

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, MAY 1, 2019

7:30 P.M.

(or immediately following 6:30 p.m. Community Development Committee)

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the April 3, 2019 Finance & Administration Committee Minutes - Martha Sumrall ([page 3](#))

Draft minutes of the April 3, 2019 Finance and Administration Committee meeting are included for review and acceptance.

2. 2018 Audit Presentation and Approval - Brian Scott ([page 9](#))

Kansas statutes require an annual audit of the City's financial statements. The 2018 audit was conducted by Berberich Trahan & Company, P.A., Certified Public Accountants who worked in conjunction with City staff to prepare and audit the comprehensive financial statements. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as an evaluation of the overall basic financial statement presentation. The City received a "clean" or unqualified audit for 2018. A representative from Berberich Trahan will present the report and answer any questions during the Finance & Administration Committee meeting.

3. Waiver of Chapter 205 - Fireworks - Laura Smith ([page 193](#))

The City of Mission historically provides a fireworks display at the conclusion of the Mission Summer Family Picnic (July 6, 2019) held at Broadmoor Park. In order to proceed with this display, the City Council must waive the requirements of Chapter 205 of the Mission City Code. In addition to waiving the ordinance, the Council is also asked to authorize funds to purchase the fireworks.

4. CMB License - Ni Hao Fresh, 6029 Metcalf Avenue - Martha Sumrall ([page 194](#))

Businesses wishing to sell Cereal Malt Beverage/Enhanced Cereal Malt Beverage (CMB) must submit an initial application for approval by Council and renew their license annually on a

calendar year basis. Ni Hao Fresh (6029 Metcalf) has submitted an application which meets the requirements for selling CMB/Enhanced CMB on premises.

2020 BUDGET

5. 2020 Budget Goals and Objectives / Revenues - Laura Smith ([page 195](#))

Staff will begin discussing the 2020 Budget goals and objectives and will provide an initial overview of revenue trends and estimates that will be used in the budget development process.

DISCUSSION ITEMS

6. Selection of Committee Chair & Vice Chair - Laura Smith ([page 205](#))

In accordance with Section 130.010 (B) of the City's Municipal Code, "On an annual basis, on or before the first June Council meeting, the City Council shall vote to elect the chairperson and vice chairperson of the Finance and Administration Committee and the Community Development Committee." Committee Chairs are appointed for one year. City Council Policy 104 outlines the practices and procedures of the Council Committees. This item will be placed under "New Business" on the May 15, 2019 City Council agenda.

OTHER

7. Department Updates - Laura Smith

Nick Schlossmacher, Chairperson
Ken Davis, Vice-Chairperson
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