

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, AUGUST 1, 2018

6:30 P.M.

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

Public Hearing on 2019 City of Mission Budget ([page 4](#))

Public Hearing on Rock Creek Drainage District No. 1 Budget

Public Hearing on Rock Creek Drainage District No. 2 Budget

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. IRB Reserve Release Mission Square - Laura Smith ([page 151](#))

The City of Mission issued \$10,000,000 in Senior Housing Revenue Bonds in 2009 to help finance the construction of Mission Square, a 55-unit non-profit senior housing facility located at the northeast corner of Lamar Avenue and Martway. Mission Square, Inc. has recently asked if the City will consider an amendment to the bond documents allowing the debt service reserve funds to be released early for payment toward the remaining balance due. The City had no liability with the initial issuance of these bonds, and the proposed amendment will not change that.

2. Ordinance Authorizing Issuance of IRBs - WAK Development, LLC - Laura Smith ([page 163](#))

WAK Development, LLC submitted an application for IRBs to provide a sales tax exemption on construction materials for redevelopment of the office building at 6299 Nall Avenue. The City Council approved Resolution 1008 at their July 18 meeting establishing the intent and authority to issue the IRBs. This ordinance authorizes the issuance of the taxable Industrial Revenue Bonds for the project. The bonds are not a general obligation of the City, and are not backed by the full faith and credit of the City. The Developer will be responsible for reimbursing all costs incurred by the City in connection with the IRBs

3. 2019 Budget Resolution - Laura Smith ([page 168](#))

As a part of the annual budget process, the City Council has historically adopted a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues recommended for a particular fiscal year. The draft resolution included in the packet incorporates the feedback staff received throughout the budget process and details

items included in the 2019 Recommended Budget.

4. 2019-2023 CIP Resolution - Laura Smith ([page 171](#))

As part of the budget considerations, the City Council adopts a resolution that addresses the recommended five-year infrastructure plan, also known as the Capital Improvement Program (CIP). The revenues and expenses shown in the CIP for 2019 are included in the 2019 Recommended Budget in the appropriate funds. Years 2020-2023 of the CIP remain flexible in order to evaluate and address changes in resources or priorities in future years.

5. Adoption of 2019 Budget

- A. 2019 Budget - City of Mission
- B. 2019 Budget - Rock Creek Drainage District No. 1
- C. 2019 Budget - Rock Creek Drainage District No. 2

In order to complete the 2019 budget process, the Council will take action, in the form of three separate motions at the August 15 City Council meeting, to formally adopt the 2019 Budgets for the City of Mission, Rock Creek Drainage District No. 1, and Rock Creek Drainage District No. 2. All supporting documentation for this agenda item was previously included as a part of the materials presented in connection the Public Hearing on the 2019 Budgets.

6. Resolution Regarding Withdrawal from NEACC - Laura Smith ([page 178](#))

The Northeast Animal Control Commission (NEACC) was established in 1983 by the cities of Fairway, Mission, Mission Woods, Roeland Park, Westwood, and Westwood Hills to provide animal control services to these communities on a joint basis. Since its formation, each member city has made an annual per capita contribution to support the operation of NEACC. The City of Mission has recently withdrawing its participation in NEACC in favor of hiring two Community Service Officers in the Police Department that would perform animal control services in addition to other duties. The other cities have expressed an interest in contracting directly with the City of Mission for these services. The joint agreement that established NEACC requires that four (4) months notice be given prior to withdrawal.

7. Selection of Voting Delegates for LKM and NLC Business Meetings - Martha Sumrall ([page 189](#))

As a member city of both the League of Kansas Municipalities and the National League of Cities, Mission may designate voting delegates for the business meetings held at their respective annual conferences. Council may select up to three voting delegates for the LKM Business Meeting, and one voting delegate and one alternate for the NLC Business Meeting.

8. CFD2 Street Solicitation Application - Martha Sumrall ([page 190](#))

Annually, Consolidated Fire District No. 2 and IAFF Local 1371 conduct a "boot block" to solicit

funds to benefit the Muscular Dystrophy Association. They are requesting approval to solicit at the intersection of Johnson Drive and Broadmoor on Friday, August 31 through September 3, 2018. (Friday from 3- 6 p.m. and Saturday - Monday from 10 a.m. - 3 p.m.).

DISCUSSION ITEMS

9. Quarterly Police Department Update - Ben Hadley ([page 195](#))

Staff will provide periodic (quarterly) updates on police department statistics. The quarterly reports are intended to provide a more comprehensive view of public safety/crime activity or issues, while still being timely enough to allow staff and Council the opportunity to review and discuss trends or areas of concern. Activity from April 1 through June 30, 2018 will be presented.

OTHER

10. Department Updates - Laura Smith

Nick Schlossmacher, Chairperson
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