

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, AUGUST 7, 2018

6:30 P.M.

Mission City Hall

PUBLIC HEARINGS / PUBLIC COMMENTS

Public Hearing on 2019 City of Mission Budget ([page 3](#))

Public Hearing on Rock Creek Drainage District No. 1 Budget

Public Hearing on Rock Creek Drainage District No. 2 Budget

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the July 10, 2019 Finance & Administration Committee Minutes - Martha Sumrall ([page 141](#))

Draft minutes of the July 10, 2019 Finance & Administration Committee meeting are included for review and acceptance.

2. 2020 Budget Resolution ([page 151](#))

As a part of the annual budget process, the City Council has historically adopted a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues recommended for a particular fiscal year. The draft resolution included in the packet incorporates the feedback staff received throughout the budget process and details items included in the 2020 Recommended Budget.

3. 2020-2024 CIP Resolution ([page 154](#))

As part of the budget considerations, the City Council adopts a resolution that addresses the recommended five-year infrastructure plan, also known as the Capital Improvement Program (CIP). The revenues and expenses shown in the CIP for 2020 are included in the 2020 Recommended Budget in the appropriate funds. Years 2021-2024 of the CIP remain flexible in order to evaluate and address changes in resources or priorities in future years.

4. Adoption of 2020 Budget:

- City of Mission 2020 Budget
- Rock Creek Drainage District #1 2020 Budget
- Rock Creek Drainage District #2 2020 Budget

In order to complete the 2020 budget process, the Council will take action, in the form of three separate motions at the August 21 City Council meeting, to formally adopt the 2020 Budgets for the City of Mission, Rock Creek Drainage District No. 1, and Rock Creek Drainage District No. 2. All supporting documentation for this agenda item was previously included as a part of the materials presented in connection the Public Hearing on the 2020 Budgets.

5. Charter Ordinance Changing Date for Swearing-in of Newly Elected Officials - Laura Smith ([page 161](#))

This charter ordinance would amend Charter Ordinance 27, specifically Section 5 which provides for the specific dates for terms of office to begin. Senate Bill 105, which took effect July 1 allows cities to set the date when newly elected officials will take office. The proposed charter ordinance would set the date for newly elected officials to take office at the City Council meeting in December following the certification of the election. Once approved, the charter ordinance must be published once a week for two consecutive weeks and will take effect 61 days following its final publication (November 3, 2019)

6. Selection of Voting Delegates for LKM and NLC - Martha Sumrall ([page 165](#))

As a member city of both the League of Kansas Municipalities and the National League of Cities, Mission may designate voting delegates for the business meetings held at their respective annual conferences. Council may select up to three voting delegates for the LKM Business Meeting, and one voting delegate and one alternate for the NLC Business Meeting.

7. CFD2 Street Solicitation Application - Martha Sumrall ([page 166](#))

Consolidated Fire District No. 2 and IAFF Local 1371 conduct an annual "boot block" to solicit funds to benefit the Muscular Dystrophy Association. They are requesting approval to solicit at the intersection of Johnson Drive and Lamar on Friday, August 30 through Monday, September 2, 2019 during the times outlined in the application included in the packet.

DISCUSSION ITEMS

8. Refresh of City Website - Emily Randel ([page 170](#))

The City entered into a contract for website services with Municipal CMS in 2014. The terms of the original contract includes a refresh of the site after four years for no additional charge. The changes will be mostly aesthetic, transitioning the site to a more current style of layout and navigation. Municipal CMS has provided examples of designs Mission could implement, which staff will share with Council. Following the selection of a design, the changes are expected to be live in early October. In conjunction with the upgrade of the design, staff will work with Municipal CMS on a complete site review, at a cost of \$850.

DISCUSSION ITEMS

OTHER

9. Department Updates - Laura Smith

Sollie Flora, Chairperson
Kristin Inman, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913-676-8350