

**CITY OF MISSION, KANSAS**  
**FINANCE & ADMINISTRATION COMMITTEE**

**WEDNESDAY, AUGUST 9, 2017**  
**7:30 P.M.**  
**Mission City Hall, 6090 Woodson**

**PUBLIC HEARINGS / PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

1. Resolution Implementing Recommendations from 2017 Classification and Compensation Study - Laura Smith ([page 3](#))

In March 2017, the City contracted with The Austin Peters Group to conduct a classification and compensation study. The findings of the report have been presented over the last several weeks, and the attached resolution formalizes the City's compensation philosophy as well as the anticipated implementation steps. The estimated impact to base wages on an annual basis is (\$132,456 total), resulting from moving 13 employees to new range minimums, and providing one-time market pay compression adjustments to 49 employees. In addition to the impact on base wages, there is an estimated annual impact on additional salary related benefits (FICA, KPERS, KPF, etc.) of approximately \$53,367.

2. 2018 Budget Resolution - Laura Smith ([page 238](#))

As a part of the annual budget process, the City Council has historically adopted a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues recommended for a particular fiscal year. The 2018 Budget Resolution details the tax, fee, and other policy decisions included in the 2018 Recommended Budget.

3. Resolution Adopting 2018-2022 CIP - Laura Smith ([page 241](#))

For the last several years, the Governing Body has adopted a resolution that addresses the recommended five-year infrastructure plan, also known as the Capital Improvement Program (CIP). The revenues and expenses shown in the CIP for 2018 are included in the 2018 Recommended Budget in the appropriate funds.

4. Annual Budget Adoption ([page 247](#))
  - A. 2018 Budget - City of Mission

- B. 2018 Budget - Rock Creek Drainage District No. 1
- C. 2018 Budget - Rock Creek Drainage District No. 2

In order to complete the 2018 budget process, the Council will take action, in the form of three separate motions at the August 16th City Council meeting, to formally adopt the 2018 Budgets for the City of Mission, Rock Creek Drainage District No. 1, and Rock Creek Drainage District No. 2.

### **DISCUSSION ITEMS**

- 5. Mission Trails (EPC) Project Incentive Request - Laura Smith ([page](#) )

Bruce Kimmel with Ehlers, Inc., the City's independent financial advisor, will provide the Council with an analysis and review of the financial information related to the request by the developer of the Mission Trails (EPC) project for various public incentives.

### **OTHER**

- 6. Department Updates - Laura Smith

**Nick Schlossmacher, Chairperson**  
**Ron Appletoft, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson***  
***913-676-8350***