member access to the NICHE RMS while past due fees are outstanding.

There will be an annual "true up" of each member agency's user numbers by the HOST AGENCY in the fourth quarter of each year. Member agencies will be required to provide accurate sworn and civilian employee numbers at that time for the following year. Those adjusted user numbers will be applied for the invoicing in the following year unless there is a significant agency user count change during the year that increases the HOST AGENCY'S costs. In which case, that member agency may be required to pay those additional maintenance and hosting fee costs at the time of that change.

The hosting fee is due and payable by each *JCRION* AGENCY to the County within thirty (30) days of the *JCRION* AGENCY's first use ("Go-Live" Date) of the NICHE RMS and thereafter annually on the 15th of January of each year this Agreement remains in effect. Maintenance is due and payable on January 15th of each year. Maintenance fees shall be calculated as set forth in the contract between Niche and the HOST AGENCY dated July 21, 2016, and any amendments thereto, and as set forth in Appendix B. For each *JCRION* AGENCY, the first year of hosting and maintenance fees shall be prorated based upon the agency's first use ("Go-Live" Date) of the NICHE RMS.

Initial Software Usage Fee

This fee applies to only Tier 2 Agencies, requiring an upfront license fee of \$1340 per sworn officer. Tier 1 Agencies are required to commit to a 10 year term which waives the initial software usage fee. All licenses for the NICHE RMS shall be purchased directly from NICHE by the HOST AGENCY. For both the initial and any subsequent license purchases, each *JCRION* AGENCY shall remit the required licensing fees to the HOST AGENCY, which will then purchase the licenses to be used by such agency. The HOST AGENCY will retain ownership of all licenses purchased from NICHE. If a *JCRION* AGENCY terminates membership under this Agreement, the HOST AGENCY will transfer all licenses purchased by said *JCRION* AGENCY to that agency as the *JCRION* AGENCY will retain the licenses purchased for it.

Addition or Removal of Sworn Users

Should an agency add or remove sworn users from their RMS "roster", the Agency's reestablished number of sworn users will be eligible for an adjusted percentage of costs allocated to the maintenance fee for the following year after such numbers are confirmed by the annual true-up. If an Agency terminates their membership with the *JCRION* Consortium, any and all financial commitments up to the time of their termination will be non-refundable, as the scheduled financial responsibility of that Agency has already been distributed for vendor payment, which is a crucial factor for the successful operation of the *JCRION* Consortium.

All additional sworn users added by an agency will require the agency to pay for a full cost license, hosting fee, and will increase their annual maintenance fee accordingly. This applies to all Tier 1 and Tier 2 agencies.

Addition or Removal of Civilian User

Should an agency add or remove civilian users from their *JCRION* RMS "roster", the agency's reestablished number of civilian users will be eligible for an adjusted

(reduction or increase) cost related to the HOST AGENCY hosting fee the following year after such numbers are confirmed by the annual “true up”. If an Agency terminates their membership with the *JCRION* Consortium, any and all financial commitments up to the time of their termination will be non-refundable.

Annual Software Maintenance Fee

This fee applies to both Tier 1 and 2 agencies at the initial rate of \$268 per sworn officer annually based upon the allocated number of sworn officer licenses. Any licenses purchased above the original allocated number will increase the annual software maintenance fee at the initial rate of \$268 per sworn officer.

The Annual Software Maintenance Fee is currently set for a five-year lock at a twenty percent (20%) licensure rate commencing with the first use (go-live) of the NICHE RMS by a *JCRION* Consortium member. If the Annual Software Maintenance Fee rate changes after the five-year lock-in, the HOST AGENCY will provide notice to the *JCRION* AGENCIES of the new rate with the associated fee schedule. *JCRION* maintenance fee adjustments are limited to no more than an annual increase of two percent (2%).

Annual Hosting Fee

The hosting fee is assessed to assist in offsetting the technology infrastructure and support costs for the HOST AGENCY. Fee applies to both Tier 1 and 2 agencies at a rate of \$62 per every user in the *JCRION* NICHE Solution. The annual hosting fee, which shall be paid to the HOST AGENCY, includes computer, storage, and disaster recovery and is due within thirty (30) days following first use (go live) of the NICHE RMS by each *JCRION* AGENCY and annually thereafter. Hosting fees due from each agency shall be adjusted annually based upon the current number of users.

Optional Fees

There are no fees for data conversion, integration, or training (beyond what is already mentioned in this agreement) included in any of the costs. Each agency may decide its need for any of these optional services. Optional fees depending on the agency’s preference may include the following:

Optional NICHE Provided Data Conversions	\$1,800 per day <i>(plus T&E)</i>
Optional NEW NICHE Built Custom Interfaces	\$1,800 per day

NOTE: All existing NICHE interfaces are at no cost

Annual Fee Reporting & Adjustments

The HOST AGENCY will provide an annual report on the *JCRION* RMS fees paid and expenses incurred by the HOST AGENCY related to the *JCRION* RMS to the *JCRION* Executive Council. During the annual review, should the *JCRION* RMS hosting fees not align with services provided or should unforeseen expenses arise that are required to sustain the *JCRION* RMS, a recommendation from the HOST AGENCY will be reviewed and voted upon by the *JCRION* Executive Council. All *JCRION* hosting fee recommended adjustments will be reviewed by the *JCRION* Executive Council for approval by the *JCRION* HOST AGENCY Executives.

(Remainder of page intentionally left blank)

Signature Agreement

Your signature confirms your agreement, as a *JCRION* Consortium member, and that your agency agrees to the terms documented within this Interagency Policy Agreement on _____, 2017.

Chief Richard Mann
Spring Hill Police Department



Chief Francis Donchez
Overland Park Police Department



Chief Rob Moser
Shawnee Police Department



Chief James Pruetting
Gardner Police Department



Chief Ben Hadley
Mission Police Department



Sheriff Calvin Hayden
Johnson County Sheriff's Office



Chief Dan Field
Johnson County Park Police



Chief Michael Daniels
Merriam Police Department



Chief Mike Fleming
Fairway Police Department



Chief Greg O'Halloran
Westwood Police Department



Chief Tim Schwartzkopf
*Prairie Village Police
Department*



Chief Troy Rettig
Leawood Police Department



District Attorney Steve Howe
*Johnson County District
Attorney's Office*



Chief John Morris
Roeland Park Police Department



Chief Steve Menke
Olathe Police Department



Chief Tom Hongslo
Lenexa Police Department



Ed Eilert, Chair
Board of County Commissioners of Johnson County, Kansas

APPENDIX A

JCRION RMS Functionality Matrix

The *JCRION* Consortium RMS offers agencies some agency specific customizations or configurations. As a multi-tenant environment, the *JCRION* Consortium will be utilizing common configurations, as well as “pick lists”, to ensure we provide the *JCRION* Consortium with data integrity, data sharing, and the highest level of system integration.

Agency Specific Configurable Features:

- System Parameters (*including ability to set default field values for many common fields*)
- Agency Specific Reports and Documents
- Agency Specific Templates for data entry and outputs
- Agency Specific Templates for case file assembly (*these templates determine what different types of court packets will include*)
- Agency Specific Arrest offense/reason codes, charges and municipal ordinance codes
- Agency Specific Custody Log Templates
- Agency Specific Fee Schedules for Citations
- Agency Specific Stats Classification details
- Agency Specific Usernames (*as it relates to their domain*)
- Agency Specific Workflow Templates

