

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, AUGUST 1, 2018

6:30 P.M.

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

Public Hearing on 2019 City of Mission Budget ([page 4](#))

Public Hearing on Rock Creek Drainage District No. 1 Budget

Public Hearing on Rock Creek Drainage District No. 2 Budget

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. IRB Reserve Release Mission Square - Laura Smith ([page 151](#))

The City of Mission issued \$10,000,000 in Senior Housing Revenue Bonds in 2009 to help finance the construction of Mission Square, a 55-unit non-profit senior housing facility located at the northeast corner of Lamar Avenue and Martway. Mission Square, Inc. has recently asked if the City will consider an amendment to the bond documents allowing the debt service reserve funds to be released early for payment toward the remaining balance due. The City had no liability with the initial issuance of these bonds, and the proposed amendment will not change that.

2. Ordinance Authorizing Issuance of IRBs - WAK Development, LLC - Laura Smith ([page 163](#))

WAK Development, LLC submitted an application for IRBs to provide a sales tax exemption on construction materials for redevelopment of the office building at 6299 Nall Avenue. The City Council approved Resolution 1008 at their July 18 meeting establishing the intent and authority to issue the IRBs. This ordinance authorizes the issuance of the taxable Industrial Revenue Bonds for the project. The bonds are not a general obligation of the City, and are not backed by the full faith and credit of the City. The Developer will be responsible for reimbursing all costs incurred by the City in connection with the IRBs

3. 2019 Budget Resolution - Laura Smith ([page 168](#))

As a part of the annual budget process, the City Council has historically adopted a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues recommended for a particular fiscal year. The draft resolution included in the packet incorporates the feedback staff received throughout the budget process and details

items included in the 2019 Recommended Budget.

4. 2019-2023 CIP Resolution - Laura Smith ([page 171](#))

As part of the budget considerations, the City Council adopts a resolution that addresses the recommended five-year infrastructure plan, also known as the Capital Improvement Program (CIP). The revenues and expenses shown in the CIP for 2019 are included in the 2019 Recommended Budget in the appropriate funds. Years 2020-2023 of the CIP remain flexible in order to evaluate and address changes in resources or priorities in future years.

5. Adoption of 2019 Budget

- A. 2019 Budget - City of Mission
- B. 2019 Budget - Rock Creek Drainage District No. 1
- C. 2019 Budget - Rock Creek Drainage District No. 2

In order to complete the 2019 budget process, the Council will take action, in the form of three separate motions at the August 15 City Council meeting, to formally adopt the 2019 Budgets for the City of Mission, Rock Creek Drainage District No. 1, and Rock Creek Drainage District No. 2. All supporting documentation for this agenda item was previously included as a part of the materials presented in connection the Public Hearing on the 2019 Budgets.

6. Resolution Regarding Withdrawal from NEACC - Laura Smith ([page 178](#))

The Northeast Animal Control Commission (NEACC) was established in 1983 by the cities of Fairway, Mission, Mission Woods, Roeland Park, Westwood, and Westwood Hills to provide animal control services to these communities on a joint basis. Since its formation, each member city has made an annual per capita contribution to support the operation of NEACC. The City of Mission has recently withdrawing its participation in NEACC in favor of hiring two Community Service Officers in the Police Department that would perform animal control services in addition to other duties. The other cities have expressed an interest in contracting directly with the City of Mission for these services. The joint agreement that established NEACC requires that four (4) months notice be given prior to withdrawal.

7. Selection of Voting Delegates for LKM and NLC Business Meetings - Martha Sumrall ([page 189](#))

As a member city of both the League of Kansas Municipalities and the National League of Cities, Mission may designate voting delegates for the business meetings held at their respective annual conferences. Council may select up to three voting delegates for the LKM Business Meeting, and one voting delegate and one alternate for the NLC Business Meeting.

8. CFD2 Street Solicitation Application - Martha Sumrall ([page 190](#))

Annually, Consolidated Fire District No. 2 and IAFF Local 1371 conduct a "boot block" to solicit

funds to benefit the Muscular Dystrophy Association. They are requesting approval to solicit at the intersection of Johnson Drive and Broadmoor on Friday, August 31 through September 3, 2018. (Friday from 3- 6 p.m. and Saturday - Monday from 10 a.m. - 3 p.m.).

DISCUSSION ITEMS

9. Quarterly Police Department Update - Ben Hadley ([page 195](#))

Staff will provide periodic (quarterly) updates on police department statistics. The quarterly reports are intended to provide a more comprehensive view of public safety/crime activity or issues, while still being timely enough to allow staff and Council the opportunity to review and discuss trends or areas of concern. Activity from April 1 through June 30, 2018 will be presented.

OTHER

10. Department Updates - Laura Smith

Nick Schlossmacher, Chairperson
Ken Davis, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913-676-8350

August 1, 2018

The Honorable Mayor and City Council of the City of Mission, Kansas:

The City of Mission Leadership Team is pleased to present the Recommended 2019 budget. It is a balanced budget, as required by law, and maintains the City's high service levels and sound financial position while also minimizing the tax burden on our citizens and businesses.

The City of Mission's budget covers the period of January 1st through December 31st. The entire budget is made up of sixteen individual funds totaling \$23.26 million in estimated expenditures for 2019. Most of the annual budget discussions focused on the City's General Fund and those funds tied specifically to capital infrastructure investments, including the Capital Improvement Fund, the Stormwater Utility Fund, the Street Sales Tax Fund, the Special Highway Fund, the Special Parks Fund, and the Parks & Recreation Sales Tax Fund. In addition, there are several miscellaneous funds which the City is required to maintain that are detailed later in this overview.

General Fund

The City's General Fund accounts for core municipal functions and services such as Public Safety, Public Works, Parks & Recreation, and Administration. It is an operating budget, focused primarily on revenues coming and going in a particular fiscal year.

There are three primary revenue streams that support the General Fund budget: sales/use taxes (local and intergovernmental), property taxes, and parks and recreation revenues. Altogether, they make up 74% of the annual General Fund budget resources. Fluctuations in these revenue streams impact how the City is able to pay for and maintain core services.

General Fund Policy Assumptions

The 2019 Recommended Budget, accomplishes a number of Council goals and objectives, and includes the following policy assumptions:

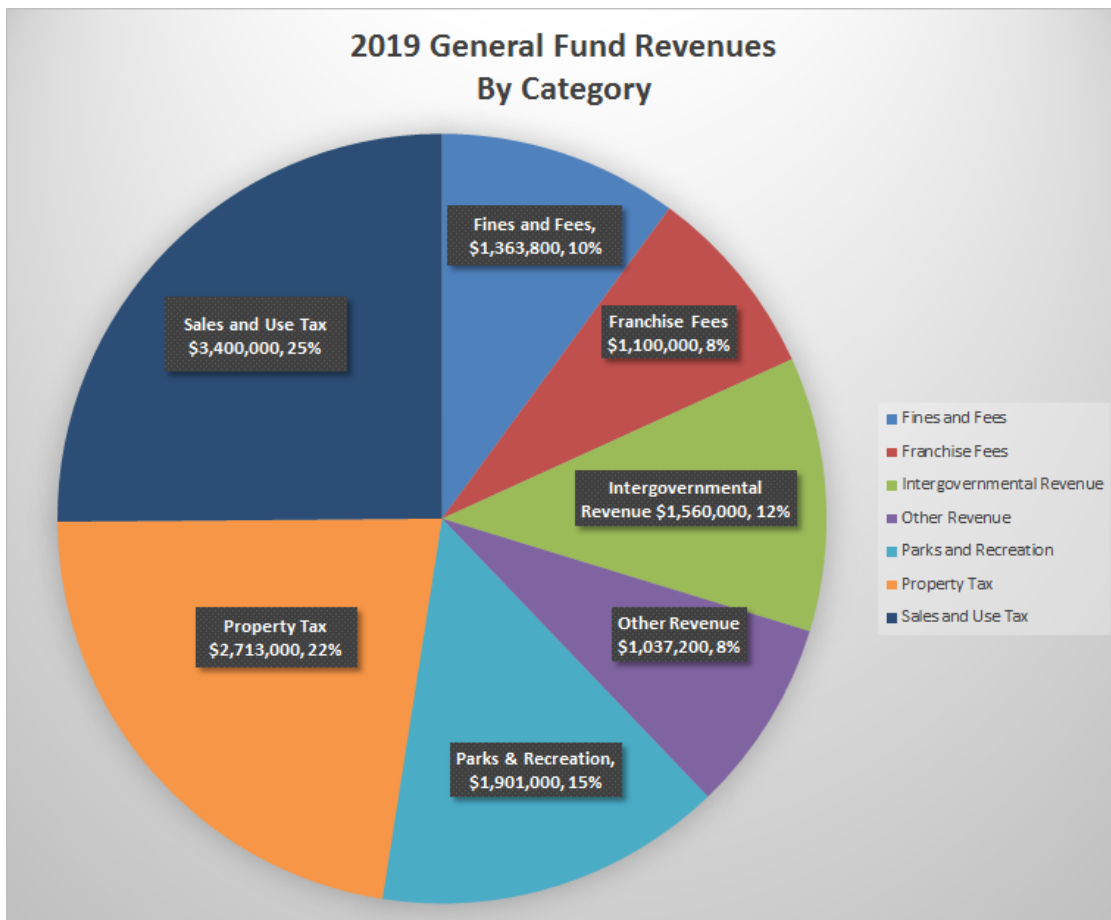
- Holding the mill levy rate constant (17.951). Of that total, 10.951 mills will be used to support General Fund operations. The revenue generated from the remaining 7 mills (\$1,050,000) will be transferred to the Capital Improvement Fund to support street maintenance activities.
- Maintain a General Fund balance of no less than 25% of total General Fund revenues. The 2019 Recommended budget includes a restricted General Fund balance in the amount of \$3,382,625 which achieves the fund balance goal and leaves an estimated unrestricted fund balance at December 31, 2019 of \$1,056,201.
- Increase the Solid Waste Utility Rate from \$168.84 to \$175.03 annually for single-family property owners. An estimated transfer of \$85,000 from the General Fund subsidizes the remainder of the contract for single-family residential trash service which will be billed at a rate

- of \$16.96 per household per month in 2019.
- Continuing the Franchise and Mill Rate Rebate program at 100% of city franchise fees, 100% of total city mill excluding special assessments, and 50% rebate of the solid waste utility fee. Current rebate program costs budgeted in the General Fund total \$20,000.
- Funding for two new positions, and a 3% merit pool to reward employee performance.
- Maintaining funding for the Business Improvement Grant (BIG) Program at \$35,000.
- Increasing the Park Maintenance budget to \$35,000 in the Public Works Department in continued response to recommendations from the Parks and Recreation Master Plan.
- Funding for the highest priority capital equipment purchases for each Department.

Revenue Highlights

Total estimated revenues in the 2019 General Fund budget are \$13.53 million, or an increase of approximately 8% over 2018 Estimated. The final valuation numbers provided by the County Appraiser’s Office indicated a total assessed valuation of \$157,628,234 or an overall increase of 12.86%. One mill in the 2019 budget generates approximately \$156,841.

Based on the calculations associated with the property tax lid, the City is able to maintain the current mill levy of 17.973 mills. Of the total mill levy, 7 mills are assessed for street maintenance and the remaining 10.973 mills are dedicated to General Fund operations.

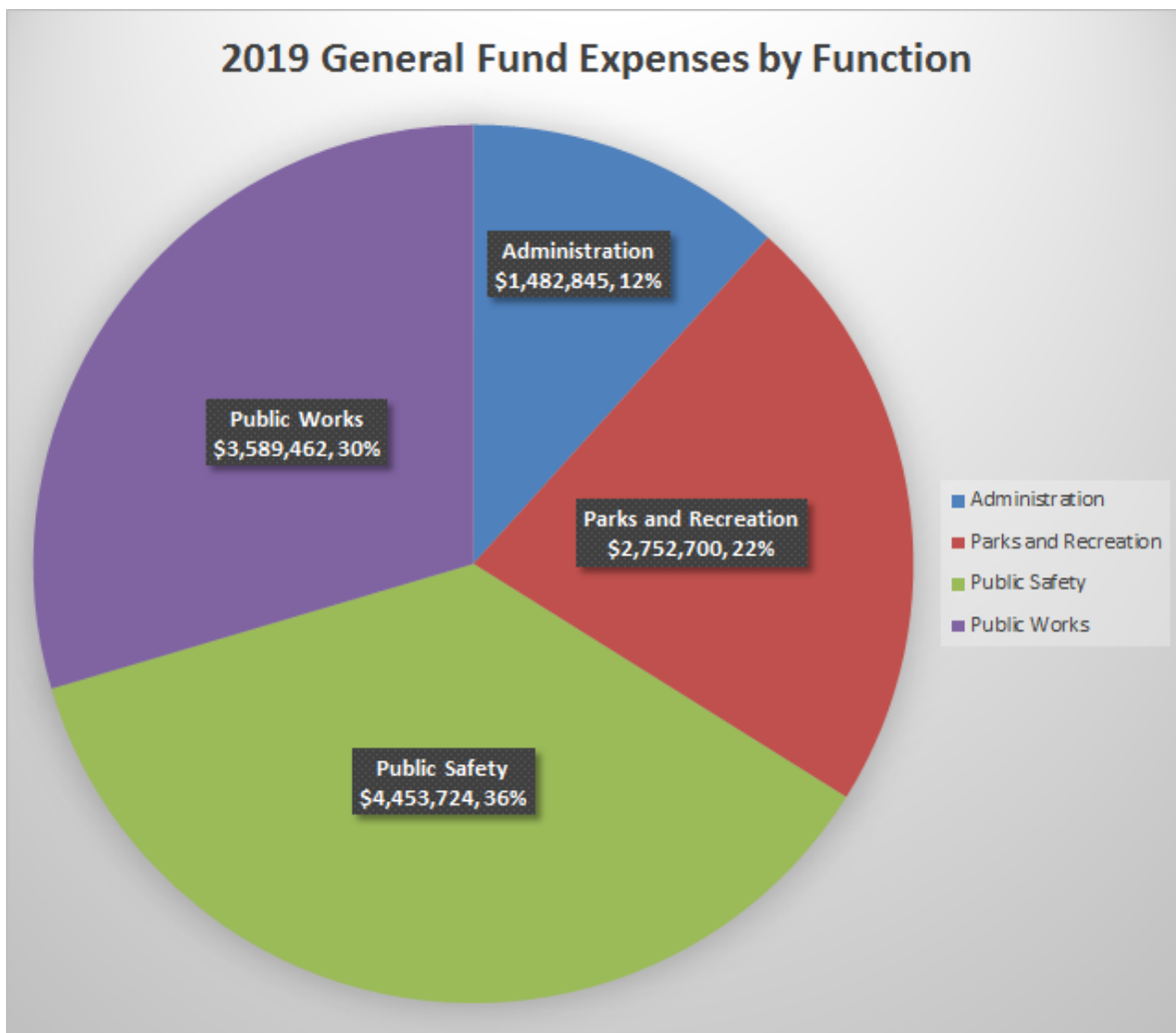


The 2019 Recommended Budget maintains the mill levy constant, and does not include any significant increases in fees or taxes collected by the City.

Sales taxes, franchise fees and fine revenues are expected to remain relatively flat. Community Center revenues are projected to increase by 2%. The largest percentage increase in revenue for 2019 occurs in Plan Review and Inspection Services, driven by the large development projects which are expected to be underway. The only new revenue stream included in the 2019 Recommended Budget is for contractual revenues anticipated in connection with Mission’s provision of animal control services to surrounding cities.

Expenditure Highlights

The 2019 General Fund expenditures, including transfers, total \$13.8 million and reflect an increase of 13% from the 2018 Budget. The increase is driven primarily by increases in plan review and inspection fees, capital equipment expenditures and a reflection of all authorized/budgeted positions in the Public Works Department. The 2019 General Fund Expenditures by function are detailed in the graph below:



Personnel

The largest expenditure category in the General Fund is Personnel Services. Budgeted at \$7.63 million, these costs represent approximately 60.2% of the total General Fund budget, excluding transfers. The 2019 Recommended Budget includes two new Community Service Officer positions in the Police Department, for a total of seventy (70) full-time employees authorized in the 2019 Recommended

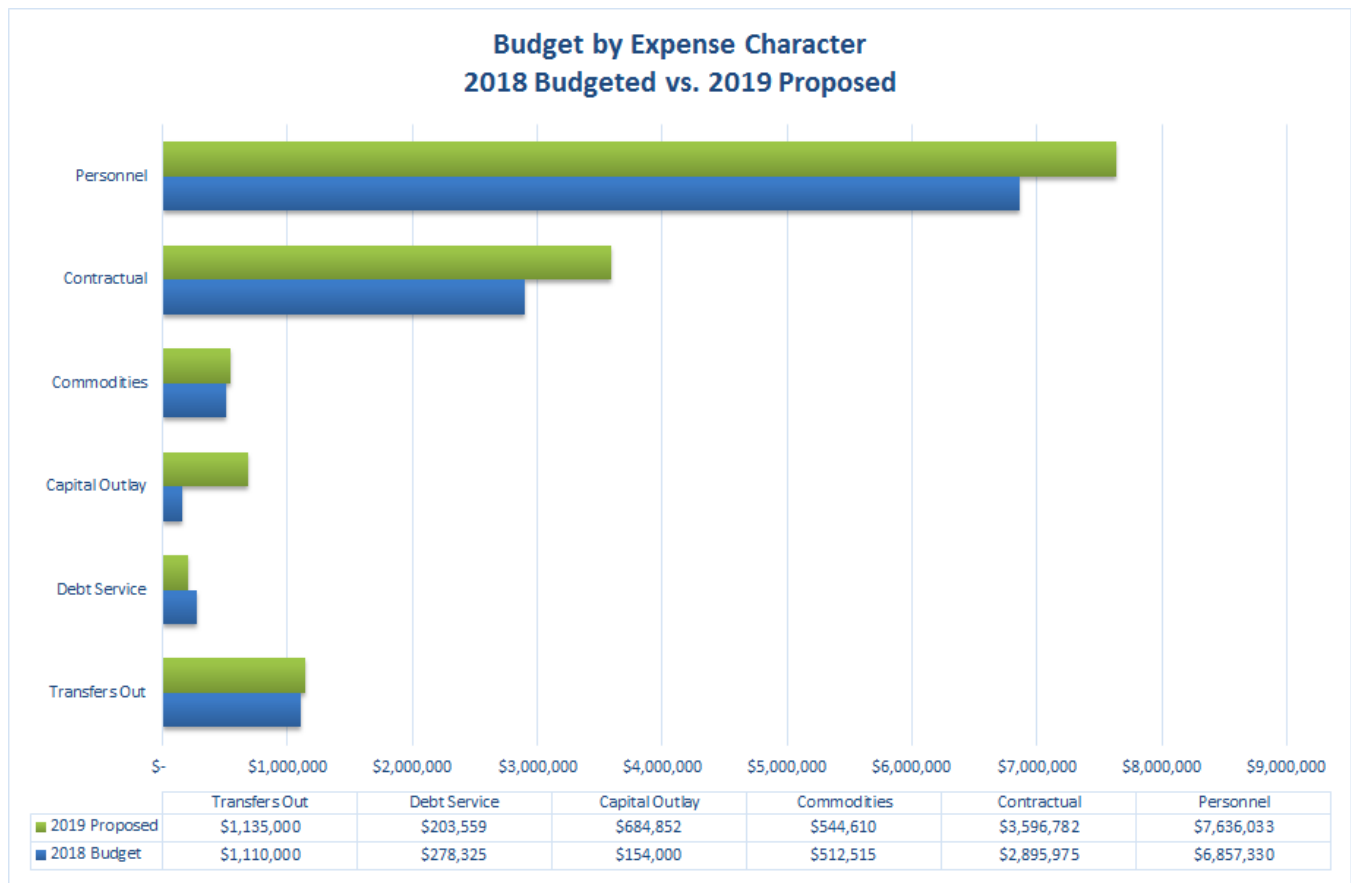
Budget.

Personnel costs increased 11.3% over the 2018 Budget, primarily as a result of the addition of two new full-time positions, an estimated 20% increase in health and welfare benefits, and fully accounting for all previously authorized positions in the Public Works Department.

Contractuals/Commodities

Contractual services and commodities make up the next largest share of the General Fund expenses. Contractual services are things provided or secured through contracts with others, including utilities, legal services, engineer/architect services, prisoner housing, and maintenance/operation of traffic signals. Commodities are consumable goods such as fuel, salt, program supplies, etc.

Contractuals and commodities account for a combined total of approximately \$4.1 million in 2019, an increase of 20% over the 2018 Budget. Increases are driven by several one time/limited expenditures such as plan review and inspection services (\$622,000), an update of the DirectionFinder Survey (\$16,000), and an update to the City's Comprehensive Plan (\$140,000).



Capital/Debt Service

The 2019 Budget includes funding for all current capital lease-purchase obligations as well as capital purchases which will be made outright, and are based on vehicle and equipment replacement schedules maintained by each Department. Capital equipment items to be purchased from the General

Fund in 2019 include:

Administration: The Department's request includes \$2,500 for computer equipment.

- Laptop computer: The Administration Department proposes to replace one laptop computer which is used by the Public Information Officer as well as being kept to rotate for presentations, etc. The laptop would replace an existing one which has exceeded its useful life. Estimated cost: \$2,500 (01-10-401-01 Office Machines). Estimated trade-in/resale value of existing vehicle/equipment: \$0.

Public Works: The Department's requests include \$330,000 in vehicles and \$55,000 in equipment.

- Ford F450 Crew Cab Truck: This truck replaces a 2006 model that is used for asphalt patching and other street maintenance activities. The truck has a flatbed installed for carrying tools and equipment. Estimated cost: \$70,000 (01-20-403-03 Public Works Vehicles). Estimated trade-in/resale value of existing vehicle/equipment: \$15,000.
- Ford F450 Extended Cab Truck: This truck replaces a 2006 model with similar features that is used for hauling and other maintenance activities. This vehicle is also used for snow removal activities. The replacement costs include a plow and other related attachments required for plowing. Estimated cost: \$75,000 (01-20-403-03 Public Works Vehicles). Estimated trade-in/resale value of existing vehicle/equipment: \$15,000.
- International Class 7 Truck: This will replace a 2006 model of a similarly sized vehicle that is used for heavy hauling and snow removal activities. This truck has experienced increases in maintenance costs over the last several years. Estimated cost: \$185,000 (01-20-403-03 Public Works Vehicles). Estimated trade-in/resale value of existing vehicle/equipment: \$25,000.
- Leaf Vacuum: The leaf vacuum is used to remove leaves from inlets, channels, and other areas not easily accessible by the mowers. The current leaf vacuum is a 2006 model. Staff is looking to modify the setup of this piece of equipment to better fit operational needs. Estimated cost: \$12,500 (01-20-403-06 Public Works - Other Equipment). Estimated trade-in/resale value of existing vehicle/equipment: \$1,000.
- Message Boards: The portable message boards are used for traffic control and other public messaging. The current message boards were purchased in 2005 and will be replaced with boards with similar capabilities, but which are more compact and easier to operate. Estimated cost: \$40,000 (01-20-403-06 Public Works - Other Equipment). Estimated trade-in/resale value of existing vehicle/equipment: \$5,000.
- Walking Saw: The walking saw is used for cutting pavement and curb. The current saw is thirteen years old and in need of replacement. It will be replaced with a similar model. Estimated cost: \$2,500 (01-20-403-06 Public Works - Other Equipment). Estimated trade-in/resale value of existing vehicle/equipment: \$ 500.

Community Development: The Department's request includes \$2,500 for computer equipment.

- Laptop computers: The Department proposes to purchase one laptop computer which would be

assigned for departmental use. The laptop replaces an existing computer which has exceeded its useful life. Estimated cost: \$2,500 (01-23-401-01 Computer Systems). Estimated trade-in/resale value of existing vehicle/equipment: \$0.

Sylvester Powell, Jr. Community Center - None

- The capital equipment for the Community Center is budgeted and funded from the Parks & Recreation Sales Tax Fund managed outside of the City's General Fund.

Police Department: The Department's requests include \$41,152 for vehicles and \$252,700 in equipment.

- Radio System Replacement: Due to Federal mandates related to encryption frequencies which will take effect in 2019, the radio system for the Police Department will need to be replaced. The upgrade allows all public safety departments to communicate with one another on all activities, including tactical operations. The upgrade replaces both handheld (40) and mobile (18) units and all related equipment. The Department is currently researching two vendors, but anticipates purchasing the new radios from Motorola Corporation. Estimated cost: \$225,000 (01-30-404-04 Radios). Estimated trade-in/resale value of existing vehicle/equipment: \$20,000.
- Computer replacement: The Department has established a program to replace 20% of computers annually in order to maintain systems within their estimated life expectancy. These funds will replace fourteen of the oldest computers. Estimated cost: \$21,000 (01-30-402-03 Computer Systems). Estimated trade-in/resale value of existing vehicle/equipment: \$0.
- Vehicle: The 2011 Ford Explorer assigned to Investigations is scheduled for replacement. Estimated cost: \$41,152 (01-30-403-01 Police Vehicles). Estimated trade-in/resale value of existing vehicle/equipment: \$11,000.
- Radar: The Department currently maintains nine (9) hand held radar/lidar units for use in traffic enforcement activities. Other units are installed in each of the patrol vehicles and both motorcycles. Funds are budgeted each year to replace one unit. Estimated cost: \$3,700 (01-30-404-05 Radar). Estimated trade-in/resale value of existing vehicle/equipment: \$0.
- Handguns/Shotguns: The Police Department assigns handguns to each commissioned officer and every front line patrol vehicle is equipped with a shotgun. Funds are budgeted each year to ensure the Department has an adequate number, including a small surplus. The surplus is required to ensure officers can continue to carry/access the appropriate firearms in the event a weapon breaks, is removed for cleaning, or is involved in a shooting and must be taken out of service. Estimated cost: \$3,000 (01-30-404-03 Handguns/Shotguns). Estimated trade-in/resale value of existing vehicle/equipment: \$0.

Transfers

Transfers are used to support programs and activities budgeted in other funds. The 2019 budget includes a transfer from the General Fund to the Capital Improvement Fund in the amount of \$1,050,000 for street maintenance activities. A transfer in the amount of \$85,000 is also included, and

represents the transfer to the Solid Waste Utility Fund to subsidize a portion of the residential trash service contract.

Supplemental Requests

New programs or services included in both the 2018 (Estimated) and 2019 Recommended Budgets are as follows:

- *Vehicle for Building Official (\$30,000) - 2018*
- *ADA/Space Needs analysis (\$30,000) - 2018*
- *Community Service Officers/Animal Control Services (\$217,785) - 2018/19*
- *DirectionFinder Survey (\$16,000) - 2019*
- *Update of Comprehensive Plan (\$110,000 plan update, \$30,000 additional market study) - 2019*
- *Parks and Recreation Marketing Services (\$30,000) - 2019*
- *Part-time Fitness Coordinator - Community Center (\$25,000) - 2019*

These supplemental budgetary items are intended to enhance and improve a variety of services provided to our residents and businesses.

2019 - 2023 Capital Improvement Program (CIP)

Over the last 10-12 years, the City has taken steps to address a number of infrastructure challenges through the use of a multi-year Capital Improvement Program (CIP) focused around three primary program areas: streets, stormwater, and parks and recreation. The CIP serves as a guide for the efficient and effective provision of public infrastructure facilities, outlining a schedule of capital projects over a five-year period of time.

Capital infrastructure projects are generally large in scope and often take several years to complete, making it more appropriate to handle them outside of the General Fund. The CIP's revenues and expenses are developed and approved as part of the annual budget process. In June, Council reviewed the 2019 - 2023 CIP, which included a spreadsheet for each program area and project worksheets which provide additional detail and context for each project included in the 5-year plan. Highlights for each program area are detailed below.

Street Program

When the current street maintenance program was developed in 2010, the goal was to generate approximately \$1.5-1.7 million in local funds to support a comprehensive street maintenance program. Currently, three revenue streams support the City's street and transportation network projects:

1. Special Highway funds (gas tax) distributed by the State (\$250,000 annually)
2. ¼-cent Sales Tax for Streets (~\$575,000 annually)
3. Mill levy dedicated to street maintenance (~\$1,050,000 annually)

There are a number of variables which will continue to impact our longer term decisions regarding a preferred street maintenance program. In 2018 and 2019, staff will bring forward a number of recommendations to revise the street program based on inventory data recently collected. The 2019 budgetary impacts for streets include:

- Continued dedication of revenue generated by 7 mills of General Fund property tax to the Street Program
- Reconstruction of Broadmoor from Johnson Drive to Martway (CARS Project)
- Continued funding in the amount of \$350,000 to address residential street and transportation network needs
- Continued funding in the amount of \$75,000 for miscellaneous Public Works maintenance projects
- Continued funding in the amount of \$25,000 for bridge inspections and maintenance
- Design of Foxridge Phase II (51st to Foxridge)
- Striping, curb repair, and surface treatment for Lamar (SRTS grant)

Stormwater Program

Over the last ten years, the City has completed nearly \$30 million of stormwater improvements along the Rock Creek Channel, removing significant sections of private commercial properties from the 100-Year floodplain. Stormwater utility fee revenues have been set to cover existing debt service, leaving very limited funds for new projects or system maintenance. This presents ongoing challenges as there are still significant issues to be addressed in both primary and secondary stormwater systems throughout the City.

Revenues in the stormwater program come primarily from:

1. Stormwater utility fees assessed annually to each parcel in the City of Mission (~\$2.5 million annually)
2. Drainage district revenues (~\$85,000 annually)
3. Gateway Special Assessment (~\$599,000 annually)

The stormwater utility fee is currently recommended to remain \$28/ERU/month, and the 2019-2023 CIP anticipates no changes to the fee over the life of the five year program. With the special assessment at The Gateway current, there are a number of projects which can be included in future budget discussions. For the 2019 Budget, the Stormwater Program includes:

- Maintaining the stormwater utility fee at \$28/ERU/month
- Completion of a comprehensive stormwater inventory to help plan and guide future expenditures
- Design of the Rock Creek Channel Project from the Mission Bowl floodwall to Roeland Drive (SMAC Project)

Parks & Recreation Program

The Parks & Recreation Program Plan addresses the capital infrastructure needs of the Sylvester Powell, Jr. Community Center (SPJCC), the Mission Family Aquatic Center (MFAC), the City's eight (8) outdoor parks, and trails located throughout Mission. The program is funded primarily with:

1. $\frac{3}{8}$ -cent Sales Tax for Parks and Recreation (~\$875,000 annually)
2. Special Parks and Recreation funds (alcohol tax) distributed by the State (~\$75,000 annually)

The recommended 2019-2023 plan shows a positive fund balance through the end of 2022. The negative fund balance in 2023 can be attributed to the expiration of the sales tax at the end of the first quarter. However, there are a number of significant items which have not yet been programmed in the 5-year plan, and will require additional investigation and evaluation. For 2019, the Parks and Recreation program will address:

- Submission of a grant application to secure funding for a portion of a new play structure at Water Works Park.
- Gel Coat treatment for Slide 1 (orange slide) at the MFAC
- Maintenance of the Leisure Pool Play Feature at the MFAC
- Replace dance floor at SPJCC
- Replace carpet in administrative area of SPJCC
- Replace flooring in A&B Conference areas of SPJCC
- Complete identified roof repairs at SPJCC
- Refurbish hardwood floors at SPJCC
- Ongoing maintenance and repair (Year 3) of PoolPak at SPJCC
- Replace seated rider/scrubber at SPJCC

Recommended Capital Improvement Program 2019-2023

The 5-year CIP is a planning document, designed to be fluid and flexible. The first year of the plan reflects the recommended capital budget for 2019. The remaining four years represent a schedule and estimate of future capital needs that may be funded given adequate revenues. The recommended 2019-2023 CIP includes the following policies and priorities:

1. Maintain the Stormwater Utility Fee at \$28 per ERU per month. This provides an estimated \$2.5 million annually in Stormwater Utility fees for repayment of debt service and maintenance of stormwater infrastructure.
2. Establish a property tax mill rate of 8.852 mills in Rock Creek Drainage District #1 which is anticipated to generate approximately \$4,500 annually.
3. Establish a property tax mill rate of 10.521 mills in Rock Creek Drainage District #2 which is anticipated to generate approximately \$85,000 annually.
4. Maintain the total mill levy in the General Fund at an estimated total mill rate of 17.951. The revenues equivalent to approximately 7 mills (\$1,050,000), will be transferred to the Capital Improvement Fund to support street maintenance activities.
5. Use revenues from the $\frac{3}{8}$ -cent Parks & Recreation Sales Tax (\$875,000) for debt service on the outdoor aquatic facility, facility/equipment costs associated with the Sylvester Powell, Jr. Community Center and maintenance of the City's outdoor park and trail amenities.

Other Funds

The General Fund and the various funds that support the 5-Year Capital Improvement Program make up the majority of the City's total annual budget. Highlights from several of the remaining miscellaneous funds which the City maintains separately are detailed below.

Special Alcohol Fund

One-third of the alcohol tax funds allocated to the City from the state must be set aside in a separate fund and reserved for the treatment and/or prevention of drug and alcohol abuse. Revenues in the Special Alcohol Fund for 2019 are anticipated to be \$75,000.

Historically, the City has contributed the majority of these funds (\$40,000 recommended for 2019) to the Drug and Alcoholism Council. The Drug and Alcoholism Council (DAC), a program supported by the United Community Services of Johnson County, offers grants each year to various organizations within the county that provide alcohol and drug abuse prevention and treatment programs. The grants are structured in such a manner that the grantees have access to funds from multiple participating jurisdictions. The governing body of each jurisdiction has the ultimate authority and responsibility to determine which organizations receive funds.

Approximately \$15,000 is allocated to offset expenses associated with the DARE program in our local elementary schools. An additional \$15,000 is set aside to cover the costs associated with the Johnson County mental health co-responder program.

Solid Waste Utility Fund

The Solid Waste Utility Fund accounts for the fees collected from single-family residential properties which are used to support the annual trash, recycling and yard waste contract with Waste Management. The 2019 contract is subject to a 3.68% rate increase, for a total estimated annual contract amount of \$607,000. The recommendation is to apply the current cost sharing percentage (86% resident/14% City) to the 2019 contract bringing the total annual fees per single-family household in 2019 to \$175.03 of the \$203.52 total annual fee. Resident fees are collected as a part of the annual real estate property tax bill.

The City's portion of the annual contract is proposed to come from a subsidy/transfer from the General Fund in the amount of \$85,000. Rebates of the solid waste utility fee, which are part of the Franchise/Utility Fee rebate program administered by Neighborhood Services, are also budgeted expenses in this fund and are estimated at \$5,000 for 2019.

Mission Convention and Visitors Bureau (MCVB) Fund

The Mission Convention and Visitors Bureau (MCVB) was formed by City ordinance in February of 2009, and replaced the former Mission Business Development Committee (MBDC) first established in August of 2003 to assist in the revitalization and redevelopment of the Mission business district. In 2016, the Council disbanded the MCVB Committee, but the fund is maintained to account for transient guest tax revenues (9% hotel/motel tax) received by the City. These funds are used exclusively to support the publication and distribution of five issues of the *Mission Magazine* each year.

The MCVB Fund also currently manages revenues and expenses for the Mission Business Partnership and the annual Holiday Adoption program on a "pass-through" basis, and is anticipated to continue to do so in the 2019 Budget.

Mission Crossing TIF/CID Fund

This Fund is used to account for the revenues and expenses associated with the Tax Increment Financing District (TIF) and Community Improvement District (CID) associated with the Mission Crossing Development. This is the development at Metcalf/Broadmoor/Martway that includes the Welstone facility, Culvers, Chik-fil-A, and the small retail strip center.

All distributions from this fund are made in accordance with a development agreement for this project, and reimburse the developer for certain approved development costs. The TIF property tax revenues

are distributed to the City through Johnson County. The TIF sales tax (1% City General) and CID sales tax (1% additional) are received from the State. Staff verifies and performs any necessary calculations prior to distributing to the developer on a quarterly basis.

Cornerstone Commons CID Fund

This fund is used to account for the revenues and expenses associated with the Community Improvement District (CID) associated with the Cornerstone Commons Development. The development is located at Barkley/Johnson Drive and includes the Natural Grocer, several restaurants and office space.

All distributions from this fund are made in accordance with a development agreement, and reimburse the developer for certain approved development costs. The CID sales tax (1% additional) is received from the State and calculated/verified and distributed by staff. Payments are made to the developer quarterly.

Summary

The City's Leadership Team is grateful to the Mayor and City Council for their many hours of work and focused attention throughout the budget development process. We look forward to adoption and implementation of the 2019 Recommended Budget.



