

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, JUNE 5, 2018

7:30 P.M.

(or immediately following 6:30 p.m. Community Development Committee)

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Approval of the May 1, 2019 Finance & Administration Committee Minutes - Martha Sumrall ([page 4](#))

Draft minutes of the May 1, 2019 Finance and Administration Committee meeting are included for review and approval.

2. Project Ordinance - Rock Creek Channel Improvement Project - Laura Smith ([page 11](#))

This ordinance is a legally required step in the consideration of debt financing for the Rock Creek Channel Improvement project. The project will include design and construction of approximately 2,250 linear feet of retaining walls on both sides of Rock Creek from just east of Nall to Roeland Drive. In addition, the project will include parking lot and common area improvements for the Roeland Court Townhomes to repair damage caused as a result of a subsidence in 2017. The Roeland Court Townhome portion of the project costs will be reimbursed through annual assessments coming from a Community Improvement District approved by Ordinance 1498.

3. Set Sale Resolution, Rock Creek Channel Improvement Project - Laura Smith ([page 15](#))

This resolution signals the City's intent to take the General Obligation Bonds, Series 2019A to the market on July 19, 2019. The proposed issue includes financing to repair and maintain the Rock Creek Channel from just east of Nall Ave to Roeland Drive. The project also includes repairs and restoration of the parking and common areas of the Roeland Court Townhomes damaged in August 2017 as a result of a subsidence. The portion of the project costs attributable to the Roeland Court Townhomes will be repaid through a Community Improvement District established by Ordinance 1498. The City's portion of the debt service on these bonds is anticipated to be paid from special assessment, stormwater utility and drainage district revenues. Bruce Kimmel, Ehlers, Inc. will present the recommendations at the Committee meeting. The resolution does not commit the City to the financing, and is used to authorize staff, our Financial Advisor and our Bond Counsel to proceed with preparation of the offering documents.

4. Amendments to Chapter 210, Animal Control - Ben Hadley ([page 29](#))

The Northeast Animal Control Commission was dissolved as of December 31, 2018. Effective January 1, 2019, the City established Community Service Officer positions to respond to animal control complaints, as well as other non-emergency police functions. As a result of these operational changes, revisions to certain portions of Chapter 210 of Mission's Municipal Code are required. Terms were updated to reflect the new structure and positions, and all references to the Northeast Animal Control Commission were removed from the ordinance. Recommended revisions are reflected in the red-lined copy of Chapter 210 included in the packet. An ordinance is required to adopt the changes to the Municipal Code.

5. Massage Establishment License, Grateful Touch Massage, 5917 Woodson - Martha Sumrall ([page 66](#))

Initial applications for Massage Establishments must come before Council for approval. Grateful Touch Massage has applied for a massage establishment license for 5917 Woodson. The owner, Tamra Hoyer Pearson has also applied for a massage therapist license which may be approved administratively. The applicant will be the only therapist at this location, and she has provided the necessary documentation regarding education and training. Her background check has been completed and approved by Chief Hadley.

6. Sprint Franchise Agreement - Martha Sumrall ([page 67](#))

The City was recently contacted by Sprint regarding our right-of-way permitting and franchise agreement requirements. Sprint plans to construct fiber optic cable to connect Sprint's Kansas City metro fiber to a Sprint cell site located at 5700 Broadmoor. The proposed franchise agreement, adopted by ordinance, is required prior to a right-of-way permit being issued and is consistent with other franchise agreements the City currently has in place. Terms of the agreement include the collection of a franchise fee of 5% of gross receipts and an expiration date of December 31, 2022 with up to eight additional two year renewal terms. At this time, Sprint does not intend to provide service in Mission, so no franchise fee will be collected. The proposed franchise agreement and other documents have been drafted, reviewed and recommended by legal counsel at Payne & Jones, working with legal counsel at Sprint.

2020 BUDGET

7. Review of General Fund Budget and Supplemental Requests - Laura Smith ([page 78](#))

Staff will provide an overview of the revenues and expenditures submitted for the 2020 General Fund Budget, including supplemental program and service requests and anticipated vehicle and equipment replacement.

DISCUSSION ITEMS

8. Department Updates - Laura Smith

OTHER

**Sollie Flora, Chairperson
Kristin Inman, Vice-Chairperson
Mission City Hall, 6090 Woodson St
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