JCRION RMS Agency Cost Model Worksheet							Appendix B												
Agency User Counts			3-Tier System	1 time licensing cost	20% Annual maintenance starts in 2018	Annual hosting fee \$62 per user	2017 **	2018 **	2019 **	2020 **	2021	2022	2023	2024	2025	2026	1st year cost	5 year total cost	10 year total cost
Agency	Sworn	Civilian	Total Users																
Fairway	10	2	12	\$ -	\$ 2,680	\$ 744	\$ 744	\$ 3,424	\$ 3,424	\$ 3,424	\$ 3,424	\$ 3,424	\$ 3,424	\$ 3,424	\$ 3,424	\$ 3,424	\$ 744	\$ 14,440	\$ 31,560
Spring Hill	12	2	14	\$ -	\$ 3,216	\$ 868	\$ 868	\$ 4,084	\$ 4,084	\$ 4,084	\$ 4,084	\$ 4,084	\$ 4,084	\$ 4,084	\$ 4,084	\$ 4,084	\$ 868	\$ 17,204	\$ 37,624
Westwood	13	1	14	\$ -	\$ 3,484	\$ 868	\$ 868	\$ 4,352	\$ 4,352	\$ 4,352	\$ 4,352	\$ 4,352	\$ 4,352	\$ 4,352	\$ 4,352	\$ 4,352	\$ 868	\$ 18,276	\$ 40,036
Roeland Park	17	2	19	\$ -	\$ 4,556	\$ 1,178	\$ 1,178	\$ 5,734	\$ 5,734	\$ 5,734	\$ 5,734	\$ 5,734	\$ 5,734	\$ 5,734	\$ 5,734	\$ 5,734	\$ 1,178	\$ 24,114	\$ 52,784
Jo.Co. Park Police	23	1	24	\$ -	\$ 6,164	\$ 1,488	\$ 1,488	\$ 7,652	\$ 7,652	\$ 7,652	\$ 7,652	\$ 7,652	\$ 7,652	\$ 7,652	\$ 7,652	\$ 7,652	\$ 1,488	\$ 32,096	\$ 70,356
Gardner	30	3	33	\$ -	\$ 8,040	\$ 2,046	\$ 2,046	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 2,046	\$ 42,390	\$ 92,820
Mission	31	8	39	\$ -	\$ 8,308	\$ 2,418	\$ 2,418	\$ 10,726	\$ 10,726	\$ 10,726	\$ 10,726	\$ 10,726	\$ 10,726	\$ 10,726	\$ 10,726	\$ 10,726	\$ 2,418	\$ 45,322	\$ 98,952
Merriam	32	10	42	\$ -	\$ 8,576	\$ 2,604	\$ 2,604	\$ 11,180	\$ 11,180	\$ 11,180	\$ 11,180	\$ 11,180	\$ 11,180	\$ 11,180	\$ 11,180	\$ 11,180	\$ 2,604	\$ 47,324	\$ 103,224
Prairie Village	47	13	60	\$ 62,980	\$ 12,596	\$ 3,720	\$ 66,700	\$ 16,316	\$ 16,316	\$ 16,316	\$ 16,316	\$ 16,316	\$ 16,316	\$ 16,316	\$ 16,316	\$ 16,316	\$ 66,700	\$ 131,964	\$ 213,544
Leawood	61	23	84	\$ 81,740	\$ 16,348	\$ 5,208	\$ 86,948	\$ 21,556	\$ 21,556	\$ 21,556	\$ 21,556	\$ 21,556	\$ 21,556	\$ 21,556	\$ 21,556	\$ 21,556	\$ 86,948	\$ 173,172	\$ 280,952
Shawnee	89	21	110	\$ 119,260	\$ 23,852	\$ 6,820	\$ 126,080	\$ 30,672	\$ 30,672	\$ 30,672	\$ 30,672	\$ 30,672	\$ 30,672	\$ 30,672	\$ 30,672	\$ 30,672	\$ 126,080	\$ 248,768	\$ 402,128
Lenexa	91	28	119	\$ 121,940	\$ 24,388	\$ 7,378	\$ 129,318	\$ 31,766	\$ 31,766	\$ 31,766	\$ 31,766	\$ 31,766	\$ 31,766	\$ 31,766	\$ 31,766	\$ 31,766	\$ 129,318	\$ 256,382	\$ 415,212
Olathe	181	30	211	\$ 242,540	\$ 48,508	\$ 13,082	\$ 255,622	\$ 61,590	\$ 61,590	\$ 61,590	\$ 61,590	\$ 61,590	\$ 61,590	\$ 61,590	\$ 61,590	\$ 61,590	\$ 255,622	\$ 501,982	\$ 809,932
Overland Park	253	66	319	\$ 339,020	\$ 67,804	\$ 19,778	\$ 358,798	\$ 87,582	\$ 87,582	\$ 87,582	\$ 87,582	\$ 87,582	\$ 87,582	\$ 87,582	\$ 87,582	\$ 87,582	\$ 358,798	\$ 709,126	\$ 1,147,036
Jo. Co. Sheriff*	198	464	662	\$ 265,320	\$ 53,064	\$ 41,044	\$ 306,364	\$ 94,108	\$ 94,108	\$ 94,108	\$ 94,108	\$ 94,108	\$ 94,108	\$ 94,108	\$ 94,108	\$ 94,108	\$ 306,364	\$ 682,796	\$ 1,153,336
Jo. Co. DA	4	59	63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	1092	733	1825		\$ 1,232,800	\$ 291,584	\$ 1,092,444	\$ 1,342,044	\$ 400,828	\$ 400,828	\$ 400,828	\$ 400,828	\$ 400,828	\$ 400,828	\$ 400,828	\$ 400,828	\$ 1,342,044	\$ 2,945,356	\$ 4,949,496
*Civilian # includes sworn staff who are assigned to full-time Detention Assignments																			
** Amounts will be lower since agencies will not be going live 1/1/17, amounts will be adjusted as agencies go live.																			
Tier-1 (1-50 users) No Initial licensing costs; Pay 20% annual maintenance costs based on # of sworn; Pay \$62 per user annual hosting admin fee																			
Tier-2 (51+ users) Pay 100% Licensing costs; Pay 20% Annual maintenance costs based on # of sworn; Pay \$62 per user annual hosting admin fee																			
Tier-3 No cost																			
NOTES:																			
Annual Maintenance is based on total number of agency sworn licenses																			
Annual Hosting Fee is based on total number of agency users																			
8/4/2016																			

ORION SERVICE LEVEL AGREEMENTS

(As of May 2016)

APPENDIX C

Severity Level	Category	Service Level Definitions	NICHE APPLICATION SUPPORT		JCRION HOSTING & INFRASTRUCTURE	
			NICHE Initial Response	NICHE Initial Resolution	HOST Initial Response	HOST Initial Resolution
SEV 1	HIGH	<p>APPLICATION: The system is not operational or one or more core business functions are not operational.</p> <p>HOSTING: Connectivity to the Data Center or Servers is unavailable for all users.</p>	30 mins	6 hours unless otherwise agreed by the customer if diagnostic logs can be processed at the Niche office in Winnipeg, 12 hours if diagnostic logs can be processed remotely at the customer site, best effort if there is no access to diagnostic logs.	30 mins	4 hours unless otherwise agreed by the customer or determined to not be a HOST Infrastructure technology issue (i.e. Agency Connectivity to HOST data center down)
SEV 2	MEDIUM	<p>APPLICATION: The system is operational but in degraded mode. This includes serious, persistent, system-wide performance problems, intermittent operation, or serious malfunction in core business functions.</p> <p>HOSTING: Degraded performance, data center is online and operational. This include systemwide performance issues and intermittent operational issues.</p>	30 mins	1 day unless otherwise agreed by the customer if diagnostic logs can be processed at the Niche office in Winnipeg, 2 days if diagnostic logs can be processed remotely at the customer site, best effort if there is no access to diagnostic logs.	30 mins	2 business days unless otherwise agreed by customer or determined to not be a HOST Infrastructure technology issue
SEV 3	LOW	<p>APPLICATION: The system is operational and users can use the system. This includes intermittent performance problems, intermittent malfunctions of some system functions, problems with a limited number of client installations, etc.</p> <p>HOSTING: Data Center is operational for a majority of the users and functionality. (i.e. non-critical reports not completing)</p>	Next Business Day	Best effort practical	Next Business Day	Best effort practical
SEV 4	NUISANCE	<p>APPLICATION: No significant operational impact. This includes malfunctions in low importance, infrequently used system functions, layout or spelling problems, etc.</p> <p>HOSTING: Data Center is operational. Project work such as scheduling connectivity, request for data, and/or request for agency specific environments.</p>	Next Business Day	Future Release	Next Business Day	Future Release