2019 Recommended Budget
August 1, 2018

NOTICE OF BUDGET HEARING

2019

The governing body of

City of Mission

will meet on 8/1/18 at 6:30 PM at Mission City Hall 6090 Woodson St, Mission, KS 66202 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Clerk's Office - Mission City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2019 Expenditures and Amount of 2018 Ad Valorem Tax establish the maximum limits of the 2019 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2017		Current Year Estimate for 2018		Proposed Budget for 2019		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2018 Ad Valorem Tax	Estimate Tax Rate *
General	11,700,835	18.019	12,266,337	17.973	18,575,836	2,815,503	17.951
Debt Service							
Library							
Special Highway	291,536		220,000		375,000		
TIF	319,587		324,378		370,000		
Special Alcohol	52,950		61,000		71,000		
Special Parks & Recreation	61,219		91,654		82,655		
Mission Covention/Visitor E	82,628		75,000		75,000		
Street Sales Tax	640,607		647,316		771,660		
Parks and Recreation Sales T	781,011		1,342,100		1,268,250		
Stormwater Utility	2,782,344		2,898,148		3,080,198		
Solid Waste Utility	569,452		588,600		612,500		
Capital Improvement	1,839,099		1,061,594		2,743,238		
Cornerstone CID	62,360		67,500		67,500		
Equipment Replacement Fu					420,000		
Totals	19,183,628	18.019	19,643,627	17.973	28,512,837	2815502.86	17.951
Less: Transfers	1,534,887		1,486,675		1,806,675		
Net Expenditure	17,648,741		18,156,952		26,706,162		
Total Tax Levied	2,376,754		2,510,100		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	131,997,269		139,660,568		156,841,278		

Outstanding Indebtedness,	2016	2017	2018
January 1,			
G.O. Bonds	32,775,000	29,635,000	26,440,000
Revenue Bonds	0	0	0
Other	25,195,785	0	69,649
Lease Purchase Principal	427,506	693,132	462,528
Total	58,398,291	30,328,132	26,972,177

*Tax rates are expressed in mills

Brian Scott
City Official Title: Asst. City Administrator

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2019

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Rock Creek Drainage District #1
Johnson County

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BUDGET SUMMARY

Proposed Budget 2019 Expenditures and Amount of 2018 Ad Valorem Tax establish the maximum limits of the 2019 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2017		Current Year Estimate for 2018		Proposed Budget Year for 2019		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2018 Ad Valorem Tax	Estimate Tax Rate*
General	2,000	10.442	3,000	8.802	7,750	4,533	8.852
Debt Service							
Totals	2,000	10.442	3,000	8.802	7,750	4,533	8.852
Less: Transfers	0		3,000		3,000		
Net Expenditures	2,000		0		4,750		
Total Tax Levied	4,457		4,506		xxxxxxxxxxxxxxx		
Assessed Valuation	426,812		511,942		512,094		

Outstanding Indebtedness,

Jan 1,	<u>2016</u>	<u>2017</u>	<u>2018</u>
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
No-Fund Warrant	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Brian Scott
Asst. City Administrator

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2019

The governing body of
Rock Creek Drainage District #2
Johnson County

will meet on 8/1/18 at 6:30 PM at Mission City Hall 6090 Woodson St, Mission, KS 66202 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at City Clerk's Office - Mission City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2019 Expenditures and Amount of 2018 Ad Valorem Tax establish the maximum limits of the 2019 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2017		Current Year Estimate for 2018		Proposed Budget Year for 2019		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2018 Ad Valorem Tax	Estimate Tax Rate*
General	85,000	10.500	85,000	10.500	108,000	85,541	10.521
Debt Service							
Totals	85,000	10.500	85,000	10.500	108,000	85,541	10.521
Less: Transfers	85,000		85,000		85,000		
Net Expenditures	0		0		23,000		
Total Tax Levied	87,380		87,629		xxxxxxxxxxxxxxx		
Assessed Valuation	8,316,972		8,268,102		8,130,191		

Outstanding Indebtedness,

Jan 1,	<u>2016</u>	<u>2017</u>	<u>2018</u>
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
No-Fund Warrant	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Brian Scott
Asst. City Administrator

City of Mission 2019 Annual Budget

Fund Structure

General Fund

- General Fund Summary
- Revenue Detail
- General Fund Budget Totals by Expenditure Categories
- General Fund Budget Totals by Department

Departments

- General Overhead
- Legislative
- Administration
- Municipal Court
- Neighborhood Services
- Public Works
- Community Development
- Parks and Recreation - Mission Family Aquatic Center
- Parks and Recreation - Sylvester Powell, Jr. Community Center
- Police

Capital Project Funds

- Capital Improvement Fund
- Equipment Reserve and Replacement Fund

Special Revenue Funds

- Storm Water Utility Fund
- Transportation Fund
- Street Sales Tax Fund
- Parks Sales Tax Fund
- Special Highway Fund
- Special Alcohol Fund
- Special Parks and Recreation Fund
- Solid Waste Fund
- Mission Convention and Visitor's Bureau Fund
- Mission Crossing TIF/CID Fund
- Cornerstone Commons CID Fund
- Rock Creek Drainage District #1 Fund
- Rock Creek Drainage District #2 Fund

City of Mission 2019 Annual Budget

All Funds Summary

	<u>General Fund</u>	<u>Capital Improv. Fund</u>	<u>Equipment Reserve and Replacement Fund</u>	<u>Storm Water Utility Fund</u>	<u>Trans. Fund</u>	<u>Street Sales Tax Fund</u>	<u>Parks & Recreation Sales Tax Fund</u>
BEGINNING FUND BALANCE	\$ 4,870,162	\$ 614,331	\$ 448,550	\$ 1,410,837	\$ 15,610	\$ 235,987	\$ 429,621
REVENUES							
Property Taxes	1,715,000			-			
Property Taxes For Streets	1,050,000						
Payment in Lieu of Taxes							
Motor Vehicle Taxes	265,000						
Sales and Use Taxes	3,400,000					575,000	875,000
Franchise Tax Fees	1,100,000						
Transient Guest Tax							
Licenses and Permits	170,700						
Plan Review/Insp. Fees	622,000						
Police Fines	1,362,300						
Charges for Services	226,000						
Bond/Lease Proceeds	-	-		-			
Miscellaneous and Other	80,000	67,360	40,200	15,000	-	100	50,000
Intergovernmental Rev.	1,560,000	450,000		-	-		
Pool Revenues	139,000						
Community Center Rev.	1,840,500						
Special Assessments				599,000			
Solid Waste Utility Fees							
Stormwater Utility Fees				2,535,000			
Transportation Utility Fees					-		
Transf. from Other Funds	-	1,633,675	-	88,000	-	-	-
TOTAL REVENUES	\$ 13,530,500	\$ 2,151,035	\$ 40,200	\$ 3,237,000	\$ -	\$ 575,100	\$ 925,000
EXPENDITURES							
Personal Services	7,636,033	-	-	-	-	-	-
Contractual Services	3,596,782	-	-	150,000	-	-	-
Commodities	544,610	-	-	-	-	-	-
Capital Outlay	684,852	2,192,500	30,000	250,000	-	-	510,500
Debt/Lease Service	203,559	550,738	-	2,396,523	-	471,660	527,750
Cont./Reserves/Trans.	-		390,000				230,000
Transfers to Other Funds	1,135,000	-	-	283,675	-	300,000	-
TOTAL EXPENDITURES	\$ 13,800,836	\$ 2,743,238	\$ 420,000	\$ 3,080,198	\$ -	\$ 771,660	\$ 1,268,250
Difference	(270,336)	(592,203)	(379,800)	156,802	-	(196,560)	(343,250)
ENDING FUND BALANCE	\$ 4,599,826	\$ 22,128	\$ 68,750	\$ 1,567,639	\$ 15,610	\$ 39,427	\$ 86,371

City of Mission 2019 Annual Budget

All Funds Summary

Special Highway Fund	Special Alcohol Fund	Special Parks & Recreation Fund	Solid Waste Utility Fund	MCVB Fund	Mission Crossing TIF/CID Fund	Cornerst. Commons TIF/CID Fund	RC Drainage #1 Fund	RC Drainage #2 Fund	All Funds
\$ 146,316	\$ 72,040	\$ 17,095	\$ 2,321	\$ 76,833	\$ 40,565	\$ 17,294	\$ 1,711	\$ 16,242	\$ 7,966,965
					180,000		5,000	90,000	1,990,000
									1,050,000
									-
									265,000
					190,000	67,000			5,107,000
									1,100,000
				45,000					45,000
									170,700
									622,000
									1,362,300
									226,000
		-							-
100		200	100	25,100			-	100	238,060
255,100	75,000	75,000							2,415,100
									139,000
									1,840,500
									599,000
			528,000						528,000
									2,535,000
			85,000						-
-	-	-	-	-	-	-	-	-	1,806,675
\$ 255,200	\$ 75,000	\$ 75,200	\$ 613,100	\$ 70,100	\$ 370,000	\$ 67,000	\$ 5,000	\$ 90,100	\$ 22,079,535
	15,000	-	-	-	-	-	-	-	7,651,033
	55,000	-	612,000	75,000	370,000	67,500	-	-	4,926,282
25,000	1,000	-	500	-	-	-	-	-	571,110
350,000	-	15,000	-	-	-	-	-	-	4,002,852
-	-	67,655	-	-	-	-	-	-	4,217,885
									230,000
-	-	-	-	-	-	-	3,000	85,000	1,806,675
\$ 375,000	\$ 71,000	\$ 82,655	\$ 612,500	\$ 75,000	\$ 370,000	\$ 67,500	\$ 3,000	\$ 85,000	\$ 23,825,837
(119,800)	4,000	(7,455)	600	(4,900)	-	(500)	2,000	5,100	(1,746,302)
\$ 26,516	\$ 76,040	\$ 9,640	\$ 2,921	\$ 71,933	\$ 40,565	\$ 16,794	\$ 3,711	\$ 21,342	\$ 6,220,663

City of Mission 2019 Annual Budget

General Fund Summary

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>BEGINNING FUND BALANCE</u>	\$ 2,867,088	\$ 4,099,317	\$ 4,599,474	\$ 4,870,162
<u>REVENUES</u>				
Property Taxes	\$ 1,396,464	\$ 1,443,538	\$ 1,515,000	\$ 1,715,000
Property Taxes For Streets	790,654	885,441	900,000	1,050,000
Motor Vehicle Taxes	160,199	232,966	250,600	265,000
Sales/Use Taxes	3,427,221	3,297,774	3,350,000	3,400,000
Franchise Taxes	1,024,850	1,061,940	1,091,000	1,100,000
Licenses and Permits	152,425	162,469	153,300	170,700
Review/Plan Inspection Fees	152,347	223,805	275,000	622,000
Police Fines	974,933	1,232,040	1,361,500	1,362,300
Service Charges	250,282	277,184	172,500	226,000
Pool Revenue	122,443	121,191	121,000	139,000
Community Center Revenue	1,817,753	1,758,157	1,807,125	1,840,500
Intergovernmental Revenue	1,375,666	1,441,348	1,470,000	1,560,000
Miscellaneous	121,845	63,140	70,000	80,000
Bond/Lease Proceeds	367,920	-	-	-
Transfers In	-	-	-	-
Total	\$ 12,135,002	\$ 12,200,992	\$ 12,537,025	\$ 13,530,500
<u>EXPENSES</u>				
Personnel Services	\$ 6,227,083	\$ 6,195,118	\$ 6,857,330	\$ 7,636,033
Contractual Services	2,574,263	2,911,615	2,927,975	3,596,782
Commodities	371,762	441,762	512,515	544,610
Capital Outlay	544,381	405,259	580,192	684,852
Debt Service/Lease-Purchase	185,118	279,125	278,325	203,559
Contingency/Reserve	124,513	297,588	-	-
Sub Total for Expenses	\$ 10,027,119	\$ 10,530,467	\$ 11,156,337	\$ 12,665,836
Transfers Out				
Storm Water Utility Fund	\$ -	\$ -	\$ -	\$ -
Capital Improvement Fund	790,654	885,368	900,000	1,050,000
Solid Waste Fund	85,000	85,000	110,000	85,000
Equipment Replacement Fund	-	200,000	100,000	-
Sub Total for Transfers Out	\$ 875,654	\$ 1,170,368	\$ 1,110,000	\$ 1,135,000
Total for Expenses	\$ 10,902,773	\$ 11,700,835	\$ 12,266,337	\$ 13,800,836
<u>DIFFERENCE (Revenues/Expenses)</u>	\$ 1,232,229	\$ 500,157	\$ 270,688	\$ (270,336)
<u>ENDING FUND BALANCE</u>	\$ 4,099,317	\$ 4,599,474	\$ 4,870,162	\$ 4,599,826
Fund Balance Adjustments				
Restricted (25% General Fund Revenues)	\$ 3,033,751	\$ 3,050,248	\$ 3,134,256	\$ 3,382,625
Committed	96,436	106,882	120,000	161,000
Assigned	287,198	346,192	-	-
Total for Fund Balance Adjustments	\$ 3,417,385	\$ 3,503,322	\$ 3,254,256	\$ 3,543,625
<u>UNRESTRICTED FUND BALANCE</u>	\$ 681,932	\$ 1,096,152	\$ 1,615,905	\$ 1,056,201

City of Mission 2019 Annual Budget

Revenue Detail

	Actual 2016	Actual 2017	Estimate 2018	Proposed 2019
<u>Property Tax</u>				
Real Estate Tax (General Property Tax)	1,370,292	1,431,094	1,500,000	1,700,000
Delinquent Real Estate Tax	26,172	12,445	15,000	15,000
Property Tax	1,396,464	1,443,538	1,515,000	1,715,000
<u>Property Tax for Streets (7 Mills)</u>	790,654	885,441	900,000	1,050,000
<u>Motor Vehicle Tax</u>				
Motor Vehicle Tax	157,488	229,186	247,000	261,000
Recreational Vehicle Tax	476	893	600	700
Heavy Truck Tax	1,746	2,646	2,500	2,800
Rental Excise Tax	-	-	-	-
Delinquent Personal Property Tax	489	241	500	500
Motor Vehicle Tax	160,199	232,966	250,600	265,000
<u>City Sales/Use Tax</u>				
City Sales Tax	2,459,602	2,351,684	2,400,000	2,500,000
City Use Tax	967,618	946,090	950,000	900,000
City Sales/Use Tax	3,427,221	3,297,774	3,350,000	3,400,000
<u>Franchise Tax</u>				
KCP&L	684,428	703,739	700,000	730,000
KS Gas Service	158,251	190,778	225,000	200,000
SBC Telephone	22,793	20,270	25,000	25,000
Sure West Telephone	4,732	4,160	5,000	5,000
AT&T (SBC) Video	63,000	37,370	33,000	35,000
Sure West Video	19,181	14,268	15,000	15,000
Time Warner Video	69,898	59,011	58,000	55,000
Google (New)	2,567	32,344	30,000	35,000
Franchise Tax	1,024,850	1,061,940	1,091,000	1,100,000
<u>Licenses and Permits</u>				
Occupational License	91,154	97,276	91,000	100,000
Public Works Permits	2,240	5,475	4,000	5,000
Rental License	46,696	43,874	40,000	45,000
Rental Inspection Fee	-	-	3,000	3,000
Tree Service License Fee	180	30	200	200
Sign Permit Fee	3,736	3,141	5,000	5,000
Land Use Fee	1,449	3,453	2,000	3,000
Liquor License	5,075	6,800	5,000	7,000
Operator/Solicitor/Massage License	1,495	1,870	3,000	2,000
Animal License	400	550	100	500
Licenses and Permits	152,425	162,469	153,300	170,700
<u>Plan Review/Inspection Fees</u>				
Building Permit Fees	93,582	142,109	175,000	371,000
Plan Review Fees	58,765	81,696	100,000	251,000
Plan Review/Inspection Fees	152,347	223,805	275,000	622,000

City of Mission 2019 Annual Budget

Revenue Detail

	Actual 2016	Actual 2017	Estimate 2018	Proposed 2019
<u>Intergovernmental Revenue</u>				
County Sales/Use Tax				
County Sales Tax	720,169	663,659	650,000	700,000
County Use Tax	<u>147,428</u>	<u>139,875</u>	<u>140,000</u>	<u>147,000</u>
County Sales/Use Tax	867,598	803,534	790,000	847,000
County Sales/Use Tax - Jail				
County Jail Sales Tax	179,267	165,212	165,000	173,000
County Jail Use Tax	<u>36,857</u>	<u>34,969</u>	<u>35,000</u>	<u>37,000</u>
County Sales/Use Tax - Jail	216,123	200,182	200,000	210,000
County Sales/Use Tax - Pub Safety				
County Public Safety Sales Tax	179,265	165,212	165,000	173,000
County Public Safety Use Tax	<u>36,837</u>	<u>34,968</u>	<u>35,000</u>	<u>37,000</u>
County Sales/Use Tax - Pub Safety	216,101	200,181	200,000	210,000
County Sales/Use Tax - Court House				
County Court House Sales Tax	-	126,604	165,000	173,000
County Court House Use Tax	<u>-</u>	<u>26,154</u>	<u>35,000</u>	<u>37,000</u>
County Sales/Use Tax - Pub Safety	-	152,758	200,000	210,000
Alcohol Tax	60,484	74,789	75,000	78,000
Other Intergovernmental Revenue	15,360	9,905	5,000	5,000
Total for Intergovernmental	<u>1,375,666</u>	<u>1,441,348</u>	<u>1,470,000</u>	<u>1,560,000</u>
<u>Police Fines</u>				
Fines	917,173	1,169,510	1,300,000	1,300,000
Parking Fines	8,164	4,950	5,000	6,000
Alarm Fines	200	300	500	300
Police Dept. Lab Fees	800	-	500	500
Fuel Assessment Fees	31,736	40,734	25,000	9,000
ADA Accessibility Fees	8,170	10,446	25,000	41,000
Motion Fees	7,790	5,100	5,000	5,000
Expungement Fees	900	1,000	500	500
Court Appointed Attorney	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Police Fines	974,933	1,232,040	1,361,500	1,362,300
<u>Service Charges</u>				
Court Costs	120,265	155,620	130,000	130,000
On Line Convenience	3,377	4,284	4,000	4,000
Charge for Services	50,000	-	-	-
Reimbursed Expenses	65,316	102,577	25,000	25,000
NEAC Administrative Cost Reimbursement	9,198	9,482	9,000	61,500
Nuisance Abatement Fees	2,126	4,968	4,500	5,000
Weed Abatement Fees	<u>-</u>	<u>252</u>	<u>-</u>	<u>500</u>
Service Charges	250,282	277,184	172,500	226,000

City of Mission 2019 Annual Budget

Revenue Detail

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Miscellaneous and Other</u>				
Interest/Investments	3,596	25,758	45,000	45,000
Sale of Fixed Assets	20,720	12,990	5,000	10,000
Farmer's Market	2,458	-	-	-
Contributions	52,090	-	-	-
Miscellaneous	<u>42,981</u>	<u>24,392</u>	<u>20,000</u>	<u>25,000</u>
Miscellaneous and Other	121,845	63,140	70,000	80,000
<u>Pool Revenues</u>				
Outdoor Pool Membership	40,758	38,449	40,000	45,000
Outdoor Pool Front Desk	42,896	42,261	45,000	50,000
Outdoor Pool Concessions	20,924	23,362	22,000	25,000
Outdoor Pool Program Fees	7,194	7,152	5,000	8,000
Outdoor Pool Rental	4,751	2,787	3,000	4,000
Super Pool Pass Revenue	<u>5,920</u>	<u>7,180</u>	<u>6,000</u>	<u>7,000</u>
Pool Revenue	122,443	121,191	121,000	139,000
<u>Community Center Revenue</u>				
Community Center Membership	776,697	661,425	650,000	625,000
Community Center Rental	266,601	262,014	270,000	283,500
Community Center Program	300,449	313,425	335,000	390,000
Community Center Daily Fees	226,288	211,219	225,000	225,000
Community Center Misc.	6,156	5,429	8,000	8,000
Community Center Resale of Items	661	754	1,000	1,000
Community Center Sponsorship/Ads	-	-	10,000	-
Morrow Trust Fund	-	-	-	-
Mission Summer Program	214,338	224,203	255,000	255,000
Mission Square PILOTS	<u>26,563</u>	<u>79,688</u>	<u>53,125</u>	<u>53,000</u>
Community Center Revenues	1,817,753	1,758,157	1,807,125	1,840,500
<u>Bond/Lease Proceeds</u>				
2014 Lease Purchase of Police Vehicles	-	-	-	-
2015 Lease Purchase of Street Sweeper	-	-	-	-
2016 Lease Purchase of Police Vehicles	<u>367,920</u>	<u>-</u>	<u>-</u>	<u>-</u>
Bond/Lease Proceeds	367,920	-	-	-
Total Revenue	<u>12,135,002</u>	<u>12,200,992</u>	<u>12,537,025</u>	<u>13,530,500</u>

City of Mission 2019 Annual Budget

Summary of Costs by Type of Expenditure

	<u>Personnel</u>	<u>Contractual Services</u>	<u>Commodities</u>	<u>Capital Outlay</u>	<u>Debt Service</u>	<u>Total</u>
General Overhead	\$ -	\$ 291,000	\$ 47,250	\$ -	79,575	\$ 417,825
Legislative	\$ 56,620	\$ 127,700	\$ 1,200	\$ -		\$ 185,520
Administration	\$ 839,100	\$ 33,550	\$ 850	\$ 2,000		\$ 875,500
Municipal Court	\$ 345,000	\$ 26,200	\$ 10,500	\$ 2,000		\$ 383,700
Neighborhood Services	\$ -	\$ -	\$ -	\$ -		\$ -
Public Works	\$ 1,011,500	\$ 958,300	\$ 176,100	\$ 385,000	\$ 28,662	\$ 2,559,562
Community Development	\$ 323,500	\$ 858,800	\$ 3,600	\$ 2,000		\$ 1,187,900
Parks and Recreation						
Mission Aquatic Center	\$ 152,620	\$ 71,400	\$ 45,250	\$ -		\$ 269,270
Sylvester Powell Jr. Community Center	\$ 1,577,000	\$ 857,250	\$ 112,500	\$ -		\$ 2,546,750
Police	\$ 3,330,693	\$ 372,582	\$ 147,360	\$ 293,852	\$ 95,322	\$ 4,239,809
Total	<u>\$ 7,636,033</u>	<u>\$ 3,596,782</u>	<u>\$ 544,610</u>	<u>\$ 684,852</u>	<u>\$ 203,559</u>	<u>\$ 12,665,836</u>

City of Mission 2019 Annual Budget

Summary of Costs by Department

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019	% Change
<u>General Overhead</u>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	252,450	253,518	312,500	291,000	-7%
Commodities	45,454	39,714	44,750	47,250	6%
Capital Outlay	56,015	36,361	373,192	-	
Debt Service	78,475	77,175	76,000	79,575	5%
Total	\$ 432,394	\$ 406,768	\$ 806,442	\$ 417,825	-48%
<u>Legislative</u>					
Personnel Services	\$ 51,226	\$ 50,150	\$ 56,622	\$ 56,620	0%
Contractual Services	98,142	89,335	112,750	127,700	13%
Commodities	253	35	1,200	1,200	0%
Capital Outlay	-	147	-	-	
Total	\$ 149,622	\$ 139,667	\$ 170,572	\$ 185,520	9%
<u>Administration</u>					
Personnel Services	\$ 771,238	\$ 783,704	\$ 811,400	\$ 839,100	3%
Contractual Services	35,546	47,063	32,050	33,550	5%
Commodities	339	1,799	865	850	-2%
Capital Outlay	4,958	470	-	2,000	
Total	\$ 812,082	\$ 833,035	\$ 844,315	\$ 875,500	4%
<u>Municipal Court</u>					
Personnel Services	\$ 314,041	\$ 284,513	\$ 310,600	\$ 345,000	11%
Contractual Services	13,664	15,232	21,575	26,200	21%
Commodities	7,076	8,470	9,250	10,500	14%
Capital Outlay	2,107	2,640	34,000	2,000	
Total	\$ 336,888	\$ 310,855	\$ 375,425	\$ 383,700	2%
<u>Neighborhood Services</u>					
Personnel Services	\$ 114,722	\$ -	\$ -	\$ -	
Contractual Services	86,830	-	-	-	
Commodities	1,082	-	-	-	
Capital Outlay	23,004	-	-	-	
Total	\$ 225,638	\$ -	\$ -	\$ -	

City of Mission 2019 Annual Budget

Summary of Costs by Department

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019	
<u>Public Works</u>					
Personnel Services	\$ 697,672	\$ 689,401	\$ 846,700	\$ 1,011,500	19%
Contractual Services	758,303	799,216	894,300	958,300	7%
Commodities	76,626	153,432	163,850	176,100	7%
Capital Outlay	78,050	280,597	67,500	385,000	470%
Debt Service	<u>57,325</u>	<u>57,325</u>	<u>57,325</u>	<u>28,662</u>	-50%
Total	\$ 1,667,976	\$ 1,979,971	\$ 2,029,675	\$ 2,559,562	26%
<u>Community Development</u>					
Personnel Services	\$ 114,289	\$ 256,444	\$ 271,200	\$ 323,500	19%
Contractual Services	140,047	445,082	302,250	858,800	184%
Commodities	752	2,384	4,400	3,600	-18%
Capital Outlay	<u>1,077</u>	<u>626</u>	<u>35,000</u>	<u>2,000</u>	-94%
Total	\$ 256,166	\$ 704,536	\$ 612,850	\$ 1,187,900	94%
<u>Mission Aquatic Center</u>					
Personnel Services	\$ 116,234	\$ 90,181	\$ 165,000	\$ 152,620	-8%
Contractual Services	63,952	71,320	61,700	71,400	16%
Commodities	36,856	40,079	41,500	45,250	9%
Capital Outlay	<u>-</u>	<u>4,325</u>	<u>-</u>	<u>-</u>	
Total	\$ 217,042	\$ 205,904	\$ 268,200	\$ 269,270	0%
<u>Community Center</u>					
Personnel Services	\$ 1,349,990	\$ 1,352,915	\$ 1,447,000	\$ 1,577,000	9%
Contractual Services	772,372	827,236	751,250	857,250	14%
Commodities	98,198	98,168	104,000	112,500	8%
Capital Outlay	<u>3,353</u>	<u>3,948</u>	<u>7,000</u>	<u>-</u>	
Total	\$ 2,223,912	\$ 2,282,266	\$ 2,309,250	\$ 2,546,750	10%
<u>Police</u>					
Personnel Services	\$ 2,697,670	\$ 2,687,810	\$ 2,948,808	\$ 3,330,693	13%
Contractual Services	352,956	363,614	439,600	372,582	-15%
Commodities	105,126	97,683	142,700	147,360	3%
Capital Outlay	375,817	76,145	63,500	293,852	363%
Debt Service	<u>49,318</u>	<u>144,625</u>	<u>145,000</u>	<u>95,322</u>	-34%
Total	\$ 3,580,888	\$ 3,369,876	\$ 3,739,608	\$ 4,239,809	13%
Total for All Departments	<u>\$ 9,902,606</u>	<u>\$ 10,232,879</u>	<u>\$ 11,156,337</u>	<u>\$ 12,665,836</u>	14%

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	General Overhead

Department Description

Functions and obligations which cannot be readily charged to a particular department are grouped within General Overhead. General Overhead accounts for general liability insurance, utilities for City Hall and the Police Department, postage, building and grounds maintenance, audit expenses, and other city-wide expenses. The debt line-item in this department is for the purchase of a portion of the City's street light system in 2013.

Objectives

- Efficiently monitor utility costs.
- Control losses through an effective safety and loss control program.
- Maintain City Hall and Police Department facilities.
- Engage a firm to conduct a space needs assessment for the City Hall/Police Department that will serve as a basis for making decisions about the future use and renovations.
- Explore options for ongoing information technology support for the organization.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	252,450	253,518	312,500	291,000
Commodities	45,454	39,714	44,750	47,250
Capital Outlay	56,015	36,361	373,192	-
Debt Service	78,475	77,175	76,000	79,575
Total	\$ 432,394	\$ 406,768	\$ 806,442	\$ 417,825
 <u>Authorized Positions</u>				
Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	General Overhead

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
		\$ -	\$ -	\$ -	\$ -	\$ -
	Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services						
01-07-201-01	Electricity - City Hall	\$ 40,541	\$ 42,406	\$ 46,611	\$ 42,000	\$ 50,000
01-07-201-03	Natural Gas - City Hall	4,067	3,222	6,996	6,000	7,000
01-07-201-05	Water and Sewer - City Hall	2,071	2,383	2,109	3,000	3,000
01-07-201-08	Telephone	-	13,282	1,181	6,000	5,000
01-07-203-03	Tuition Reimbursement	7,113	4,000	-	7,000	7,000
01-07-204-01	Advertising	1,443	419	-	2,000	2,000
01-07-205-01	Insurance - City Hall and Equip	47,554	55,452	53,402	55,000	55,000
01-07-206-03	Periodicals/Books	1,575	719	428	1,000	1,000
01-07-206-04	Legal Publications	711	1,524	3,829	2,000	2,000
01-07-206-05	Professional Services	19	336	23,955	40,000	15,000
01-07-207-02	Finance/Audit	21,295	21,915	22,340	25,000	32,000
01-07-207-07	Pre-employment/Hiring Expense	1,266	35	-	1,000	-
01-07-207-07	Bank Fees	281	-	2,437	1,000	2,000
01-07-210-02	Janitorial Services	-	2,022	6,065	6,000	6,000
01-07-212-06	Service Contracts	24,256	28,081	26,655	25,000	25,000
01-07-213-02	Rentals and Leases	8,545	8,156	5,850	9,000	9,000
01-07-214-02	Property Taxes	6,463	1,535	14,248	18,000	7,000
01-07-214-05	Computer Services	37,429	53,189	29,519	50,000	50,000
01-07-214-06	Codification	3,142	2,755	3,960	3,500	3,000
01-07-214-13	Website Development	-	5,900	2,526	5,000	5,000
01-07-215-03	Contingency	2,904	5,120	1,407	5,000	5,000
	Total Contractual Services	\$ 210,676	\$ 252,450	\$ 253,518	\$ 312,500	\$ 291,000
Commodities						
01-07-301-01	Office Supplies	\$ 9,542	\$ 6,783	\$ 6,381	\$ 5,000	\$ 7,000
01-07-301-04	Postage	12,287	11,650	16,495	12,000	12,000
01-07-304-04	Misc Supplies	173	63	215	250	250
01-07-305-01	Janitorial Supplies	1,292	1,920	3,037	2,500	3,000
01-07-305-02	Maintenance/Repairs City Hall	25,059	25,037	13,587	25,000	25,000
	Total Commodities	\$ 48,353	\$ 45,454	\$ 39,714	\$ 44,750	\$ 47,250
Capital Outlay						
01-07-402-03	Computer Systems/Software	\$ 5,829	\$ 3,925	\$ 6,844	\$ 140,000	\$ -
01-07-404-06	Equipment Replacement	4,666	-	29,517	233,192	-
01-07-499-01	Land	-	52,090	-	-	-
	Total Capital Outlay	\$ 10,495	\$ 56,015	\$ 36,361	\$ 373,192	\$ -
Debt Service						
	2013A Principal and Interest	79,865	78,475	77,175	76,000	79,575
	Total Debt Service	79,865	78,475	77,175	76,000	79,575
	General Overhead Total	\$ 349,389	\$ 432,394	\$ 406,768	\$ 806,442	\$ 417,825

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Legislative

Department Description

The City Council serves as the legislative and policy-making body of the City. The City Council is composed of eight councilmembers - two from each ward elected for four year terms - and a mayor who is elected at large for a four year term. Budgetary support for the City's boards and commissions is also accounted for in this department.

Objectives

- Function as the City's legislative body.
- Develop ordinances, resolutions, and policies for the betterment of the community.
- Authorize budget allocations to provide quality services within available resources.
- Empower appointed officers and employees to provide and improve municipal government.
- Inform constituents and encourage citizen participation.
- Establish short-term and long-range plans and objectives.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ 51,226	\$ 50,150	\$ 56,622	\$ 56,620
Contractual Services	98,142	89,335	112,750	127,700
Commodities	253	35	1,200	1,200
Capital Outlay	-	147	-	-
Total	\$ 149,622	\$ 139,667	\$ 170,572	\$ 185,520
 <u>Authorized Positions</u>				
Full-Time	0.00	0.00	0.00	0.00
Part-Time	9.00	9.00	9.00	9.00
Seasonal	0.00	0.00	0.00	0.00
Total	9.00	9.00	9.00	9.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Legislative

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-09-101-03	Wages and Salaries	\$ 46,597	\$ 47,432	\$ 45,800	\$ 52,200	\$ 52,200
01-09-102-01	Health/Welfare Benefits	-	-	-	-	-
01-09-102-02	Social Security	3,652	3,494	3,768	3,672	3,670
01-09-102-03	KPERS	-	-	-	-	-
01-09-102-04	Employment Security	114	114	50	100	100
01-09-102-05	Workers Compensation	647	185	533	650	650
	Total Personnel Services	\$ 51,011	\$ 51,226	\$ 50,150	\$ 56,622	\$ 56,620
Contractual Services						
01-09-201-07	Telephone	\$ 99	\$ 81	\$ 384	\$ -	\$ -
01-09-202-06	Commercial Travel	1,036	1,186	2,620	3,000	4,000
01-09-202-07	Lodging and Meals	2,087	3,576	4,975	5,000	9,000
01-09-202-08	Parking and Tolls	17	59	9	200	200
01-09-202-09	Mileage	314	140	254	350	800
01-09-203-02	Registration	1,060	2,580	3,195	3,500	4,500
01-09-205-01	Insurance - Public Official	7,000	6,646	7,139	7,000	7,500
01-09-206-01	Professional Organizations	50	50	390	100	100
01-09-206-02	Municipal Organizations	7,335	8,563	7,710	9,000	9,000
01-09-206-03	Periodicals/Books	275	113	58	500	500
01-09-208-01	Annual Celebrations	13,892	7,351	27,375	10,000	15,000
01-09-208-02	Election Expense	-	12,937	-	15,000	15,000
01-09-208-03	Holiday Parties	5,179	5,725	6,470	7,500	7,500
01-09-208-04	Public Relations	6,075	7,644	11,023	6,000	7,000
01-09-208-05	Meeting Expenses	890	225	200	4,000	5,000
01-09-208-08	Human Service Fund (UCS)	6,395	7,000	7,000	7,600	7,600
01-09-208-09	Chamber of Commerce	5,926	5,165	4,540	6,500	7,000
01-09-208-12	MARC	2,306	2,343	2,406	2,500	3,000
01-09-208-15	JOCO Utility Assistance	1,555	-	-	-	-
01-09-208-16	Farmer's Market	-	6,758	3,548	10,000	10,000
01-09-214-07	Newsletter	20,000	20,000	40	-	-
01-09-215-04	Sustainability Commission	-	-	-	5,000	5,000
01-09-215-05	Parks, Recreation, and Tree Board	-	-	-	5,000	5,000
01-09-215-06	Planning Commission	-	-	-	5,000	5,000
	Total Contractual Services	\$ 81,492	\$ 98,142	\$ 89,335	\$ 112,750	\$ 127,700
Commodities						
01-09-301-01	Office Supplies	\$ 99	\$ 180	\$ 35	\$ 500	\$ 500
01-09-301-02	Clothing	-	-	-	500	500
01-09-301-04	Printing	-	73	-	200	200
	Total Commodities	\$ 99	\$ 253	\$ 35	\$ 1,200	\$ 1,200
Capital Outlay						
01-09-407-05	Contingency	\$ 1,490	\$ -	\$ 147	\$ -	\$ -
	Total Capital Outlay	\$ 1,490	\$ -	\$ 147	\$ -	\$ -
	Legislative Total	\$ 134,092	\$ 149,622	\$ 139,667	\$ 170,572	\$ 185,520

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Administration

Department Description

The Administration Department provides the general support functions for the City including support of the governing body, finance and accounting, human resources/payroll, record-keeping and public information.

The City Administrator supports the Governing Body in policy development setting general direction for the organization, implements municipal policies, and oversees the day to day operations of the City.

The Assistant City Administrator/Finance Director is responsible for administering the financial functions of the City including accounting, debt service, and auditing. This position also oversees the human resources and risk management functions of the City, as well as the Community Development Department.

The City Clerk administers and maintains the municipal records of the City. The City Clerk also coordinates the City newsletter and oversees the Municipal Court Department.

The Public Information Officer coordinates various community outreach initiatives, oversees the Mission Market, provides staff support to the Sustainability and Capital Improvement Program (CIP) Committee, and works on special projects as assigned.

Objectives

- Promote organizational excellence.
- Monitor, supervise, direct, control, and promote organizational activities.
- Provide solid financial control.
- Implement new financial and municipal court software programs purchased in 2018.
- Submit the 2019 Budget to the Government Finance Officer's Association for consideration of their Outstanding Budget Award.
- Continue to evaluate opportunities to enhance the Mission Market for 2019 and beyond.