Appendix D - Niche Developed/Approved Interfaces

Customer	Interface	Interface Description	Interface Developed By
Alaska			
Alaska	APSIN Person Interface	A windows service that queries for person records in a shared SQL Server database, then translates those person records to RMS person entites and inserts them into the RMS using the Niche NewFill API	Ryan Nixon / Oran Dennison
Alaska	APSIN Case Interface	A windows service that directly interacts with the APSIN mainframe Broker service. Agency CAD programs send their information to the mainframe and are redirected by the broker to generate RMS incidents	Rick Judd
Alaska	RMS Vehicle Plugin (In development)	A C#-based RMS plugin that enables searching and import of APSIN vehicle records into the RMS database	Ryan Nixon
Alaska	RMS Person Plugin (In development)	A C#-based RMS plugin that enables searching and import of APSIN person records into the RMS database	Ryan Nixon
Arizona			
Arizona	SAMS Interface	Personnel interface used to bring employees into the RMS system.	Niche
Cheshire			
Cheshire	CAD	Interface to NSPIS CAD	Niche
Cheshire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
Cheshire	Gazetteer	Cheshire uses the Niche internal gazetteer (NAV) with the AddressPoint data set	Niche
Cheshire	Libra	National interface from the Courts (charges/results)	Niche
Cheshire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Cheshire	PNC 2-way	Interface with Police National Computer to search for people	Niche
Cheshire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Cleveland			
Cleveland	CAD	Interface to Storm CAD	Niche
Cleveland	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
Cleveland	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
Cleveland	Libra	National interface from the Courts (charges/results)	Niche

Cleveland	Livescan	Interface to Livescan units	Niche
Cleveland	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Cleveland	PNC 2-way	Interface with Police National Computer to search for people	Niche
Cleveland	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
DOI			
DOI	CAD	Interface to CIS CAD	DOI
DOI	CAD	Interface to Logisys CAD	DOI
DOI	CAD	Interface to Motorola CAD	DOI
DOI	CAD	Interface to Crimestar CAD (under construction)	DOI
DOI	CAD	Interface to Sundance CAD (under construction)	DOI
Dorset			
Dorset	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
Dorset	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
Dorset	Libra	National interface from the Courts (dispositions)	Niche
Dorset	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Dorset	PNC 2-way	Interface with Police National Computer to search for people	Niche
Dorset	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Edmonton			
Edmonton	Admin Utility for Niche	Built for our administrators to remove lineup links, inactivate employees by deactivation date, move tasks and flags to other units/member	EPS
Edmonton	Air One Interface	Airone is a web application that queries EPROS to get information on occurrences that they are working on and include information in flight stat reports.	EPS
Edmonton	ARG - Automatic Report Generator	ARG is a client desktop application used for Information Auditing by the Data Quality Unit which generates reports in Niche EPROS system. It creates a task linking the generated report to each occurrence for a specified entity and also links that task directly to the entity.	EPS

Edmonton	Beacon	This web application is used to display information on large screens which are refreshed every 5 minutes. The information displayed are such things as lodged and non-lodged arrests, whiteboards (similar to Niche), tasks initiated by our approval center, reworked tasks returned to the approval center, Judge's Orders, Warrant Requests, PTA's and Appearance Notices that require court report management involvement.	EPS
Edmonton	BI Interface	BI Interface is used by the custom .NET utility Control Tactics Extractor (CTE) to extract Control Tactics reports	EPS
Edmonton	CAD	Interface to poll CAD incoming folder to import CAD files generated into the RMS	Niche
Edmonton	CopLogic	Interface to CopLogic for Community On-Line Reporting - writes to RMS	EPS/Coplogic
Edmonton	CPIC	Interface for CPIC maintenace and query	Niche
Edmonton	Document Inventory Interface	Document Inventory is Web Application that is used to track Occurrence documents that are being sent to Central Registries for scanning. It has read-only access to EPROS to receive Occurrence Details information.	EPS
Edmonton	Document Services	Queries the RMS for correct person and address for serving warrants etc	EPS
Edmonton	eCollision Interface	Links the ecollision report to the required occurrence in the RMS	EPS
Edmonton	Emug	Creates Fingerprints and Ident Reports	EPS
Edmonton	Eplus	Photo Lineup creation	EPS
Edmonton	Gateway Mobile	Mobile Application for members	EPS
Edmonton	HR Interface	Updates records system on all employee information, units etc - Keeps in sync with HR - and creates reports for admin work required.	EPS
Edmonton	i2 Interface	i2 Interface is used by the custom .NET utility BLOB Extractor to extract report narratives and person mugshots	EPS

Edmonton	IAPRO Interface	IAPRO Interface (IAPRODataExporter) - is a console application (scheduled task on app server) that queries Tickets, Arrests, Street Check Reports, and Use of Force data (including involved citizen information: identity data, addresses, phone numbers) from the Edmonton Police Niche RMS via the API provided by Niche. The resultant data from the queries is then inserted into SQL staging tables from which the IAPro application will source data. IAPro is an application to support Internal Investigations.	EPS
Edmonton	Informer Interface	Interface for CAD to report LOI(Location of Interest) to members on dispatch address - for active person flags "wanted for questioning" and "warrants" - on persons residing at the address in question.	Intergraph
Edmonton	iReporter	<ol style="list-style-type: none"> 1. Allows users to search on Occurrences, Tasks, Tickets, Arrests and Street Checks for statistical purposes originally but not exclusively. 2. Allows users to search for tasks that require approval/review. 3. Allows Court Report Management to search for new and outstanding items that require disclosure or action on their behalf. 4. Allows users to view an Occurrence or Street Check in a graphical tree form. 5. Allows Court report management to create court disclosure packages. 6. Generates statistics on task lifecycles. 	EPS
Edmonton	JOIN Interface	Ticket information transfer to court (JOIN) - Data Extraction	EPS
Edmonton	Person Merge Tool	Our own version of a Person merge - no limits on the merge	EPS
Edmonton	Photo Radar Interface	Creates violation tickets in the RMS	EPS
Edmonton	PICS Interface	Application with all required security checks on one app.	EPS
Edmonton	PIP Interface	Police Information Portal - query only set up - RCMP	Niche
Edmonton	Property Move	For Property and Drug Exhibit Units to move exhibits from one location to another, using the xml generated by Niche's inventory application	EPS

Edmonton	LiveScan	Interface to LiveScan to extract Ident information to send to RCMP	Niche
Gwent			
Gwent	Not live as of 02May2013		
Halton			
Halton	CAD	Imports generated CAD calls to RMS	Niche
Halton	CPIC	Query CPIC ; CPIC maintainace	Niche
Halton	Live Scan	Exports Ident info to Cogent Live Scan fingerprint form and submitting to RCMP	Niche
Halton	Coplogic	Imports coplogic events via CAD interface	Niche
Halton	FIP	Weekly executed batch jobs then sent to RCMP	Niche
Halton	MCM	Major Case Management - Testing	Niche
Hamilton			
Hamilton	CAD	Live with Intergraph CAD since the early 90's. The CAD to Niche RMS interface was implemented on go live of Niche Dec 1, 2005. If the dispatch type meets criteria, after a call is created in CAD, data extracted to a share every 2 minutes until the call is closed. This data is picked up by the Niche interface which updates the RMS occurrence. When the call is closed in CAD, the final View Last CAD data is populated in Niche.	Intergraph did their side and Niche did their's.
Hamilton	Niche to FIP	LIVE - data batched weekly and forwarded to RCMP/CPIC for processing	Niche
Hamilton	Web Services	LIVE	Niche
Hamilton	Niche to PIP	TEST	Niche
Hamilton	LiveScan	TEST	Niche
Hampshire			
Hampshire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
Hampshire	Libra	National interface from the Courts (dispositions)	Niche
Hampshire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Hampshire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Leicestershire			
Leicestershire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
Leicestershire	Gazetteer	Cheshire uses the Niche internal gazetteer (NAV) with NLPG as the source	Niche

Leicestershire	Libra	National interface from the Courts (dispositions)	Niche
Leicestershire	Livescan	Interface to Livescan units	Niche
Leicestershire	PentiP	Interface from national ticket system to Niche to create occurrences and case files	Niche
Leicestershire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Leicestershire	PNC 2-way	Interface with Police National Computer to search for people	Niche
Leicestershire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Lincolnshire			
Lincolnshire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
Lincolnshire	Libra	National interface from the Courts (dispositions)	Niche
Lincolnshire	Livescan	Interface to Livescan units	Niche
	NMIS	Interface to the National Management Information System (Home Office crime Hub)	Niche
Lincolnshire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Lincolnshire	PNC 2-way	Interface with Police National Computer to search for people	Niche
Lincolnshire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Merseyside			
Merseyside	CAD	Interface to Storm CAD	Niche
Merseyside	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
Merseyside	Libra	National interface from the Courts (dispositions)	Niche
Merseyside	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Merseyside	PNC 2-way	Interface with Police National Computer to search for people	Niche
Merseyside	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Merseyside	TWIF	Two Way Interface to the Crown Prosecution Service (enhancement to 1 way interface)	Niche
Missouri State Highway Patrol			
Missouri State HP	FATPOT Mobile to RMS	All officer data to the RMS	Niche

Missouri State HP	CAD	Interface to Xwave CAD	Niche
Missouri State HP	TMS (Traffic Mgmt System) to RMS	Flag with Incident # to denote if Crash is in Draft or Final status for Dissemination (This interface is in the development stage)	MSHP
North Wales			
North Wales	CAD	Interface to Intergraph CAD	Niche
North Wales	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
North Wales	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
North Wales	Libra	National interface from the Courts (dispositions)	Niche
North Wales	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
North Wales	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
North Yorkshire			
North Yorkshire	CAD	Interface to Storm CAD	Niche
North Yorkshire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
North Yorkshire	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
North Yorkshire	Libra	National interface from the Courts (dispositions)	Niche
North Yorkshire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
North Yorkshire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Oregon State Police			
Oregon State Police	CAD to RMS	Import CAD events and incidents into Niche RMS.	Intergraph (CAD), Online Business Systems (Enterprise Services Bus), Niche (RMS)
Oregon State Police	APS (eCitation and eCrash)	Import electronic citations and crashes issued using Report Beam software into Niche RMS.	Advanced Public Safety (Report Beam) Online Business Systems (ESB), Niche (RMS)
Oregon State Police	RMS Publish	Export crime statistics to ONIBRS/NIBRS and incident data to N-Dex.	Niche (RMS), Online Business Systems (ESB)
Police Service of Northern Ireland			

Police Service of Northern Ireland	CAD	Interface to Storm CAD	Niche
Police Service of Northern Ireland	Causeway	The Causeway interface is the Northern Ireland equivalent of CJIT/Libra.	PSNI
PRIDE			
PRIDE	CAD	Interface to Intergraph CAD	Niche
PRIDE	CPIC (Maintenance)		Niche
PRIDE	CPIC (Query)		Niche
PRIDE	Motor Vehicle Collision Reports	Internal application that we have interfaced	WRPS
PRIDE	UCR Stats Reporting or UCR reporting via CRPQ		Niche
PRIDE	AFIS		Niche
PRIDE	CopLogic		Niche
PRIDE	FIP		Niche
PRIDE	Livescan		Niche
PRIDE	PIP Interface (QUERY)		Niche
PRIDE	PIP Interface (PUBLISHING)		Niche
PRIDE	Web Services		Niche
Queensland			
Queensland	ACID interface	ACID (Australian Criminal Intelligence Database), The ACID Service periodically scans the Niche database for submissions that has been flagged for ACID. Submissions are validated to ensure they can be uploaded. For Intelligence Submissions which pass validation, an "Intelligence Report" is generated in XML format and written to the interface file. When all Intelligence Submissions have been extracted, the interface file is copied to the ACC server using FTP	Queensland Police Service & ACID
Queensland	BulkPropertyLoaderService	Provides specific operations for consumption by the Bulk Property client system (Niche plug in). Examples of such operations include searching for property and occurrence details, and addition of property items to the Niche data store.	Queensland Police Service

Queensland	CADIncidentService	The CAD Incident Service is responsible for providing Incident summary information to external parties. The interface provides both a realtime and batch facility that can be called from external parties that required CAD Incident Summary information for their application processing purposes	Queensland Police Service
Queensland	CAD Service	CADService contains a variety of web services that are used by CAD for customised lookups in Niche for person of interests, location of interests, vehicle/vessels of interest, person details and phone number details. Also allows the CAD system to create Niche occurrences based on CAD events. V2 has been set up to remove dependencies between CAD's Intelliview and Niche. Once CAD's Intelliview is updated v1 can be deprecated.	Queensland Police Service
Queensland	Confirm CRIS Service	The Confirm CRIS Interface Group is a set of interfaces that allow CITEC to acquire information concerning property crimes to provide to paying customers via the Confirm CRIS system.	Queensland Police Service & Citec
Queensland	Confirm TIRS Service	Provides traffic incident retrieval operations for the PublicAccess service	Queensland Police Service & Citec
Queensland	CrimTracPOIService	The Crimtrac POI interface provides details of POI to CrimTrac NNI system. This interface provides only full batch extract jobs. The file generated from these batch jobs are in a fixed format file which are then forwarded to CrimTrac via FTP	Queensland Police Service & Crimtrac
Queensland	CrimtracVOIService	The CrimTrac Vehicles of Interest interface is a windows service that performs incremental data exports from the Niche database to CrimTrac. The data exported contain information regarding to stolen, recovered and wanted vehicles.	Queensland Police Service & Crimtrac

Queensland	DDM Receiver and Sender Services	<p>The Data Distribution Managers are web services that send and receive messages from the IJIS Hub. The web services are implemented as .Net 3.5 WCF services. The DDM will implement the following behaviours;</p> <ul style="list-style-type: none"> • Unwrap/wrap the IJIS message. • Check the authorization of the message. • Validate the schema of the received/sent message. • Audit the message receipt • Place the message in the IJIS Message Datastore. <p>At the successful conclusion of these actions an acknowledgment will be sent/received to/from the IJIS Hub reporting that the message has been persisted.</p>	Queensland Police Service & Justice Dept
Queensland	Derie Service	<p>The Derie project is implementing a new Interview Recording system in police stations throughout Queensland. The interview recording system records the interview on a DVD as an audio file. It also creates a Metadata file containing reference data related to the interview eg. Occurrence number, Interviewee and Disc Barcodes.</p> <p>The Derie interface has been requested to assist with data entry of these Derie Discs into Niche. The Interface shall read the Metadata on each Derie Disc and use this information to fill out a Niche Interview report, add a property item, create Niche Id's and tag the property item</p>	Queensland Police Service
Queensland	DrugKits Services	<p>The interface supports the transfer and processing of all property items going to QHSS Labs (with the exception of DNA samples). These items include Forensic Samples, Drug Driving Kits and Clandestine Lab samples going to and from Queensland Health Scientific Services (QHSS)</p>	Queensland Police Service & Queensland Health Scientific Services
Queensland	ETCR Services	<p>Electronic Transfer of Court Results, both non final and final results for processing into Niche</p>	Queensland Police Service & Justice Dept

Queensland	Forensics Property Service	<p>The task of the Niche Forensics Property Interface is to import this data from the Forensics Register and take ownership of the data. This will be achieved by implementing a web service that imports data into the NDS data store, which can then be called by the Forensics Register upon the creation of new property records.</p> <p>When data is imported into the NDS data store, the property records will be created in reference to a given occurrence. The Niche identifiers resulting from this action will be returned to the Forensics Register in the web services response, enabling the Forensics Register web application to provide users with a reference to the master record in Niche.</p>	Queensland Police Service
Queensland	Forensics Service	The service creates periodic (daily) extracts of Occurrence information from Niche which have a related Forensics Case	Queensland Police Service
Queensland	GIS Service	Provide retrieve and update operations to Niche for spatial data related to Occurrences	Queensland Police Service
Queensland	II Common Service	A utility web service that retrieves reference data for Niche choice lists, F3 lists and other reference data	Queensland Police Service
Queensland	IMS CAD incident service	The CAD Incident Service is responsible for providing Incident summary information to external parties. The interface provides both a realtime and batch facility that can be called from external parties that required CAD Incident Summary information for their application processing purposes. The Service retrieves information from regional IMS CAD Servers	Queensland Police Service
Queensland	ITAS Extract Service	The interface returns Occurrences that have been created or modified for the supplied date range. The interface only returns Occurrences that relate to traffic OR Occurrences that have an Offence that is traffic related. The interface will return the Occurrence Summary Response.	Queensland Police Service
Queensland	ITAS Service	The service contains several operations that return Occurrence details from Niche.	Queensland Police Service