<u>Department Budget Summary</u>	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services	\$ 771,238	\$ 783,704	\$ 811,400	\$ 839,100
Contractual Services	35,546	47,063	32,050	33,550
Commodities	339	1,799	865	850
Capital Outlay	4,958	470	-	2,000
Total	\$ 812,082	\$ 833,035	\$ 844,315	\$ 875,500

Authorized Positions

Full-Time	7.00	7.00	7.00	7.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	7.00	7.00	7.00	7.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Administration

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-10-101-01	Full Time Salaries	\$ 487,520	\$ 550,695	\$ 577,091	\$ 575,000	\$ 584,000
01-10-101-02	Part Time Salaries	38,067	42,872	32,334	44,000	40,000
01-10-101-04	Overtime Salaries	-	-	-	-	-
01-10-102-01	Health/Welfare Benefits	84,253	63,688	63,219	78,000	95,400
01-10-102-02	Social Security	39,086	46,751	47,541	46,000	47,500
01-10-102-03	KPERS	48,293	55,844	50,460	55,000	57,000
01-10-102-04	Employment Security	1,255	1,557	634	1,400	1,500
01-10-102-05	Workers Compensation	1,941	555	1,230	2,000	2,200
01-10-102-06	City Pension	6,170	9,277	11,195	10,000	11,500
	Total Personnel Services	\$ 706,585	\$ 771,238	\$ 783,704	\$ 811,400	\$ 839,100
Contractual Services						
01-10-201-08	Telephone	\$ 1,236	\$ 965	\$ 3,626	\$ 1,500	\$ 1,500
01-10-202-02	Commercial Travel	1,433	-	493	1,500	1,500
01-10-202-03	Lodging/Meals	3,737	762	1,593	4,000	4,000
01-10-202-04	Parking/Tolls	198	167	46	200	200
01-10-202-05	Mileage	1,259	1,192	1,166	1,500	1,500
01-10-203-01	Registration/Tuition	4,240	4,079	5,394	5,500	5,500
01-10-204-01	Advertising	-	-	299	-	-
01-10-205-02	Notary Bonds	75	125	25	100	100
01-10-206-01	Professional Organizations	4,060	3,437	4,929	5,500	5,500
01-10-206-02	Municipal Organizations	500	149	15	500	500
01-10-206-03	Periodicals/Books/Publications	390	569	1,386	2,000	2,000
01-10-206-05	Professional Services	324	13,217	13,114	1,000	1,000
01-10-206-06	Attorney Services	-	455	-	-	-
01-10-207-07	Pre-Employment Testing	-	159	172	-	-
01-10-208-04	Public Relations	3,855	3,973	3,777	4,000	5,000
01-10-208-05	Meeting Expenses	1,692	1,452	3,705	2,500	3,000
01-10-208-13	Employee Recognition	357	38	1,394	1,500	1,500
01-10-212-06	Service Contracts	-	223	675	-	-
01-10-214-03	Printing	208	169	604	250	250
01-10-215-03	Miscellaneous	160	787	577	500	500
01-10-215-04	Sustainability Expenses	2,740	3,628	4,071	-	-
	Total Contractual Services	\$ 26,464	\$ 35,546	\$ 47,063	\$ 32,050	\$ 33,550
Commodities						
01-10-301-01	Office Supplies	\$ -	\$ 270	\$ 1,515	\$ 250	\$ 250
01-10-301-04	Postage	-	(30)	115	15	-
01-10-301-05	Printed Forms	135	99	169	100	100
01-10-301-02	Clothing	-	-	-	500	500
	Total Commodities	\$ 135	\$ 339	\$ 1,799	\$ 865	\$ 850
Capital Outlay						
01-10-401-01	Office Machines	\$ -	\$ 838	\$ -	\$ -	\$ 2,000
01-10-401-02	Office Furnishings	3,174	3,507	293	-	-
01-10-402-03	Computer Systems	40	613	177	-	-
01-10-407-05	Contingency	(77)	-	-	-	-
	Total Capital Outlay	\$ 3,137	\$ 4,958	\$ 470	\$ -	\$ 2,000
	Administration Total	\$ 736,321	\$ 812,082	\$ 833,035	\$ 844,315	\$ 875,500

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Municipal Court

Department Description

The Municipal Court Department provides a venue for the administration of justice in matters concerning violations of City ordinances and penal statutes of the State of Kansas.

The Municipal Court is composed of three court clerks. The municipal judge is appointed by the City Council and serves on a part-time basis. The City Attorney serves as the prosecutor.

Until 2016, this department also included part-time bailiffs. This function was transferred to the Police Department in 2016.

Objectives

- Maintain a computerized record of municipal violations and the Court's disposition of cases.
- Keep current and up-to-date on entering warrants into systems
- Maintain a diversionary program for DUI cases
- Complete implementation of new municipal court software purchased in 2018.

<u>Department Budget Summary</u>	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services	\$ 314,041	\$ 284,513	\$ 310,600	\$ 345,000
Contractual Services	13,664	15,232	21,575	26,200
Commodities	7,076	8,470	9,250	10,500
Capital Outlay	2,107	2,640	34,000	2,000
Total	\$ 336,888	\$ 310,855	\$ 375,425	\$ 383,700

Authorized Positions

Full-Time	3.00	3.00	3.00	3.00
Part-Time	7.00	2.00	2.00	2.00
Seasonal	0.00	0.00	0.00	0.00
Total	10.00	5.00	5.00	5.00

City of Mission 2019 Annual Budget

Fund:	General
Department:	Municipal Court

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Budget 2019
Personnel Services						
01-11-101-01	Full Time Salaries	\$ 126,624	\$ 132,071	\$ 130,853	\$ 143,000	\$ 150,600
01-11-101-02	Part Time Salaries	6,962	8,561	-	-	-
01-11-101-03	Judge Salaries	30,000	30,000	30,000	30,000	30,000
01-11-101-04	Overtime Salaries	8,213	7,544	8,219	8,000	8,000
01-11-101-06	City Attorney - Court	40,365	58,670	54,795	50,000	55,000
01-11-101-09	City Attorney Appeals - Court	7,020	13,560	1,120	8,000	5,000
01-11-102-01	Health/Welfare Benefits	37,754	31,534	29,586	33,000	56,000
01-11-102-02	Social Security	16,094	12,994	12,261	18,000	18,500
01-11-102-03	KPERS	13,419	14,636	11,946	14,000	14,500
01-11-102-04	Employment Security	504	424	160	600	600
01-11-102-05	Workers Compensation	3,883	1,109	2,459	3,000	3,500
01-11-102-06	City Pension	3,074	2,938	3,114	3,000	3,300
01-11-102-07	Admin Charge/Pension Plan	368	-	-	-	-
	Total Personal Services	\$ 294,281	\$ 314,041	\$ 284,513	\$ 310,600	\$ 345,000
Contractual Services						
01-11-201-08	Telephone	\$ 5,649	\$ 2,160	\$ 2,362	\$ 3,500	\$ 3,500
01-11-202-03	Lodging/Meals	184	452	142	800	1,000
01-11-202-04	Parking/Tolls	-	5	-	25	50
01-11-202-05	Mileage	273	132	-	500	600
01-11-203-01	Registration/Tuition	320	305	175	500	500
01-11-204-01	Advertising - Classified	-	-	-	100	100
01-11-205-01	Insurance	700	655	564	700	-
01-11-205-02	Notary Bonds	150	-	-	100	100
01-11-206-05	Professional Services	6,000	895	2,615	5,000	5,000
01-11-206-06	City Attorney Services	-	-	-	-	-
01-11-207-07	Pre-employment Expenses	-	52	75	150	150
01-11-208-13	Employee Recognition	200	-	480	200	200
01-11-209-01	Appeals	-	480	-	-	-
01-11-209-02	Computer Maintenance	2,453	6,350	7,203	5,000	10,000
01-11-209-03	Defense	3,203	2,178	1,617	5,000	5,000
01-11-214-08	Prisoner Care	36,435	-	-	-	-
	Total Contractual Services	\$ 55,566	\$ 13,664	\$ 15,232	\$ 21,575	\$ 26,200
Commodities						
01-11-301-01	Office Supplies	\$ 2,147	\$ 2,574	\$ 3,995	\$ 3,500	\$ 4,500
01-11-301-04	Postage	-	-	-	-	-
01-11-301-05	Printed Forms	2,763	4,279	4,476	5,000	5,500
01-11-301-02	Clothing	-	223	-	750	500
	Total Commodities	\$ 4,910	\$ 7,076	\$ 8,470	\$ 9,250	\$ 10,500
Capital Outlay						
01-11-401-01	Office Machines	\$ -	\$ 1,122	\$ 339	\$ -	\$ 2,000
01-11-402-03	Computer Systems	180	985	2,041	34,000	-
01-11-407-05	Contingency	-	-	260	-	-
	Total Capital Outlay	\$ 180	\$ 2,107	\$ 2,640	\$ 34,000	\$ 2,000
	Municipal Court Total	\$ 354,937	\$ 336,888	\$ 310,855	\$ 375,425	\$ 383,700

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Neighborhood Services

Department Description

The Neighborhood Services Department conducts enforcement of the City's property maintenance codes and rental dwelling licensure program. This department also provides a number of neighborhood support services including grant assistance for property upkeep, neighborhood clean-up programs, and assistance for senior citizens with property tax and utility bills. This department oversees the City's solid waste management program.

Neighborhood Services was merged with the Community Development Department in 2017.

Objectives

- Proactively promote quality housing.
- Proactively provide support to residential neighborhoods.
- Proactively address property maintenance code issues.
- Administer the rental dwelling licensing and inspection program.
- Create and promote City sponsored assistance programs.
- Respond to citizen inquires and requests for services.

<u>Department Budget Summary</u>	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services	\$ 114,722	\$ -	\$ -	\$ -
Contractual Services	86,830	-	-	-
Commodities	1,082	-	-	-
Capital Outlay	23,004	-	-	-
Total	\$ 225,638	\$ -	\$ -	\$ -

Authorized Positions

Full-Time	2.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	2.00	0.00	0.00	0.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Neighborhood Services (Merged with Community Development in 2017)

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-15-101-01	Full Time Salaries	\$ 74,053	\$ 81,410	\$ -	\$ -	-
01-15-101-02	Part Time Salaries	-	-	-	-	-
01-15-101-04	Overtime Salaries	54	2,049	-	-	-
01-15-102-01	Health/Welfare Benefits	14,408	12,944	-	-	-
01-15-102-02	Social Security	5,629	6,354	-	-	-
01-15-102-03	KPERS	7,199	8,839	-	-	-
01-15-102-04	Employment Security	180	208	-	-	-
01-15-102-05	Workers Compensation	4,530	1,294	-	-	-
01-15-102-06	City Pension	1,049	1,624	-	-	-
	Total Personnel Services	\$ 107,102	\$ 114,722	\$ -	\$ -	-
Contractual Services						
01-15-201-08	Telephone	\$ 160	\$ -	-	-	-
01-15-202-02	Commercial Travel	394	286	-	-	-
01-15-202-03	Lodging / Meals	1,041	1,554	-	-	-
01-15-202-04	Parking / Tolls	82	96	-	-	-
01-15-202-05	Mileage	236	456	-	-	-
01-15-203-01	Registration	1,411	1,972	-	-	-
01-15-204-01	Advertising	148	-	-	-	-
01-15-205-01	Insurance	100	234	-	-	-
01-15-206-01	Professional Organizations	215	439	-	-	-
01-15-206-03	Periodicals/Books	-	49	-	-	-
01-15-206-04	Legal Publications	-	-	-	-	-
01-15-206-05	Professional Services	15,760	288	-	-	-
01-15-206-06	Legal Services	-	-	-	-	-
01-15-207-04	Housing Imp - Loan Program	23	-	-	-	-
01-15-207-07	Pre-Employment Testing	-	-	-	-	-
01-15-208-04	Public Relations	30	1,991	-	-	-
01-15-208-13	Employee Recognition	50	-	-	-	-
01-15-212-07	Vehicle Maintenance	147	125	-	-	-
01-15-214-03	Printing	345	258	-	-	-
01-15-215-03	Miscellaneous	631	367	-	-	-
01-15-216-01	Nuisance Abatement	3,666	5,644	-	-	-
01-15-216-02	Weed Abatement	-	(366)	-	-	-
01-15-216-04	Mission Possible Program	24,830	31,531	-	-	-
01-15-216-05	How-To Clinics	-	-	-	-	-
01-15-216-06	Neighborhood Grant Program	3,859	4,136	-	-	-
01-15-216-07	Business Improvement Grant	22,750	24,414	-	-	-
01-15-216-09	Citizen Rebate Program	9,829	13,080	-	-	-
01-15-216-11	Jo Co Utility Assistance	6,025	-	-	-	-
01-15-216-12	Storm Water BMP	-	275	-	-	-
	Total Contractual Services	\$ 91,730	\$ 86,830	\$ -	\$ -	-
Commodities						
01-15-301-01	Office Supplies	\$ 48	\$ 71	\$ -	\$ -	-
01-15-301-02	Clothing	513	492	-	-	-
01-15-301-05	Printed Forms	-	-	-	-	-
01-15-304-04	Miscellaneous	-	49	-	-	-
01-15-306-01	Gas/Oil	767	470	-	-	-
	Total Commodities	\$ 1,327	\$ 1,082	\$ -	\$ -	-

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Neighborhood Services (Merged with Community Development in 2017)

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Capital Outlay						
01-15-401-01	Office Machines	\$ -	\$ -	\$ -	\$ -	-
01-15-401-02	Office Furnishings	-	-	-	-	-
01-15-402-03	Computer Systems	-	-	-	-	-
01-15-403-06	Other Equipment/Software	-	1,095	-	-	-
01-15-407-01	Vehicle	-	21,909	-	-	-
01-15-407-05	Contingency	-	-	-	-	-
	Total Capital Outlay	\$ -	\$ 23,004	\$ -	\$ -	-
	Neighborhood Services Total	\$ 200,160	\$ 225,638	\$ -	\$ -	-

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Public Works

Department Description

The Public Works Department is responsible - either directly or through third-party contracts - for the maintenance and care of the City's infrastructure and parks.

In particular, the department provides general street maintenance services including patching and repair, snow removal, and sweeping. The department oversees the City's annual street maintenance program, which entails more intensive road work including sealing and mill and overlay of existing streets. The Department also oversees contracts for design and construction of major street and storm water repair projects.

The Public Works Department is responsible for the mowing and care of the City's parks and playgrounds, and maintenance of the City's facilities.

Objectives

- Maintain city streets, curbs and gutters, storm water sewers, sidewalks and trails.
- Maintain city parks, playgrounds, shelters, and other facilities.
- Coordinate the reconstruction of Broadmoor from Johnson Drive to Martway. This includes full-depth street construction, curbs, stormwater, sidewalks, and traffic signal at Broadmoor and Johnson Drive.
- Oversee design work for the second phase of Foxridge from 51st Street to Lamar Ave.

<u>Department Budget Summary</u>	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services	\$ 697,672	\$ 689,401	\$ 846,700	\$ 1,011,500
Contractual Services	758,303	799,216	894,300	958,300
Commodities	76,626	153,432	163,850	176,100
Capital Outlay	78,050	280,597	67,500	385,000
Debt Service (Lease)	57,325	57,325	57,325	28,662
Total	\$ 1,667,976	\$ 1,979,971	\$ 2,029,675	\$ 2,559,562

Authorized Positions

Full-Time	11.00	12.00	12.00	13.00
Part-Time	1.00	0.00	1.00	1.00
Seasonal	0.00	0.00	0.00	0.00
Total	12.00	12.00	13.00	14.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Public Works

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-20-101-01	Full Time Salaries	\$ 478,717	\$ 471,702	\$ 449,880	\$ 525,500	\$ 580,000
01-20-101-02	Part Time Salaries	23,050	12,829	15,709	27,000	29,500
01-20-101-04	Overtime Salaries	9,928	9,999	13,501	21,000	21,000
01-20-102-01	Health/Welfare Benefits	95,426	99,177	105,707	136,500	232,000
01-20-102-02	Social Security	39,492	35,766	34,083	44,500	49,000
01-20-102-03	KPERS	50,952	50,512	41,408	54,500	60,000
01-20-102-04	Employment Security	1,221	1,166	445	1,200	1,300
01-20-102-05	Workers Compensation	31,060	8,875	21,313	28,000	30,000
01-20-102-06	City Pension	10,581	7,645	7,355	8,500	8,700
	Total Personnel Services	\$ 740,426	\$ 697,672	\$ 689,401	\$ 846,700	\$ 1,011,500
Contractual Services						
01-20-201-02	Electricity - Maint. Facility	\$ 15,237	\$ 15,400	\$ 16,593	\$ 20,000	\$ 20,000
01-20-201-04	Natural Gas - Maint. Facility	5,335	6,479	9,105	9,500	9,500
01-20-201-06	Water and Sewer - Maint. Facility	5,801	7,388	9,061	7,500	10,000
01-20-201-07	Refuse - Maint. Facility	1,279	1,600	5,833	3,000	5,000
01-20-201-08	Telephone	5,740	3,533	3,942	6,500	5,000
01-20-201-10	Traffic Signals - KCPL Lease	330,301	348,807	352,071	378,000	400,000
01-20-201-11	Traffic Signal - OP Interlocal	5,918	6,112	6,832	8,000	8,000
01-20-201-12	Traffic Signals Maint.	19,585	19,425	27,512	25,000	30,000
01-20-201-13	Street Lights - KCPL Power	55,146	49,357	62,918	60,000	60,000
01-20-201-15	Street Lights - Streetscape & Parks	1,536	1,105	898	2,500	2,500
01-20-202-02	Travel/Commercial	781	546	574	1,500	1,500
01-20-202-03	Lodging / Meals	1,950	2,210	1,551	2,000	2,000
01-20-202-04	Parking / Tolls	61	64	239	100	100
01-20-202-05	Mileage	363	72	96	1,000	500
01-20-203-01	Registration / Tuition	2,514	3,907	3,438	3,500	3,500
01-20-204-01	Advertising	-	2,996	50	1,000	1,000
01-20-205-01	Insurance - Building & Equipment	40,000	37,793	32,517	40,000	40,000
01-20-205-02	Notary Bonds	-	-	-	-	-
01-20-206-01	Professional Organizations	1,734	1,467	350	2,000	2,000
01-20-206-03	Periodicals/Books/Publications	-	-	-	-	-
01-20-206-04	Legal Advertising	15	-	42	100	100
01-20-206-05	Professional Services	-	-	-	2,500	2,500
01-20-207-03	Engineering/Architect Services	49,341	13,146	62,763	45,000	60,000
01-20-207-06	Inspections	3,295	200	2,930	7,000	5,000
01-20-207-07	Pre-Employment Drug Testing	864	1,634	1,440	1,000	1,000
01-20-208-04	Public Relations	549	559	24	1,000	1,000
01-20-208-05	Meeting Expense	92	93	26	500	500
01-20-208-13	Employee Recognition	1,146	983	486	1,500	1,000
01-20-210-01	Building Repairs / Maintenance	10,061	7,593	9,115	10,000	10,000
01-20-210-02	Janitorial Services	-	1,372	4,115	5,000	5,000
01-20-210-03	Trees / Shrubs Maintenance	1,471	2,412	1,560	5,000	7,500
01-20-210-04	Tree Board	1,467	1,097	605	-	-
01-20-212-03	Storm Warning Sirens	827	728	789	1,500	1,500
01-20-212-04	Communications	-	-	-	-	-
01-20-212-05	Equipment Repairs	1,231	1,044	2,293	8,000	5,000
01-20-212-06	Service Contracts	157,247	184,268	155,569	180,000	200,000
01-20-212-07	Vehicle Maintenance	21,964	9,765	3,503	20,000	20,000
01-20-212-08	Holiday Decorations	11,288	13,857	763	20,000	20,000
01-20-212-09	Johnson Drive Maintenance	573	5,904	8,645	7,500	10,000
01-20-213-02	Rental Equipment	2,931	3,838	8,511	5,000	5,000
01-20-213-03	Laundry / Uniforms	1,123	1,250	2,330	2,000	2,000
01-20-214-02	Vehicle Registration	3	40	34	100	100
01-20-214-03	Printing	-	14	-	500	500
01-20-214-04	Computer Services	-	248	-	-	-
01-20-215-03	Contingency	10	-	93	-	-
	Total Contractual Services	\$ 758,777	\$ 758,303	\$ 799,216	\$ 894,300	\$ 958,300

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Public Works

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Commodities						
01-20-301-01	Office Supplies	\$ 769	\$ 735	\$ 1,035	\$ 1,000	\$ 1,000
01-20-301-04	Postage	-	62	-	100	100
01-20-301-05	Printed Forms	-	-	-	-	-
01-20-302-01	Uniforms/Clothing	175	1,943	1,220	1,500	2,000
01-20-303-04	Safety Supplies	3,290	3,411	4,883	4,000	4,000
01-20-304-01	Shop Chemicals	163	1,537	1,559	3,000	3,000
01-20-304-02	Fertilizer / Weeds	411	983	1,306	1,000	1,000
01-20-304-04	Misc. Supplies	30	80	1,229	250	1,000
01-20-305-01	Janitorial Supplies	1,364	254	52	1,500	1,500
01-20-305-02	Bldg Repair Parts / Plumbing	85	969	5,377	3,500	3,000
01-20-305-03	Tools - Building / Land Maint	3,030	3,552	5,638	4,000	5,000
01-20-305-04	Landscape	739	432	2,010	2,500	2,500
01-20-306-01	Gas / Oil	19,499	15,524	20,708	25,000	25,000
01-20-306-02	Vehicle / Equip Repair Parts	18,969	23,748	24,907	25,000	25,000
01-20-306-03	Tools - Vehicle / Equip Maint	5,940	1,631	7,519	5,000	5,000
01-20-307-01	Asphalt Patch	916	-	-	-	-
01-20-307-02	Rock	278	684	2,451	1,000	1,500
01-20-307-03	Sand / Salt	54,542	1,127	41,429	55,000	55,000
01-20-307-05	Signs	5,504	4,588	10,691	5,000	5,000
01-20-307-06	Traffic Paint	70	59	514	500	500
01-20-307-07	Park Maintenance	7,938	15,305	20,904	25,000	35,000
	Total Commodities	\$ 123,710	\$ 76,626	\$ 153,432	\$ 163,850	\$ 176,100
Capital Outlay						
01-20-401-01	Office Machines	\$ -	\$ -	\$ -	\$ -	\$ -
01-20-401-02	Office Furnishings	479	-	-	-	-
01-20-402-03	Computer Systems	2,147	901	500	-	-
01-20-403-03	Public Works Vehicles	253,028	64,379	99,268	-	330,000
01-20-403-06	Public Works - Other Equipment	-	12,770	180,679	67,500	55,000
01-20-404-04	Radios	-	-	150	-	-
01-20-407-05	Contingency	-	-	-	-	-
	Total Capital Outlay	\$ 255,654	\$ 78,050	\$ 280,597	\$ 67,500	\$ 385,000
Debt Service						
	2015 Lease Purchase	\$ -	\$ 57,325	\$ 57,325	\$ 57,325	\$ 28,662
	Total for Debt Service	\$ -	\$ 57,325	\$ 57,325	\$ 57,325	\$ 28,662
	Public Works Total	\$ 1,878,567	\$ 1,667,976	\$ 1,979,971	\$ 2,029,675	\$ 2,559,562

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Community Development

Department Description

The Community Development Department works to ensure orderly development and redevelopment through the administration of the comprehensive planning, zoning, and subdivision review process. Department staff provides support and assistance to the Planning Commission and Board of Zoning Appeals.

The Community Development Department enforces the City's building construction codes through a systematic plan review and inspection program.

In 2016, the Community Development Director position was eliminated, and oversight of the Department was placed with the Assistant City Administrator/Finance Director. In 2017, the Neighborhood Services Department was merged with the Community Development Department to provide greater efficiency in operations. In 2018 a full-time building official was added to provide continuity in the City's building safety program.

Objectives

- Inform the public regarding development opportunities and regulations in Mission.
- Work with those parties going through the property development process to ensure that the City's design vision is fulfilled and that the process is smooth and efficient.
- Provide oversight and coordination of current development projects including The Gateway, Mission Trails, and Martway Apartments to ensure building safety and design guidelines are met and construction is efficient and completed in a timely manner.
- Continue to find areas of process improvements to ensure that the development review process and permitting and building inspection are as as efficient as possible.
- Coordinate the update of the City's Comprehensive Plan.

<u>Department Budget Summary</u>	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services	\$ 114,289	\$ 256,444	\$ 271,200	\$ 323,500
Contractual Services	140,047	445,082	302,250	858,800
Commodities	752	2,384	4,400	3,600
Capital Outlay	1,077	626	35,000	2,000
Total	\$ 256,166	\$ 704,536	\$ 612,850	\$ 1,187,900

Authorized Positions

Full-Time	2.00	4.00	4.00	4.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	2.00	4.00	4.00	4.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Community Development (Neighborhood Services included in 2017)

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-23-101-01	Full Time Salaries	\$ 130,259	\$ 93,655	\$ 200,340	\$ 209,500	\$ 223,500
01-23-101-02	Part Time Salaries	-	-	-	-	-
01-23-101-04	Overtime Salaries	148	91	592	500	500
01-23-102-01	Health/Welfare Benefits	17,279	2,027	15,041	14,000	49,000
01-23-102-02	Social Security	10,610	6,863	14,996	16,000	17,500
01-23-102-03	KPERS	11,149	9,295	17,560	20,000	21,300
01-23-102-04	Employment Security	323	224	196	500	500
01-23-102-05	Workers Compensation	2,783	555	4,099	6,500	6,700
01-23-102-06	City Pension	3,091	1,580	3,620	4,200	4,500
	Total Personnel Services	\$ 175,643	\$ 114,289	\$ 256,444	\$ 271,200	\$ 323,500

Contractual Services

01-23-201-08	Telephone	\$ 348	\$ 283	\$ 1,239	\$ 500	\$ 500
01-23-202-02	Commercial Travel	-	698	894	1,500	1,500
01-23-202-03	Lodging / Meals	88	890	3,935	3,050	3,000
01-23-202-04	Parking / Tolls	18	68	257	200	200
01-23-202-05	Mileage	15	172	218	1,650	-
01-23-203-01	Registration /Tuition	344	1,750	2,143	3,500	3,000
01-23-203-02	Planning Commission	864	655	6,831	-	-
01-23-205-01	Insurance	-	-	575	250	500
01-23-205-01	Notary	-	100	50	-	100
01-23-206-01	Professional Organizations	973	1,138	3,072	2,300	2,500
01-23-206-03	Periodicals/Books/Publications	-	-	104	50	1,000
01-23-206-04	Advertising	83	120	629	500	500
01-23-206-04	Legal Publications	-	-	-	1,100	1,000
01-23-206-05	Professional Services	20,570	11,373	89,684	5,500	176,000
01-23-206-06	Land Use Attorney Services	13,972	26,704	57,460	30,000	30,000
01-23-206-08	Plan/Inspection Fees	174,874	78,228	92,350	85,000	450,000
01-23-207-03	Eng/Arch/Planning Services	58,537	17,316	77,948	51,000	75,000
01-23-207-04	Housing Imp - Loan Program	-	-	-	-	-
01-23-207-07	Pre-Employment Testing	-	52	-	-	-
01-23-208-04	Public Relations	179	60	3,748	6,000	5,000
01-23-208-05	Meeting Expense	70	242	287	250	250
01-23-208-13	Employee Recognition	68	-	251	400	250
01-23-212-06	Service Contracts	-	-	6,343	-	-
01-23-212-07	Vehicle Maintenance	-	-	864	500	1,000
01-23-214-03	Printing	349	198	801	1,500	1,000
01-23-215-03	Miscellaneous	-	-	25,298	1,000	1,000
01-23-216-01	Nuisance Abatement	-	-	4,693	6,000	5,000
01-23-216-04	Mission Possible Program	-	-	19,210	35,000	35,000
01-23-216-06	Neighborhood Grant Program	-	-	4,007	5,000	5,000
01-23-216-07	Business Improvement Grant	-	-	28,067	35,000	35,000
01-23-216-09	Citizen Rebate Program	-	-	11,607	20,000	20,000
01-23-216-11	Jo Co Utility Assistance Program	-	-	2,372	5,000	5,000
01-23-216-12	Storm Water BMP	-	-	144	500	500
	Total Contractual Services	\$ 271,353	\$ 140,047	\$ 445,082	\$ 302,250	\$ 858,800

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Community Development (Neighborhood Services included in 2017)

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Commodities						
01-23-301-01	Office Supplies	\$ 408	\$ 320	\$ 1,157	\$ 800	\$ 1,000
01-23-301-03	Clothing	-	-	50	500	500
01-23-301-02	City Maps	-	70	467	100	100
01-23-301-04	Postage	-	-	4	500	500
01-23-301-05	Printed Forms	-	363	84	1,000	500
01-23-306-01	Gas/Oil	-	-	622	1,500	1,000
	Total Commodities	\$ 408	\$ 752	\$ 2,384	\$ 4,400	\$ 3,600
Capital Outlay						
01-23-401-01	Office Machines	\$ -	\$ 90	\$ -	\$ -	\$ 2,000
01-23-401-02	Office Furnishings	-	987	213	5,000	-
01-23-402-03	Computer Systems	-	-	296	-	-
01-23-403-06	Other Equipment/Software	-	-	118	-	-
01-23-407-01	Vehicle	-	-	-	30,000	-
01-23-407-05	Contingency	-	-	-	-	-
	Total Capital Outlay	\$ -	\$ 1,077	\$ 626	\$ 35,000	\$ 2,000
	Community Development Total	\$ 447,404	\$ 256,166	\$ 704,536	\$ 612,850	\$ 1,187,900

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Parks and Recreation

Department Description

The Parks and Recreation Department initiates, develops, and administers recreational programs for Mission residents and the general public. The Community Center houses the majority of recreational classes, programs, and special events. Programs and services are also offered at the outdoor Mission Family Aquatic Center and other outdoor park facilities throughout the City. The Parks and Recreation budget is structured into two divisions - Mission Family Aquatic Center and the Sylvester Powell, Jr. Community Center.

Objectives

- Provide programs, classes, and special events at parks and recreation facilities, and through community partnerships.
- Coordinate on-going needs assessment for parks and recreation programs and facilities.
- Staff and operate parks and recreational facilities with a customer service focus, emphasizing the effective use of City resources.
- Offer age specific programs for youth, seniors and other demographics.
- Maintain and operate Mission Aquatic Facility.
- Manage the implementation of recommendations contained in the Parks Master Plan adopted in 2016.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ 1,466,224	\$ 1,443,096	\$ 1,612,000	\$ 1,729,620
Contractual Services	836,324	898,555	812,950	928,650
Commodities	135,053	138,246	145,500	157,750
Capital Outlay	3,353	8,273	7,000	-
Total	\$ 2,440,954	\$ 2,488,171	\$ 2,577,450	\$ 2,816,020

Authorized Positions

Full-Time	14.00	13.00	13.00	13.00
Part-Time (1040 hr avg.)	54.62	54.62	54.62	54.62
Seasonal (650 hr avg.)	15.84	15.84	15.84	15.84
Total	84.46	83.46	83.46	83.46

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Parks and Recreation - Mission Family Aquatic Center

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-25-101-01	Full Time Salaries	\$ 16,371	\$ 13,674	\$ -	\$ 21,500	\$ 19,320
01-25-101-02	Part Time Salaries	65,412	88,051	79,712	115,000	115,000
01-25-101-04	Overtime Salaries	2,104	1,242	175	2,000	2,000
01-25-102-01	Health/Welfare Benefits	2,482	1,598	-	7,700	-
01-25-102-02	Social Security	6,695	8,149	6,115	10,000	9,000
01-25-102-03	KPERS	1,811	1,111	-	2,000	-
01-25-102-04	Employment Security	217	266	80	300	300
01-25-102-05	Workers Compensation	6,471	1,849	4,099	6,000	7,000
01-25-102-06	City Pension	382	293	-	500	-
	Total Personnel Services	\$ 101,945	\$ 116,234	\$ 90,181	\$ 165,000	\$ 152,620
Contractual Services						
01-25-201-01	Electricity	\$ 16,005	\$ 14,113	\$ 16,029	\$ 16,000	\$ 16,500
01-25-201-03	Gas	-	-	-	-	-
01-25-201-05	Water and Sewer	3,969	19,976	17,048	12,000	16,000
01-25-201-08	Telephone	495	-	52	900	900
01-25-203-03	Training/Registration	525	1,018	108	1,500	1,500
01-25-204-01	Marketing/Public Relations	615	23	114	2,000	1,500
01-25-205-01	Insurance - Building & Equipment	5,000	4,679	4,028	5,000	5,000
01-25-207-07	Pre-Employment Drug Testing	-	105	-	800	2,000
01-25-208-13	Employee Recognition	266	362	174	500	500
01-25-210-01	Maint Bldg. / Land	932	3,519	7,629	2,500	4,000
01-25-212-05	Other Equipment / Repairs	236	3,724	868	2,500	2,500
01-25-213-02	Rental Agreements	775	1,101	1,303	1,500	1,500
01-25-214-05	Computer Services	-	669	-	-	-
01-25-214-12	Mission Swim Team	7,513	7,500	7,500	7,500	7,500
01-25-215-02	Contract Serv/Maint Agreements	11,129	7,164	16,467	9,000	12,000
01-25-215-05	Consultant/Instructors	-	-	-	-	-
	Total Contractual Services	\$ 47,461	\$ 63,952	\$ 71,320	\$ 61,700	\$ 71,400
Commodities						
01-25-301-01	Office Supplies	\$ 548	\$ 5	\$ 548	\$ 250	\$ 500
01-25-301-02	Clothing	1,396	1,829	1,816	2,000	2,500
01-25-301-03	Food Service	16,036	16,930	17,740	20,000	20,000
01-25-301-04	Printing	575	-	-	-	-
01-25-301-08	Equipment and Supplies	3,804	5,719	5,755	7,500	7,500
01-25-303-04	Safety Supplies	545	568	865	1,000	1,000
01-25-304-02	Cleaning Chemicals	266	6	4	750	750
01-25-304-05	Pool Chemicals	6,982	10,900	12,790	9,000	12,000
01-25-305-05	Repair / Parts Maintenance	837	899	561	1,000	1,000
	Total Commodities	\$ 30,989	\$ 36,856	\$ 40,079	\$ 41,500	\$ 45,250
Capital Outlay						
01-25-407-01	Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
01-25-407-02	Filter Elements	-	-	4,325	-	-
01-25-407-03	Pool Imp/ Repair/Design	-	-	-	-	-
01-25-407-05	Contingency	-	-	-	-	-
	Total Capital Outlay	\$ -	\$ -	\$ 4,325	\$ -	\$ -
Parks & Recreation - Mission Family Aquatic		\$ 180,395	\$ 217,042	\$ 205,904	\$ 268,200	\$ 269,270

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Parks and Recreation - Sylvester Powell, Jr. Community Center

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-27-101-01	Full Time Salaries	\$ 529,386	\$ 561,654	\$ 575,701	\$ 600,000	\$ 625,000
01-27-101-02	Part Time Salaries	478,553	490,390	481,941	520,000	556,000
01-27-101-04	Overtime Salaries	24,754	21,855	22,352	20,000	21,000
01-27-102-01	Health/Welfare Benefits	119,155	111,953	110,128	125,500	186,500
01-27-102-02	Social Security	81,325	80,640	80,216	88,000	92,000
01-27-102-03	KPERS	59,681	61,273	52,967	61,000	63,000
01-27-102-04	Employment Security	2,547	2,628	1,046	3,000	2,500
01-27-102-05	Workers Compensation	25,949	7,396	16,395	17,500	19,000
01-27-102-06	City Pension	12,627	12,201	12,169	12,000	12,000
	Total Personnel Services	\$ 1,333,977	\$ 1,349,990	\$ 1,352,915	\$ 1,447,000	\$ 1,577,000
Contractual Services						
01-27-201-01	Electricity	\$ 154,863	\$ 199,696	\$ 226,976	\$ 205,000	\$ 210,000
01-27-201-03	Gas	29,732	28,337	29,418	35,000	32,250
01-27-201-05	Water and Sewer	34,429	40,702	35,937	35,000	37,000
01-27-201-08	Telephone	3,101	2,533	7,536	5,000	5,000
01-27-202-02	Travel / Commercial	501	-	1,031	2,500	2,500
01-27-202-03	Lodging / Meals	2,460	1,881	4,286	3,500	4,800
01-27-202-04	Parking / Tolls	104	54	51	150	150
01-27-202-05	Mileage	391	718	696	1,500	1,500
01-27-203-01	Registration / Tuition	2,713	1,184	2,617	3,500	3,000
01-27-203-02	Staff Training	2,515	1,813	5,334	3,000	6,000
01-27-203-03	Tuition Reimbursement	89	-	700	-	-
01-27-204-01	Marketing / Public Relations	21,708	21,485	21,819	30,000	60,000
01-27-205-01	Insurance - Building & Equipment	33,000	34,621	29,806	37,000	37,000
01-27-205-02	Notary Bonds	-	75	-	100	100
01-27-206-01	Professional Organizations	2,015	2,070	1,420	2,500	2,500
01-27-207-07	Pre-Employment Drug Testing	2,182	3,382	7,844	3,500	6,100
01-27-208-13	Employee Recognition	1,727	1,448	2,464	3,000	3,000
01-27-210-01	Maint - Bldg. / Land	47,478	93,318	99,952	30,000	60,000
01-27-212-05	Equipment Maintenance	7,679	13,572	15,647	10,000	14,000
01-27-212-07	Vehicle Maintenance	-	-	-	500	500
01-27-213-02	Rental Equipment	7,154	16,265	10,477	10,000	12,800
01-27-214-03	Printing	11,276	11,515	14,362	13,000	15,000
01-27-214-05	Computer Services / Software	10,774	12,144	10,892	13,000	15,000
01-27-214-10	Registration Materials	(13)	-	-	-	-
01-27-214-11	Special Programs	8,068	12,861	13,985	20,000	22,850
01-27-214-12	Swim Programs	90	314	1,022	500	1,500
01-27-214-13	Mission Summer Program	28,243	28,520	31,228	29,000	31,500
01-27-215-01	Seasonal Programs	12,584	12,317	15,138	20,000	20,000
01-27-215-02	Contract Services / Maint. Agreements	57,886	57,728	56,476	60,000	63,000
01-27-215-03	Miscellaneous	126	-	-	-	-
01-27-215-04	Field Trips	31	-	-	-	-
01-27-215-05	Contract Instructors	152,511	151,310	156,606	150,000	165,000
01-27-215-06	Transportation Services	9,993	11,468	11,810	13,000	13,200
01-27-215-10	Parking Lot Lease	10,417	11,043	11,705	12,000	12,000
	Total Contractual Services	\$ 655,826	\$ 772,372	\$ 827,236	\$ 751,250	\$ 857,250

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Parks and Recreation - Sylvester Powell Jr. Community Center

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Commodities						
01-27-301-01	Office Supplies	\$ 3,132	\$ 2,728	\$ 4,214	\$ 3,500	\$ 5,000
01-27-301-02	Clothing	4,202	3,175	4,806	5,500	6,000
01-27-301-03	Food Services / Concession Supplies	7,822	7,186	7,296	7,500	8,500
01-27-301-04	Postage	1,828	5,794	5,825	5,500	6,000
01-27-301-05	Printing	435	785	683	1,500	1,500
01-27-301-08	Equipment & Supplies	37,334	41,024	35,348	40,000	39,000
01-27-301-09	Special Event Supplies	6,286	4,965	6,129	6,500	10,000
01-27-303-04	Safety Supplies	835	597	90	-	-
01-27-304-02	Cleaning Supplies	20,653	20,278	20,120	20,500	22,000
01-27-304-05	Pool Chemicals	8,401	6,070	7,182	6,500	7,500
01-27-305-05	Bldg. Maint / Repair / Parts	6,551	4,976	6,024	6,000	6,000
01-27-306-01	Gas/Oil	692	588	450	1,000	1,000
01-27-306-02	Vehicle/Equip Repair Parts	-	30	-	-	-
	Total Commodities	\$ 98,171	\$ 98,198	\$ 98,168	\$ 104,000	\$ 112,500
Capital Outlay						
01-27-402-03	Computer Systems	\$ -	\$ -	\$ 3,948	\$ -	\$ -
01-27-407-01	Eqpt and Eqpt Replacement	-	3,353	-	7,000	-
01-27-407-03	Construction/Repair	-	-	-	-	-
01-27-407-05	Contingency	-	-	-	-	-
	Total Capital Outlay	\$ -	\$ 3,353	\$ 3,948	\$ 7,000	\$ -
Parks & Recreation - Community Center Total		\$ 2,087,973	\$ 2,223,912	\$ 2,282,266	\$ 2,309,250	\$ 2,546,750

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Police

Department Description

The Police Department is composed of three divisions: Administration, Patrol and Investigations. The Administrative division is responsible for developing and implementing departmental policy, providing management controls over daily department administrative and line functions, and are the focal point for interaction with other City departments and the community. The Patrol Division is comprised of police officers that respond to calls for service, identifying criminal activities, apprehending offenders, making Municipal and District Court appearances, enforcing traffic laws, patrolling neighborhoods, and attending community events/meetings. The Investigations Division unit gathers and processes evidence for solving crimes and prosecuting criminal suspects. They investigate crime scenes and support department crime prevention efforts by spotting trends in criminal activity and hosting community education classes.

Objectives

- Ensure the safety of Mission residents and visitors.
- Enhance the relationship between the police department and those that it serves through programs such as Coffee with a Cop and Citizen's Police Academy.
- Recruit, train, and deploy qualified police personnel.
- Develop and implement the Mental Health Co-Responder program.
- Develop and implement a new police records management system.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ 2,697,670	\$ 2,687,810	\$ 2,948,808	\$ 3,330,693
Contractual Services	352,956	363,614	439,600	372,582
Commodities	105,126	97,683	142,700	147,360
Capital Outlay	375,817	76,145	63,500	293,852
Debt Service (Lease)	49,318	144,625	145,000	95,322
Total	\$ 3,580,888	\$ 3,369,876	\$ 3,739,608	\$ 4,239,809

Authorized Positions

Full-Time	31.00	31.00	31.00	31.00
Part-Time (1040 avg.)	2.00	1.00	1.00	1.00
Seasonal (650 avg.)	0.94	0.00	0.00	0.00
Total	33.94	32.00	32.00	32.00

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Police

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services						
01-30-101-01	Full Time Salaries	\$ 1,602,050	\$ 1,718,556	\$ 1,733,276	\$ 1,858,000	\$ 2,080,093
01-30-101-02	Part Time Salaries	11,794	109	258	6,000	6,500
01-30-101-04	Overtime Salaries	88,113	85,095	81,218	90,000	90,000
01-30-101-05	Overtime Salaries (Court)	-	-	3,547	10,000	10,000
01-30-102-01	Health/Welfare Benefits	334,476	387,423	375,634	413,000	515,780
01-30-102-02	Social Security	129,458	129,150	130,796	150,000	167,399
01-30-102-03	KPERS	8,833	9,592	8,589	9,308	18,821
01-30-102-04	Employment Security	4,012	4,212	1,705	4,000	4,500
01-30-102-05	Workers Compensation	33,901	11,094	24,592	35,000	37,000
01-30-102-06	City Pension	1,254	(8)	468	2,000	2,100
01-30-102-07	KP&F Retirement	364,766	350,047	326,539	371,000	398,500
01-30-102-08	NEACC Pension	(1,564)	2,398	1,188	500	-
	Total Personnel Services	\$ 2,577,092	\$ 2,697,670	\$ 2,687,810	\$ 2,948,808	\$ 3,330,693
Contractual Services						
01-30-201-08	Telephone	\$ 18,271	\$ 16,533	\$ 23,889	\$ 22,000	\$ 23,440
01-30-202-02	Commercial Travel	665	2,211	2,190	5,000	5,000
01-30-202-03	Lodging / Meals	12,875	12,068	14,123	20,000	20,000
01-30-202-04	Parking / Tolls / Misc.	108	39	70	400	250
01-30-202-05	Mileage Reimbursement	-	-	-	200	200
01-30-203-01	Registration / Tuition / Other	12,681	11,089	15,162	22,000	27,000
01-30-203-02	Firing Range	9,031	10,824	9,364	10,000	10,000
01-30-203-04	Training / Junior College	2,262	4,656	3,701	4,000	-
01-30-204-01	Advertising - Classified	-	419	1,045	500	500
01-30-205-01	Insurance	500	2,838	2,660	2,000	4,172
01-30-205-02	Notary Bonds	100	100	50	400	250
01-30-206-01	Professional Organizations	2,731	3,071	2,974	3,500	3,500
01-30-206-03	Periodicals/Books/Publications	925	521	925	1,500	1,250
01-30-206-05	Professional Services	141	-	-	2,000	2,900
01-30-207-07	Pre-employment Exams	2,364	2,289	9,150	5,000	5,000
01-30-208-04	Public Relations	7,163	12,470	15,477	12,000	13,000
01-30-208-13	Employee Recognition	1,420	2,143	2,703	5,000	3,500
01-30-210-02	Janitorial Services	-	3,827	11,480	12,000	12,000
01-30-212-04	Communications / Radios	1,388	-	470	5,000	1,000
01-30-212-05	Other Equip/Radar/Repair/Misc.	7,477	14,571	6,961	10,000	10,000
01-30-212-06	Service Contracts/Rentals	25,796	64,259	46,919	75,000	80,000
01-30-212-07	Vehicle Maintenance	45,643	55,289	33,300	40,000	41,800
01-30-213-02	Equipment Rental	-	-	-	750	750
01-30-213-03	Uniform Dry Cleaning	7,216	8,069	6,820	10,000	10,000
01-30-214-02	Vehicle Registration	743	363	762	350	770
01-30-214-05	Computer Services	25,190	24,440	38,829	50,000	50,000
01-30-214-06	Animal Control / Care	74,034	77,623	77,541	82,000	7,300
01-30-214-08	Prisoner Care	-	20,730	35,274	35,000	35,000
01-30-214-09	Crime Prevention	750	-	-	1,000	1,000
01-30-214-10	DARE Supplies	2,763	973	179	-	-
01-30-214-12	Bullet Proof Vest Grant	2,920	-	-	-	-
01-30-215-03	Miscellaneous	338	1,542	1,595	3,000	3,000
	Total Contractual Services	\$ 265,494	\$ 352,956	\$ 363,614	\$ 439,600	\$ 372,582

City of Mission 2019 Budget Worksheet

Fund:	General
Department:	Police

Account Number	Account Title	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Commodities						
01-30-301-01	Office Supplies	\$ 3,742	\$ 3,989	\$ 4,823	\$ 4,500	\$ 4,680
01-30-301-02	Copy Machine Supplies	-	-	-	200	200
01-30-301-04	Postage	374	1,246	914	2,000	2,000
01-30-301-05	Printed Forms	1,369	1,137	3,104	4,000	2,500
01-30-301-06	Other Operating Supplies	1,477	4,844	1,212	5,500	5,500
01-30-302-01	Uniforms/Leather/Protect Vests	9,235	30,066	20,914	28,000	31,000
01-30-302-02	Equipment - General	13,162	12,367	14,540	23,000	24,000
01-30-303-01	Investigation Supplies	1,576	1,603	2,219	5,000	4,000
01-30-303-02	Property/Evidence Supplies	1,474	2,579	1,451	3,500	3,500
01-30-303-03	Booking Facility Supplies	107	261	92	1,000	500
01-30-305-01	Janitorial Supplies	-	-	-	2,500	2,500
01-30-306-01	Fuel	52,413	42,097	46,447	55,000	58,480
01-30-306-02	Fleet Tire Replacement	5,686	4,940	1,577	7,500	7,500
01-30-306-03	Emergency Management	-	-	390	1,000	1,000
	Total Commodities	\$ 90,615	\$ 105,126	\$ 97,683	\$ 142,700	\$ 147,360
Capital Outlay						
01-30-401-01	Office Machines	\$ -	\$ -	\$ -	\$ 7,000	\$ -
01-30-402-02	Office Furnishings	-	-	-	-	-
01-30-402-03	Computer Systems	11,401	27,238	-	-	21,000
01-30-403-01	Police Vehicles	123,485	345,421	69,207	50,000	41,152
01-30-404-03	Handguns / Shotguns	8,325	3,158	-	3,000	3,000
01-30-404-04	Radios	-	-	-	-	225,000
01-30-404-05	Radar	-	-	6,938	3,500	3,700
01-30-404-06	Other Equipment	-	-	-	-	-
01-30-404-07	Video Recorder	-	-	-	-	-
01-30-404-08	Motorcycles	-	-	-	-	-
01-30-404-09	Bicycle Patrol	-	-	-	-	-
01-30-407-05	Contingency	-	-	-	-	-
	Total Capital Outlay	\$ 143,211	\$ 375,817	\$ 76,145	\$ 63,500	\$ 293,852
Debt Service						
	2014 Lease-Purchase	-	49,318	49,319	49,000	-
	2016 Lease-Purchase	-	-	95,306	96,000	95,322
	Total Debt Service	\$ -	\$ 49,318	\$ 144,625	\$ 145,000	\$ 95,322
	Police Total	\$ 3,076,414	\$ 3,580,888	\$ 3,369,876	\$ 3,739,608	\$ 4,239,809

City of Mission 2019 Budget Worksheet

Fund Group: Capital Fund: Capital Improvement
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Fund Description

The Capital Improvement Fund accounts for resources used to construct and maintain infrastructure city-wide in accordance with a 5-Year Community Investment Program (CIP), or to cover debt service obligations for capital infrastructure projects that have been recently completed.

Funds come from intergovernmental revenues, proceeds from bond issues, and transfers from other funds. The City Council suspended collection of the Transportation Utility Fee with the 2016 Budget. In lieu of this, the general property tax mill levy was increased by 7 mills for the purpose of supporting the street and road construction efforts of the City. The additional property tax collected is transferred from the General Fund to Capital Improvement fund.

Capital Outlay for 2019 includes:

- \$1.2 million for the reconstruction of Broadmoor from Martway to Johnson Drive. This will project will include full-depth reconstruction of the street, storm water improvements, and sidewalks. Half of this project is being funded by a County Area Road System grant.
- \$556,000 for resurfacing and striping of Lamar Avenue. Restriping will provide for a bike lane. A portion of this is being paid for with Safe Routes to School grant.

Debt Service in this fund includes:

- 2013C - Principal & Interest - Reconstruction of Johnson Drive (street portion) from Lamar Avenue to Nall Avenue.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	340	-	-
Commodities	-	-	-	-
Capital Outlay	89,354	1,183,916	406,120	2,192,500
Debt Service	653,688	654,843	655,474	550,738
Transfers/Reserves	-	-	-	-
Total	\$ 743,042	\$ 1,839,098	\$ 1,061,594	\$ 2,743,238

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group: Capital			
	Fund: Capital Improvement Fund			
	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
FUND BALANCE JANUARY 1	\$ 36,846	\$ 418,400	\$ 420,890	\$ 614,331
REVENUES				
Intergovernmental Revenue				
Jo County CARS Grant	\$ -	\$ 589,615	\$ -	\$ 450,000
Safe Routes to School Grant	-	-	-	68,000
Total for Intergovernmental Revenue	-	589,615	-	518,000
Bond Proceeds	\$ -	\$ -	\$ -	\$ -
Miscellaneous and Other				
Mission Pet Mart Loan	\$ 64,360	\$ 64,361	\$ 64,360	\$ 64,360
Sale of Fixed Assets	-	-	-	-
West Gateway Plan Review Fees	1,840	22,483	-	-
Interest	120	2,244	2,000	3,000
Miscellaneous Revenue	11,513	-	-	-
Total for Miscellaneous and Other	\$ 77,833	\$ 89,087	\$ 66,360	\$ 67,360
Transfers From Other Funds				
General Fund	\$ 790,654	\$ 885,368	\$ 900,000	\$ 1,050,000
Storm Water Utility Fund	256,110	277,519	288,675	283,675
Street Sales Tax Fund	-	-	-	300,000
Total for Transfers from Other Funds	\$ 1,046,764	\$ 1,162,887	\$ 1,188,675	\$ 1,633,675
TOTAL REVENUES	\$ 1,124,597	\$ 1,841,588	\$ 1,255,035	\$ 2,219,035
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ 340	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 89,354	\$ 1,183,916	\$ 406,120	\$ 2,192,500
Debt Service				
2007A - Principal & Interest	\$ 98,688	\$ 84,843	\$ 100,036	\$ -
2013C - Principal & Interest (Street	555,000	570,000	555,438	550,738
Total for Debt Service	\$ 653,688	\$ 654,843	\$ 655,474	\$ 550,738
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 743,042	\$ 1,839,098	\$ 1,061,594	\$ 2,743,238
FUND BALANCE DECEMBER 31	\$ 418,400	\$ 420,890	\$ 614,331	\$ 90,128

City of Mission 2019 Budget Worksheet

Fund Group: Capital

Fund: Equipment Reserve and Replacement

Fund Description

This fund was created to capture funds transferred from the General Fund for the purpose of buying vehicles and equipment. The fund also captures proceeds from the sale of vehicles and equipment to be re-used for new vehicle and equipment purchases.

In future budget years, specific funds will be transferred from the General Fund operating departments that utilize vehicles in amounts that reflect a portion of the future replacement value for upcoming replacement of City vehicles.

Purchases for vehicles and equipment may be made from this fund. None are planned for 2019.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service				
Transfers/Reserves	-	-	-	390,000
Total	\$ -	\$ -	\$ -	\$ 390,000
 <u>Authorized Positions</u>				
Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

		Fund Group: Capital			
		Fund: Equipment Reserve and Replacement			
	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	
FUND BALANCE JANUARY 1	\$ -	\$ -	\$ 308,350	\$ 448,550	
REVENUES					
Transfers from Other Funds					
General Fund	\$ -	\$ 200,000	\$ 100,000	\$ -	
Total for Transfers	\$ -	\$ 200,000	\$ 100,000	\$ -	
Miscellaneous and Other					
Sale of Fixed Assets	\$ -	\$ 108,350	\$ 40,000	\$ 40,000	
Interest	-	-	200	200	
Total For Miscellaneous and Other	\$ -	\$ 108,350	\$ 40,200	\$ 40,200	
TOTAL REVENUES	\$ -	\$ 308,350	\$ 140,200	\$ 40,200	
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	\$ -	\$ -	\$ -	\$ -	
Commodities	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ -	\$ -	\$ -	\$ 30,000	
Reserve	\$ -	\$ -	\$ -	\$ 390,000	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 420,000	
FUND BALANCE DECEMBER 31	\$ -	\$ 308,350	\$ 448,550	\$ 68,750	

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue Fund: Storm Water Utility
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Fund Description

The Storm Water Utility was established in 2005 to provide an on-going, dedicated revenue source for funding storm water improvements throughout the community. Revenue consists of an annual fee collected from each property in the City as an assessment on the property tax bill. The fee is set as a dollar amount per ERU, or equivalent residential unit, that equals 2,600 sq. ft., the amount of impervious surface that an average single-family residential parcel is estimated to have. For 2019, the amount remains at \$28 per ERU/per month. A single-family parcel of property pays a storm water utility fee of \$336 per year. A larger parcel of property will pay a higher amount, determined by taking the total impervious surface for the parcel and dividing by 2,600 sq. ft. to determine the appropriate ERU multiplier.

Revenue is also derived from the Rock Creek Drainage Districts #1 and #2, which funds are transferred to the Storm Water Utility. In addition, a special assessment on The Gateway project is also accounted for in this fund.

Funds are used primarily for debt service on the following general obligation bonds:

- 2010A - Refunding of 2008 temporary notes
- 2010B - Restructuring of 2005A and portion of 2009A G.O. Bonds
- 2013C - Storm water portion of the Johnson Drive Improvements (trsf. to Capital Fund)
- 2014A - Refunding of a portion of 2009A G.O. Bonds

Minor storm water projects and maintenance activities are paid for from this fund.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	31,892	34,896	50,000	150,000
Commodities	-	-	-	-
Capital Outlay	-	163,586	250,000	250,000
Debt Service	2,335,943	2,306,343	2,309,473	2,396,523
Transfers/Reserves	256,110	277,519	288,675	283,675
Total	\$ 2,623,945	\$ 2,782,344	\$ 2,898,148	\$ 3,080,198

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

Fund Group:	Special Revenue
Fund:	Storm Water Utility

	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
FUND BALANCE JANUARY 1	\$ 37,027	\$ 295,917	\$ 178,485	\$ 1,410,837
REVENUES				
Property Taxes				
Property Tax	\$ -	\$ -	\$ -	\$ -
Delinquent Property Tax	-	-	-	-
Motor Vehicle Tax	-	-	-	-
Total Property Taxes	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fees				
Storm Water Utility Fees	\$ 2,497,945	\$ 2,494,632	\$ 2,500,000	\$ 2,500,000
Storm Water Utility Fees Delinquent	34,531	76,592	35,000	35,000
Total Fees	<u>\$ 2,532,476</u>	<u>\$ 2,571,224</u>	<u>\$ 2,535,000</u>	<u>\$ 2,535,000</u>
Special Assessments	\$ 299,798	\$ -	\$ 1,497,500	\$ 599,000
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	\$ -	\$ -	\$ -	\$ -
Miscellaneous and Other				
Interest	\$ 561	\$ 6,688	\$ 10,000	\$ 15,000
Miscellaneous	-	-	-	-
Total Miscellaneous and Other	<u>\$ 561</u>	<u>\$ 6,688</u>	<u>\$ 10,000</u>	<u>\$ 15,000</u>
Transfers From Other Funds				
General Fund	\$ -	\$ -	\$ -	\$ -
Capital Improvement Fund	-	-	-	-
Rock Creek Drainage #1 Fund	-	2,000	3,000	3,000
Rock Creek Drainage #2 Fund	50,000	85,000	85,000	85,000
Total Transfer From Other Funds	<u>\$ 50,000</u>	<u>\$ 87,000</u>	<u>\$ 88,000</u>	<u>\$ 88,000</u>
TOTAL REVENUES	<u>\$ 2,882,835</u>	<u>\$ 2,664,912</u>	<u>\$ 4,130,500</u>	<u>\$ 3,237,000</u>

City of Mission 2019 Budget Worksheet

Fund Group:	Special
Fund:	Storm Water Utility

	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
EXPENDITURES				
Personnel Services				
Full-Time Salaries	\$ -	\$ -	\$ -	\$ -
Health/Welfare Benefits	-	-	-	-
Social Security	-	-	-	-
KPERS	-	-	-	-
Employment Security	-	-	-	-
City Pension	-	-	-	-
Total for Personnel	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Contractual Services				
Professional Services	\$ -	\$ 60	\$ -	\$ -
Engineering Services	11,119	33,871	50,000	150,000
Inspections	-	-	-	-
Storm Drain Repairs	20,774	965	-	-
Other Contractual Services	-	-	-	-
Refund Rebate Utility Fee	-	-	-	-
Total for Contractual Services	<u>\$ 31,892</u>	<u>\$ 34,896</u>	<u>\$ 50,000</u>	<u>\$ 150,000</u>
Commodities				
	\$ -	\$ -	\$ -	\$ -
Capital Outlay				
	\$ -	\$ 163,586	\$ 250,000	\$ 250,000
Debt Service				
2010A Refunding - Prin & Int	\$ 366,612	\$ 367,812	\$ 368,738	\$ 369,388
2010B Refunding - Interest	279,131	279,131	279,132	279,132
2014A Refunding - Prin & Int	324,838	321,838	1,389,838	1,741,438
2014B Refunding - Prin & Int	1,358,800	1,331,000	265,200	-
KDHE Loan	6,562	6,562	6,565	6,565
Total For Debt Service	<u>\$ 2,335,943</u>	<u>\$ 2,306,343</u>	<u>\$ 2,309,473</u>	<u>\$ 2,396,523</u>
Transfers To Other Funds				
Capital Improvement Fund	\$ 256,110	\$ 277,519	\$ 288,675	\$ 283,675
Total for Transfers to Other Funds	<u>\$ 256,110</u>	<u>\$ 277,519</u>	<u>\$ 288,675</u>	<u>\$ 283,675</u>
TOTAL EXPENDITURES	<u><u>\$ 2,623,945</u></u>	<u><u>\$ 2,782,344</u></u>	<u><u>\$ 2,898,148</u></u>	<u><u>\$ 3,080,198</u></u>
FUND BALANCE DECEMBER 31	\$ 295,917	\$ 178,485	\$ 1,410,837	\$ 1,567,639

City of Mission 2019 Budget Worksheet

Fund Group:	Special Revenue
Fund:	Transportation Utility

Fund Description

The City established the Transportation Utility in 2011 to provide an on-going, dedicated revenue source for funding needed street and road improvements throughout the community. Revenue was generated by an annual fee collected from each property in the City as an assessment on the property tax bill. The fee was set as a amount per vehicle trip generated based on the land use of the property as determined by the Institute of Transportation Engineers' Trip Generation Manual. A single-family parcel of property paid a transportation utility fee of \$72 per year. Other properties paid a fee based on the land use and the number of vehicles trips.

In 2012, the City was challenged on the legality of the transportation utility fee. The City received a favorable ruling in the district court, but this decision was overturned by the appeals court in July of 2015. The City decided to pursue an appeal to the Kansas Supreme Court, and in May 2017, the Supreme Court affirmed the ruling of the appeallate court, declaring the TUF invalid.

The City has not levied the TUF since 2015. In lieu of the transportation utility fee, the City raised the General Fund mill levy by 7 mills in 2016 to provide a funding source for needed street and road improvements. These funds are transferred annually to the Capital Improvement Fund. The Transportation Fund currently has no revenue source and no expenditures.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group:		Special Revenue	
	Fund:		Transportation Utility Fund	
	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
FUND BALANCE JANUARY 1	\$ 14,176	\$ 14,098	\$ 15,610	\$ 15,610
REVENUES				
Fees				
Transportation Utility Fee	\$ -	\$ -	\$ -	\$ -
Transportation Utility Fee Delinquent	(79)	1,430	-	-
Total for Fees	\$ (79)	\$ 1,430	\$ -	\$ -
Intergovernmental Revenue	-	-	-	-
Miscellaneous and Other				
Reimbursed Expenses	\$ -	\$ -	\$ -	\$ -
Interest	-	82	-	-
Miscellaneous Revenue	-	-	-	-
Total for Miscellaneous and Other	\$ -	\$ 82	\$ -	\$ -
Transfers From Other Funds				
Street Sales Tax	\$ -	\$ -	\$ -	\$ -
Total for Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	<u>\$ (79)</u>	<u>\$ 1,512</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service				
2011A - Principal and Interest	\$ -	\$ -	\$ -	\$ -
Total for Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUND BALANCE DECEMBER 31	\$ 14,098	\$ 15,610	\$ 15,610	\$ 15,610

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue
Fund: Street Sales Tax

Fund Description

In April 2012, voters approved a 1/4 of 1% special sales tax for streets - more commonly known as the Street Sales tax. The tax has a 10-year sunset, and will expire in March 2022.

Revenue from the street sales tax is pledged first to retire the Series 2012-A General Obligation Bonds issued for the Martway/Johnson Drive rehabilitation projects. Any remaining revenue is available to support other street and road improvements, primarily the City's annual seal and overlay program.

Debt Service:

- 2012A - Principal & Interest - Martway/Johnson Drive Improvements

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	140,000	168,562	175,000	-
Debt Service	470,870	472,045	472,316	471,660
Transfers/Reserves	-	-	-	300,000
Total	\$ 610,870	\$ 640,607	\$ 647,316	\$ 771,660

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group:		Special Revenue	
	Fund:		Street Sales Tax	
	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
FUND BALANCE JANUARY 1	\$ 318,999	\$ 341,499	\$ 308,203	\$ 235,987
REVENUES				
Sales Tax - 1/4 Cent for Streets	\$ 633,295	\$ 606,061	\$ 575,000	\$ 575,000
Miscellaneous and Other				
Interest	\$ 75	\$ 1,250	\$ 100	\$ 100
Total Miscellaneous and Other	\$ 75	\$ 1,250	\$ 100	\$ 100
TOTAL REVENUES	<u>\$ 633,370</u>	<u>\$ 607,311</u>	<u>\$ 575,100</u>	<u>\$ 575,100</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 140,000	\$ 168,562	\$ 175,000	\$ -
Debt Service				
2012A - Principal & Interest	\$ 470,870	\$ 472,045	\$ 472,316	\$ 471,660
Total for Debt Service	\$ 470,870	\$ 472,045	\$ 472,316	\$ 471,660
Reserves	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds				
Capital Improvement Fund	\$ -	\$ -	\$ -	\$ 300,000
Transportation Utility Fund	-	-	-	-
Total for Other Funds	\$ -	\$ -	\$ -	\$ 300,000
TOTAL EXPENDITURES	<u>\$ 610,870</u>	<u>\$ 640,607</u>	<u>\$ 647,316</u>	<u>\$ 771,660</u>
FUND BALANCE DECEMBER 31	\$ 341,499	\$ 308,203	\$ 235,987	\$ 39,427

City of Mission 2019 Budget Worksheet

Fund Group:	Special Revenue
Fund:	Parks and Recreation Sales Tax

Fund Description

In April 2013, voters approved a 3/8 of 1% Special Sales Tax for Parks and Recreation - more commonly known as the Parks Sales Tax. The sales tax has a sunset of 10 years and will expire in March 2023.

A portion of the sales tax is pledged to retire the Series 2013-B General Obligation Bonds that were issued for renovations and improvements to the Mission Family Aquatic Center (MFAC).

Another portion is used to fund various capital improvements at the SPJCC Community Center, which has primarily been building renovation and equipment maintenance.

The balance is earmarked to establish a reserve for other parks and recreation activities including repair and maintenance of building components at the City's community center, maintenance and improvements at the outdoor aquatic center, and implementation of recommendations from the recently completed Parks Master Plan, particularly at the eight outdoor parks.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	404,344	252,011	481,000	510,500
Debt Service	526,450	529,000	531,100	527,750
Transfers/Reserves	-	-	330,000	230,000
Total	\$ 930,794	\$ 781,011	\$ 1,342,100	\$ 1,268,250

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group: Special Revenue Fund: Parks and Recreation Sales Tax			
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
FUND BALANCE JANUARY 1	\$ 738,850	\$ 765,070	\$ 896,721	\$ 429,621
REVENUES				
Sales Tax - 3/8th Cent for Parks	\$ 949,943	\$ 909,092	\$ 875,000	\$ 875,000
Bond Proceeds	\$ -	\$ -	\$ -	\$ -
Miscellaneous and Other				
Miscellaneous	\$ 6,766	\$ -	\$ -	\$ 50,000
Interest	305	3,569	-	-
Total for Miscellaneous and Other	\$ 7,071	\$ 3,569	\$ -	\$ 50,000
TOTAL REVENUES	\$ 957,014	\$ 912,661	\$ 875,000	\$ 925,000
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 404,344	\$ 252,011	\$ 481,000	\$ 510,500
Debt Service				
2013B - Principal & Interest	\$ 526,450	\$ 529,000	\$ 531,100	\$ 527,750
Total For Debt Service	\$ 526,450	\$ 529,000	\$ 531,100	\$ 527,750
Reserves				
Park Improv. from Master Plan	\$ -	\$ -	\$ 150,000	\$ 100,000
Facility Reserve Community Cent.	-	-	150,000	100,000
Facility Reserve Aquatic Facility	-	-	30,000	30,000
Total for Reserve Accounts	\$ -	\$ -	\$ 330,000	\$ 230,000
Transfers To Other Funds				
General Fund	\$ -	\$ -	\$ -	\$ -
Total for Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 930,794	\$ 781,011	\$ 1,342,100	\$ 1,268,250
FUND BALANCE DECEMBER 31	\$ 765,070	\$ 896,721	\$ 429,621	\$ 86,371

City of Mission 2019 Budget Worksheet

Fund Group:	Special Revenue
Fund:	Special Highway

Fund Description

Kansas state statutes (K.S.A. 79-3425c) provide for certain highway aid payments to be distributed directly to cities on a per capita basis from the state treasurer. Payments are made quarterly from the state's Special City and County Highway (SCCH) fund, which receives approximately 35% of the state's motor fuel tax collections. Cities must credit their payments to a separate fund for construction, reconstruction, alteration, repair, and maintenance of streets and highways.

The City utilizes these funds for general street repair including bridges, streetlights, curbs and drainage, and the annual chip seal and overlay programs. These funds may be used to leverage funds from the County Assistance Road System (CARS) Program, state and federal grants, or transfers from other funds.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	20,000	25,000
Capital Outlay	199,061	291,536	175,000	350,000
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ 199,061	\$ 291,536	\$ 195,000	\$ 375,000

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group:		Special Revenue	
	Fund:		Special Highway	
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
FUND BALANCE JANUARY 1	\$ 12,390	\$ 129,376	\$ 91,216	\$ 146,316
REVENUES				
Intergovernmental - Kansas Gas Tax	\$ 316,034	\$ 252,742	\$ 250,000	\$ 255,000
Miscellaneous and Other				
Interest	\$ 12	\$ 634	\$ 100	\$ 100
Miscellaneous	-	-	-	-
	<u>\$ 12</u>	<u>\$ 634</u>	<u>\$ 100</u>	<u>\$ 100</u>
TOTAL REVENUES	<u>\$ 316,047</u>	<u>\$ 253,376</u>	<u>\$ 250,100</u>	<u>\$ 255,100</u>
EXPENDITURES				
Personnel Services				
Full-Time Salaries	\$ -	\$ -	\$ -	\$ -
Health/Welfare Benefits	-	-	-	-
Social Security	-	-	-	-
KPERs	-	-	-	-
Employment Security	-	-	-	-
City Pension	-	-	-	-
Total for Personnel Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Contractual Services	\$ -	\$ -	\$ -	\$ -
Commodities				
Asphalt Patch	\$ -	\$ -	\$ 20,000	\$ 25,000
Total for Commodities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 25,000</u>
Capital Outlay	\$ 199,061	\$ 291,536	\$ 175,000	\$ 350,000
Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 199,061</u>	<u>\$ 291,536</u>	<u>\$ 195,000</u>	<u>\$ 375,000</u>
FUND BALANCE DECEMBER 31	\$ 129,376	\$ 91,216	\$ 146,316	\$ 26,416

City of Mission 2019 Budget Worksheet

Fund Group:	Special Revenue
Fund:	Special Alcohol

Fund Description

By statute, the State of Kansas imposes a 10 percent Liquor Drink Tax (aka Alcohol Tax) on the sale of any drink containing alcoholic liquor sold by clubs, caterers, or drinking establishments. Revenue derived from this tax is allocated 30 percent to the State and 70 percent to the city or county where the tax is collected. The statute further stipulates that for cities of Mission’s size, the portion allocated to the local jurisdiction be proportioned in thirds, with one third to the General Fund, one third to a Special Parks and Recreation Fund, and one third to a Special Alcohol Tax Fund.

The Special Alcohol Tax Fund is to support programs “whose principal purpose is alcoholism and drug abuse prevention or treatment of persons who are alcoholics or drug abusers, or are in danger of becoming alcoholics or drug abusers.” (KSA 79-41a04).

Of the 2019 funds proportioned to this fund, \$15,000 will support the Mission Police Department's DARE activities, \$15,000 will support the City's participation in the Johnson County mental health co-responder program, and \$40,000 will be provided to agencies designated by the Drug & Alcoholism Council to support the provision of KSA 79-41a04.

The Drug and Alcoholism Council (DAC), a program supported by the United Community Services of Johnson County, offers grants each year to various organizations within the county that provide alcohol and drug abuse prevention and treatment programs. The grants are structured in such a manner that the grantees have access to funds from multiple participating jurisdictions. The governing body of each jurisdiction has the ultimate authority and responsibility to determine which organizations receive funds.

	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
<u>Department Budget Summary</u>				
Personnel Services	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Contractual Services	28,038	37,950	45,000	55,000
Commodities	-	-	1,000	1,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ 43,038	\$ 52,950	\$ 61,000	\$ 71,000

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

		Fund Group: Special Revenue		Fund: Special Alcohol	
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019	
FUND BALANCE JANUARY 1	\$ 27,423	\$ 46,201	\$ 68,040	\$ 72,040	
REVENUES					
Intergovernmental - Alcohol Tax	\$ 61,815	\$ 74,789	\$ 65,000	\$ 75,000	
TOTAL REVENUES	\$ 61,815	\$ 74,789	\$ 65,000	\$ 75,000	
EXPENDITURES					
Personnel Services					
Full-Time Salaries	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Health/Welfare Benefits	-	-	-	-	
Social Security	-	-	-	-	
KPERs	-	-	-	-	
Employment Security	-	-	-	-	
City Pension	-	-	-	-	
Total for Personnel Services	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Contractual Services					
Drug and Alcoholism Council	\$ 28,038	\$ 31,962	\$ 30,000	\$ 40,000	
Mental Health Responder	-	5,988	15,000	15,000	
Total Contractual Services	\$ 28,038	\$ 37,950	\$ 45,000	\$ 55,000	
Commodities					
DARE Supplies	\$ -	\$ -	\$ 1,000	\$ 1,000	
Total Supplies	\$ -	\$ -	\$ 1,000	\$ 1,000	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ -	\$ -	
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 43,038	\$ 52,950	\$ 61,000	\$ 71,000	
FUND BALANCE DECEMBER 31	\$ 46,201	\$ 68,040	\$ 72,040	\$ 76,040	

City of Mission 2019 Budget Worksheet

Fund Group:	Special Revenue
Fund:	Special Parks and Recreation

Fund Description

By statute, the State of Kansas imposes a 10 percent Liquor Drink Tax (aka Alcohol Tax) on the sale of any drink containing alcoholic liquor sold by clubs, caterers, or drinking establishments. Revenue derived from this tax is allocated 30 percent to the State and 70 percent to the city or county where the tax is collected. The statute further stipulates that for cities of Mission’s size, the portion allocated to the local jurisdiction be proportioned in thirds, with one third to the General Fund, one third to a Special Parks and Recreation Fund, and one third to a Special Alcohol Tax Fund.

The funds proportioned to the City’s Special Parks and Recreation Fund to support general programming and parks construction and maintenance.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	13,297	15,000	15,000
Debt Service	55,051	47,922	76,654	67,655
Transfers/Reserves	-	-	-	-
Total	\$ 55,051	\$ 61,219	\$ 91,654	\$ 82,655

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

Fund Group:	Special Revenue
Fund:	Special Parks and Recreation

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
FUND BALANCE JANUARY 1	\$ 24,065	\$ 29,905	\$ 43,549	\$ 17,095
REVENUES				
Intergovernmental - Alcohol Tax	\$ 60,484	\$ 74,789	\$ 65,000	\$ 75,000
Bond/Lease Proceeds	\$ -	\$ -	\$ -	\$ -
Miscellaneous and Other				
Miscellaneous	\$ 385	\$ -	\$ -	\$ -
Interest	22	74	200	200
Total Miscellaneous and Other	<u>\$ 407</u>	<u>\$ 74</u>	<u>\$ 200</u>	<u>\$ 200</u>
TOTAL REVENUES	<u>\$ 60,891</u>	<u>\$ 74,863</u>	<u>\$ 65,200</u>	<u>\$ 75,200</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ 13,297	\$ 15,000	\$ 15,000
Debt Service/Lease Payments	\$ 55,051	\$ 47,922	\$ 76,654	\$ 67,655
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 55,051</u>	<u>\$ 61,219</u>	<u>\$ 91,654</u>	<u>\$ 82,655</u>
FUND BALANCE DECEMBER 31	\$ 29,905	\$ 43,549	\$ 17,095	\$ 9,640

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue Fund: Solid Waste Utility
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Fund Description

The City established the Solid Waste Utility in 2008 as a mechanism for more efficient and cost effective collection of residential solid waste, and to promote the recycling of solid waste. Through the Solid Waste Utility, the City contracts with one hauler to provide solid waste collection for all single-family residential properties in the city. The City collects a fee for this service as a special assessment on the property tax bill.