Queensland	Linda Service	Informatica is 3rd party application used for data cleansing. Informatica will be used to identify records (person, addresses etc) that can be merged or updated. The data scripts to merge/update the Niche records are uploaded and run by the LINDA windows service. The LINDA service will allow for the scheduling of the data scripts to be run against Niche through the AIP Console.	Queensland Police Service
Queensland	LiveScan Services	These services send and receive data from the Livescan machines	Queensland Police Service
Queensland	Member update service	Updates Niche with details of new employees or updated employees from the Aurion HR system	Queensland Police Service
Queensland	NAV service	The NAV Web service provides an API to allow parties to find and validate addresses within the Niche Records Management system based on a variety of search criteria. The API uses the NicheAddressValidation pseudo table to conduct searches. To quote the Niche NAV documentation; There is one main pseudo-entity that allows access to the Niche Address Verification tables: NicheAddressVerification. Its purpose is to accept search criteria, access the physical NAV tables and return matching addresses in a format similar to that of the entity PhysicalAddress. This allows the complex data model of the NAV tables to be searched using a simple SQL SELECT from a single entity	Queensland Police Service
Queensland	NFLRS Service	Extracts Weapons and License information for the CRIMTrac NFLRS system	Queensland Police Service & Crimtrac

Queensland	NPRS Consumption Service	<p>The National Police Reference System (NPRS) provide operational police with enriched information about persons of interest (POIs) supplied by jurisdictional police databases (eg, LEAP in Victoria, COPS in NSW and Niche in Queensland). In essence, it gives the user the ability to perform a national check on POIs. POI Information is extracted based on the following involvement criteria:</p> <ul style="list-style-type: none"> • Bail records • Warrants • Firearms Licence • Missing Persons • Escapee • Unidentified Body • Offence History • Warning Flags • Wanted Flags • Child Protection Register • Unidentified Person <p>As well as involvement information, NPRS holds a full history of addresses, descriptions, tattoos, distinguishing features, photographs and aliases for each POI as supplied by the various jurisdictions. The NPRSConsumption Service is used by the NPRS Niche plugin to enable Niche users to search the NPRS database.</p>	Queensland Police Service & Crimtrac
Queensland	NPRS Provision Service	This service sends all QPS POI information to NPRS for inclusion in the national database.	Queensland Police Service & Crimtrac
Queensland	NPRS Reconciliation Service	This interface provides a means to reconcile the state of records sent by the NPRS Person Provision interface and the Crimtrac NPRS system. A reconciliation request is sent to NPRS, and some time later NPRS generates an Inventory file which is transferred back to the integration server. The Inventory is compared to the state maintained by the Provision interface to detect and remediate any discrepancies.	Queensland Police Service & Crimtrac
Queensland	NPRS StatusFileUpdateUtilityService	Manages status updates from the NPRS Provision Service	Queensland Police Service & Crimtrac

Queensland	OffenderHistoryV2Service	An Offender History report displays a formatted view of the the charges and results, court session records and diversion records stored in Niche and associated with a selected person. The Offender History report is executed from a Niche Client pluggin.	Queensland Police Service
Queensland	OftRevsService	This interface generates a simple daily positional text file of stolen and recovered vehicles for use by The Office of Fair Trading. Note that this interface does not include the sub-category of boats	Queensland Police Service & Office of fair Trading
Queensland	OrgUnitEmpExtractService	Extraction of Organisation Unit and Relationships from Niche	Queensland Police Service
Queensland	Mobile Services	These are a number of web services provided that search combined Niche and other reference data. They include person search, vehicle search and location search. They also include an ability to record occurrences, intelligence and street checks	Queensland Police Service
Queensland	QCS CBO Service	This interface comprises an inbound batch interface that creates, updates and expires Community Based Order flags on persons/offenders on Niche. If a person doesn't exist on Niche, it will also add that person. The data is updated whenever a new file is sent by QCS. The flags are used to identify offenders that are subject to community based orders and to prompt the officer to inform QCS if the person is arrested.	Queensland Police Service & Qld Corrective Services
Queensland	QCS Heracles Service	Queensland Corrective Services currently send a file containing offenders due for release from custody in 3 months time. The interface component takes this incoming xml file, validates the file format and then works through all the offenders recorded within the file and attempts to match them to existing offenders in Niche. Where a match is made, the interface records the offenders' offence history against the offender; where no match is made the record is passed through without additional information. The output records are formatted and stored as an xml file which is attached to an Intel Submission. This submission is linked to a task which is allocated to the SIG group of users.	Queensland Police Service & Qld Corrective Services

Queensland	QHSS DNA Service	The interface supports the transfer and processing of DNA samples to QHSS and the results being brought back into Niche	Queensland Police Service & Queensland Health Scientific Services
Queensland	Niche Shared Service	Used by the QPS CRM and Internet web based systems. It exposes common web operations for searching for Call line identifiers, Persons, Orgs, Officers, Units, Vehicles and Locations etc. Allows creation of all occurrences, incidents and all linked data, reports, persons, addresses, vehicles, property, tasks, ids etc.	Queensland Police Service
Queensland	QT Minda POI Service	This interface relates to the information received by the Queensland Transport Mobile data Unit for importing into MINDA. It provides Person of Interest (POI) information (such as absconders, escapees, missing persons, etc) to police officers in the field from the Niche system.	Queensland Police Service & Queensland Transport
Queensland	QT Minda VOI Service	This interface relates to the information received by the Queensland Transport Mobile data Unit for importing into MINDA. Data sent are recognised vehicles of Interest from QPS. It provides Vehicle of Interest (VOI) information (such as stolen vehicles, wanted vehicles, false plates, etc) to police officers in the field from the Niche system.	Queensland Police Service & Queensland Transport
Queensland	QT Person Tricklefeed Service	This interface provides a means of prepopulating Niche with name and address data for the majority of persons in Queensland. Updates are received from Queensland Transport (Generally every two hours)	Queensland Police Service & Queensland Transport
Queensland	QT Trails VOI Service	Queensland Transport (QT) record information about vehicle/vessel registrations in the TRAILS database. To ensure that vehicles/vessels that have been stolen are not re-registered by other parties, QT requires information about the theft and recovery of vehicles and vessels. QT receives information about vehicles Crimtrac's NEVDIS system, which itself obtains information from QPS (and others) therefore this interface only transmit details of vessels to QT as these are not part of the feed from NEVDIS.	Queensland Police Service & Queensland Transport

Queensland	QT Trails Web Service	<p>Queensland Transport (QT) Trails Web Services comprises both client components and server components that in turn fulfil the requirements of seven interface groups:</p> <ul style="list-style-type: none"> • QT Vehicle Services • QT Vessel Services • QT Infringements • QT Licence Services • QT Registrations • QT Utilities • QT Common Requirements 	Queensland Police Service & Queensland Transport
Queensland	Road Crash Service	<p>This interface group comprises a single interface that provides traffic accident data to OESR, who load it into the QT RoadCrash system and manage the data thereafter. This data is used for statistical analysis of traffic incidents and reporting to various government bodies.</p>	Queensland Police Service & Queensland Transport
Queensland	RV Queries Service	<p>The RVQueries interface provides the ability to perform driver and vehicle searches against QPS's copy of Trails data held within the TrailsRV database. This interface is used by the RVQueries Niche Plug-In which is accessed from the EXTERNAL Niche menu. The TrailsRV database is maintained by separate integration service TrailsRV on a nightly basis.</p>	Queensland Police Service & Queensland Transport

Queensland	SCRAM Service	<p>Provides details of suspects and offenders to the QPS Police Information Centre. The data is used to check and monitor applicants and holders of particular accreditations such as blue cards, teachers and taxi drivers for involvements in crimes which may render a person unsuitable to hold that accreditation. For example: A blue card holder who is involved in an assault on a child.</p> <p>The interface is run nightly and produce an xml file containing all suspects, offenders and domestic violence respondents who have had changes or additions in the previous 24 hour period.</p> <p>The interface was enhanced as part of Niche Phase 2.2 to send persons with Offender History to SCRAM. This includes persons with Legacy Offender History converted from Polaris as well as persons who have offender history added in Niche as part of the ongoing business process.</p>	Queensland Police Service
Queensland	Specimen Charges Service	<p>The ISB Specimen Charges database is the physical store for QPS offence data.</p> <p>The Specimen charges interface provides an external plug-in to the Niche Records Management System to allow the user to select offence information from the Specimen Charges database. This information is used to charge a defendant with an offence.</p> <p>The Interface is initiated by a Niche user using the right-click plug-in functionality on the QPRME client. The Specimen Charges interface is accessible from Offence/Charge Screen.</p> <p>The interface uses a read only connection to the Specimen Charges Database to retrieve charge information and a read/write connection to Niche (NicheRMS) to retrieve and write charge information.</p>	Queensland Police Service