The City currently has a contract with Waste Management (formerly Deffenbaugh Industries), which will expire in 2019. Solid waste collection (trash, recycling, and yard waste) is once a week, and the service includes a bulky item pick-up the first week of every month. The annual Solid Waste Utility Fee is \$170 per single-family residential parcel.

The City supplements the fee paid by single family property owners with a transfer from the General Fund to the Solid Waste Utility Fund.

The City will be working on bidding out solid waste services in 2019 so that a contract is in place

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	566,273	567,452	588,100	612,000
Commodities	1,000	2,000	500	500
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ 567,273	\$ 569,452	\$ 588,600	\$ 612,500

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group:		Special Revenue	
	Fund:		Solid Waste Utility	
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
FUND BALANCE JANUARY 1	\$ (41,721)	\$ (30,883)	\$ (27,179)	\$ 2,321
REVENUES				
Fees				
Solid Waste Utility Fee	\$ 490,878	\$ 485,277	\$ 504,000	\$ 525,000
Trash Bag Sales	1,918	2,478	2,000	2,000
Yard Waste Stickers	288	-	1,000	-
Commercial Recycling	-	-	-	-
Recycling Rebate	-	29	1,000	1,000
	<u>\$ 493,084</u>	<u>\$ 487,784</u>	<u>\$ 508,000</u>	<u>\$ 528,000</u>
Miscellaneous and Other				
Interest	\$ 27	\$ 372	\$ 100	\$ 100
Total for Miscellaneous and Other	\$ 27	\$ 372	\$ 100	\$ 100
Transfers from Other Funds				
General Fund	\$ 85,000	\$ 85,000	\$ 110,000	\$ 85,000
Total for Miscellaneous and Other	\$ 85,000	\$ 85,000	\$ 110,000	\$ 85,000
TOTAL REVENUES	<u>\$ 578,111</u>	<u>\$ 573,156</u>	<u>\$ 618,100</u>	<u>\$ 613,100</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services				
Solid Waste Contract	\$ 563,419	\$ 565,006	\$ 583,100	\$ 607,000
Utility Rebate Refund	2,854	2,446	5,000	5,000
Total for Contractual Services	\$ 566,273	\$ 567,452	\$ 588,100	\$ 612,000
Commodities	\$ 1,000	\$ 2,000	\$ 500	\$ 500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 567,273</u>	<u>\$ 569,452</u>	<u>\$ 588,600</u>	<u>\$ 612,500</u>
FUND BALANCE DECEMBER 31	\$ (30,883)	\$ (27,179)	\$ 2,321	\$ 2,921

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue

Fund: Mission Convention and Visitors Bureau

Fund Description

Charter Ordinance No. 17 was approved in March of 2006 establishing a Transient Guest Tax of 6%, a Convention and Tourism Fund, and a Convention Commission. This was subsequently revised by Charter Ordinance No. 18, which raised the Transient Guest Tax to 9%, and Charter Ordinance No. 24 which reconstituted the Convention Commission to the Mission Convention and Visitors Bureau (MCVB).

The Transient Guest Tax, along with sponsorships, special event revenue, and donations is used for the promotion of the City of Mission and attracting tourism through festivals, special events, and the Mission magazine.

In 2017, the MCVB Committee was disbanded, but the fund remains to account for receipt and expenditure of the Transient Guest Tax. The City continues to manage revenues and expenses for the Mission Business Partnership and the Holiday Adoption efforts through the MCVB Fund.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	53,080	82,628	75,000	75,000
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ 53,080	\$ 82,628	\$ 75,000	\$ 75,000
 <u>Authorized Positions</u>				
Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

Fund Group: Special Revenue				
Fund: Mission Convention and Visitors Bureau				
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
FUND BALANCE JANUARY 1	\$ 67,632	\$ 82,484	\$ 81,733	\$ 76,833
REVENUES				
Transient Guest Tax Receipts	\$ 43,835	\$ 64,160	\$ 45,000	\$ 45,000
Miscellaneous and Other				
Event Sponsorship/Revenue	\$ 21,555	\$ 9,858	\$ -	\$ -
Holiday Adoption Revenue	2,525	7,580	25,000	25,000
Interest	-	280	100	100
Miscellaneous Revenue	17	-	-	-
Total for Miscellaneous and Other	\$ 24,097	17,718	25,100	25,100
TOTAL REVENUES	\$ 67,932	\$ 81,878	\$ 70,100	\$ 70,100
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services				
MCVB General Expenses	\$ 2,264	\$ -	\$ -	\$ -
Barbeque Contest	17,433	-	-	-
Holiday Lights Event	3,641	5,673	-	-
Mission Merchants	1,403	7,167	-	-
MCVB Magazine	22,255	41,351	50,000	50,000
Holiday Adoptions	6,083	28,438	25,000	25,000
Pole Sign Incentive Program	-	-	-	-
Business Support Programs	-	-	-	-
Total for Contractual Services	\$ 53,080	\$ 82,628	\$ 75,000	\$ 75,000
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 53,080	\$ 82,628	\$ 75,000	\$ 75,000
FUND BALANCE DECEMBER 31	\$ 82,484	\$ 81,733	\$ 76,833	\$ 71,933

City of Mission 2019 Budget Worksheet

Fund Group:	Special Revenue
Fund:	Mission Crossing TIF/CID

Fund Description

Mission Crossing is the redevelopment of a 6.2 acre site on the City’s western boundary that, since 1954, had been the former headquarters and manufacturing plant for Herff Jones, Inc. The project entailed the demolition of the existing building and construction of three stand-alone buildings totaling approximately 20,000 square feet of commercial space, and a 100 unit residential facility designed for independent, senior-living.

The mixed use development complies with the redevelopment goals of the City’s West Gateway district. It includes streetscape improvements along the project perimeters, a new public park located at the southwest corner of Martway and Broadmoor, a public trail along Metcalf Avenue and two transit shelters to access the enhanced bus services along the Johnson Drive/Martway corridors.

The Mission Crossing Tax Increment Financing (TIF) district and Community Improvement District (CID) were both established in 2010 for the purpose of redirecting revenue (property and sales tax) generated from the project to reimburse the developer for certain approved development costs. The TIF [K.S.A 12-1770 et seq] is structured to reimburse the developer on a “pay-as-you-go” basis with reimbursement coming from the property tax on the assessed valuation above (property tax increment) the assessed valuation at the time the agreement was adopted (base valuation), and the City’s 1% general sales tax generated from all retail sales that occur within the defined project area. The CID [K.S.A 12-6a26 et seq] is structured to reimburse the developer on a “pay-as-you-go” basis with reimbursement coming from an additional 1% sales tax collected on retail sales generated within the district.

This project is anticipated to generate approximately \$3,948,000 in TIF revenue over the 20 year life of the TIF plan, and approximately \$1,188,000 in CID revenue over the 22 year life of the CID.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	269,091	319,587	324,378	370,000
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ 269,091	\$ 319,587	\$ 324,378	\$ 370,000

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group: Special Revenue		Fund: Mission Crossing TIF/CID	
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
FUND BALANCE JANUARY 1	\$ 26,587	\$ 5,940	\$ 5,943	\$ 40,565
REVENUES				
Property Taxes -TIF	\$ 103,355	\$ 174,378	\$ 177,000	\$ 180,000
Sales Tax - TIF	\$ 73,579	\$ 72,562	\$ 91,000	\$ 95,000
Sales Tax - CID	\$ 71,510	\$ 72,650	\$ 91,000	\$ 95,000
TOTAL REVENUES	<u>\$ 248,444</u>	<u>\$ 319,590</u>	<u>\$ 359,000</u>	<u>\$ 370,000</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services				
TIF Property Tax Reimbursement	\$ 103,355	\$ 174,378	\$ 174,378	\$ 180,000
TIF Sales Tax Reimbursement	83,861	72,370	75,000	95,000
CID Sales Tax Reimbursement	81,876	72,839	75,000	95,000
Total for Contractual Services	\$ 269,091	\$ 319,587	\$ 324,378	\$ 370,000
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 269,091</u>	<u>\$ 319,587</u>	<u>\$ 324,378</u>	<u>\$ 370,000</u>
FUND BALANCE DECEMBER 31	\$ 5,940	\$ 5,943	\$ 40,565	\$ 40,565

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue Fund: Cornerstone Commons CID
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Fund Description

The Cornerstone Commons project is the redevelopment of a 2.98 acre tract at the southwest corner of Johnson Drive and Barkley Street. Prior to redevelopment, the site was an automobile dealership that had closed.

The project is a mixed-use development that conforms to the design principles of the West Gateway district and Form Based Code by having multi-level structures situated up to the sidewalk, on-street parking, and pedestrian oriented elements such as benches, lighting, and landscaping.

The development includes a 15,000 square foot Natural Grocer store, a 4,000 square foot building for casual dining/retail, and a third 12,000 square foot building for casual dining/retail and office.

The CID [K.S.A 12-6a26 et seq] is structured to reimburse the project developer on a “pay-as-you-go” basis with reimbursement coming from an additional 1% sales tax collected on retail sales generated within the district.

The total estimated value for all of the improvements is \$1,721,788, of which the redevelopment agreement stipulates that no more than \$1,500,000 will be reimbursed to the developer through the CID sales tax.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	63,772	62,360	67,500	67,500
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	-	-	-
Total	\$ 63,772	\$ 62,360	\$ 67,500	\$ 67,500

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

	Fund Group:		Special Revenue	
	Fund:		Cornerstone Commons CID	
	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
FUND BALANCE JANUARY 1	\$ 6,566	\$ 14,277	\$ 17,794	\$ 17,294
REVENUES				
Sales Tax - CID	\$ 71,482	\$ 65,878	\$ 67,000	\$ 67,000
TOTAL REVENUES	<u>\$ 71,482</u>	<u>\$ 65,878</u>	<u>\$ 67,000</u>	<u>\$ 67,000</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services				
CID Sales Tax Reimbursement	\$ 63,772	\$ 62,360	\$ 65,000	\$ 65,000
Administrative Fee	-	-	2,500	2,500
Total for Contractual Services	<u>\$ 63,772</u>	<u>62,360</u>	<u>67,500</u>	<u>67,500</u>
Commodities	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 63,772</u>	<u>\$ 62,360</u>	<u>\$ 67,500</u>	<u>\$ 67,500</u>
FUND BALANCE DECEMBER 31	\$ 14,277	\$ 17,794	\$ 17,294	\$ 16,794

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue Fund: Rock Creek Drainage Dist. #1

Fund Description

The City established the Rock Creek Drainage District No. 1 pursuant to K.S.A. 13-10,128 through 13-10,133 in July of 2006 (Ordinance 1206). Drainage District No. 1 is comprised of the original Mission Mall site bounded by Shawnee Mission Parkway, Roeland Drive, and Johnson Drive.

A special mill levy is assessed on all properties within the district for the construction, maintenance, repair or replacement of storm sewers and storm drains contained within the storm drainage district or within the watershed in the City that contributed to the storm drainage flowing into and/or out of the storm drainage district. Property tax revenue may also be used for debt service associated with the construction, maintenance, repair or replacement of same storm sewers and drains. Funds from the Rock Creek Drainage District #1 are transferred to the City's Storm Water Utility Fund to assist with debt service.

At present the site is vacant, but is anticipated to be developed in the near future into a 556,000 square feet residential/retail/commercial mixed-use project to be known as The Gateway.

	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
<u>Department Budget Summary</u>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	-	2,000	3,000	3,000
Total	\$ -	\$ 2,000	\$ 3,000	\$ 3,000
 <u>Authorized Positions</u>				
Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

		Fund Group: Special Revenue		Fund: Rock Creek Drainage Dist. #1	
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019	
FUND BALANCE JANUARY 1	\$ 1,423	\$ 3,672	\$ 1,711	\$ 1,711	
REVENUES					
Property Taxes					
Real Estate Tax	\$ 2,249	\$ 24	\$ 3,000	\$ 5,000	
Real Estate Tax Delinquent	-	-	-	-	
Total for Property Taxes	\$ 2,249	\$ 24	\$ 3,000	\$ 5,000	
Miscellaneous and Other					
Interest	\$ -	\$ 15	\$ -	\$ -	
Total for Miscellaneous and Other	\$ -	\$ 15	\$ -	\$ -	
TOTAL REVENUES	\$ 2,249	\$ 39	\$ 3,000	\$ 5,000	
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	\$ -	\$ -	\$ -	\$ -	
Commodities	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ -	\$ -	
Transfers To Other Funds					
Storm Water Utility Fund	\$ -	\$ 2,000	\$ 3,000	\$ 3,000	
Total for Transfers To Other Funds	\$ -	\$ 2,000	\$ 3,000	\$ 3,000	
TOTAL EXPENDITURES	\$ -	\$ 2,000	\$ 3,000	\$ 3,000	
FUND BALANCE DECEMBER 31	\$ 3,672	\$ 1,711	\$ 1,711	\$ 3,711	

City of Mission 2019 Budget Worksheet

Fund Group: Special Revenue Fund: Rock Creek Drainage Dist. #2

Fund Description

The City established the Rock Creek Drainage District No. 2 pursuant to K.S.A. 13-10,128 through 13-10,133 in August of 2007 (Ordinance 1241). Drainage District #2 comprises those properties along Rock Creek and within the flood plain of Rock Creek. The district is bounded, approximately, by Roeland Drive on the east, Johnson Drive on the north Martway on the south to a point just east of Lamar.

A special mill levy is assessed on all properties within the district for the construction, maintenance, repair or replacement of storm sewers and storm drains contained within the storm drainage district or within the watershed in the City that contributed to the storm drainage flowing into and/or out of the storm drainage district. Property tax revenue may also be used for debt service associated with the construction, maintenance, repair or replacement of same storm sewers and drains. Funds from the Rock Creek Drainage District #2 are transferred to the City's Storm Water Utility Fund to assist with debt service.

Both Rock Creek Drainage Districts No. 1 and No. 2 make up the same boundary as the Rock Creek Tax Increment Finance District which was established in 2007 for the purpose of encouraging redevelopment in the flood plain. Most all of the properties in the district are already developed, and redevelopment to-date in the district has been modest.

<u>Department Budget Summary</u>	Actual 2016	Actual 2017	Budget 2018	Proposed 2019
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	23,670	-	-	-
Debt Service	-	-	-	-
Transfers/Reserves	50,000	85,000	85,000	85,000
Total	\$ 73,670	\$ 85,000	\$ 85,000	\$ 85,000

Authorized Positions

Full-Time	0.00	0.00	0.00	0.00
Part-Time	0.00	0.00	0.00	0.00
Seasonal	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

City of Mission 2019 Annual Budget

		Fund Group: Special Revenue		Fund: Rock Creek Drainage Dist. #2	
	Actual 2016	Actual 2017	Budget 2018	Proposed 2019	
FUND BALANCE JANUARY 1	\$ 3,409	\$ 10,814	\$ 16,142	\$ 16,242	
REVENUES					
Property Taxes					
Real Estate Taxes	\$ 81,037	\$ 89,640	\$ 85,000	\$ 90,000	
Real Estate Taxes Delinquent	-	394	-	-	
Total for Property Taxes	\$ 81,037	\$ 90,034	\$ 85,000	\$ 90,000	
Miscellaneous and Other					
Interest	\$ 37	\$ 294	\$ 100	\$ 100	
Total For Miscellaneous and Other	\$ 37	\$ 294	\$ 100	\$ 100	
TOTAL REVENUES	\$ 81,074	\$ 90,328	\$ 85,100	\$ 90,100	
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	\$ -	\$ -	\$ -	\$ -	
Commodities	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ 23,670	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ -	\$ -	
Transfers To Other Funds					
Storm Water Utility Fund	\$ 50,000	\$ 85,000	\$ 85,000	\$ 85,000	
Total for Transfers To Other Funds	\$ 50,000	\$ 85,000	\$ 85,000	\$ 85,000	
TOTAL EXPENDITURES	\$ 73,670	\$ 85,000	\$ 85,000	\$ 85,000	
FUND BALANCE DECEMBER 31	\$ 10,814	\$ 16,142	\$ 16,242	\$ 21,342	



2019 - 2023
Capital Improvement Program


STREETS

Street Program Plan (2019-2023)

	2018	2019	2020	2021	2022	2023
Revenues						
Beginning Balance*	820,309	1,050,111	136,888	(1,402,033)	(1,092,114)	(427,609)
<i>Local Revenue</i>						
7 mills dedicated to streets	900,000	1,050,000	975,000	975,000	975,000	975,000
0.25% Street Sales Tax Revenues - existing	575,000	575,000	575,000	575,000	145,000	-
Gateway Development - Street Sales Tax Portion	-	-	-	-	-	-
Sub-total	1,475,000	1,625,000	1,550,000	1,550,000	1,120,000	975,000
<i>External Revenue</i>						
CARS Reimbursements	-	450,000	1,780,000	-	-	1,500,000
Special Highway	250,000	250,000	250,000	250,000	250,000	250,000
SMAC Reimbursements	-	-	-	-	1,500,000	1,500,000
Grants / Other Outside Funding	-	68,000	55,440	-	1,200,000	1,200,000
Miscellaneous Revenues	-	-	-	-	-	-
Sub-total	250,000	768,000	2,085,440	250,000	2,950,000	4,450,000
<i>Debt Proceeds</i>						
Sub-total	-	-	-	-	-	-
Total Street Revenues	1,725,000	2,393,000	3,635,440	1,800,000	4,070,000	5,425,000
Expenses						
<i>Capital Projects</i>						
Broadmoor (Martway/Johnson Drive)	256,120	906,586	-	-	-	-
Foxridge (51st to Lamar)	-	730,066	3,576,161	-	-	-
Johnson Drive (Lamar to Metcalf)	-	-	-	-	1,778,076	8,994,183
Lamar (SMP to Foxridge)	-	555,848	-	-	-	-
UBAS Treatment - Roe (SMP to 63rd St)	-	-	110,877	-	-	-
UBAS Treatment - Nall (Martway to 67th St)	-	-	-	-	-	202,500
UBAS Treatment - Jo Drive (Nall to Roe)	-	-	-	-	135,756	-
Full-depth Reconstruction Projects (non-CARS eligible)	-	-	300,000	300,000	300,000	300,000
Sub-total	256,120	2,192,500	3,987,038	300,000	2,213,832	9,496,683
<i>Maintenance Programs</i>						
Residential Street Program	350,000	300,000	350,000	350,000	350,000	350,000
PW Maintenance Programs (sidewalks, traffic safety)	125,000	50,000	75,000	75,000	75,000	75,000
Bridge Maintenance/Administrative Costs	25,000	25,000	25,000	25,000	25,000	25,000
Sub-total	500,000	375,000	450,000	450,000	450,000	450,000
<i>Debt Service</i>						
Johnson Drive/Martway Debt Service (2012A)	\$472,315	\$471,660	\$470,060	\$472,718	\$474,300	\$0
Jo Drive - Street Portion (2013C)	\$266,763	\$267,063	\$267,263	\$267,363	\$267,363	\$271,625
Sub-total	739,078	738,723	737,323	740,081	741,663	271,625
Total Street Expenses	1,495,198	3,306,223	5,174,361	1,490,081	3,405,495	10,218,308
Ending Balance	1,050,111	136,888	(1,402,033)	(1,092,114)	(427,609)	(5,220,917)

**Remaining Debt Service/
Year Retires**
\$0 (2022)
\$0 (2023)

Capital Improvement Project Summary Sheet
City of Mission

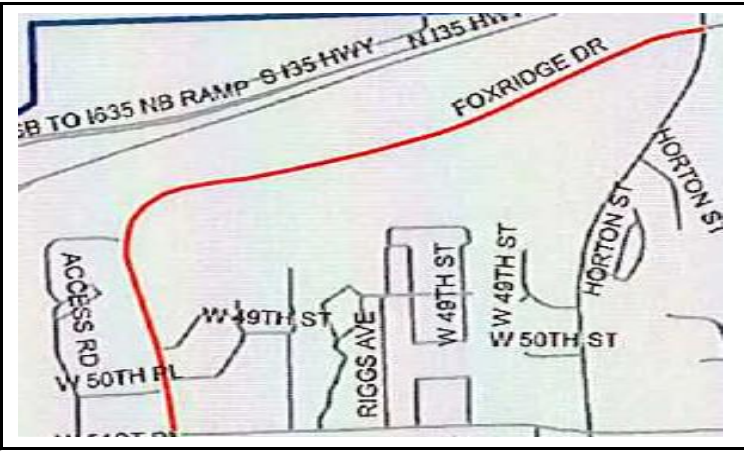
<p>Project Name: Broadmoor- Johnson Drive to Martway</p> <hr/> <p>Project Request Prepared By: John Belger</p> <p>Initial Date of Preparation: 8/3/11</p> <p>Date of Most Recent Update: 5/21/18</p> <hr/> <p>Project Location (address if known): Broadmoor from Johnson Drive to Martway</p>	
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Project Description:
This project was initially designed in 2011 for construction in 2012. Due to concerns about the design elements and lack of funding, this project did not move forward at that time. In 2017, Broadmoor was declared a CARS eligible route. The project was re-introduced into the 5 year CIP with design in 2018 and construction in 2019. Project improvements will include stormwater infrastructure, curbs replacement, sidewalk replacement, and new pavement. The traffic signal at Johnson Drive and Broadmoor would also be replaced with this project. **A recent open house revealed design concerns still exist. Moving forward there are a number of items to look at including potential parking solutions, parking ratios for area businesses, and other solutions for on street vs. traditional parking.**

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2018 (Design, ROW, Utilities)	\$ 256,120.00	Capital Improvement	
2019 (Construction)	\$ 906,586.00	Stormwater Utility	
2020		Street Sales Tax	712,706.00
2021		Special Highway	
2022		Park Sales Tax	
Total Five Year Cost	\$ 1,162,706.00	Park Sales Tax	
		Other: CARS	450,000.00
		Total:	\$ 1,162,706.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Community Investment Project Summary Sheet
City of Mission


Project Name: Foxridge Phase II	
Project Request Prepared By: John Belger	
Initial Date of Preparation: 10/12/16 Date of Most Recent Update: 5/21/18	
Project Location (address if known): Foxridge Drive from 51st Street to Lamar Avenue	

Project Description:
 Foxridge Drive between 51st and Lamar Avenue is a 32 foot wide minor collector serving multi-family residential, commercial, and industrial traffic. Due to the street being located at the bottom of a hill, there is a significant amount of water damage to the pavement, subgrade, and curb. Foxridge lacks sidewalks, forcing pedestrians to walk in the street. Proposed improvements call for full depth pavement replacement, replacement of curb, and new stormwater infrastructure. An underdrain will be installed to better handle runoff. Pedestrian improvements, such as sidewalk and street lighting, will also be made. Funds from the County Assistance Road System (CARS) Program will be utilized on this project funding 50% of construction and construction inspection costs. The DirectionFinder Survey, completed in 2015, showed lower citizen satisfaction with Foxridge when compared to other arterial streets in the City.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure :
2019 (Design, ROW, Utilities)	\$ 730,066.00	Capital Improvement	\$ 2,526,227.00
2020 (Construction & Inspection)	3,576,161.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Park Sales Tax	
Total Project Cost	\$ 4,306,227.00	Park Sales Tax	
		Other- CARS	\$ 1,780,000.00
		Total:	\$ 4,306,227.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Lamar Curb Repairs and Pavement Improvements</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Lamar Ave. Multiple Locations.</p>	

Project Description:
This project would replace deteriorated curb ahead of the pavement and striping for bike lanes associated with the Safe Routes to Schools Phase II Bicycle Lane Project.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	\$ 555,848.00	Capital Improvement	\$ 487,848.00
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Park Sales Tax	
Total Five Year Cost	\$ 555,848.00	Park Sales Tax	
		Other (SRTS)	68,000.00
		Total:	\$ 555,848.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Residential Street Program	
Project Request Prepared By: John Belger	
Initial Date of Preparation: 9/26/17	
Date of Most Recent Update: 5/21/18	
Project Location (address if known): Multiple Locations Citywide	

Project Description:
 The annual street maintenance program was implemented in 2011 and has historically included two separate programs. The Mill & Overlay Program focuses on repairing those streets with damaged surface asphalt which are on the cusp of complete disrepair. Asphalt work, curb, sidewalk, and ADA accessibility are addressed with these projects. Chip Seal is an intermediate street maintenance treatment which focuses on preserving the streets that are already in good condition by extending their useful life. Depending on the year and the needs identified, other programs may be included in the budget. Past examples include geotechnical analysis and street condition inventories. For 2018, we are considering modifying the program to focus on high impact items, which would include things such as replacement of sidewalks at Highlands Elementary School, ramp modifications at 60th & Roe, a large scale curb replacement program, and an expanded geotechnical analysis program. Results from the 2017 street asset inventory will be used to redesign the residential street program for 2019.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	350,000.00	Capital Improvement	
2020	350,000.00	Stormwater Utility	
2021	350,000.00	Street Sales Tax	350,000.00
2022	350,000.00	Special Highway	
2023	350,000.00	Park Sales Tax	
Total Five Year Cost	\$ 1,750,000.00	Park Sales Tax	
		Other	
		Total:	\$ 350,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Miscellaneous Public Works Programs</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u> 9/26/17</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Multiple Locations Citywide</p>	

Project Description:
These programs include traffic striping, street signage, and miscellaneous concrete repairs. The goal is to address areas with known issues, and ultimately put them on rotating schedule for regular maintenance.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	75,000.00	Capital Improvement	
2020	75,000.00	Stormwater Utility	
2021	75,000.00	Street Sales Tax	
2022	75,000.00	Special Highway	75,000.00
2023	75,000.00	Park Sales Tax	
Total Five Year Cost	\$ 375,000.00	Park Sales Tax	
		Other	
		Total:	\$ 75,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission

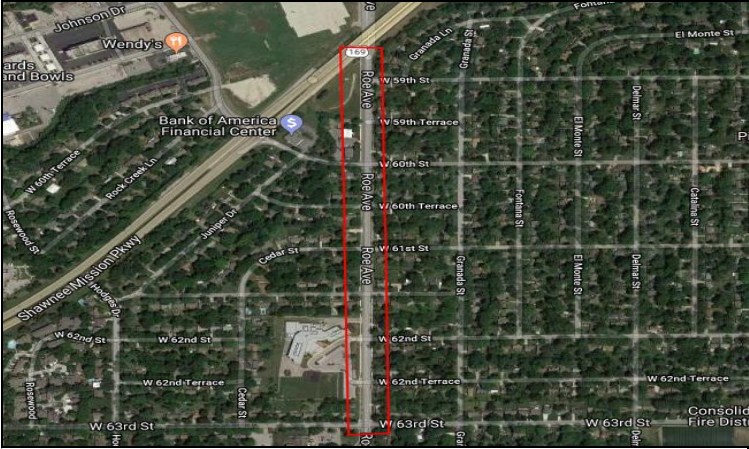
<u>Project Name:</u> Bridge Maintenance Program		
<u>Project Request Prepared By:</u> John Belger		
<u>Initial Date of Preparation:</u>		6/28/17
<u>Date of Most Recent Update:</u>		7/24/17
<u>Project Location (address if known):</u> Various locations		

Project Description: (Most recent update, if applicable, listed first)
 Bi-annual bridge inspections are performed locally and reviewed by Kansas Department of Transportation. The program includes tasks to update, repair, and replace worn traffic striping, signage, and flatwork not completed in the Annual Street Maintenance Program. Inspections occur in odd numbered years. Funding is allocated each year to provide sufficient resources to address ongoing maintenance issues.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	25,000.00	Capital Improvement	\$
2020	25,000.00	Stormwater Utility	\$
2021	25,000.00	Street Sales Tax	\$
2022	25,000.00	Special Highway	25,000.00
2023	25,000.00	Special Parks and Recreation	\$
Total Five Year Cost	\$ 125,000.00	Park Sales Tax	\$
		Other	\$
		Total:	\$ 25,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Ultrathin Bonded Asphalt Surface (UBAS) - Roe</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Roe Avenue - SMP to 63rd Street</p>	

Project Description:
 UBAS Treatment on Roe Ave. from Shawnee Mission Parkway to 63rd Street. Potential for CARS funding for these projects. Approximately 50% of this project is located in Fairway and funding will be secured through an interlocal agreement.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	\$ 55,438.50
2020	\$ 110,877.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Park Sales Tax	
Total Five Year Cost	\$ 110,877.00	Park Sales Tax	
		Other (Fairway)	55,438.50
		Total:	\$ 110,877.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

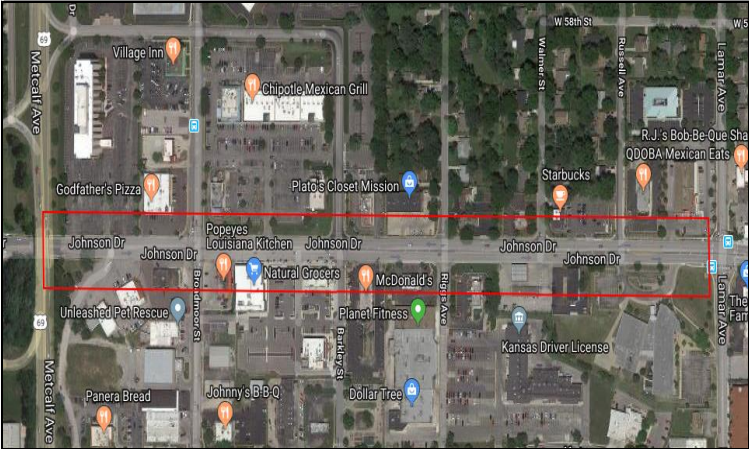
<p><u>Project Name:</u> Full Depth Pavement Reconstruction- Residential Streets</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u> 9/26/17</p>	
<p><u>Date of Most Recent Update:</u> 5/21/18</p>	
<p><u>Project Location (address if known):</u> Multiple Locations Citywide</p>	

Project Description:
During the first years of the Annual Street Maintenance Program, it was discovered that a number of streets scheduled for mill and overlay were not suitable for this treatment. The road sections either had thin asphalt sections or badly damaged subgrade. To combat this issue, geotechnical exploration was used to determine whether scheduled streets were suitable for mill and overlay treatment in future year's programs. Approximately 50% of the streets tested would not have the ability to support this treatment. These streets have been compiled on a list in the street inventory and will require a full depth reconstruction. Estimated cost for repairs to the sections of streets currently on the list is approximately \$18 million. A specific program approach has not yet been determined, but funds are set aside beginning in 2020 as a placeholder for decisions on future full depth reconstruction work.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	\$ 300,000.00	Stormwater Utility	
2021	\$ 300,000.00	Street Sales Tax	300,000.00
2022	\$ 300,000.00	Special Highway	
2023	\$ 300,000.00	Park Sales Tax	
Total Five Year Cost	\$ 1,200,000.00	Park Sales Tax	
		Other	
		Total:	\$ 300,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Johnson Drive- Metcalf Ave to Lamar Ave</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u> 5/21/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Johnson Drive - Metcalf to Lamar</p>	

Project Description:
This full depth street rehabilitation project will include an extension of the Johnson Drive stormwater interceptor, new catch basins, storm sewers, curb/gutter, sidewalks, pavement markings, street signs, ADA ramps, street lights, and traffic signals. The project is eligible for Johnson County CARS (\$1.5 million) and SMAC (\$1.5 million) funding. In addition, staff anticipates making application for federal Surface Transportation Program (STP) funds (\$1.2 million) in 2020 for the 2023 funding year. Application for STP funds will be made through MARC.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	\$ 6,572,259.00
2020		Stormwater Utility	
2021		Street Sales Tax	
2022 (Design, ROW, Utilities)	\$ 1,778,076.00	Special Highway	
2023 (Construction, Inspection)	\$ 8,994,183.00	Park Sales Tax	
Total Five Year Cost	\$ 10,772,259.00	Park Sales Tax	
		Other (CARS, SMAC, STP)	\$ 4,200,000.00
		Total:	\$ 10,772,259.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

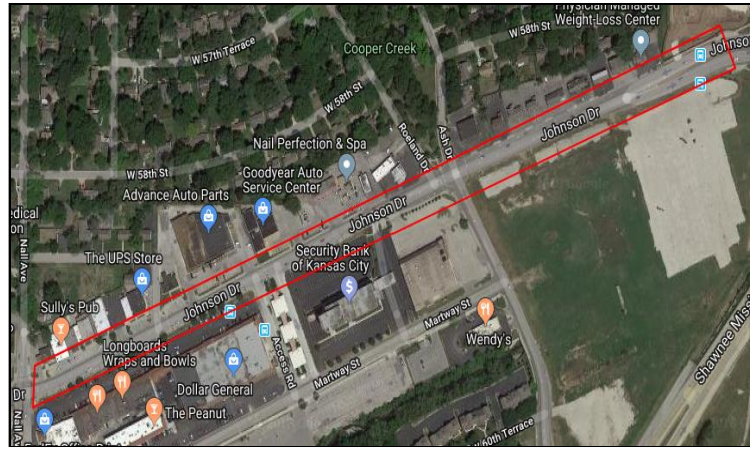
Project Name:
Ultrathin Bonded Asphalt Surface (UBAS) - Johnson Drive

Project Request Prepared By: John Belger

Initial Date of Preparation: 6/4/18

Date of Most Recent Update:

Project Location (address if known):
Johnson Drive - Nall to Roe

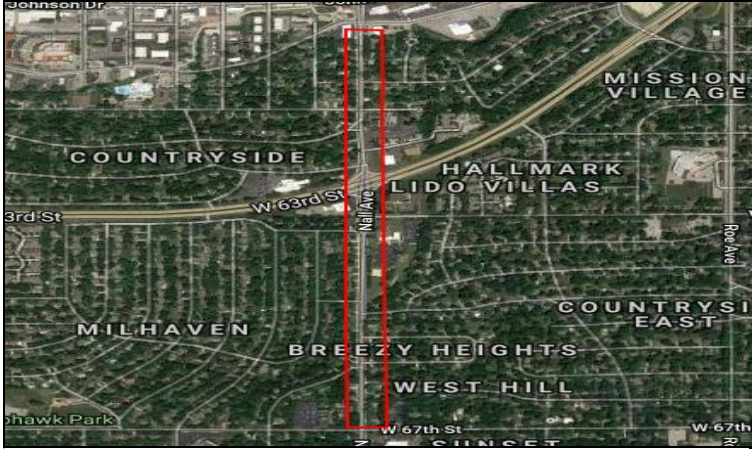


Project Description:
UBAS Treatment on Johnson Drive from Nall Ave to Roe Ave. Potential for CARS funding for these projects. Approximately 25% of the project will occur in the City of Roeland Park, and financial participation will be secured through an interlocal agreement.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	\$ 101,817.00
2020		Stormwater Utility	
2021		Street Sales Tax	
2022	\$ 135,756.00	Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 135,756.00	Park Sales Tax	
		Other (Roeland Park)	33,939.00
		Total:	\$ 135,756.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Community Investment Project Summary Sheet
City of Mission

<p>Project Name: Ultrathin Bonded Asphalt Surface (UBAS) - Nall</p>	
<p>Project Request Prepared By: John Belger</p>	
<p>Initial Date of Preparation: 6/4/18</p>	
<p>Date of Most Recent Update: 7/3/18</p>	
<p>Project Location (address if known): Nall Ave- Martway to 67th Street</p>	

Project Description:
 UBAS Treatment on Nall Ave from 63rd to 67th Street. Prairie Village has requested CARS funding for this project in 2023, for the portion of the project from Shawnee Mission Parkway to 67th Street. Mission would contribute approximately \$52,500 as our share. The balance of the project (Shawnee Mission Parkway to Nall) is exclusively Mission's responsibility, and would be done at our expense (\$150,000) in connection with the Prairie Village project.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	\$ 202,500.00
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023	\$ 202,500.00	Park Sales Tax	
Total Five Year Cost	\$ 202,500.00	Park Sales Tax	
		Other (Prairie Village/CARS)	
		Total:	\$ 202,500.00

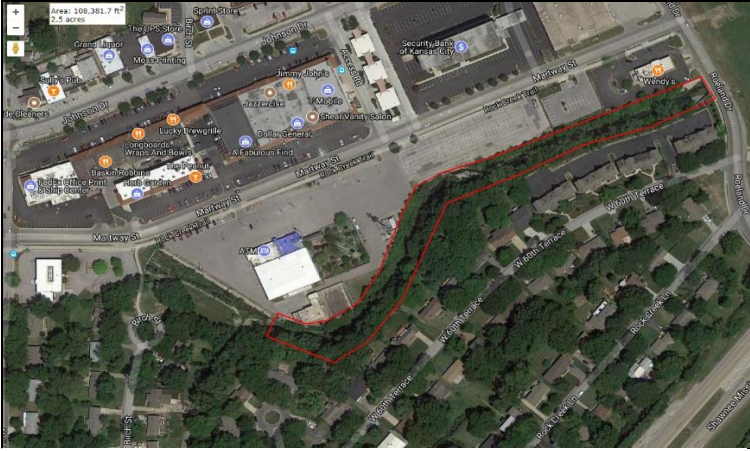
Priority:
 Immediate Next Two Years Next Five Years Six Years +

STORMWATER

Stormwater Program Plan (2019-2023)

Stormwater Program Plan (2019-2023)							
Revenues	2018	2019	2020	2021	2022	2023	
Beginning Balance	196,338	1,418,694	920,500	72,173	282,067	488,561	
<i>Local Revenue</i>							
Stormwater Utility Fund Revenues	2,535,000	2,535,000	2,500,000	2,500,000	2,500,000	2,500,000	
Drainage District Revenues	88,000	88,000	85,000	85,000	85,000	85,000	
Gateway Special Benefit District Revenues	1,497,500	599,000	599,000	599,000	599,000	599,000	
Sub-total	4,120,500	3,222,000	3,184,000	3,184,000	3,184,000	3,184,000	
<i>Extenal Revenue</i>							
SMAC Revenues	-	-	3,154,140	-	-	-	
Miscellaneous Revenues	-	-	-	-	-	-	
Sub-total	-	-	3,154,140	-	-	-	
<i>Debt Proceeds</i>							
Sub-total	-	-	-	-	-	-	
Total Stormwater Revenues	4,120,500	3,222,000	6,338,140	3,184,000	3,184,000	3,184,000	
Expenses							
<i>Capital Projects</i>							
Rock Creek Channel (Nall to Roeland Drive)	-	640,000	4,206,898	-	-	-	
Sub-total	-	640,000	4,206,898	-	-	-	
<i>Maintenance Programs</i>							
Repair and Maintenance Fund	250,000	250,000	250,000	250,000	250,000	250,000	
Miscellaneous Engineering	50,000	150,000	50,000	50,000	50,000	50,000	
Sub-total	300,000	400,000	300,000	300,000	300,000	300,000	
<i>Debt Service/Loan Repayment</i>							
KDHE Loan Repayment	6,562	6,562	6,562	6,562	6,562	\$6,562	Remaining Debt Service/ Year Retires
GO Series 2010A	368,738	369,388	364,763	-	-	-	\$52,496 (2031)
GO Series 2010B	279,131	279,131	974,131	1,331,331	1,333,131	\$598,131	\$0 (2020)
GO Series 2013C - Stormwater Portion	288,675	283,675	283,575	283,375	283,075	\$287,000	\$2,563,193(2026)
GO Series 2014-A	1,389,838	1,741,438	1,050,538	1,052,838	1,054,738	\$1,060,313	\$0 (2023)
GO Series 2014-B	265,200	-	-	-	-	-	\$3,396,076 (2029)
							\$0 (2018)
Sub-total	2,598,144	2,680,194	2,679,569	2,674,106	2,677,506	1,952,006	Total Remaining \$6,011,765
Total Stormwater Expenses	2,898,144	3,720,194	7,186,467	2,974,106	2,977,506	2,252,006	
Ending Balance	1,418,694	920,500	72,173	282,067	488,561	1,420,555	

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Rock Creek (Nall to Roeland Drive)</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u> 9/26/17</p>	
<p><u>Date of Most Recent Update:</u> 5/21/18</p>	
<p><u>Project Location (address if known):</u> Rock Creek Channel from the end of the Mission Bowl Flood Wall to Roeland Drive.</p>	

Project Description:
The proposed project would address erosion and flooding concerns in this section of Rock Creek. Retaining walls would be constructed the entire length of the channel to combat erosion. Capacity in the channel would help alleviate flooding at Martway and Roeland Drive. SMAC Funding for this project will not be available in 2019 due to other projects in queue.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	640,000.00	Capital Improvement	
2020	4,206,898.00	Stormwater Utility	1,692,758.00
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 4,846,898.00	Park Sales Tax	
		Other: SMAC	3,154,140.00
		Total:	\$ 4,846,898.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Stormwater Maintenance and Repairs</p>	
<p><u>Project Request Prepared By:</u> John Belger</p>	
<p><u>Initial Date of Preparation:</u></p>	
<p><u>Date of Most Recent Update:</u> 9/26/17</p>	
<p><u>Project Location (address if known):</u> Various Locations Citywide</p>	

Project Description:
This fund is for repairs to stormwater infrastructure that fails unexpectedly and engineering of these failures when necessary.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	250,000.00	Capital Improvement	
2020	250,000.00	Stormwater Utility	250,000.00
2021	250,000.00	Street Sales Tax	
2022	250,000.00	Special Highway	
2023	250,000.00	Special Parks and Recreation	
Total Five Year Cost	\$ 1,250,000.00	Park Sales Tax	
		Other	
		Total:	\$ 250,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +


Parks & Recreation Program Plan (2019-2023)

	2018	2019	2020	2021	2022	2023
Revenues						
Beginning Fund Balance	940,270	703,115	536,865	368,665	286,165	231,215
<i>Local Revenue</i>						
0.375% Parks & Recreation Sales Tax Revenues	875,000	875,000	875,000	875,000	875,000	215,000
Transfers/other	-	-	-	-	-	-
Sub-total	875,000	875,000	875,000	875,000	875,000	215,000
<i>External Revenue</i>						
Special Parks & Recreation Revenues	65,000	75,000	75,000	75,000	75,000	75,000
Grant Proceeds		Waterworks Play Structure 50,000				
Sub-total	65,000	125,000	75,000	75,000	75,000	75,000
<i>Debt Proceeds</i>						
Sub-total	-	-	-	-	-	-
Total Parks and Recreation Revenues	940,000	1,000,000	950,000	950,000	950,000	290,000
Expenses						
<i>Capital Projects</i>						
Park Systems Improvements	105,000	170,000	100,000	150,000	150,000	150,000
Tennis Court Repairs	25,000	Waterworks Play Structure 170,000			Legacy Park Shade Structure 6,000	
Park Amenities TBD	40,000		Park Amenities TBD 100,000	Park Amenities TBD 150,000	Park Amenities TBD 144,000	Park Amenities TBD 150,000
Park Entrance Signage	40,000					
MFAC Improvements/Equipment Replacement	118,455	40,000	72,000	35,000	25,000	-
MFAC Second Slide Tower	105,000	Gel Coat Slide 1 28,000	Shade Structure Replacement 15,000	Restripe Parking Lot 10,000	Gel Coat Slide 2 25,000	
Lounge Chairs	13,455	Leisure Pool Play Feature Mtce 12,000	MFAC Painting 45,000	UV Light Bulb Replacement 12,000		
			Lane Line Replacement 12,000	Diving Board Replacement 13,000		
SPJCC Improvements/Equipment Replacement	257,600	300,500	289,100	182,500	164,500	601,500
Small Kaivac	5,000	Seated Rider Scrubber 16,000	Conference Center Banquet Chairs 24,100	Conference Center Blinds 10,000	Conference Center Carpet 30,000	Locker Room Flooring 30,000
Gym Dividers (2)	25,000	Pool Pak Repairs/Replacement 65,000	Dry Sauna Re-cedar 17,500	Natorium Ceiling Repairs 70,000	Conference Center Projectors 18,000	Adult Lounge Counters 9,000
Pool Pak Repairs/Replacement	65,000	Hardwood Floors 45,000	Resurface Pool Deck 40,000	Selectorized Weight Equipment 80,000	Conference Center Painting 20,000	North and South Kitchen Counters 20,000
Sound System A&B	10,000	Roof Repairs 30,000	Gel Coat Indoor Pool Slide 28,000	Steamroom retiling 15,000	Natorium Painting 32,000	Roof Resurfacing 425,000
Cardio/Weight/Stairs Flooring	67,000	A&B Flooring 110,000	Conference Center Tables 10,000		Parking Lot seal/restripe 57,000	Pool Resurfacing 100,000
Carpet Cleaner	16,000	Admin Office Carpeting 15,000	Small Kaivac 5,000			Adult Lounge Furniture 10,000
Indoor Pool Resurfacing	57,100	Dance Floor Conference Center 12,000	Indoor Track Resurfacing 123,000			
Fiat Panel TVs	5,000		Adult Lounge Furniture 6,000			
			Free Weight Equipment 28,000			
Computer Replacement	7,500	Computer Replacement 7,500	Computer Replacement 7,500	Computer Replacement 7,500	Computer Replacement 7,500	Computer Replacement 7,500
Sub-total Capital Projects	481,055	510,500	461,100	367,500	339,500	751,500
<i>Maintenance/Operations</i>						
Facility Reserve Funds (SPJCC)	50,000	50,000	50,000	50,000	50,000	50,000
Facility Reserve Funds (MFAC)	10,000	10,000	10,000	10,000	10,000	10,000
Park Improvement Fund	50,000					
Sub-total	110,000	60,000	60,000	60,000	60,000	60,000
<i>Debt Service/Lease Payments</i>						
Outdoor Aquatic Facility Debt Service (2013B)	\$531,100	\$527,750	\$529,100	\$530,000	\$530,450	\$530,450
Cardio Equipment Lease	55,000	68,000	68,000	75,000	75,000	75,000
HVAC Controller Lease	-	-	-	-	-	-
Sub-total	586,100	595,750	597,100	605,000	605,450	605,450
Total Parks & Recreation Expenses	1,177,155	1,166,250	1,118,200	1,032,500	1,004,950	1,416,950
Ending Balance	703,115	536,865	368,665	286,165	231,215	(895,735)

\$0 (2023)
on-going lease

Parks and Recreation 2019

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Waterworks Park Play Structure</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Waterworks Park 5814 W 53rd St. Mission, KS 66202</p>	

Project Description:
Waterworks Park is highly used not only during the school year by students of Rushton Elementary School, but year round by residents of the community. The existing playground structure is approximately 35 years old and in need of updating/replacement. The Parks, Recreation and Tree Commission selected this play structure as the first "large ticket" parks project to demonstrate to residents the types of projects that could be completed with renewal of the Parks and Recreation Sales Tax. Staff anticipates pursuing grant opportunities to assist in replacement and upgrade of the Waterworks Park play structure.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	170,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	120,000.00
Total Five Year Cost	\$ 170,000.00	Park Sales Tax	
		Other (Grant funds)	50,000.00
		Total:	\$ 170,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Gel Coat Slide 1 - MFAC</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/2/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202</p>	

Project Description:
Proper preventative maintenance of water slides includes periodic gel coating to repair worn or damaged surfaces, cracks or large chips, caulking of slide joints, and touch up of steel parts. Gel coating is less expensive than replacing the slide, it provides for continued safety of pool patrons, and increases the life span of the slide.

<u>Timeline:</u>	<u>Funding Source:</u>																																	
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Budget Year:</td> <td style="width: 30%;">Expenditure:</td> <td style="width: 40%;"></td> </tr> <tr> <td>2019</td> <td style="text-align: right;">28,000.00</td> <td>Capital Improvement</td> </tr> <tr> <td>2020</td> <td></td> <td>Stormwater Utility</td> </tr> <tr> <td>2021</td> <td></td> <td>Street Sales Tax</td> </tr> <tr> <td>2022</td> <td></td> <td>Special Highway</td> </tr> <tr> <td>2023</td> <td></td> <td>Special Parks and Recreation</td> </tr> <tr> <td colspan="2">Total Five Year Cost</td> <td style="text-align: right;">28,000.00</td> </tr> </table>	Budget Year:	Expenditure:		2019	28,000.00	Capital Improvement	2020		Stormwater Utility	2021		Street Sales Tax	2022		Special Highway	2023		Special Parks and Recreation	Total Five Year Cost		28,000.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Fund:</td> <td style="width: 40%;"></td> <td style="width: 30%;">Expenditure \$:</td> </tr> <tr> <td></td> <td>Park Sales Tax</td> <td style="text-align: right;">28,000.00</td> </tr> <tr> <td></td> <td>Other</td> <td></td> </tr> <tr> <td colspan="2">Total:</td> <td style="text-align: right;">\$ 28,000.00</td> </tr> </table>	Fund:		Expenditure \$:		Park Sales Tax	28,000.00		Other		Total:		\$ 28,000.00
Budget Year:	Expenditure:																																	
2019	28,000.00	Capital Improvement																																
2020		Stormwater Utility																																
2021		Street Sales Tax																																
2022		Special Highway																																
2023		Special Parks and Recreation																																
Total Five Year Cost		28,000.00																																
Fund:		Expenditure \$:																																
	Park Sales Tax	28,000.00																																
	Other																																	
Total:		\$ 28,000.00																																

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Leisure Pool Play Feature Maintenance	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 6/2/18	
Date of Most Recent Update:	
Project Location (address if known): Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202	

Project Description:
 The safety panels and netting on the leisure pool play feature are showing significant signs of wear and tear, and are in need of replacement. Periodic maintenance and repairs allow for the facility to continue to provide a safe and attractive play environment for pool patrons.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	12,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 12,000.00	Park Sales Tax	12,000.00
		Other	
		Total:	\$ 12,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Seated Rider Scrubber		
Project Request Prepared By: Christy Humerickhouse		
Initial Date of Preparation:		3/11/18
Date of Most Recent Update:		
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202		

Project Description:
 The seated rider scrubber is used multiple times a day to clean the gymnasium, racquetball and aerobics room floors, and the track, hallways and entrance areas. Based on the amount of use this equipment experiences, it is scheduled for replacement every five (5) years.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	16,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 16,000.00	Park Sales Tax	16,000.00
		Other	
		Total:	\$ 16,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> PoolPak Repair-Replacement</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/2/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202</p>	

Project Description:
The poolpak is used to dehumidify the natatorium and heat the pool and hot tub water. Without the poolpak in an operable condition, we are not able to provide indoor simming activities. Currently we have budgeted \$65,000 per year on a three year cycle to maintain the poolpak. Staff will evaluate replacement of the entire system as a long-term alternative.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	65,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 65,000.00	Park Sales Tax	65,000.00
		Other	
		Total:	\$ 65,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Hardwood Floor Resurfacing	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/2/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	

Project Description:
 As part of the annual facility maintenance activities, all hardwood floors in the community center are resealed. The floors have reached a point where more extensive maintenance is required, which includes removing of all layers of sealer, sanding off the top 1/8 inch of the wood (and line paint), staining where necessary, repainting of all lines and sealing the floors.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	45,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 45,000.00	Park Sales Tax	45,000.00
		Other	
		Total:	\$ 45,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Roof Repairs		
Project Request Prepared By: Christy Humerickhouse		
Initial Date of Preparation:		3/11/18
Date of Most Recent Update:		
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202		

Project Description:
 A roof assessment conducted by GBA in 2016 identified repairs that should be made in 0-2 years, 3-5 years, and 6-10 years. The first set of repairs were made in 2018. Additional recommended repairs include: replacing wall relief vents in the lower pit area and flash to avoid potential leaks, repairing seam defects in the field of the roof areas around curb and drain penetrations, repairing open flashing details at the lower modified bitumen roof, repairing the Spanish tile roof with mortar closure repairs, ridge closure repairs and loose tile repairs in various areas.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	30,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 30,000.00	Park Sales Tax	30,000.00
		Other	
		Total:	\$ 30,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

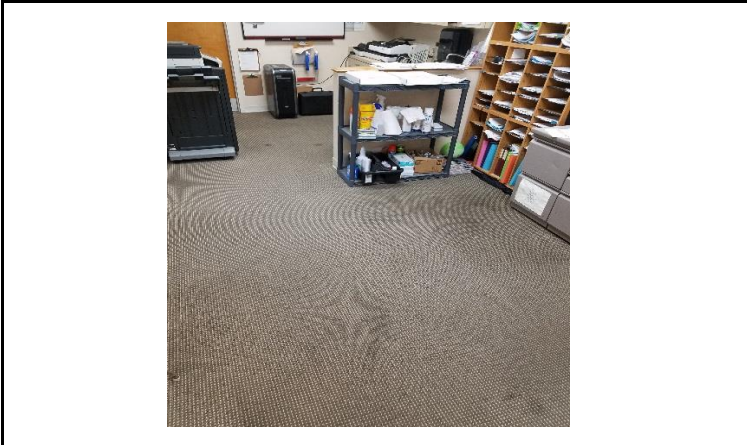
Project Name: Meeting Rooms A & B Flooring Replacement	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/2/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	

Project Description:
 The carpet in meeting rooms A & B is now 20 years old and showing sign of wear and tear. Prior to replacement, the future use of these rooms will be evaluated to determine what flooring type (carpet, tile, athletic) will be recommended.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	110,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Speical Parks and Recreation	
Total Five Year Cost	\$ 110,000.00	Park Sales Tax	110,000.00
		Other	
		Total:	\$ 110,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Administrative Office Carpet Replacement</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 3/11/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202</p>	

Project Description:
The carpet in the administrative offices is original to the building and is in need of replacement.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	15,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 15,000.00	Park Sales Tax	15,000.00
		Other	
		Total:	\$ 15,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Dance Floor - Conference Center</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 3/11/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202</p>	


Project Description:
A 15' x 15' portable dance floor is used in conjunction with various rentals and events in the conference center. The current floor was purchased in 2008 and requires replacement in order for the facility to continue to provide high quality services to members, patrons, and rental customers.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019	12,000.00	Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	12,000.00
Total Five Year Cost	\$ 12,000.00	Park Sales Tax	
		Other	
		Total:	\$ 12,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Parks and Recreation 2020

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Shade Canopy Replacement - MFAC</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/2/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202</p>	

Project Description:
The shade canopies at the Mission Family Aquatic Center will be replaced to address issues of fading and tearing.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	15,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 15,000.00	Park Sales Tax	15,000.00
		Other	
		Total:	\$ 15,000.00

Priority:
 Immediate
 Next Two Years
 Next Five Years
 Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: MFAC Painting		
Project Request Prepared By: Christy Humerickhouse		
Initial Date of Preparation:		3/11/18
Date of Most Recent Update:		
Project Location (address if known): Mission Family Aquatic Center 5930 W 61st St Mission, KS 66202		

Project Description:
 Repainting of the pool shells is required every 4-5 years, with minor touch ups in between. The MFAC's shells were last painted in 2017. As the facility ages and additional coats of paint are applied, the time between paintings may be extended.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	45,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 45,000.00	Park Sales Tax	45,000.00
		Other	
		Total:	\$ 45,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Lane Line Replacement - MFAC</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/2/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202</p>	

Project Description:
The lane lines are used daily for six weeks of the year by the Mission Marlins swim team as well as for lap swimmers during open swim times. The lane lines and reels should be replaced every 6-7 years.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	12,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 12,000.00	Park Sales Tax	12,000.00
		Other	
		Total:	\$ 12,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

Project Name: Conference Center Banquet Chairs	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 3/11/18	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202	

Project Description:
 A total of 300 banquet chairs are maintained on-site for use in conjunction with various rentals and events at the Community Center. The current chairs were purchased in 2013 and require replacement periodically in order to maintain and attractive and functional experience for members, patrons, and rental customers.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	24,100.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 24,100.00	Park Sales Tax	24,100.00
		Other	
		Total:	\$ 24,100.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Dry Sauna Re-cedar</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 3/11/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202</p>	

Project Description:
Saunas employ dry heat to provide relaxing and therapeutic effects on the body. Over time, a sauna builds up dirt and grime and which can foster the growth of mold or mildew. To prevent the sauna from becoming unusable it should be cleaned on a daily basis, the cedar should be sanded once a year, and the cedar should be replaced every 5 years, or more often if needed. This project includes tear out, material removal/disposal, and installation of new Western Red Cedar Grade A 1x4 T&G wood.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	17,500.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 17,500.00	Park Sales Tax	17,500.00
		Other	
		Total:	\$ 17,500.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Resurface Indoor Pool Deck - 2020	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 3/11/18	
Date of Most Recent Update: 6/2/18	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202	

Project Description:
 The chemicals used in the swimming pool take a toll on the decking which surrounds it. Periodically resurfacing the pool deck improves safety by adding renewed texture to provides better traction and prevent slips and falls. Resurfacing also improves the aesthetics of the area.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	40,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 40,000.00	Park Sales Tax	40,000.00
		Other	
		Total:	\$ 40,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Gel Coat Water Slide SPJCC - 2020</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 3/11/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202</p>	

Project Description:
In 2020, the slide at the Sylvester Powell, Jr. Community Center will be 26 years old. The slide will be inspected for blisters, cracks, delamination, coring, voids and fractured fiberglass. All issues identified in the inspection will be addressed to extend the life of the water slide, to increase safety, and to minimize maintenance costs.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	28,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 28,000.00	Park Sales Tax	28,000.00
		Other	
		Total:	\$ 28,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Conference Center Tables	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 3/11/18	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202	

Project Description:
 The 60-inch round tables are used for various activities on an almost daily basis in the conference center and require periodic replacement.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	10,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 10,000.00	Park Sales Tax	10,000.00
		Other	
		Total:	\$ 10,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

Project Name: Small Kaivac		
Project Request Prepared By: Christy Humerickhouse		
Initial Date of Preparation:		3/11/18
Date of Most Recent Update:		
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202		

Project Description:
 The Kaivac no-touch cleaning system allows staff to remove dirt and odor causing germs in the locker rooms, restrooms and the steamroom. This equipment provides a more efficient method of cleaning and rapidly dries the floor to eliminate slip-and-fall accidents.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	5,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 5,000.00	Park Sales Tax	5,000.00
		Other	
		Total:	\$ 5,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<u>Project Name:</u> Indoor Track Resurfacing	
<u>Project Request Prepared By:</u> Christy Humerickhouse	
<u>Initial Date of Preparation:</u>	
<u>Date of Most Recent Update:</u> 9/22/17	
<u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202	

Project Description: (Most recent update, if applicable, listed first)
 The indoor walking/jogging track receives extensive use year round. This project replaces the existing 10,750 sq. ft. of synthetic flooring.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	123,000.00	Stormwater Utility	\$
2021		Street Sales Tax	\$
2022		Special Highway	\$
2023		Special Parks and Recreation	\$
Total Five Year Cost	\$ 123,000.00	Park Sales Tax	123,000.00
		Other	\$
		Total:	\$ 123,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Adult Lounge Furniture	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 6/2/18	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	

Project Description:
 The adult lounge furniture experiences heavy use by members and guests of the community center and requires frequent replacement. The furniture is commercial grade to ensure the longest life based on usage.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	6,000.00	Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 6,000.00	Park Sales Tax	6,000.00
		Other	
		Total:	\$ 6,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

Project Name: Free Weight Equipment	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation:	
Date of Most Recent Update: 9/22/17	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	


Project Description: (Most recent update, if applicable, listed first)
 Replacement of weight plates, dumbbells, barbells, benches, and accessories which are aging and no longer under warranty.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020	28,000.00	Stormwater Utility	\$
2021		Street Sales Tax	\$
2022		Special Highway	\$
2023		Special Parks and Recreation	28,000.00
Total Five Year Cost	\$ 28,000.00	Park Sales Tax	\$
		Other	\$
		Total:	\$ 28,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Parks and Recreation 2021

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Parking Lot Re-Seal/Stripe	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/2/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202	

Project Description:
 The parking lot at the Mission Family Aquatic Center was sealed striped in connection with the facility opening in 2014. Periodic maintenance is required. Costs included for resurfacing and restriping : \$5,000 for Cape Seal, \$3,000 for striping, and a \$2,000 contingency for traffic control, mobilization, and phasing.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021	10,000.00	Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 10,000.00	Park Sales Tax	10,000.00
		Other	
		Total:	\$ 10,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

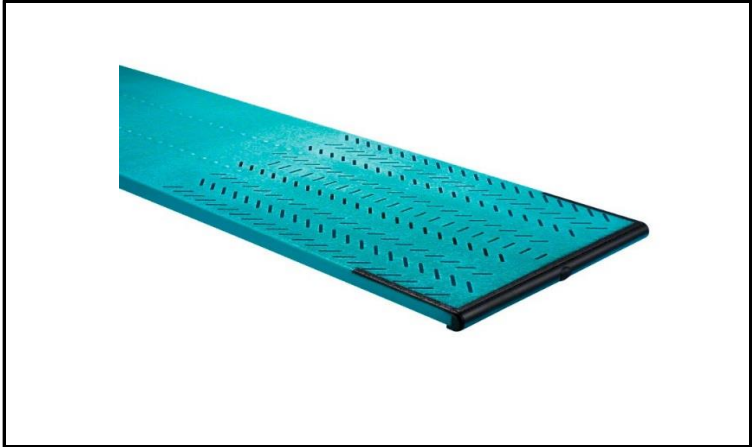
<u>Project Name:</u> UV Sanitation Light Bulb Replacement - MFAC	
<u>Project Request Prepared By:</u> Christy Humerickhouse	
<u>Initial Date of Preparation:</u> 6/2/18	
<u>Date of Most Recent Update:</u>	
<u>Project Location (address if known):</u> Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202	

Project Description:
 UV sanitation systems eliminate chlorine-resistant microorganisms, which are common causes of pool closures. Facilities equipped with these systems consume fewer chemicals and allow sanitizers to be more effective. Each of the three bodies of water at the aquatic center were constructed with UV sanitation systems and the light bulbs in these units required periodic replacement based on hours of usage.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021	12,000.00	Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 12,000.00	Park Sales Tax	12,000.00
		Other	
		Total:	\$ 12,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Diving Board Replacement		
Project Request Prepared By: Christy Humerickhouse		
Initial Date of Preparation:		6/2/18
Date of Most Recent Update:		
Project Location (address if known): Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66202		

Project Description:
 Normal wear and tear, chemically treated water, and environmental conditions contribute to the deterioration of diving boards. Deterioration of the boards includes the loss of slip resistant surfacing and cracking, and they must be replaced periodically to prevent injuries.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021	13,000.00	Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 13,000.00	Park Sales Tax	13,000.00
		Other	
		Total:	\$ 13,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

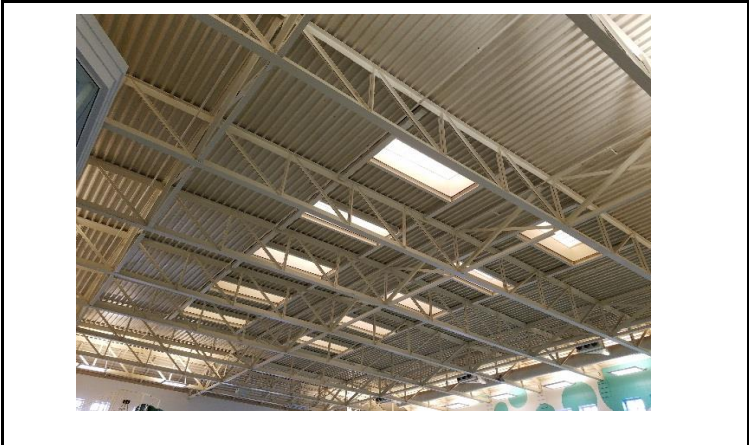
Project Name: Conference Center Blinds - 2021	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 3/11/18	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202	

Project Description:
 The blinds in the conference center are used on a daily basis for various classes, events, and rentals, sometimes being raised and lowered multiple times a day. Replacement of the blinds is required in order to maintain them in an acceptable working condition

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021	10,000.00	Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 10,000.00	Park Sales Tax	10,000.00
		Other	
		Total:	\$ 10,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

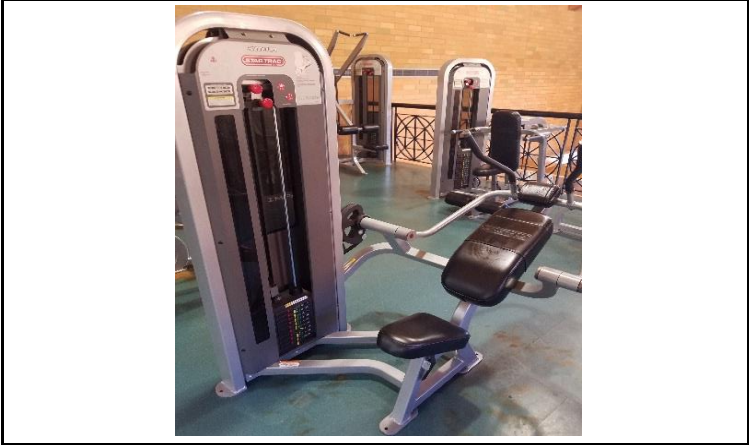
<p><u>Project Name:</u> Natatorium Ceiling Repairs</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 3/11/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202</p>	

Project Description:
Because of moisture and chemicals in the pool area, corrosion is the most common problem in the natatorium. If the ceiling beams are not properly maintained, the structural integrity of the building can be compromised to the point of failure, and could result in a potential roof collapse. This project includes sandblasting of all the ceiling beams, replacing nuts and bolts as needed, and repainting of the beams with a urethane based paint.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021	70,000.00	Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 70,000.00	Park Sales Tax	70,000.00
		Other	
		Total:	\$ 70,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Selectorized Weight Equipment</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/2/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202</p>	

Project Description:
The Selectorized weight equipment is used daily by patrons of all ages. This weight equipment is the most "user friendly" of all the equipment and should be replaced periodically to ensure it is maintained in good working order.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021	80,000.00	Street Sales Tax	
2022		Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 80,000.00	Park Sales Tax	80,000.00
		Other	
		Total:	\$ 80,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

Project Name: Steam Room Retiling	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: 9/22/17	
Date of Most Recent Update: 6/2/18	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	


Project Description: (Most recent update, if applicable, listed first)
 Over time, the environment inside the steam room can lead to serious and costly issues which include; mold growth, failure of the walls, floor and/or ceiling assemblies, and loose tiles falling on occupants. Periodically replacing the tile and grout provides for a safe, clean, and healthy facility for patrons. This project includes the removal and replacement of all existing tile and grout.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	\$
2021	15,000.00	Street Sales Tax	\$
2022		Special Highway	\$
2023		Special Parks and Recreation	\$
Total Five Year Cost	\$ 15,000.00	Park Sales Tax	15,000.00
		Other	\$
		Total:	\$ 15,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Parks and Recreation 2022

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Shade Structure Replacement - Legacy Park</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Legacy Park 6000 Boardmoor St. Mission, KS 66202</p>	

Project Description:
The shade canopy in Legacy Park should be replaced periodically to maintain an aesthetically pleasing appearance in one of the City's most visible parks.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2018		Capital Improvement	
2019		Stormwater Utility	
2020		Street Sales Tax	
2021		Special Highway	
2022	6,000.00	Special Parks and Recreation	6,000.00
Total Five Year Cost	\$ 6,000.00	Park Sales Tax	
		Other	
		Total:	\$ 6,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

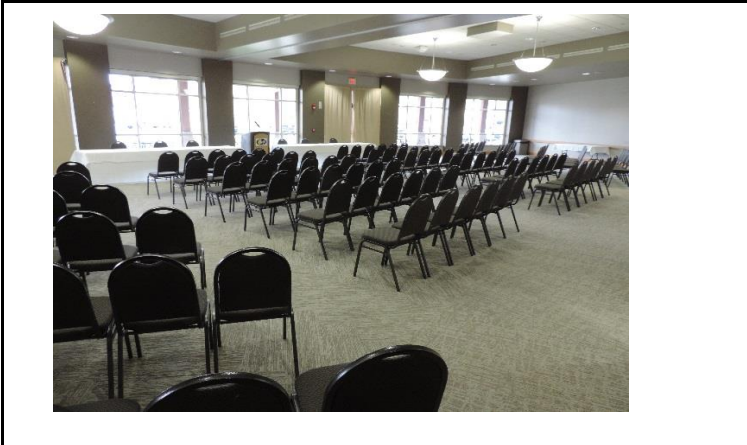
Project Name: Gel Coat Slide 2 - MFAC	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/2/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Mission Family Aquatic Center 5960 W 61st Street Mission, KS 66212	

Project Description:
 Proper preventative maintenance of water slides includes periodic gel coating to repair worn or damaged surfaces, cracks or large chips, caulking of slide joints, and touch up of steel parts. Gel coating is less expensive than replacing the slide, it provides for continued safety of pool patrons, and increases the life span of the slide. provides for continued safety of guests, and increases the life span of the slide.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022	25,000.00	Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 25,000.00	Park Sales Tax	25,000.00
		Other	
		Total:	\$ 25,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Conference Center Carpet - 2022</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 3/11/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202</p>	

Project Description:
The conference center is used on a daily basis for various classes, events, and rentals, sometimes being used multiple times a day. Replacement of the carpet is needed to maintain the conference center in an acceptable condition.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
200		Stormwater Utility	
2021		Street Sales Tax	
2022	30,000.00	Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 30,000.00	Park Sales Tax	30,000.00
		Other	
		Total:	\$ 30,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<u>Project Name:</u> Conference Center Projectors - 2022	
<u>Project Request Prepared By:</u> Christy Humerickhouse	
<u>Initial Date of Preparation:</u> 3/11/18	
<u>Date of Most Recent Update:</u>	
<u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Mission, KS 66202	

Project Description:
 The conference center hosts a variety of activities that include, but are not limited to; wedding receptions, business meetings, bridal/baby showers, retirement dinners, holiday parties, quinceaneras, etc. Many rentals include the use of the facility's audio visual equipment. To accommodate the needs, and maintain pace with technology improvements, the projectors require periodic replacement.

<u>Timeline:</u>	<u>Funding Source:</u>																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Budget Year:</td> <td style="width: 30%;">Expenditure:</td> <td style="width: 40%;"></td> </tr> <tr> <td>2019</td> <td></td> <td>Capital Improvement</td> </tr> <tr> <td>2020</td> <td></td> <td>Stormwater Utility</td> </tr> <tr> <td>2021</td> <td></td> <td>Street Sales Tax</td> </tr> <tr> <td>2022</td> <td style="text-align: right;">18,000.00</td> <td>Special Highway</td> </tr> <tr> <td>2023</td> <td></td> <td>Special Parks & Recreation</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">18,000.00</td> </tr> <tr> <td>Total Five Year Cost</td> <td style="text-align: right;">\$ 18,000.00</td> <td>Park Sales Tax</td> </tr> <tr> <td></td> <td></td> <td>Other</td> </tr> <tr> <td></td> <td></td> <td style="border-top: 1px solid black; text-align: right;">Total: \$ 18,000.00</td> </tr> </table>	Budget Year:	Expenditure:		2019		Capital Improvement	2020		Stormwater Utility	2021		Street Sales Tax	2022	18,000.00	Special Highway	2023		Special Parks & Recreation			18,000.00	Total Five Year Cost	\$ 18,000.00	Park Sales Tax			Other			Total: \$ 18,000.00	
Budget Year:	Expenditure:																														
2019		Capital Improvement																													
2020		Stormwater Utility																													
2021		Street Sales Tax																													
2022	18,000.00	Special Highway																													
2023		Special Parks & Recreation																													
		18,000.00																													
Total Five Year Cost	\$ 18,000.00	Park Sales Tax																													
		Other																													
		Total: \$ 18,000.00																													

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Conference Center Painting	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/2/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	

Project Description:
 The conference center is used on an almost daily basis for activities that include corporate meetings, classes, baby/bridal showers, wedding receptions, etc. Updating and refreshing the paint colors allow the facility to stay current with market trends and provide an attractive facility for guests.

Timeline:		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022	20,000.00	Special Highway	
2023		Special Parks and Recreation	20,000.00
Total Five Year Cost	\$ 20,000.00	Park Sales Tax	
		Other	
		Total:	\$ 20,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Natatorium Painting</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/2/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202</p>	

Project Description:
The natatorium was last painted in 2015. Because of the corrosive environment caused by the pool chemicals this area needs to be repainted periodically.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022	32,000.00	Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 32,000.00	Parks Sales Tax	32,000.00
		Other	
		Total:	\$ 32,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

Project Name: SPJCC Parking Lot Seal and Re-stripe	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/4/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	


Project Description:
 Extensive maintenance was done on the community center parking lots in 2017. In order to preserve the investment in the parking lots, they require periodic sealing and re-striping. Costs for this work are broken down as follows: Cape Seal \$37,000, striping \$11,000, and a \$9,000 contingency for traffic control, mobilization and phasing..

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022	57,000.00	Special Highway	
2023		Special Parks and Recreation	
Total Five Year Cost	\$ 57,000.00	Park Sales Tax	57,000.00
		Other	
		Total:	\$ 57,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Parks and Recreation 2023

Capital Improvement Project Summary Sheet
City of Mission


Project Name: Locker Room Flooring	
Project Request Prepared By: Christy Humerickhouse	
Initial Date of Preparation: <div style="text-align: right;">6/2/18</div>	
Date of Most Recent Update:	
Project Location (address if known): Sylvester Powell, Jr. Community Center 6200 Martway St. Mission, KS 66202	

Project Description:
 The tile flooring in the men's and women's locker room is original to the facility and showing significant signs of wear and tear, especially in the showers. Staff regrouts frequently, but the floors are in need of complete replacement. Since the construction of the facility, several advanced flooring options have been introduced to the market. Staff will explore current replacement options and replace the floor in these areas to continue to provide an aesthetically please and safe facility for members and patrons.