Queensland	SPER Warrants Service	<p>The SPER system, administered by JAG, provides for the collection and enforcement of unpaid infringement notices and court ordered fines. This interface deals with the electronic administration of those warrants.</p> <p>On a daily basis the SPER system creates two files which it transmits to QPS. One file for new warrants coming in to the Niche system, and the other for electronic warrants which are being recalled by the SPER system</p>	Queensland Police Service
Queensland	SPIRS Service	<p>This interface comprises a single interface that provides stolen property information to the QPS Property Crime Investigation Unit. The data is used for cross matching against information received from pawn brokers and second hand shops about property traded through their outlets</p>	Queensland Police Service
Queensland	TBCS Service	<p>Responsible for the transfer of defendant charge data to QWIC. It provides the interface to Niche and performs the data transfer, calling a web method at the IJIS Hub. This includes the sequence of events required to retrieve, validate and successfully complete and confirm the transfer of defendant bench charge data.</p>	Queensland Police Service & Justice Dept
Queensland	Traffic Crash Licence Service	<p>This interface is provided to allow the population of current licence details in a PersonMVC Report</p> <p>The interface uses the person's QT Customer id to call TMR LicenceDetails webservice L004 and returns this data into the Licence related fields.</p>	Queensland Police Service & Queensland Transport
Queensland	Traffic Incident Service	<p>DVDS will call this TrafficIncidentService (providing Occurrence file numbers as input) and receive a response containing relevant Occurrence information. This information will typically contain details of traffic incidents involving QPS vehicles.</p> <p>The response data is then used to pre-populate a number of web forms in DVDS which are then written to file downstream and sent to the QPS's third party insurer. The DVDS application is also used internally for administrative, statistical and investigation purposes</p>	Queensland Police Service

Queensland	Trails RV Service	<p>QPS receives a daily update of information related to Registered Vehicles from Transport and Main Roads (TMR). This information is maintained in a QPS database in order to support intelligence queries and to act as a backup for when real-time integration performed through the QT-Web Services interface is unavailable.</p> <p>The TrailsRV interface is responsible for maintaining the QPS copy of registered vehicle data held within database TrailsRV. On a regular basis QPS receives files of vehicle and registration information from TMR which triggers the TrailsRV service to perform an update.</p>	Queensland Police Service & Queensland Transport
Queensland	Transport Licence Service	Retrieves licensing data from TMR-Trails source of truth given a licence identifier	Queensland Police Service & Queensland Transport
Queensland	VBCS Service	<p>The Validate Bench Charge Sheet(VBCS) is a module that exists for the purpose of validating Niche data prior to its transfer to Justice via the Transfer Bench Charge Sheet (TBCS) Interface.</p> <p>The VBCS executes business validation rules associated with the data contained within the TBCS Interface. If any rules are violated a Validation Result Screen is displayed to the user indicating which Niche data item(s) need to be corrected before the transfer to Justice can occur.</p>	Queensland Police Service
Queensland	Weapons Bulk Matching Service	<p>This is a web service that provides a searching function for the Bulk Weapons Matching Client (a small MS Windows application installed on the desktop machines in the Weapons Licencing Branch).</p> <p>The Bulk Match Weapons client extracts match criteria from the Excel document, invokes the Bulk Match Weapons web service to retrieve any possible weapon matches (matching on the Weapons Number, Tag Number, and Serial + Make) against NicheRMS, then the client updates the Excel document with the match results.</p>	Queensland Police Service

Queensland	Weapons Expired Services	Produces daily list of Weapons Licences held by Individuals or Businesses pending expiry for loading into CRM.	Queensland Police Service
Queensland	Weapons RIA Service	The RIA service randomly selects a percentage of eligible Weapons Licence Holders for a weapons storage inspections audit every month. the service creates RIA tasks which are assigned to the nominated Police station for the suburb the storage location is in. As a fallback the task is assigned the Weapons licensing Branch (WLB). A file is also written, containing the tasks created by the run and a list of Licence Holders that did not have a task created (because they have over 30 weapons, and therefore need to comply with different storage rules).	Queensland Police Service
South Wales			
South Wales	CAD	Interface to NSPIS CAD	Niche
South Wales	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
South Wales	Gazetteer	Interface to Compass Blue8 gazetteer and QAS (moving to Alligned Assets Gazetteer)	Niche
South Wales	Libra	National interface from the Courts (dispositions)	Niche
South Wales	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
South Wales	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Springfield			
Springfield	Open Query PC Items	Open Query is a CAD program that allows a fast inquiry of multiple programs through Motorola P1 CAD; MULES, Greene County Courts, Springfield Municipal Court, NCIC. Since PC items are created and maintained in Niche, this interface feeds a list of in-house PC items (probable cause warrants) to Open Query every 4 hours. This is currently in use.	City of Springfield; Rich Kennehan and Chuck Collins

Springfield	Municipal Court	The Springfield Municipal Court issues hundreds of warrants per week. The data entry was very taxing so an interface was developed that will feed the warrants and set flags in Niche. The Court places a set of XML data on a server and the interface will then search for the case number and person charged in the database. A warrant will be entered, filling in charge and bond information and creating a warrant flag. This is currently in use and needs more development.	City of Springfield; Rich Kennehan and Phil Krebs
Springfield	Greene County Booking	The Greene County Booking interface pulls in booking photos and arrest descriptions to an incident in Niche. The officer will create an incident and arrest report, linking the SPD incident number to the booking event at the Greene County Jail. Every morning at 0400, the jail side of the interfaces creates an XML of the previous day's booking photos and places them on a server. The SPD side of the interface then matches the case number and the person's name, populating an Ident description with a photo on the arrest report. If the arrest report is not completed, the booking information stays in a queue and will be uploaded during the next scheduled interface sequence. The interface is in use and needs more development to populate the Republic PD booking photos.	City of Springfield, Rich Kennehan and Greene County Information Systems Dave Cavener
Springfield	CAD	The interface to the Motorola CAD populates incident information to Niche and creates the initial workflows to the officer and detective units. The interface runs on a 5 minute cycle creates the incident for the report writer. It populates the case number, reported time, call code from CAD, incident location and a CAD XML that has the original call taker's notes from the 911 call or initial call to the 911 center. Based on call code, a workflow is sent to a detective unit for case assignment or review of the report.	Niche Mike Keath, City of Springfield Jonathan Allen, Rich Kennehan

Springfield	Command Central	Command Central is a new product for SPD. It provides a hot spot map and incident analysis to officers and command staff. The interface populates incident information, incident type and report numbers. This is private interface which is considered the private side of CrimeReports.com.	City of Springfield, Rich Kennehan and Command Central Representatives
Springfield	CrimeReports.com	CrimeReports.com is a website that displays incident information to the public through our department's website at this link: https://www.crimereports.com/map?CRSearch=springfield%20mo The citizen can filter information based on crime type or area and view current incidents with basic incident information. The interface is currently in use.	City of Springfield Nichole Plowman
Springfield	Carfax	Carfax is a accident report distributor the department has contracted with to supply copies of accident reports to the public for a fee. The interface extracts XML information regarding accident reports once a day. The interface is in use.	City of Springfield Rich Kennehan and a representative of Carfax
Springfield	False Alarm Access DB	Prior to Niche, our alarm billing was entered and maintained in an access database. Officers would write the alarm report in the database and an administrator would reconcile the reports and create bills for alarms. The access database is no longer supported so the entry was moved to Niche. Niche does not have billing capabilities so the database was kept active. The alarm interface sweeps Niche once a week and looks for alarm reports with a closed FYI task. When a report is found, the interface populates the database with current alarm reports. The administrator can then prepare billing twice a month. This interface requires much maintenance and is going to be disabled within the next few months.	City of Springfield Rich Kennehan
Springfield	PMAM Alarms Billing	PMAM is a third party vendor that does alarm billing. The interface is being developed and will probably access the Niche database to pull alarm event report information.	City of Springfield Rich Kennehan, Kevin Johnson and a PMAM representative.