		Funding Source:	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023	30,000.00	Parks and Recreation	
Total Five Year Cost	\$ 30,000.00	Park Sales Tax	30,000.00
		Other	
		Total:	\$ 30,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> Adult Lounge Counters - 2023</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Street Mission, KS 66202</p>	

Project Description:
The counter in the adult lounge is original to the facility and showing significant signs of wear and tear. Replacing the counter will assist in providing an aesthetically pleasing and functional facility for members and guests.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023	9,000.00	Special Parks and Recreation	
Total Five Year Cost	\$ 9,000.00	Park Sales Tax	9,000.00
		Other	
		Total:	\$ 9,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<p><u>Project Name:</u> North and South Kitchen Counters - 2023</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Street Mission, KS 66202</p>	

Project Description:
The counters in the north and south kitchens are original to the facility and are showing significant signs of wear and tear. Replacing these counters will assist in providing an aesthetically pleasing and functional facility for members and guests.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023	20,000.00	Special Parks and Recreation	
Total Five Year Cost	\$ 20,000.00	Park Sales Tax	20,000.00
		Other	
		Total:	\$ 20,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission


<u>Project Name:</u> Roof Resurfacing - 2023	
<u>Project Request Prepared By:</u> Christy Humerickhouse	
<u>Initial Date of Preparation:</u> <div style="text-align: right;">6/4/18</div>	
<u>Date of Most Recent Update:</u>	
<u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Street Mission, KS 66202	

Project Description:
 A roof assessment conducted by GBA in 2016 recommended replacement of the roof in 2023. The work includes; removal and replacement of the existing roofing for the entire modified and built up roof areas, and repair of the Spanish tile roof by mortar closure repairs, ridge closure repairs and loose tile repairs in various areas.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023	425,000.00	Special Parks and Recreation	
Total Five Year Cost	\$ 425,000.00	Park Sales Tax	425,000.00
		Other	
		Total:	\$ 425,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Pool Resurfacing - 2023</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Street Mission, KS 66202</p>	

Project Description:
The pool at the community center was last resurfaced in 2018 with a Diamond Brite material that had a life expectancy of 5 to 7 years. Staff will evaluate and consider Diamond Brite, Pebble Tee, Pebble Sheen, and River Rok as replacement options.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	
2020		Stormwater Utility	
2021		Street Sales Tax	
2022		Special Highway	
2023	100,000.00	Special Parks and Recreation	
Total Five Year Cost	\$ 100,000.00	Park Sales Tax	100,000.00
		Other	
		Total:	\$ 100,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

Capital Improvement Project Summary Sheet
City of Mission

<p><u>Project Name:</u> Adult Lounge Furniture - 2023</p>	
<p><u>Project Request Prepared By:</u> Christy Humerickhouse</p>	
<p><u>Initial Date of Preparation:</u> 6/4/18</p>	
<p><u>Date of Most Recent Update:</u></p>	
<p><u>Project Location (address if known):</u> Sylvester Powell, Jr. Community Center 6200 Martway Street Mission, KS 66202</p>	

Project Description: (Most recent update, if applicable, listed first)
The adult lounge furniture experiences heavy use by the members and guests of the community center and requires frequent replacement. The furniture is commercial grade to ensure the longest life based on usage.

<u>Timeline:</u>		<u>Funding Source:</u>	
Budget Year:	Expenditure:	Fund:	Expenditure \$:
2019		Capital Improvement	10,000.00
2020		Stormwater Utility	\$
2021		Street Sales Tax	\$
2022		Special Highway	\$
2023	10,000.00	Special Parks and Recreation	\$
Total Five Year Cost	\$ 10,000.00	Park Sales Tax	\$
		Other	\$
		Total:	\$ 10,000.00

Priority:
 Immediate Next Two Years Next Five Years Six Years +

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	July 24, 2018
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Omnibus Amendment of Bond Documents Relating to Senior Housing Revenue Bonds (Mission Square, Inc. Project), Series 2009A

RECOMMENDATION: Approve the Resolution approving and authorizing the City of Mission, Kansas to enter into an omnibus amendment of bond documents relating to its \$10,000,000 Senior Housing Revenue Bonds (Mission Square, Inc. Project), Series 2009A.

DETAILS: On November 18, 2009 the City Council adopted Ordinance No. 1307 finding and determining that it was necessary and desirable to issue its revenue bonds to assist in financing an approximately 55-unit non-profit senior housing facility for Mission Square, Inc. through the issuance of revenue bonds. The City issued \$10,000,000 principal amount of Senior Housing Revenue Bonds (Mission Square, Inc. Project), Series 2009A under the Bond Trust Indenture dated as of December 1, 2009, as amended and supplemented, between the City and Great Western Bank, as trustee, for the purpose of providing funds to (a) finance the costs of the Project, (b) fund capitalized interest on the Bonds, and (c) pay certain costs related to the issuance of the Bonds.

Mission Square, Inc. has requested that the City consider certain modifications to the provisions regarding the Debt Service Reserve Fund held by the Bond Trustee in connection with the Bonds. The sole purpose of an amendment is to release debt service reserve funds early. The Trustee has agreed, and the request has been reviewed by Gilmore & Bell who has prepared a Resolution and other supporting documents allowing the City to enter into an Omnibus Amendment of Bond Documents dated as of August 1, 2018 (the "Omnibus Amendment") to amend and supplement certain documents and agreements entered in connection with the Bonds. The City has no liability on these bonds.

CFAA CONSIDERATIONS/IMPACTS: NA

Related Statute/City Ordinance:	
Line Item Code/Description:	
Available Budget:	

RESOLUTION NO. _____

RESOLUTION APPROVING AND AUTHORIZING THE CITY OF MISSION, KANSAS, TO ENTER INTO AN OMNIBUS AMENDMENT OF BOND DOCUMENTS RELATING TO ITS \$10,000,000 SENIOR HOUSING REVENUE BONDS (MISSION SQUARE, INC. PROJECT), SERIES 2009A.

WHEREAS, the City of Mission, Kansas (the “City”), is authorized by K.S.A. 12-1740 to 12-1749d, inclusive, as amended (collectively, the “Act”), to issue revenue bonds, the proceeds of which shall be used for the purpose of paying all or part of the cost of purchasing, acquiring, constructing, reconstructing, improving, equipping, furnishing, repairing, enlarging or remodeling facilities for agricultural, commercial, hospital, industrial, natural resources, recreational development and manufacturing purposes; and

WHEREAS, the City Council pursuant to Ordinance No. 1307 on November 18, 2009 found and determined that it was necessary and desirable to issue its revenue bonds to assist in financing an approximately 55-unit non-profit senior housing facility (the “Project”) for Mission Square, Inc. (the “Corporation”), through the issuance of revenue bonds; and

WHEREAS, pursuant to the Act, the City issued \$10,000,000 principal amount of Senior Housing Revenue Bonds (Mission Square, Inc. Project), Series 2009A (the “Bonds”), under the Bond Trust Indenture dated as of December 1, 2009, as amended and supplemented (collectively, the “Bond Indenture”), between the City and Great Western Bank, as trustee (the “Bond Trustee”), for the purpose of providing funds to (a) finance the costs of the Project, (b) fund capitalized interest on the Bonds, and (c) pay certain costs related to the issuance of the Bonds; and

WHEREAS, the City entered into a Lease Agreement dated as of December 1, 2009 (the “Lease Agreement”), by and between the City, as lessor, and the Corporation, as lessee, pursuant to which the Project was acquired, constructed and equipped and pursuant to which the City leased the Project to the Corporation, and the Corporation agreed to pay Lease Payments (as defined in the Bond Indenture) sufficient to pay the principal of and premium, if any, and interest on, the Bonds; and

WHEREAS, the Corporation and Bondowner have requested that the City consider certain modifications to the provisions regarding the Debt Service Reserve Fund held by the Bond Trustee in connection with the Bonds, and the City finds and determines that it is necessary and desirable that the City enter into an Omnibus Amendment of Bond Documents dated as of August 1, 2018 (the “Omnibus Amendment”) to amend and supplement certain documents and agreements entered in connection with the Bonds, a copy of which has been presented to the City Council at this meeting and shall be filed with the records of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS, AS FOLLOWS:

Section 1. Approval of Omnibus Amendment; Execution. The form of the Omnibus Amendment is hereby approved. The City Council authorizes the Mayor and City Clerk to execute and deliver the Omnibus Amendment on behalf of the City in substantially the form presented to the City Council on this date.

Section 2. Further Authority. The City shall, and the officers, agents and employees of the City are hereby authorized and directed to, take such further action, and execute such other documents, certificates and instruments, including any required agreements or documentation, as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the City.

ADOPTED by the governing body of the City on August 15, 2018 and **APPROVED AND SIGNED** by the Mayor.

Ronald E. Appletoft, Mayor

(Seal)

ATTEST:

Martha Sumrall, City Clerk

OMNIBUS AMENDMENT OF BOND DOCUMENTS

Dated as of August 1, 2018

Among

**CITY OF MISSION, KANSAS
as Issuer**

And

**GREAT WESTERN BANK,
as Bond Trustee and Bondowner**

And

**MISSION SQUARE, INC.
as Corporation**

And

ESSEX CORPORATION

**\$10,000,000
Senior Housing Revenue Bonds
(Mission Square, Inc. Project)
Series 2009A**

OMNIBUS AMENDMENT OF BOND DOCUMENTS

**\$10,000,000
City of Mission, Kansas
Senior Housing Revenue Bonds
(Mission Square, Inc. Project)
Series 2009A**

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OMNIBUS AMENDMENT OF BOND DOCUMENTS

THIS OMNIBUS AMENDMENT OF BOND DOCUMENTS (this “Omnibus Amendment”), entered into as of August 1, 2018, among the **CITY OF MISSION, KANSAS**, a municipal corporation and political subdivision duly organized and existing under the laws of the State of Kansas (the “Issuer”), **GREAT WESTERN BANK**, a banking corporation duly organized and existing under the laws of the State of Nebraska and duly authorized to accept and execute trusts of the character herein set out under the laws of the State of Kansas, and having its principal corporate trust office located in the City of Omaha, Nebraska, as trustee (the “Bond Trustee” and “Bondowner”), **MISSION SQUARE, INC.**, a Kansas nonprofit corporation (the “Corporation”), and **ESSEX CORPORATION**, a Nebraska corporation (“Essex”);

RECITALS

1. The Issuer is authorized by K.S.A. 12-1740 to 12-1749d, inclusive, as amended (the “Act”), to acquire, construct and equip certain facilities (as defined in the Act) for commercial, industrial and manufacturing purposes, to enter into leases and lease-purchase agreements with any person, firm, or corporation with respect to said facilities, to issue revenue bonds for such purposes, and to secure the payment of such bonds as provided in the Act.

2. Pursuant to the Act, the Issuer has issued \$10,000,000 principal amount of Senior Housing Revenue Bond (Mission Square, Inc. Project), Series 2009A (the “Series 2009A Bonds”), under a Bond Trust Indenture dated as of December 1, 2009 (the “Original Indenture,” and with all amendments and supplements thereto, the “Indenture”), as amended and supplemented by a Supplemental Bond Trust Indenture No. 1, dated as of December 1, 2013 (“Supplemental Indenture No. 1”) between the Issuer and the Bond Trustee, for the purpose of providing funds to the Mission Square, Inc., a Kansas nonprofit corporation (the “Corporation”), to provide funds to construct and equip an approximately 55-unit non-profit senior housing facility in Mission, Kansas (collectively, the “Project”) (b) to fund interest on the Series 2009A Bonds, (c) pay certain costs related to the issuance of the Series 2009A Bonds and (d) pay all other costs and fees necessary to complete the Project.

3. The Issuer entered into a Lease Agreement dated as of December 1, 2009 (the “Lease Agreement”), by and between the Issuer, as lessor, and the Corporation, as lessee, pursuant to which the Project was acquired, constructed and equipped and pursuant to which the Issuer leased the Project to the Corporation, and the Corporation agreed to pay Lease Payments (as defined in the Indenture) sufficient to pay the principal of and premium, if any, and interest on, the Series 2009A Bonds.

4. The Corporation and Essex entered into an Irrevocable Assignment and Assumption of Debt Service Reserve Fund dated December 1, 2009 (the “Assignment”), pursuant to which the Corporation assigned to Essex its right, title and interest to the Debt Service Reserve Fund (as defined in the Indenture).

5. The parties hereto entered into various other documents regarding the Series 2009A Bonds which are contained in a transcript of proceedings relating to the issuance of the Series 2009A Bonds (collectively, the Indenture, the Lease Agreement, the Assignment and such other documents relating to the Series 2009A Bonds are referred to herein as the “Bond Documents”).

6. The Bond Documents provide that the parties hereto are authorized to amend or supplement the Bond Documents, subject to the terms and provisions contained therein.

7. The Corporation has requested and the parties hereto have consented and agreed that the Bond Documents shall be amended and supplemented by this Omnibus Amendment to make certain changes necessary and desirable to provide for the transfer of all amounts in the Debt Service Reserve Fund from the Bond Trustee to the Corporation and amended the Debt Service Reserve Requirement to \$0.00.

8. All things necessary to constitute this Omnibus Amendment as a valid, legal and binding pledge and assignment of the property, rights, interests and revenues made therein for the security of the payment of the Series 2009A Bonds, have been done and performed, and the execution and delivery of this Omnibus Amendment has in all respects been duly authorized.

NOW, THEREFORE, the parties hereto agree as follows:

Section 1. Definitions of Words and Terms. For all purposes of this Omnibus Amendment, except as otherwise provided or unless the context otherwise requires, the words and terms used in this Omnibus Amendment shall have the meanings set forth in the Indenture. Any words and terms defined herein that modify definitions already contained in the Indenture are intended to replace and supersede such definitions contained in the Indenture.

Section 2. Representation of Bondowner. The Bondowner represents that it is the sole owner of the Series 2009A Bonds.

Section 3. Amendment to Bond Documents.

(a) *Release of Debt Service Reserve Fund.* Notwithstanding anything to the contrary in the Indenture or Bond Documents, the parties hereby agree that (i) any amounts currently held in the Debt Service Reserve Fund shall be transferred from the Bond Trustee to the Corporation pursuant to instructions to be provided by the Corporation, and (ii) the Bond Trustee, the Bondowner, and the Issuer irrevocably release any current or future claim or right under the Bond Documents regarding the Debt Service Reserve Fund. The parties expressly acknowledge and agree that, following the transfer of funds described in this subsection, no funds will be required to be held in the Debt Service Reserve Fund.

(b) *Definition of Debt Service Reserve Requirement.* The definition of “Debt Service Reserve Requirement” in the Bond Documents is hereby amended as follows:

“Debt Service Reserve Requirement” means zero (\$0.00).

(c) *Inconsistent Provisions.* Any provisions of the Bond Documents inconsistent with the foregoing shall be considered amended in accordance with this Omnibus Amendment.

Section 4. Applicability of the Bond Documents. Except as otherwise provided in this Omnibus Amendment, the provisions of the Bond Documents (as previously amended and supplemented) are hereby ratified, approved and confirmed and incorporated herein. This Omnibus Amendment shall be construed as having been authorized, executed and delivered under the provisions of: **Article IX** of the Original Indenture; **Article VIII** of the Lease; and **Section 5.2** of the Tax Compliance Agreement.

Section 5. Immunity of Officers, Employees and Councilmembers of Issuer. No recourse shall be had for the payment of the principal of or redemption premium, if any, or interest on any of the Series 2009A Bonds or for any claim based thereon or upon any obligation, covenant or agreement contained herein against any past, present or future officer, director, member, employee or agent of the Issuer, or of any successor issuer, either directly or through the Issuer or any successor issuer, under any rule of law or equity, statute or constitution, or by the enforcement of any assessment or penalty or otherwise, and all such liability of any such officers, directors, members, employees or agents as such is hereby expressly waived and released as a condition of and consideration for the execution of this Omnibus Amendment.

Section 6. Severability. If any provision hereof shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

Section 7. Execution in Counterparts. This Omnibus Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, but all such counterparts shall together constitute but one and the same instrument.

Section 8. Governing Law. This Omnibus Amendment shall be governed by and construed in accordance with the laws of the State of Kansas.

Section 9. Electronic Transactions. The parties agree that the transaction described herein may be conducted and related documents may be received, sent or stored by electronic means. Electronic notices, copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

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IN WITNESS WHEREOF, the Issuer and the Bond Trustee have caused this Omnibus Amendment of Bond Documents to be duly executed by their duly authorized officers, as of the day and year first above written.

CITY OF MISSION, KANSAS

[SEAL]

By: _____
Ronald E. Appletoft, Mayor

ATTEST:

By: _____
Martha Sumrall, City Clerk

GREAT WESTERN BANK, as Trustee

By: _____
Title: _____

GREAT WESTERN BANK,
consenting hereto as sole Bondowner

By: _____
Title: _____

MISSION SQUARE, INC., as Corporation

By: _____
Title: _____

ESSEX CORPORATION

By: _____
Title: _____

City of Mission	Item Number:	2.
ACTION ITEM SUMMARY	Date:	July 24, 2018
ADMINISTRATION	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: Ordinance authorizing the issuance of Taxable Industrial Revenue Bonds, Series 2018 for WAK Development, LLC.

RECOMMENDATION: Approve an ordinance authorizing the City of Mission to issue Industrial Revenue Bonds (IRBs) in one or more series in an aggregate principal amount not to exceed \$4,000,000 to finance the costs of acquiring, constructing, and equipping the facility at 6299 Nall for the benefit of WAK Development, LLC its successors and assigns.

DETAILS: Dr. Bill Keith, of Keith + Associates (WAK Development, LLC), recently purchased the building at 6299 Nall where their existing dental practice is located. WAK Development plans to undertake major renovations to the building as well as expand their current dental practice.

WAK Development LLC submitted an application for IRBs to provide a sales tax exemption on construction materials for the project. The application was submitted in accordance with City Council Policy 112, along with a non-refundable application fee of \$2,500. The City Council passed Resolution 1008 on July 18, 2018 establishing the intent and authority to issue the IRBs.

This ordinance authorizes the issuance of the taxable Industrial Revenue Bonds for the redevelopment of the office building at 6299 Nall Avenue, Mission, KS 6202. The ordinance authorizes the following:

- 1) Funds to be used for acquiring, purchasing, constructing and equipping the project;
- 2) Funds to pay a portion of the costs associated with issuing the bonds;
- 3) The City to enter into a trust indenture agreement;
- 4) The City to enter into a lease agreement and bond purchase agreement;
- 5) The City to execute any and all documents necessary in connection with issuance of said bonds.

The IRBs and the associated interest shall be special, limited obligations of the City payable solely out of the amounts derived by the City under a Lease Agreement. The bonds are not a general obligation of the City, and are not backed by the full faith and credit of the City. The bonds are not payable in any manner by taxation, but shall be payable solely from the funds provided for in the Indenture. The issuance of the bonds shall not directly, indirectly or contingently, obligate the City, the State or any other political subdivision thereof to levy any form of taxation or to make any appropriation for their payment.

The Developer will be responsible for reimbursing all costs incurred by the City in connection with the IRBs. Fees are estimated at approximately \$29,000.

CFAA CONSIDERATIONS/IMPACTS: NA

Related Statute/City Ordinance:	City Council Policy 112
Line Item Code/Description:	
Available Budget:	All fees reimbursed by developer

ORDINANCE NO. []

AN ORDINANCE AUTHORIZING THE CITY OF MISSION, KANSAS, TO ISSUE TAXABLE INDUSTRIAL REVENUE BONDS (WAK DEVELOPMENT, LLC PROJECT), SERIES 2018, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$4,000,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COST OF ACQUIRING, PURCHASING, CONSTRUCTING, INSTALLING AND EQUIPPING COMMERCIAL FACILITIES, INCLUDING LAND, BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES, MACHINERY AND EQUIPMENT; AUTHORIZING THE CITY TO ENTER INTO CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID BONDS (SALES TAX EXEMPTION ONLY).

WHEREAS, the City of Mission, Kansas (the “Issuer”), is authorized pursuant to the provisions of K.S.A. 12-1740 to 12-1749d, inclusive, as amended (the “Act”), to acquire, purchase, construct, install and equip certain commercial and industrial facilities, and to issue industrial revenue bonds for the purpose of paying the cost of such facilities, and to lease such facilities to private persons, firms or corporations; and

WHEREAS, the governing body of the Issuer has heretofore and does now find and determine that it is desirable in order to promote, stimulate and develop the general economic welfare and prosperity of the Issuer and the State of Kansas that the Issuer issue its Taxable Industrial Revenue Bonds (WAK Development, LLC Project), Series 2018 (the “Bonds”), in a principal amount not to exceed \$4,000,000, for the purpose of acquiring, purchasing, constructing, installing furnishing, and equipping commercial facilities for WAK Development, LLC, a Kansas limited liability company, or its successors and assigns (the “Company”), including land, buildings, structures, improvements, fixtures, machinery and equipment (the “Project”); and

WHEREAS, the Bonds will be issued under a Bond Trust Indenture dated as of the date set forth therein (the “Indenture”), by and between the Issuer and Security Bank of Kansas City, as Trustee (the “Trustee”); and

WHEREAS, the Company will lease the Project to the Issuer pursuant to the Base Lease Agreement dated as of the date set forth therein (the “Base Lease Agreement”) between the Company and the Issuer; and

WHEREAS, simultaneously with the execution and delivery of the Indenture, the Issuer will enter into a Lease Agreement dated as of the date set forth therein (the “Lease Agreement”), by and between the Issuer, as lessor, and the Company, as lessee, pursuant to which the Project will be acquired, constructed, furnished, and equipped and pursuant to which the Issuer will lease the Project to the Company, and the Company will agree to pay the rental payments due under the Lease Agreement sufficient to pay the principal of and premium, if any, and interest on, the Bonds; and

WHEREAS, the governing body of the Issuer further finds and determines that it is necessary and desirable in connection with the issuance of these bonds that the Issuer enter into certain agreements, and that the Issuer take certain other actions and approve the execution of certain other documents as herein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS, AS FOLLOWS:

Section 1. Authorization for the Acquisition, Purchase, Construction, Installation and Equipping of the Project. The Issuer is hereby authorized to provide for the acquisition, purchase,

construction, installation, furnishing, and equipping of the Project, all in the manner and as more particularly described in the Indenture and the Lease hereinafter authorized.

Section 2. Authorization of and Security for the Bonds. The Issuer is hereby authorized to issue and sell the Bonds in a principal amount not to exceed \$4,000,000 (the “Bonds”), for the purpose of providing funds to pay the cost of acquiring, purchasing, constructing, installing, furnishing, and equipping the Project. The Bonds shall be issued and secured pursuant to the herein authorized Indenture and shall bear such date, shall mature at such time, shall be in such denominations, shall bear interest at such rates, shall be in such form, shall be subject to redemption and other terms and conditions, and shall be issued in such manner, subject to such provisions, covenants and agreements, as are set forth in the Indenture. The Bonds shall be payable solely out of the rents, revenues and receipts derived by the Issuer from the Project, and the Project and the net earnings derived by the Issuer from the Project shall be pledged and assigned to the Trustee as security for payment of the Bonds as provided in the Indenture.

Section 3. Authorization of Documents. The Issuer is hereby authorized to enter into the following documents, in substantially the forms presented to and reviewed by the governing body of the Issuer (copies of which documents, upon execution thereof, shall be filed in the office of the Clerk of the Issuer), with such changes therein as shall be approved by the officers of the Issuer executing such documents (the “Bond Documents”), such officers’ signatures thereon being conclusive evidence of their approval thereof:

- (a) Trust Indenture, between the Issuer and the Trustee;
- (b) Base Lease Agreement, between the Company and the Issuer;
- (c) Lease Agreement, between the Issuer and the Company; and
- (d) Bond Purchase Agreement dated the date set forth therein, among the Issuer, the Company and the Company, as Purchaser.

Section 4. Execution of Bond and Documents. The Mayor of the Issuer is hereby authorized and directed to execute the Bonds and to deliver the Bonds to the Trustee for authentication for and on behalf of and as the act and deed of the Issuer in the manner provided in the Indenture. The Mayor (or, in the Mayor’s absence, the acting Mayor) of the Issuer is hereby authorized and directed to execute the Bonds, the Bond Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the Issuer. The Clerk of the Issuer is hereby authorized and directed to attest to and affix the seal of the Issuer to the Bonds, the Bond Documents and such other documents, certificates and instruments as may be necessary.

Section 5. Pledge of the Project and Net Lease Rentals. The Issuer hereby pledges the Project and the net rentals generated under the Lease Agreement to the payment of the Bonds in accordance with K.S.A. 12-1744. The lien created by the pledge will be discharged when all of the Bonds are paid or deemed to have been paid under the Indenture

Section 6. Further Authority. The Issuer shall, and the officers, employees and agents of the Issuer and the Issuer’s Bond Counsel, Gilmore & Bell, P.C. are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance and to carry out, comply with and perform the duties of the Issuer with respect to the Bonds and the Bond Documents.

Section 7. Effective Date. This Ordinance shall take effect and be in force from and after its passage by the governing body, approval by the Mayor and publication of the Ordinance or a summary thereof in the official Issuer newspaper.

PASSED by the governing body of the City of Mission, Kansas on August 15, 2018 and **APPROVED AND SIGNED** by the Mayor.

Ronald E. Appletoft, Mayor

[SEAL]

ATTEST:

Martha Sumrall, City Clerk

(Published in *The Legal Record* on August __, 2018.)

SUMMARY OF ORDINANCE NO. [____]

On August 15, 2018, the governing body of the City of Mission, Kansas passed an ordinance entitled:

AN ORDINANCE AUTHORIZING THE CITY OF MISSION, KANSAS, TO ISSUE TAXABLE INDUSTRIAL REVENUE BONDS (WAK DEVELOPMENT, LLC PROJECT), SERIES 2018, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$4,000,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COST OF ACQUIRING, PURCHASING, CONSTRUCTING, INSTALLING AND EQUIPPING COMMERCIAL FACILITIES, INCLUDING LAND, BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES, MACHINERY AND EQUIPMENT; AUTHORIZING THE CITY TO ENTER INTO CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID BONDS (SALES TAX EXEMPTION ONLY).

The Bonds approved by the Ordinance are being issued in the maximum principal amount of \$4,000,000, for the purpose of acquiring, constructing, furnishing, and equipping commercial facilities for WAK Development, LLC, a Kansas limited liability company, and constitute limited obligations of the City payable solely from the sources and in the manner as provided in the Indenture, and shall be secured by a transfer, pledge and assignment of and a grant of a security interest in the Trust Estate (as defined in the Indenture) to the Trustee and in favor of the owners of the Series 2018 Bonds, as provided in the Indenture. A complete text of the Ordinance may be obtained or viewed free of charge at the office of the City Clerk, 6090 Woodson. A reproduction of the Ordinance is available for not less than 7 days following the publication date of this Summary at www.missionks.org.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: August 15, 2018.

City Attorney

City of Mission	Item Number:	3.
ACTION ITEM SUMMARY	Date:	July 24, 2018
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: 2019 Budget Resolution and Financial Policies

RECOMMENDATION: Approve the 2019 Budget Resolution outlining the policy decisions, mill levies, and fees included in the City of Mission, Rock Creek Drainage District #1 and Rock Creek Drainage District #2 budgets for 2019.

DETAILS: As a part of the annual budget process, the City Council adopts a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues identified in a particular fiscal year. The attached Resolution has been prepared based on the staff, Council and public input received to date in the budget process. If, following the 2019 Budget Public Hearing on August 1, 2018, any changes are recommended they will be incorporated into a revised version which will appear on the August 15 City Council Agenda.

CFAA CONSIDERATIONS/IMPACTS: The 2019 Budget was developed with the goals and objectives of the Communities for All Ages program in mind. A community for all ages seeks to meet the needs of the very old, the very young and everyone in between. It creates and fosters an active, caring and welcoming community that promotes respect, diversity and inclusion. A common goal is to develop policies, services and programs that result in affordable, livable, and sustainable places.

Related Statute/City Ordinance:	
Line Item Code/Description:	
Available Budget:	

CITY OF MISSION, KANSAS
RESOLUTION NO. _____

A RESOLUTION ESTABLISHING BUDGET POLICIES FOR BUDGET YEAR 2019 FOR THE CITY OF MISSION, KANSAS.

WHEREAS, the City of Mission must provide basic services to protect the health, safety, and welfare of the citizens of this community; and

WHEREAS, the City of Mission continues to promote a redevelopment vision designed to bring increased density to our community to positively impact property values and lower the per capita cost of basic services; and

WHEREAS, it is important to fund the replacement and repair of public infrastructure such as streets, sidewalks, stormwater structures, parks, and public facilities to maintain and enhance property values and to encourage private redevelopment; and

WHEREAS, the City has implemented more transparent methods for paying for services and infrastructure through dedicated stormwater, solid waste, parks and recreation, and street revenues;

NOW, THEREFORE, be it resolved by the Governing Body of the City of Mission:

Section 1. The Governing Body establishes the following policies to maintain the public infrastructure as part of the 5-Year Capital Improvement Program (CIP) within the 2019 Budget.

1. Maintain the Stormwater Utility Fee at \$28 per ERU per month. This provides an estimated \$2.5 million annually in Stormwater Utility fees for repayment of debt service and maintenance of stormwater infrastructure.
2. Establish a property tax mill rate of 8.852 mills in Rock Creek Drainage District #1 which is anticipated to generate approximately \$4,500 annually.
3. Establish a property tax mill rate of 10.521 mills in Rock Creek Drainage District #2 which is anticipated to generate approximately \$85,000 annually.
4. Maintain the total mill levy in the General Fund at an estimated total mill rate of 17.951. The revenues equivalent to approximately 7 mills (\$1,050,000), will be transferred to the Capital Improvement Fund to support street maintenance activities.
5. Use revenues from the $\frac{3}{8}$ -cent Parks & Recreation Sales Tax (\$875,000) for debt service on the outdoor aquatic facility, facility/equipment costs associated with the Sylvester Powell, Jr. Community Center and maintenance of the City's outdoor park and trail amenities.

Section 2. The Governing Body has established the following policies to maintain basic services and city operations as part of the General Fund and within the 2019 Budget.

1. Preserve an estimated 10.951 mills for General Fund operations. Although the total mills to be levied in the General Fund are estimated at 17.951, the revenues generated by approximately 7 mills will be used exclusively for street maintenance.
2. Maintain a General Fund balance of no less than 25% of total General Fund revenues. The 2019 Recommended budget includes a restricted General Fund balance in the amount of \$3,382,625

which achieves the fund balance goal and leaves an estimated unrestricted fund balance at December 31, 2019 of \$1,056,201.

3. Increase the Solid Waste Utility Rate from \$168.84 to \$175.03 annually for single-family property owners. An estimated transfer of \$85,000 from the General Fund subsidizes the remainder of the contract for single-family residential trash service which will be billed at a rate of \$16.96 per household per month in 2019.
4. Continue to manage the organization's pay structure and benefits in accordance with the total compensation philosophy developed in 2017, including evaluating the potential to implement both market and merit adjustments as the budget allows. A 3% merit pool has been included in the 2019 Budget.
5. Fund replacement of the highest priority capital equipment needs, including replacement of computers for City Hall and the Police Department, three trucks, two message boards and a leaf vacuum in Public Works, a radio system upgrade, one Ford Explorer and handguns and radar units in the Police Department. Capital equipment replacement is estimated at \$684,852.
6. Maintain the Franchise and Mill Rate Rebate program at 100% of the City Franchise Fees, 100% of the total City Mill exclusive of all City special assessments, and 50% rebate of the Solid Waste Utility Fee. This expense is estimated at approximately \$20,000.
7. Continue to evaluate opportunities to improve cost recovery for the Community Center.

Section 3. The Governing Body directs staff to pursue the following areas as part of ongoing budget considerations.

1. Continue to look for partnership options that could decrease costs supported by Mission taxpayers.
2. Continue to aggressively manage department expenditures to be as efficient as possible in using limited resources to deliver high quality services.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF MISSION on this 15th day of August 2018.

APPROVED BY THE MAYOR on this 15th day of August 2018.

Ronald E. Appletoft, Mayor

ATTEST:

Martha Sumrall, City Clerk

City of Mission	Item Number:	4.
ACTION ITEM SUMMARY	Date:	July 24, 2018
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: 2019-2023 Capital Improvement Program Resolution

RECOMMENDATION: Approve the Resolution adopting the City of Mission's Recommended Capital Improvement Program (CIP) for 2019-2023.

DETAILS: As a part of the annual budget process, the Governing Body adopts a resolution which outlines and describes the financial policies, tax and fee structures and other related issues included in the recommended budget for the upcoming fiscal year. For the last several years, the Governing Body has also adopted a resolution that addresses the recommended five-year infrastructure plan, also referred to as Mission's Capital Improvement Program (CIP).

The revenues and expenses programmed in the CIP for 2019 are included in the 2019 Recommended Budget in the appropriate funds. The remainder of the CIP is designed to be fluid and flexible in order to evaluate and address changes in resources or priorities in future years. Projects which have been identified or discussed but were not specifically included in the 2019-2023 CIP may be outlined in the body of the Resolution in order to establish a public record/reminder of historical considerations. These projects may be eventually be programmed within the 5-year plan as a part of future budget discussions.

Approval of the 2019-2023 CIP does not commit the City to any specific expenditures beyond those detailed in the 2019 Budget.

CFAA CONSIDERATIONS/IMPACTS: The 2019-2023 CIP was developed with the goals and objectives of the Communities for All Ages program in mind. A community for all ages seeks to meet the needs of the very old, the very young and everyone in between. It creates and fosters an active, caring and welcoming community that promotes respect, diversity and inclusion. A common goal is to develop policies, services and programs that result in affordable, livable, and sustainable places.

Related Statute/City Ordinance:	
Line Item Code/Description:	Various
Available Budget:	2019 - \$8,192,667 (all program areas combined)

CITY OF MISSION, KANSAS
RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2019-2023 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR THE CITY OF MISSION, KANSAS.

WHEREAS, the City of Mission, faces significant infrastructure projects, including, streets, stormwater, and public facilities necessary to maintain property values and encourage additional private-sector redevelopment; and

WHEREAS, in City-wide surveys conducted by ETC in 2007, 2011, and 2015 the citizens of Mission articulated redevelopment as one of the top priorities facing the city; and

WHEREAS, the City of Mission, has invested significant resources in infrastructure in support of both public and private-sector goals; and

WHEREAS, a multiyear CIP is recognized as an important planning and budgeting document for municipalities; and

WHEREAS, the CIP contains expenditures to actively construct and maintain capital projects as well as to pay debt service on bonds issued for infrastructure improvements; and

WHEREAS, the annual adoption of a multi-year CIP does not specifically commit the city to any expenditures beyond the current budget year and is an important forecasting tool for the annual budget process; and

WHEREAS, the CIP better positions the city to solicit external resources to help fund infrastructure projects in the City of Mission,

NOW, THEREFORE, be it resolved by the Governing Body of the City of Mission:

Section 1. The 2019-2023 CIP is adopted. The City expects to receive approximately \$6,615,000 million of revenue and spend \$8,192,667 million in expenditures as part of the 2019 Budget related to the Capital Improvement Program. The expenditures exceed revenues as a result the drawdown of fund balances carried over from previous years.

Section 2. In 2019, the CIP will fund projects and debt service in three primary program areas: streets, stormwater and parks and recreation. Specific projects and debt service obligations are detailed in the program

plan documents included as Exhibit 1.

Section 3. The Governing Body acknowledges that there are other infrastructure projects which have been identified but are not budgeted in the 2019-2023 CIP. These include, but are not limited to:

- a. Major street construction projects for Barkley St (57th St to 61st St) and Metcalf Ave (56th St to 61st St). Each of these public projects would likely be pursued in partnership with redevelopment by adjacent private property owners.
- b. Completing the remediation of the Rock Creek Floodplain and establishing a Secondary Stormwater System construction program.
- c. Supporting Downtown Mission redevelopment via public parking, public parkland, and a local market that considers the priorities established by the Downtown Visioning Committee (Resolution 849 11-16-11).
- d. Locating and/or maintaining Administrative and Public Safety personnel in facilities that can sustainably meet the long-term needs of the city.
- e. Evaluating the results of the Park Master Plan as it relates to potential development of the secondary trail system to better connect residents and visitors to the primary system.

THIS RESOLUTION IS PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MISSION, this 15th day of August 2018.

THIS RESOLUTION IS APPROVED BY THE MAYOR this 15th day of August 2018.