Springfield	MODEX/Coplink	This interface is not currently in use. A bridge was created to send data to the Missouri Data Exchange. The interface is for sharing incident and report information to agencies in the State of Missouri through Coplink software.	Cody Systems RMS, City of Springfield Jeanie Priebe
Springfield	i2 Interface	This is currently not a working interface. I2 is analysis software to be used by our Crime Analysis Unit. We have had the product for two years and still do not have a working product. Data fields have been mapped to create a Niche-to-i2 exchange.	i2, City of Springfield Kevin Johnson
Sussex			
Sussex	Gazetteer	Interface to Compass Blue8 gazetteer (moving to Alligned Assets Gazetteer)	Niche
Thames Valley			
Thames Valley	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
Thames Valley	Gazetteer	Interface to Compass Blue8 gazetteer and QAS	Niche
Thames Valley	Libra	National interface from the Courts (dispositions)	Niche
Thames Valley	Livescan	Interface to Livescan units	Niche
Thames Valley	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Thames Valley	PNC 2-way	Interface with Police National Computer to search for people	Niche
Thames Valley	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
West Yorkshire			
West Yorkshire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche
West Yorkshire	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
West Yorkshire	Libra	National interface from the Courts (dispositions)	Niche
West Yorkshire	Livescan	Interface to Livescan units	Niche
West Yorkshire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
West Yorkshire	PNC 2-way	Interface with Police National Computer to search for people	Niche
West Yorkshire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Wiltshire			
Wiltshire	CJIT	National interface to the Crown Prosecution Service (Case files)	Niche

Wiltshire	Gazetteer	Interface to Compass Blue8 gazetteer	Niche
Wiltshire	Libra	National interface from the Courts (dispositions)	Niche
Wiltshire	PNC (Phoenix)	Interface with Police National Computer to create arrest record from Niche custody	Niche
Wiltshire	PNC 2-way	Interface with Police National Computer to search for people	Niche
Wiltshire	PND	Interface to extract data from Niche and send it to the Police National Database	Niche
Winnipeg			
Winnipeg	CAD	Interface to Intergraph CAD	Niche
Winnipeg	CPIC	Communicates between CPIC and Niche RMS	Niche
Winnipeg	XML Query Interface	Extracts Case File information for transfer to the Provincial Courts' computer system	Niche
Winnipeg	RCMP Live Scan Interface	Sends Fingerprint Information to our AFIS system	Niche
Winnipeg	SAMS Interface	Accepts data from our HR system and updates information on employees such as Rank and Org Unit	Niche
Winnipeg	PON Interface	Extracts and formats Provincial Offence Notice data for electronic transmission to the courts	Niche
Winnipeg	Bulk Document Loader	Assists in importing and linking scanned documents into Occurrences	Niche
Winnipeg	PIP Interface (QUERY)	Provides access to PIP information through the Niche RMS Client	Niche
Winnipeg	Address Verification Data import	Updates Niche Address Verification Data from our Intergraph CAD system	Niche
Winnipeg	Manitoba Driver's License and Registered Owner Query Interface	Queries the provincial Registered Owner's and Driver's License database	Niche
Winnipeg	CAD Query Interface	Allows access to RMS data from the Intergraph CAD system	Niche

City of Mission	Item Number:	5.
DISCUSSION ITEM SUMMARY	Date:	March 30, 2017
PUBLIC WORKS	From:	Brian Scott

Discussion items allow the committee the opportunity to freely discuss the issue at hand.

RE: Review of the City's 2017 Wellness Program

DETAILS: This year's wellness program is centered around three themes - staying well, staying active, and staying balanced. There are a number of activities throughout the year that will touch on one or more of these themes.

Staying well focuses on basis employee wellness activities such as a biometric screening, completion of a health risk assessment, and annual exams. Staying active activities will include joining a workout facility, participating in an organized run, or doing a personal activity challenge. Staying balanced focuses on an employee's emotional well being and includes activities involving financial wellness and dealing with stress.

Participation in these activities will enable employees to earn points toward their wellness incentive at the end of the year. To date we have completed a biometric screening for employees where we had over 20 participants. We will be offering a five-week personal financial wellness program through Prudential in April.

Related Statute/City Ordinance:	n/a
Line Item Code/Description:	Various
Available Budget:	\$10,000

Mission Wellness

Staying Healthy, Active, and Balanced



2017 City Wellness Program

Our employees are our most important asset. Simply put, the City would not be able to function without the hard work, skills, talents, and creativity that you provide on a daily basis to the City. Because of this, the City believes in supporting your efforts through a fair compensation system, a strong employee benefits program, and opportunities for beneficial training and development. The City's annual wellness program is another important pillar in this overall support structure.

Wellness programs are often thought of as being hand-in-hand with health insurance. We believe, however, that a good wellness program takes a more holistic view of your overall wellbeing. A good wellness program not only supports your physical health, but also supports your emotional health. Both are important because both can have a bearing on your wellbeing.

This year's wellness program – Mission Wellness – is based on this idea of a holistic approach to your physical and emotional health. The program focuses on three core areas: Staying Healthy, Staying Active, and Staying Balanced.

Staying Healthy – Good health begins with understanding your own health and taking action to prevent potential health issues. Learning about your health can be done through attending a biometric screening, taking a health risk assessment (HRA), annual exams with your health provider or attending a lunch-and-learn on a particular health related topic.

Staying Active – Good health continues with maintaining an active lifestyle. Join a fitness facility, take a fitness class or two, or track your own fitness activities. Developing a healthy lifestyle through activity goes a long way to your overall healthy wellbeing.

Staying Balanced – Good health also comes with good emotional balance. The stresses that may occur with work, home, or other areas of your life can be just as debilitating as a chronic health issue. Learning to better manage your personal finances, attending a lunch-and-learn on handling stress, or taking an opportunity to give to your community are all great ways to develop a good balance in your life, and a healthier you.

We have designed this program to be flexible with your interests, desires, and schedule. There will be a variety of wellness related activities that the City will put on throughout the year. In addition, you are encouraged to participate in wellness related activities outside of the work place. With each of these activities you can earn points towards a onetime health incentive payment of \$175 at the end of the year. There are a total of 850 possible points. You need to earn 500 or more by the end of the year to receive the incentive payment. As with last year's program, you keep track of your points, and any documentation, and turn it in at the end of the year. We have developed a tracking sheet to help you. Some of the activities may have other incentives associated with them including a fitness related item, raffles for gift cards, or free giveaways.

Our ultimate goal with this program is to have fun while developing a healthier you!

Mission Wellness

Staying Healthy, Active, and Balanced



Employee Name: _____

Initiative Program Date: 3/1/2017 to 11/1/2017

Criteria for Wellness Incentive:

Must complete a total of 500 points to receive \$175

Provide Documentation When Feasible

Activity	Assigned Points 850 Points Possible (500 Points Needed)	I Participated! (List Points Below)
Staying Healthy		
<ul style="list-style-type: none"> • “Know Your Numbers” – Participate in the City’s Onsite Biometric Screening on March 22nd 	200 points	
<ul style="list-style-type: none"> • Annual Preventive Medical Exam Visit – Schedule an annual preventive medical exam with your doctor 	100 Points	
<ul style="list-style-type: none"> • Other Annual Preventive Exams – Schedule a dental, vision, diagnostic exam (maximum of 3) 	25 points	
<ul style="list-style-type: none"> • Health Risk Assessment (HRA) – Cigna members can complete a HRA through myCigna.com 	50 points	
<ul style="list-style-type: none"> • Flu Shot – Get your flu shot 	25 points	
<ul style="list-style-type: none"> • Lunch and Learn – Participate in a City sponsored lunch-and-learn on a related topic (attend 1) 	25 points	
Staying Active		
<ul style="list-style-type: none"> • Join a Fitness Facility – Join a fitness facility near your home or the City's Community Center 	100 points	
<ul style="list-style-type: none"> • Track Your Fitness – Track your own fitness activity for three months 	50 points	
<ul style="list-style-type: none"> • Take a Fitness Class – Take a fitness related class such as spin cycling or yoga (1 each / maximum of 3) 	25 points	
<ul style="list-style-type: none"> • Participate in a City Challenge or Campaign (walk/run challenge, water challenge, or other) 	25 points	
Staying Balanced		
<ul style="list-style-type: none"> • Personal Finance Class – Participate in a City Sponsored Finance Class 	50 points	
<ul style="list-style-type: none"> • Lunch and Learn – Participate in a City Sponsored lunch-and-learn on a related topic (attend 1) 	25 points	
<ul style="list-style-type: none"> • Volunteer In Your Community – Volunteer at a community event through your church, social organization, or other means (maximum of 2 events) 	25 points	
Total	850 possible points	

Prudential
PATHWAYS

A Financial Wellness Series



Why Financial Wellness?