Ronald E. Appletoft, Mayor

ATTEST:

Martha Sumrall, City Clerk

**CITY OF MISSION
2019 -2023**

**CAPITAL IMPROVEMENT
PROGRAM**

Street Program Plan (2019-2023)

	2018	2019	2020	2021	2022	2023
Revenues						
Beginning Balance*	820,309	1,050,111	136,888	(1,402,033)	(1,092,114)	(427,609)
<i>Local Revenue</i>						
7 mills dedicated to streets	900,000	1,050,000	975,000	975,000	975,000	975,000
0.25% Street Sales Tax Revenues - existing	575,000	575,000	575,000	575,000	145,000	-
Gateway Development - Street Sales Tax Portion	-	-	-	-	-	-
Sub-total	1,475,000	1,625,000	1,550,000	1,550,000	1,120,000	975,000
<i>External Revenue</i>						
CARS Reimbursements	-	450,000	1,780,000	-	-	1,500,000
Special Highway	250,000	250,000	250,000	250,000	250,000	250,000
SMAC Reimbursements	-	-	-	-	1,500,000	1,500,000
Grants / Other Outside Funding	-	68,000	55,440	-	1,200,000	1,200,000
Miscellaneous Revenues	-	-	-	-	-	-
Sub-total	250,000	768,000	2,085,440	250,000	2,950,000	4,450,000
<i>Debt Proceeds</i>						
Sub-total	-	-	-	-	-	-
Total Street Revenues	1,725,000	2,393,000	3,635,440	1,800,000	4,070,000	5,425,000
Expenses						
<i>Capital Projects</i>						
Broadmoor (Martway/Johnson Drive)	256,120	906,586	-	-	-	-
Foxridge (51st to Lamar)	-	730,066	3,576,161	-	-	-
Johnson Drive (Lamar to Metcalf)	-	-	-	-	1,778,076	8,994,183
Lamar (SMP to Foxridge)	-	555,848	-	-	-	-
UBAS Treatment - Roe (SMP to 63rd St)	-	-	110,877	-	-	-
UBAS Treatment - Nall (Martway to 67th St)	-	-	-	-	-	202,500
UBAS Treatment - Jo Drive (Nall to Roe)	-	-	-	-	135,756	-
Full-depth Reconstruction Projects (non-CARS eligible)	-	-	300,000	300,000	300,000	300,000
Sub-total	256,120	2,192,500	3,987,038	300,000	2,213,832	9,496,683
<i>Maintenance Programs</i>						
Residential Street Program	350,000	300,000	350,000	350,000	350,000	350,000
PW Maintenance Programs (sidewalks, traffic safety)	125,000	50,000	75,000	75,000	75,000	75,000
Bridge Maintenance/Administrative Costs	25,000	25,000	25,000	25,000	25,000	25,000
Sub-total	500,000	375,000	450,000	450,000	450,000	450,000
<i>Debt Service</i>						
Johnson Drive/Martway Debt Service (2012A)	\$472,315	\$471,660	\$470,060	\$472,718	\$474,300	\$0
Jo Drive - Street Portion (2013C)	\$266,763	\$267,063	\$267,263	\$267,363	\$267,363	\$271,625
Sub-total	739,078	738,723	737,323	740,081	741,663	271,625
Total Street Expenses	1,495,198	3,306,223	5,174,361	1,490,081	3,405,495	10,218,308
Ending Balance	1,050,111	136,888	(1,402,033)	(1,092,114)	(427,609)	(5,220,917)

**Remaining Debt Service/
Year Retires**
\$0 (2022)
\$0 (2023)

Stormwater Program Plan (2019-2023)

Stormwater Program Plan (2019-2023)							
Revenues	2018	2019	2020	2021	2022	2023	
Beginning Balance	196,338	1,418,694	920,500	72,173	282,067	488,561	
<i>Local Revenue</i>							
Stormwater Utility Fund Revenues	2,535,000	2,535,000	2,500,000	2,500,000	2,500,000	2,500,000	
Drainage District Revenues	88,000	88,000	85,000	85,000	85,000	85,000	
Gateway Special Benefit District Revenues	1,497,500	599,000	599,000	599,000	599,000	599,000	
Sub-total	4,120,500	3,222,000	3,184,000	3,184,000	3,184,000	3,184,000	
<i>Extenal Revenue</i>							
SMAC Revenues	-	-	3,154,140	-	-	-	
Miscellaneous Revenues	-	-	-	-	-	-	
Sub-total	-	-	3,154,140	-	-	-	
<i>Debt Proceeds</i>							
Sub-total	-	-	-	-	-	-	
Total Stormwater Revenues	4,120,500	3,222,000	6,338,140	3,184,000	3,184,000	3,184,000	
Expenses							
<i>Capital Projects</i>							
Rock Creek Channel (Nall to Roeland Drive)	-	640,000	4,206,898	-	-	-	
Sub-total	-	640,000	4,206,898	-	-	-	
<i>Maintenance Programs</i>							
Repair and Maintenance Fund	250,000	250,000	250,000	250,000	250,000	250,000	
Miscellaneous Engineering	50,000	150,000	50,000	50,000	50,000	50,000	
Sub-total	300,000	400,000	300,000	300,000	300,000	300,000	
<i>Debt Service/Loan Repayment</i>							
KDHE Loan Repayment	6,562	6,562	6,562	6,562	6,562	\$6,562	Remaining Debt Service/ Year Retires
GO Series 2010A	368,738	369,388	364,763	-	-	-	\$52,496 (2031)
GO Series 2010B	279,131	279,131	974,131	1,331,331	1,333,131	\$598,131	\$0 (2020)
GO Series 2013C - Stormwater Portion	288,675	283,675	283,575	283,375	283,075	\$287,000	\$2,563,193(2026)
GO Series 2014-A	1,389,838	1,741,438	1,050,538	1,052,838	1,054,738	\$1,060,313	\$0 (2023)
GO Series 2014-B	265,200	-	-	-	-	-	\$3,396,076 (2029)
							\$0 (2018)
Sub-total	2,598,144	2,680,194	2,679,569	2,674,106	2,677,506	1,952,006	Total Remaining \$6,011,765
Total Stormwater Expenses	2,898,144	3,720,194	7,186,467	2,974,106	2,977,506	2,252,006	
Ending Balance	1,418,694	920,500	72,173	282,067	488,561	1,420,555	

Parks & Recreation Program Plan (2019-2023)

	2018	2019	2020	2021	2022	2023
Revenues						
Beginning Fund Balance	940,270	703,115	536,865	368,665	286,165	231,215
<i>Local Revenue</i>						
0.375% Parks & Recreation Sales Tax Revenues	875,000	875,000	875,000	875,000	875,000	215,000
Transfers/other	-	-	-	-	-	-
Sub-total	875,000	875,000	875,000	875,000	875,000	215,000
<i>External Revenue</i>						
Special Parks & Recreation Revenues	65,000	75,000	75,000	75,000	75,000	75,000
Grant Proceeds		Waterworks Play Structure 50,000				
Sub-total	65,000	125,000	75,000	75,000	75,000	75,000
<i>Debt Proceeds</i>						
Sub-total	-	-	-	-	-	-
Total Parks and Recreation Revenues	940,000	1,000,000	950,000	950,000	950,000	290,000
Expenses						
<i>Capital Projects</i>						
Park Systems Improvements	105,000	170,000	100,000	150,000	150,000	150,000
Tennis Court Repairs 25,000		Waterworks Play Structure 170,000			Legacy Park Shade Structure 6,000	
Park Amenities TBD 40,000			Park Amenities TBD 100,000	Park Amenities TBD 150,000	Park Amenities TBD 144,000	Park Amenities TBD 150,000
Park Entrance Signage 40,000						
MFAC Improvements/Equipment Replacement	118,455	40,000	72,000	35,000	25,000	-
MFAC Second Slide Tower 105,000		Gel Coat Slide 1 28,000	Shade Structure Replacement 15,000	Restripe Parking Lot 10,000	Gel Coat Slide 2 25,000	
Lounge Chairs 13,455		Leisure Pool Play Feature Mtce 12,000	MFAC Painting 45,000	UV Light Bulb Replacement 12,000		
			Lane Line Replacement 12,000	Diving Board Replacement 13,000		
SPJCC Improvements/Equipment Replacement	257,600	300,500	289,100	182,500	164,500	601,500
Small Kaivac 5,000		Seated Rider Scrubber 16,000	Conference Center Banquet Chairs 24,100	Conference Center Blinds 10,000	Conference Center Carpet 30,000	Locker Room Flooring 30,000
Gym Dividers (2) 25,000		Pool Pak Repairs/Replacement 65,000	Dry Sauna Re-cedar 17,500	Natorium Ceiling Repairs 70,000	Conference Center Projectors 18,000	Adult Lounge Counters 9,000
Pool Pak Repairs/Replacement 65,000		Hardwood Floors 45,000	Resurface Pool Deck 40,000	Selectorized Weight Equipment 80,000	Conference Center Painting 20,000	North and South Kitchen Counters 20,000
Sound System A&B 10,000		Roof Repairs 30,000	Gel Coat Indoor Pool Slide 28,000	Steamroom retiling 15,000	Natorium Painting 32,000	Roof Resurfacing 425,000
Cardio/Weight/Stairs Flooring 67,000		A&B Flooring 110,000	Conference Center Tables 10,000		Parking Lot seal/restripe 57,000	Pool Resurfacing 100,000
Carpet Cleaner 16,000		Admin Office Carpeting 15,000	Small Kaivac 5,000			Adult Lounge Furniture 10,000
Indoor Pool Resurfacing 57,100		Dance Floor Conference Center 12,000	Indoor Track Resurfacing 123,000			
Fiat Panel TVs 5,000			Adult Lounge Furniture 6,000			
			Free Weight Equipment 28,000			
Computer Replacement 7,500		Computer Replacement 7,500	Computer Replacement 7,500	Computer Replacement 7,500	Computer Replacement 7,500	Computer Replacement 7,500
Sub-total Capital Projects	481,055	510,500	461,100	367,500	339,500	751,500
<i>Maintenance/Operations</i>						
Facility Reserve Funds (SPJCC) 50,000		50,000	50,000	50,000	50,000	50,000
Facility Reserve Funds (MFAC) 10,000		10,000	10,000	10,000	10,000	10,000
Park Improvement Fund 50,000						
Sub-total	110,000	60,000	60,000	60,000	60,000	60,000
<i>Debt Service/Lease Payments</i>						
Outdoor Aquatic Facility Debt Service (2013B) \$531,100		\$527,750	\$529,100	\$530,000	\$530,450	\$530,450
Cardio Equipment Lease 55,000		68,000	68,000	75,000	75,000	75,000
HVAC Controller Lease -		-	-	-	-	-
Sub-total	586,100	595,750	597,100	605,000	605,450	605,450
Total Parks & Recreation Expenses	1,177,155	1,166,250	1,118,200	1,032,500	1,004,950	1,416,950
Ending Balance	703,115	536,865	368,665	286,165	231,215	(895,735)

\$0 (2023)
on-going lease

City of Mission	Item Number:	6.
ACTION ITEM SUMMARY	Date:	July 24, 2018
Administration	From:	Laura Smith

Action items require a vote to recommend the item to full City Council for further action.

RE: The City of Mission’s intent to withdraw from the North East Animal Control Commission (NEACC) effective December 31, 2018.

RECOMMENDATION: Approve the Resolution establishing the City of Mission’s intent to withdraw from the North East Animal Control Commission (NEACC) effective December 31, 2018.

DETAILS: In May 1983, the cities of Fairway, Mission, Mission Woods, Roeland Park, Westwood, and Westwood Hills entered into an agreement to create the Northeast Animal Control Commission (NEACC). Since its formation, each member city has made an annual per capita contribution based on population figures established by the State, with all funds used exclusively to support the operation of NEACC.

In recent years, NEACC members have engaged in ongoing conversations regarding the quality and level of services received compared to costs. Various members have expressed a desire to leave the Commission and/or explore alternative service delivery methods. All six cities committed to the current agreement through the end of 2018 as alternatives were explored on a timeline that would allow each city’s respective Governing Body to make decisions for the 2019 Budget.

After careful evaluation, Mission believes our residents would be better served if animal control services are provided in-house through hiring Community Service Officers (CSOs). These CSOs would not only provide animal control services, but a number of other peripheral functions within the Police Department as well. This recommendation was included in the 2019 Recommended Budget presented to the City Council on July 18.

Recognizing that Mission’s exit from NEACC has a significant financial impact for the other NEACC cities, the City committed to offering animal control services to other current NEACC members on a contractual basis. At this time, all five of the other NEACC member cities have expressed a desire to enter into contracts with Mission effective January 1, 2019.

Article VII (3) of the NEACC agreement, a copy of which is included in the packet, specifies that a member city must provide at least four (4) months notice prior to the end of the calendar year by manner of an ordinance or resolution if withdrawing. The Resolution meets this termination requirement.

CFAA CONSIDERATIONS/IMPACTS: NA

Related Statute/City Ordinance:	
Line Item Code/Description:	
Available Budget:	

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING THE CITY OF MISSION'S INTENT TO WITHDRAW FROM THE NORTH EAST ANIMAL CONTROL COMMISSION EFFECTIVE DECEMBER 31, 2018.

WHEREAS, the City of Mission, Kansas, entered into an Interlocal Cooperation Agreement, with an original effective date of May 1, 1983, with certain other Johnson County, Kansas, cities in order to provide jointly and cooperatively for the provision of animal control services for the participating cities, including Mission; and

WHEREAS, each of the participating cities declared that the provision of animal control services would be best attained by the cities cooperating in the management of such animal control services; and

WHEREAS, in order to accomplish their joint goals of providing and paying for animal control services within the participating cities, the participating cities entered into the Interlocal Cooperation Agreement, effective as of May 1, 1983, and created the Northeast Animal Control Commission (the "NEACC"); and

WHEREAS, the participating cities, including Mission, are now investigating alternative methods of providing animal control services within each jurisdiction; and

WHEREAS, the Governing Body of the City of Mission, Kansas has agreed to use an alternative method to provide animal control services within the city limits of Mission and to withdraw from the Northeast Animal Control Commission.

NOW, THEREFORE, LET IT BE RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS:

Section 1. That the City Council hereby elects to terminate its participation in the Northeast Animal Control Commission as of December 31, 2018, pursuant to the termination provisions of the Interlocal Cooperation Agreement which created the NEACC.

BE IT FURTHER RESOLVED, that the City intends that this Resolution will serve as the City's written notice of its election to terminate its participation in the North East Animal Control Commission effective December 31, 2018.

THIS RESOLUTION IS PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MISSION, this 15th day of August 2018.

THIS RESOLUTION IS APPROVED BY THE MAYOR this 15th day of August 2018.

Ronald E. Appletoft, Mayor

ATTEST:

Martha Sumrall, City Clerk

City of Mission, Kansas

Ordinance No. 1228

AN ORDINANCE PROVIDING FOR THE COOPERATIVE ESTABLISHMENT OF AN ANIMAL CONTROL COMMISSION BY CERTAIN JOHNSON COUNTY KANSAS CITIES, PROVIDING FOR FINANCING, POWERS, DURATION, PURPOSES, AND TERMINATION THEREOF.

WHEREAS, the governing body of the City of Mission Kansas, deems it advisable and necessary that this city and other cities of Johnson County, Kansas adequately control the problems of dead and uncontrolled domestic and wild animals on the streets or roaming at large within said city. The Governing Body further finds that it is necessary and proper and beneficial to said city to join together with other cities to form a cooperative animal control program for certain Johnson County cities. For the purpose of a better animal control service to all participating cities at the lowest possible costs, the governing body agrees to mutual animal control participation with other cities.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MISSION, KANSAS:

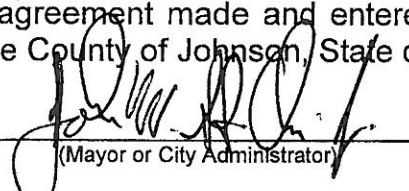
SECTION 1- The City of Mission, Kansas, join with at least two (2) other adopting cities to establish a Johnson County Animal Control Commission, as authorized by K.S.A. 12-2908.

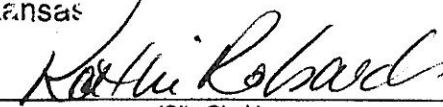
SECTION 2 - The Mayor or City Administrator and the City Clerk of the City of Mission, Kansas are hereby authorized, directed and empowered to execute and contract with other adopting cities an agreement providing for cooperative establishment of the NORTHEAST ANIMAL CONTROL COMMISSION. Said agreement to be substantially as set out hereinafter, to-wit:

AN AGREEMENT PROVIDING FOR THE COOPERATIVE ESTABLISHMENT OF THE JOHNSON COUNTY ANIMAL CONTROL COMMISSION BY JOHNSON COUNTY CITIES.

This agreement made and entered into by and between the undersigned cities located in the County of Johnson, State of Kansas


FAIRWAY

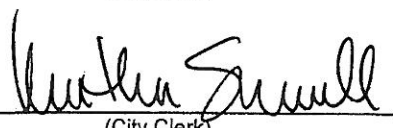

(Mayor or City Administrator)


(City Clerk)


(Date)

MISSION


(Mayor or City Administrator)


(City Clerk)


(Date)

MISSION WOODS *Di Cohen* *Shelly Deery* *2-21-07*
(Mayor or City Administrator) (City Clerk) (Date)

ROELAND PARK *Jim Petrel* *Dwight J. Farrow* *2-21-07*
(Mayor or City Administrator) (City Clerk) (Date)

WESTWOOD *Karen Johnson* *Kathleen McMahon* *2/21/07*
(Mayor or City Administrator) (City Clerk) (Date)

WESTWOOD HILLS *William P. ...* *...* *2/21/07*
(Mayor or City Administrator) (City Clerk) (Date)

WITNESSETH that said cities, parties hereto, hereby agree that there shall be and there is hereby created an Animal Control Commission to certain participating cities located in Johnson County, Kansas, which are parties to this agreement. The animal control commission to be known by the name and style of "NORTHEAST ANIMAL CONTROL COMMISSION," upon the terms and conditions herein after stated.

ARTICLE I.
Members, Appointments, Terms

1. The Mayor or City Administrator of each participating city, with the approval of its Governing Body, shall appoint its representative member to the Animal Control Commission as hereinafter designated.
2. Each participating city shall have one voting member and may have one alternate member on the Commission. Either member may be an elected council member in said city. The alternate member shall have the right to vote in the absence of the voting member for a participating city. The term for the member and alternate appointed shall expire May 1st (originally May, 1st, 1983) of the appointed year and on May 1st of the following year after such appointment. Nothing herein shall prevent reappointment of any duly appointed member or alternate.
3. Any vacancy in the membership shall be filled by appointment by the participating city for the unexpired term of the member whose position shall be vacant or vacated. Such appointment shall be by the Mayor or City Administrator of the participating city of the vacating member with the consent of its Governing Body, within sixty (60) days after the vacancy occurs.
4. The Mayor or City Administrator may remove any appointed member or alternate during a term of appointment with the consent of the Governing Body of the participating city.
5. No appointed member or alternate of the Animal Control Commission shall receive compensation from the NEACC for services on the commission, with the

exception of the Secretary-Treasurer who may receive compensation for payroll and other services associated with that office.

ARTICLE II.
Definitions as Used in this Agreement

Animal Control: Shall mean the enforcement of the animal control ordinances of the participating cities regarding the pick-up, housing, placement, or impound, either temporary or permanent, of abandoned, abused, ill, injured, neglected, unwanted or at-large domestic or wild animals and the removal from participating cities of dead animals.

Enforcement: Shall mean enforcement of the requirements of the participating cities regarding pick-up and care of domestic or wild or running-at-large animals, and shall include enforcement of ordinances of the participating cities regarding penalty provisions. The kennel costs for housing, or impounding, or kenneling such animals shall be at the expense of the animal control commission.

Person: Shall mean an individual, public, or private corporation, government, partnership, or unincorporated association.

ARTICLE III.
Purposes and Objectives

1. It is hereby declared that the cost and operation of Animal Control can best be effected in the participating member cities by cooperative management. By the consolidated financing of personnel, equipment, and operating costs to enforce and provide Animal Control services. To pick-up, care-for, or dispose of, where necessary, domestic and wild unwanted or at-large animals or dead or dangerous or nuisance domestic or wild animals within or outside of the boundaries of the participating cities.
2. To study and provide new or effective methods of Animal Control, to develop and maintain communications with the Animal Control, to develop and maintain communications with the Governing Bodies and residents of the participating cities to eliminate problems of Animal Control.

ARTICLE IV
Duties and Powers of the Commission

1. To organize and supervise animal control operations in participating cities necessary to effect the animal control requirements of the participating cities.

2. To prepare an annual budget for the operation of the animal control service or facilities and for the expansion and improvements thereof.
3. To receive donations, grants, or gifts. Lease or purchase real or personal property and equipment. Hire such employees as are needed and retain professional services necessary to the operation of the animal control service. Effect such contracts or agreements with other persons to carry out the animal control program or service.
4. Hold an organizational meeting within thirty (30) days after the resolution is effective, (originally May 1, 1983), and then quarterly thereafter, normally on the third Thursday after the close of the calendar quarter. The time and place of said meetings to be determined by the Chairperson-of the animal control commission.
5. Elect from its membership at its organizational meeting and annually in July thereafter and whenever a vacancy in the office arises, a chairperson, vice-chair person, and secretary-treasurer, to perform the duties commonly associated with their respective titles and as may be determined by the commission members.
6. Appoint and fix the membership of such commission member of standing and temporary committees, as it may find expedient for the purpose of its duties.
7. Add, adopt, amend, alter, or discontinue by-laws and rules of procedure for the administration of business, keep records of its activities, keep audio or transcribed minutes of all meetings. All such business will be reported after each quarterly and annual meeting to the Mayor, Animal Control Commissioner and Alternate, and Chief of Police of each participating city. A complete annual activities and financial report shall be submitted to the Mayor or each participating city after January 1st of each year.
8. To work with and provide information necessary to the participating cities and their respective police departments and municipal courts for enforcement by a participating city of the ordinances regarding animal control.
9. Select or accept from one of the participating cities a facility for a base of operations for Animal Control personnel from within one of the police department facilities. Maintain office space, needed office equipment, utilities, maintain a record keeping and filing system and archived records, store communications equipment, and maintain other equipment as needed to perform the task of animal control. Select or accept an operations supervisor from the selected or accepted police department.

ARTICLE V
Commission Expenses

1. The Commission shall prepare a budget to cover the initial cost of equipment and supplies, cost of personnel required and such other expenses needed to organize and commence operation of the Animal Control program and service. The participating cities shall pay to the Commission a "Per-Capita" contribution based upon the population figures for each participating city. The Johnson County population census figures, as set by the state, shall be used for the population count.
2. Thereafter the Secretary-Treasurer shall prepare an annual budget of expenditures covering cost of printing, postage, and other administrative expenses, covering the cost of purchase of equipment, supplies, the employment of personnel employee benefits, and any sums needed to expand and improve the operation of the animal control program or service. Any funds on hand at the end of a budget year not reserved for equipment, ongoing operations, or personnel shall apply to the ensuing budget. The budget shall be presented to the Governing Bodies of the participating cities on or before May 1st of each year. Said budget shall be adjusted to comply with contributions agreed to by participating cities. Each participating city shall contribute annually a "Per-Capita" share as set out on the formulae in Paragraph 1., Article V., herein above. Said contribution shall be due on the (1st) day of January of each year. Any participating city that by ordinance or resolution withdraws as a member of the Commission shall forfeit any interest or funds it has paid to the Commission under this Agreement.
3. The commission has the authority to establish an increase in the annual assessment effective immediately after the scheduled first quarter meeting. The commission shall give written notice of any such increase to each participating city. Any participating city shall have the option to terminate from said animal control program for said year by giving written notice of termination to the commission within thirty (30) days of receipt of the commission's notice of such increase in per resident person assessment ("Per-Capita" assessment).
4. The commission reserves the right to add a special assessment to the cities for the purposes of a capital purchase as needed. This additional revenue would be for the sole purpose of financing a replacement vehicle. The commission shall provide written notice of such special assessment to each participating city. Any participating city shall have the option to terminate from said animal control program for said year by giving written notice of termination to the commission within thirty (30) days of receipt of the commission's notice of such special assessment.
5. Any participating city that without ordinance, resolution and proper notification to the Commission, or for other reason fails to make their contribution by no later

than the last day of February of each year shall have their cities animal control service suspended for non-payment. Suspension shall be in effect until and when such time as the city is fully contributed as required in this agreement, ordinance, or resolution.

6. The city providing the operations facility and supervisor, by either selection or acceptance will be authorized by the Commission to receive 10% of the scheduled total base salary of the animal control officer or officers for administrative and supervision costs, with no reduction in per-capita contribution from said city.

ARTICLE VI

Duration

1. The Northeast Animal Control Commission (formerly Johnson County Animal Control Commission) shall be created when an ordinance or resolution is adopted by two or more cities (including this city) in Johnson County, Kansas and the selection and acceptance of one of the cities to provide the operations facility and supervisor. Such ordinance shall authorize the Mayor or City Administrator of said city to execute this agreement and authorize the City Clerk of said city to attest this agreement and publish it in the official city news organ.
2. The Commission thereby created shall be for a period of four (4) years from the effective date thereof, (originally May 1, 1983). Provided, however that the Northeast Animal Control Commission may be continued thereafter for additional periods of four (4) years as it is then constituted and established by further ordinance or resolution enactment by a participating city. Alternately, any participating city may then, by a year-to-year continuance of use of the service and by continued "Per-Capita" contribution maintain a "de facto" participation.

ARTICLE VII

Termination

Termination of the Commission created hereby and herein shall be effected by:

1. The expiration of the term for which it was created without existing or enacted ordinances by at least two (2) participating cities of Johnson County, Kansas authorizing the Mayor or City Administrator of said cities to extend the agreement and term of the commission as aforementioned in Paragraph 2., Article VI., for an additional four (4) year period or a year-to-year basis.
2. The withdrawal of support of said Commission by ordinance or resolution of any adopting city or cities leaving less than two (2) of the cities of Johnson County, Kansas supporting the agreement creating the Commission by ordinance or resolution.

3. No participating city shall by ordinance or resolution withdraw its support, except on at least four (4) months notice prior to the end of the calendar year.

ARTICLE VIII
Disposition of Assets

Immediately upon termination of the agreement by ordinance or resolution leaving less than two (2) participating cities the Commission shall cease all operations. The commission shall freeze all financial assets or financial accounts except for payment of outstanding accounts. The commission shall advertise for and receive bids for the sale of all personal, real property, or equipment in its control or ownership to the highest bidder. The proceeds from said sale and all funds remaining in the Commission's possession shall be returned to the participating cities of the Commission during the last year immediately preceding termination in the same ratio that contributions were made to said Commission by participating cities during the last year preceding termination.

ARTICLE IX
Effective Agreement

This agreement shall take effect and be in force from the date of publication in the official city newspaper and after the execution and signing thereof by the Mayors or City Administrator by at least two (2) adopting cities and the attestation thereof by the City Clerk of each adopting city. Further, this agreement shall rescind and supersede any previous agreement, contract, or document pertaining to the Northeast Animal Control Commission and the Animal Control service provided.

Dated this 8 day of January in the year of 2007.

SECTION 3. - This ordinance shall take effect upon publication in the official city newspaper.

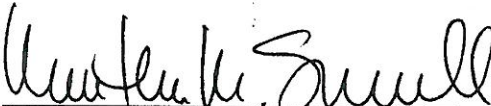
PASSED by the City Council this 21st day of February 2007.

APPROVED by the Mayor this 21st day of February 2007



Laura L. McGonwell, Mayor

ATTEST:



Martha M. Sumrall, City Clerk

APPROVED AS TO FORM:



David K. Martin, City Attorney

City of Mission	Item Number:	7.
ACTION ITEM SUMMARY	Date:	July 19, 2018
Administration	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

RE: Selection of Voting Delegates for LKM Annual Business Meeting and NLC Annual Business Meeting

RECOMMENDATION: Select voting delegates for the LKM Annual Business Meeting on Monday, October 8 at the Annual Conference in Topeka, and voting delegates for the National League of Cities Business Meeting at the NLC City Summit, November 7-10, in Los Angeles, CA.

DETAILS:

League of Kansas Municipalities Voting Delegates: Based on population, and in accordance with LKM Bylaws, the City may select up to three voting delegates for the League’s Annual Business Meeting. This meeting will be held on Monday, October 8th in Topeka. There are currently no Governing Body Members or staff registered for this meeting.

National League of Cities Voting Delegates: As a direct member city of NLC, Mission is entitled to one voting delegate and one alternate voting delegate to represent the City at the Business Meeting held during NLC’s City Summit Conference. At this time, Councilmember Kring, Councilmember Schlossmacher, and Councilmember Davis plan to attend the NLC City Summit Conference, November 7-10 in Los Angeles.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

City of Mission	Item Number:	8.
ACTION ITEM SUMMARY	Date:	July 19, 2018
Administration	From:	Martha Sumrall

Action items require a vote to recommend the item to full City Council for further action.

RE: Street Solicitation Application for MDA Boot Block

RECOMMENDATION: Approve a Street Solicitation Application for Consolidated Fire District No. 2 and IAFF Local 1371 to conduct a “Boot Block” on August 31, September 1, 2 and 3, 2018 at the intersection of Johnson Drive and Broadmoor.

DETAILS: Consolidated Fire District No. 2 and IAFF Local 1371 have requested permission to hold their annual “Boot Block” at the intersection of Johnson Drive and Broadmoor on September August 31 from 3-6 p.m. and September 1, 2, and 3 (Labor Day Weekend) from 10 a.m. - 3 p.m. Proceeds benefit the Muscular Dystrophy Association.

A Street Solicitation Application has been submitted and approved by Chief Hadley. CFD2 has submitted the required certificate of insurance coverage as required in the application.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

**STREET SOLICITATION APPLICATION
CITY OF MISSION**

Please fill out the application completely; incomplete applications will not be accepted.

Name of Organization and Description of Event: CFD Local 1371 MDA

Root Block

Date(s) of Event: Aug 31 thru Sep 3

Hours of Event: Start Time: Aug 31, 3:00 PM, Sep 1, 2, 3 10:00 AM

Finish Time: Aug 31 6:00 PM, 3:00 PM

Organization Contact Person: Dennis Costlow

Telephone Numbers: Home 913-378-3679 Work 913-648-7220

Estimated Number of Solicitors: 6

Description of Item(s) to Be Sold, If Any: _____

List street corners/intersections proposed to be used:
Johnson Drive & Broadman

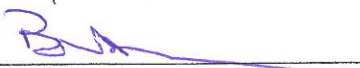
PLEASE MARK AFFIRMATIVE RESPONSES, SIGN AND DATE.

The organization and I certify and agree that:

- a) The Mission Police Department (913) 676-8301 has been contacted to review the solicitation plan. Yes
- b) Safety vests as approved by the Police Department will be worn by all solicitors. Yes
- c) No more than two persons will solicit at each approach to the intersection, or a maximum of eight per intersection. Yes
- d) Solicitors must obey all laws and ordinances concerning vehicular and pedestrian movements, and under no circumstances interfere with the normal flow of vehicular movement. Yes
- e) At least one working cell phone will be available at each intersection in case of emergency. Yes
- f) No solicitor under the age of 18 will participate. Yes
- g) The organization has provided a certificate of liability insurance coverage with the City of Mission named as an additional insured. Yes

Signature of Responsible Person 

Title MDA Chairperson, Local 1371 Date 7-16-18

Approved: Chief of Police  Date 7-17-18



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 2375 E. Camelback Road #250 Phoenix Office Phoenix AZ 85016	CONTACT NAME: Vicki Negbee PHONE (A/C No. Ext): 602-749-4211 E-MAIL ADDRESS: vicki.negbee@usi.com	FAX (A/C, No):	
	INSURER(S) AFFORDING COVERAGE		
INSURED MUSCUDYS1 Muscular Dystrophy Association, Inc. 222 South Riverside Plaza #1500 Chicago IL 60606	INSURER A: Philadelphia Indemnity Insurance Co.		NAIC # 18058
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 2030713417

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR 15,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PHPK1795114	4/1/2018	4/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGED TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate Holder, only when there is a written contract or agreement that requires such status, and only with regard to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization. Workers Compensation is evidence only.

Date of Event: August 31 - September 3, 2018
 L1371 Fill the Boot will be held at the intersections of Johnson Dr. and Broadway in Mission, KS.

CERTIFICATE HOLDER**CANCELLATION**

City of Mission, Kansas 6090 Woodson Mission KS 66202	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

Any State or Political Subdivision if
required by a signed contract or
agreement

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER USI Insurance Services LLC 2375 E. Camelback Road #250 Phoenix Office Phoenix AZ 85016	CONTACT NAME: Vicki Negbee PHONE (A/C No. Ext): 602-749-4211 E-MAIL ADDRESS: vicki.negbee@usi.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Philadelphia Indemnity Insurance Co.	NAIC # 18058
INSURED Muscular Dystrophy Association, Inc. 222 South Riverside Plaza #1500 Chicago IL 60606	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 644532067

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR 15,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK1795114	4/1/2018	4/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of Coverage.

Date of Event: August 31 - September 3, 2018
 L1371 Fill the Boot will be held at the intersection of Johnson Dr. and Broadway in Mission, KS.

CERTIFICATE HOLDER**CANCELLATION**

L1371 - Consolidated Fire District #2 (CFD2)
 3921 W. 63rd Street
 Prairie Village KS 66208

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Mission	Item Number:	9.
DISCUSSION ITEM SUMMARY	Date:	July 27, 2018
POLICE	From:	Ben Hadley

Discussion items allow the committee the opportunity to freely discuss the issue at hand.

RE: Police Department Quarterly Report - 2Q 2018

DETAILS: With the elimination of the weekly City Administrator's report, staff committed to providing periodic (quarterly) updates on public safety statistics. The quarterly reports are intended to provide a more comprehensive view of police activity or issues, while still being timely enough to allow staff and Council the opportunity to review and discuss trends or areas of concern.

The report has been revised following discussion at the June Finance & Administration Committee meeting. Staff will review the report and will be interested in Council feedback regarding additional changes to the format or content moving forward.

CFAA CONSIDERATIONS/IMPACTS: NA

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A



MISSION POLICE DEPARTMENT

6090 Woodson Street
Mission, Kansas 66202
Administrative: (913) 676-8300
Fax: (913) 722-3011



Quarterly Update Second Quarter

Offenses:

	2015	2016	2017	2018
HOMICIDE	0	0	0	0
RAPE	3	2	1	1
ROBBERY	2	0	1	1
AGGRAVATED ASSAULT	4	7	4	3
Domestic Violence	0	3	0	0
BURGLARY	14	11	8	10
Residential	8	3	5	2
Commercial	3	8	3	5
Storage Area	3	0	0	3
LARCENY	93	54	64	56
Burglary to Auto	18	7	7	15
Shoplifting	43	27	27	18
AUTO THEFT	13	9	8	13
ARSON	0	0	1	0
SIMPLE ASSAULT	20	14	11	18
Domestic Violence	12	10	8	12
BATTERY ON LEO	1	3	2	2
FORGERY	21	15	14	19
Criminal Use of Financial Card	5	2	1	1
Forgery/Counterfeit/Fraud Prescriptions	10	1	2	9
Identity Theft	6	12	9	9
Worthless Check	0	0	2	0
DISORDERLY CONDUCT	3	1	3	3
INTERFERENCE OF LEGAL PROCESS	7	11	12	8
CRIMINAL DAMAGE	21	12	10	13
HARASSMENT BY PHONE	1	7	2	1
CRIMINAL THREATS	4	1	1	2
ALL OTHERS	46	56	40	35
TOTAL OFFENSES	253	276	246	185
Offenses Related To:				
Drug Activity	23	24	18	14
Weapons Violations	5	4	2	2
Sex Related Crimes	5	10	9	5



MISSION POLICE DEPARTMENT

6090 Woodson Street
Mission, Kansas 66202
Administrative: (913) 676-8300
Fax: (913)722-3011



Quarterly Update Second Quarter

Call for Service/Call Type:

	2015	2016	2017	2018
Calls for Service				2,059
CADD Calls				4,266
Alarms-Business	35	57	48	49
Alarms-Residential	8	16	13	18
Assist Other Jurisdiction	58	167	165	144
Animal Call	13	38	42	30
Building Check	683	1,330	1,187	703
Traffic Stops/Suspicious Vehicles	1,723	2,180	2,294	1,465
Disturbance	149	205	172	179
Fingerprint Request	136	131	157	92
Fire/Rescue	127	174	190	132
Open Door/Windows	18	55	33	17
Pedestrian Check	29	70	81	64
Prowlers	8	13	10	6
Residence Check	120	381	240	176
Motorist Assist	72	133	103	80
Death Investigations	4	1	5	3
Mental Health Co-Responder Calls:				
Notified				36
Responded				2



MISSION POLICE DEPARTMENT

6090 Woodson Street
Mission, Kansas 66202
Administrative: (913) 676-8300
Fax: (913)722-3011



Quarterly Update Second Quarter

Investigations Activity:

Total active cases: 63

During the second quarter 2018, the Investigations Division assigned 59 cases to Detectives.

The Investigations Division cleared or closed 47 investigations during this same time period which included the following offenses:

Offense	Assigned
Abuse of Child	1
Aggravated Assault	2
Aggravated Battery	1
Aggravated Criminal Sodomy	1
Assault	1
Att Aggravated Burglary-Residential	1
Battery - DV	4
Burglary - Church	1
Burglary - Commercial	3
Burglary - Residential	2
Child in Need of Care	2
Criminal Damage to Property	4
Criminal Deprivation of a Motor Vehicle	1
Criminal Restraint	1
Distribution Hallucinogenic or Marijuana	1
Forgery	4
GPR - Assist Outside Agency	1
GPR - Suspicious Activity	1
GPR - Unattended Death	1
Identity Theft	4
Lewd & Lascivious Behavior	1
Mistreat Dependent Adult	2
Rape	1
Robbery	1
Stalking	2
Theft	14
Violation of a Protection Order	1



MISSION POLICE DEPARTMENT

6090 Woodson Street
Mission, Kansas 66202
Administrative: (913) 676-8300
Fax: (913)722-3011



Quarterly Update Second Quarter

Traffic Safety/Accident Review:

	2015	2016	2017	2018
Traffic Stops	1,723	2,235	2,294	1,464
Accidents	69	81	80	83
Citations Issued	2,115	2,810	3,051	1,852
DUI's	39	57	46	19

Highest Frequency Accidents (day of the week): Wednesday

Highest Frequency Accidents (time of day): 4 -5 p.m.

Highest Frequency Accidents (location): Shawnee Mission Pkwy & Nall (12)

Patrol in High Accident Locations (Traffic Unit)

	Year Total spent at location
SM Pkwy & Nall	35.85 Hrs
Johnson Dr. & Nall	40.06 Hrs
SM Pkwy & Roeland	37.39 Hrs
Johnson Dr. & Outlook	50.29 Hrs
Johnson Dr. & Broadmoor	39.75 Hrs

Community Relations:

Celebrated Big Monster Friday and Alex's Birthday just before Memorial Day.

Hosted our third annual Dips and Sips event with the Fire Department to close the school year. Just under 600 attended the event.

Hosted three "Coffee with a Cop" events and presented Sandi from Twisted Sister Coffee with an award for her commitment to the police department.

Instructed active shooter, child in need of care, and mandatory reporting to the Summer Camp staff at the community center.

Trends or Issues:

We continue to see auto burglaries in the residential areas. Most vehicle are left unlocked, but with nothing to take inside the vehicle. Windows are not broken to keep noise level to a minimum.