58% of U.S. employees say they need guidance to help manage their financial life.¹

About half of all households have savings of less than **\$10,000**.⁴

82% of financial executives agree their company will benefit from having a financially secure workforce.²

6 out of 10 Americans retiring today are financially unprepared for retirement.⁵

46% of employees admit to spending 2-3 hours per week on personal financial matters while at work.³

1 in 5 employees admitted to skipping work at least once in the past year to deal with financial matters.⁶

Prudential PathwaysSM At A Glance:

- Led by local, licensed, experienced financial professionals specially trained to deliver Prudential Pathways
- Intended for employees of all ages and all life stages, as well as guests
- Content is holistic and non-solicitous
- Your full benefit package can be integrated into content
- Summary of employee feedback will be provided
- Optional one-on-one consultations are available at the employee's request
- Turn-key implementation

SEMINAR SERIES*

A series of engaging financial wellness seminars delivered at your worksite by experienced financial professionals. These easy-to-understand seminars are designed to boost your employees' confidence and the skills they need to pursue their financial goals.

Seminar 1

GREAT STRIDES: Understanding the Fundamentals of Financial Wellness

An introduction to financial wellness, including the benefits of living within a budget, the variety of savings and investing vehicles available, and some best practices to maximize savings.



Seminar 2

FOR THE LONG HAUL: Building Your Road to Retirement

Proven solutions for developing a retirement plan, creating a retirement income strategy, and avoiding roadblocks to financial security in retirement — whether retirement is right around the corner or in the distant future.



Seminar 3

CRUISING ALONG: Protecting Yourself and Your Loved Ones

Techniques to effectively protect the assets you've accumulated against a variety of circumstances, including a discussion of how insurance and employee benefits can work together to help maintain financial wellness.



Seminar 4

THE JOURNEY CONTINUES: Creating a Solid Plan for the Future

Planning for the future includes understanding the importance of compiling financial information and documents. Raise your awareness of the importance of estate planning concepts. Learn about the importance of regular beneficiary reviews and asset consolidation. Gain an understanding of common wealth transfer strategies and estate planning pitfalls.



Executive Series Coming Soon:

Three 90 minute sessions on Advanced Asset Accumulation, Advanced Asset Distribution and Estate Planning Strategies.

*Can be offered in various formats

MENU OF ONE-HOUR SESSIONS

Our one-hour educational sessions, delivered by an experienced financial professional on financial issues that matter most to your employees. These sessions cover a broad range of topics and are intended for every demographic of employee within your organization. Titles of these sessions are listed below.

THE BASICS

- The Basics of Credit & Banking Services
- The Basics of Saving & Investing
- Financial Challenges That Matter Most
- Strategies for College Funding
- Don't Try to Predict the Stock Market

RETIREMENT

- Roadmap to Retirement
- Your Social Security Benefits
- Are You Prepared for the Financial Challenges in Retirement?
- Healthcare in Retirement

TAXES & ESTATE PLANNING STRATEGIES

- Taking Control of Your Taxes
- It's Your Estate, Are You in Control?
- Estate Planning for the LGBT Community

ASSET PROTECTION

- How Insurance Can Help Protect Your Assets
- What You Should Know About Life Insurance

SPECIALITY

- Women & Money — Taking Control of your Financial Future
- Financial Challenges of Transitioning from Married Life
- Financial Challenges of the Sandwich Generation
- **Coming Soon:** New sessions on student loans and special needs

EMPLOYEE FINANCIAL EDUCATION HUB

Empower employees to achieve their financial goals with the **Prudential Financial Education Hub**.



**DEBT
MANAGEMENT**



**SAVING &
INVESTING**



**FAMILY
FINANCES**



**RETIREMENT
PLANNING
STRATEGIES**



**PREPARING &
PROTECTING**

EMPOWER

with relevant content that is refreshed regularly.

2X

Hub visitors are **2x more likely** to visit their “change contribution” page.

IDENTIFY

employee needs with reporting and insights.

75%

75% of visitors to the Hub are interacting with the content.

ENGAGE

employees with integrated emails right out of the box.

50%

Monthly digest metrics are well **above the industry standard** with open rates over 50% and click-to-open rates over 20%.

KEY FEATURES

- Responsive design that fits on all screen sizes
- Empowering content consumable in less than 5 minutes
- Built-in engagement with monthly emails containing financial tips
- Webinar capability
- Available at no cost
- Frequently refreshed based on employee preferences
- Automated employee engagement reports

New Beginnings

HELPING EMPLOYEES **MANAGE THEIR FINANCIAL WELLNESS** DURING A CHANGE IN EMPLOYMENT STATUS

A major change in employment, like a job loss or retirement, is an impactful event in an employee's life. It's probably a time when employees most need education about making benefit decisions and managing their financial wellness.

In general, employees say they're not used to making benefit decisions and don't feel prepared to do so.⁷ In fact, only 28 percent of employees surveyed are very confident in their abilities to make important financial decisions.⁷

Employers can now tap into the expertise of a trusted partner to educate employees at the worksite

The New Beginnings financial education seminars, from The Prudential Insurance Company of America (Prudential), can be a good fit for companies that are:

- Facing mass layoffs or terminations
- Offering early retirement and retirement packages

New Beginnings focuses on steps employees can take to help improve their financial wellness

Seminars provide education and tools, as well as outline actions that employees can take to manage their financial decisions with more confidence. This can also enable them to maintain their financial wellness during an employment transition.

Employers can choose from two seminars:

- **Transitioning Successfully into Retirement:** For employees who will retire from the workforce
- **Managing Employment Change:** For employees who will stay in the workforce but not with their current employer

Both seminars take a deep dive into topics, such as

- Transition and portability of benefits
- Managing cash flow
- Unemployment compensation
- Protecting retirement savings
- Health insurance replacement
- Social Security
- Estate planning strategies
- Severance package details



Both employers and employees can benefit from Financial Wellness Education


Employers can:	Employees can:
Demonstrate concern for employee well-being	Receive non-solicitous and objective financial education in person from experienced local financial professionals
Reduce questions coming from your employees about what to do, which in turn saves time	Have a dedicated resource who is licensed and registered to answer all of their questions
Offer non-solicitous and objective financial education to help ease the impact of change	Attend seminars at their worksite for their convenience
Easily put the program in place with little administrative time and at no cost	Feel increased satisfaction and improve productivity
Help improve employee satisfaction and improve productivity	Learn how to best manage their finances day-to-day, short, mid-and long-term

Learn more about this workplace solution

Your Prudential representative can provide more information about



Prudential
PATHWAYS
A Financial Wellness Series



1. Bank of America Workplace Benefits Report December, 2013.
2. Prudential and CFO Research Services, "The Value of Employees' Financial Wellness," Feb 2016.
3. Purchasing Power, "Financial Wellness: Addressing the "9 to 5" Impact of 24/7 Financial Stress," 2013.
4. American Payroll Association, Getting Paid in America Survey, 2012.
5. Mayo Clinic Robert and Arlene Kogod Center on Aging, January 1, 2011; Employee Benefits Research Institute 2011 Retirement Confidence Survey.
6. Consumer Financial Protection Bureau (CFPB), "Financial Wellness at Work: A review of promising practices and policies," 2014.
7. *Help Wanted?* Employees and Financial Wellness Programs, LIMRA 2015.

© 2016. Prudential Financial, Inc. and its related entities. Prudential, the Prudential logo, the Rock symbol, Bring Your Challenges and Prudential Pathways are service marks of Prudential Financial, Inc., and its related entities, registered in many jurisdictions worldwide.

The Prudential Insurance Company of America, Newark, NJ, and its affiliates.

Prudential Financial, its affiliates, and its financial professionals do not render tax or legal advice. Please consult with an attorney, accountant, and/or tax advisor for advice concerning your particular circumstances.

These seminars were not intended to market or sell any specific products or services.

Offering these seminars does not constitute an endorsement by the employer of Prudential products or services in any way.

Securities products and services are offered through Pruco Securities, LLC.

0297306-00001-00