



Mission Parks, Recreation and Tree Commission Meeting Minutes

Thursday, November 8, 2018*

The detailed minutes for the November 8, 2018 meeting are not available. No specific action or recommendations, with the exception of approval of the September 17, 2018 meeting was taken. A brief meeting summary has been recreated for the Commission's approval.

The City of Mission Parks, Recreation and Tree Commission met at the Sylvester Powell, Jr. Community Center in the Breakout Room on Thursday, **November 8, 2018** at 6:00 p.m.

In attendance: Mark Raduziner, Ward IV, Anne O'Leary, Ward I, Karin Capron, Ward II, Mary Funk, Ward IV, Jacque Gameson, Ward IV, Amy Burkes, Ward IV, Laura Smith and Kathy Lockard represented staff.

Absent - Erin Beaslin, Ward IV, Deborah Rushing, Ward III, Lekha Sreedhar, Ward I, Dahnika Short, Ward II, Melissa Currie, Ward II, Lindsay Vaughn, Ward III, Cougar Gray, Non-Resident and Deacon Watson, student representative.

Guests: Mayor Ron Appletoft, Liam Dalley, Sean Dalley

Mark called the meeting to order @ 6:10 p.m.

Approval of the minutes from September 17, 2018

Jacque Gameson moved to approve the minutes as presented; **Karin Capron** seconded; **Motion passed.**

Citizen Request

Mayor Appletoft introduced 7th Grade student Liam Dalley. Liam had contacted the Mayor with a recommendation for a specific improvement in Mohawk Park. Liam presented a request to the Commission for consideration of installation of a basketball goal. Liam had prepared a handout outlining three potential locations for a basketball goal and some preliminary price estimates. The Commission discussed the request and advised Liam of the process for considering and recommending capital improvements to Mission's outdoor parks.

Update on Director's Recruitment

Laura advised that approximately 200 resumes had been received so narrowing the candidate field was progressing slowly. The next step in the review and selection process will be a phone

interview of approximately 8-10 candidates seeking to narrow the field to 4-5 candidates for in person interviews.

Information from TreeKeepers Training Session

Jacque Gameson presented a report to the Commission following the TreeKeepers Training Session that was hosted at the Community Center during the fall.

Tree City USA Recertification Process

Laura reported that information for the recertification process had been received and staff will be working to submit the necessary information by the January 8, 2019 deadline.

Upcoming Programs and Events

A volunteer list was circulated to solicit volunteers for the Holiday Lights and Festive Sights/Free Family Fun night on December 7.

Additional dates for Free Family Fun Nights include January 4 and February 1.

The Thanks for Seniors event will be held on November 15.

Information on the Thanksgiving basket assembly (11/19) and holiday wrapping/food baskets assembly (12/21) were shared with the Commission and all were invited to participate as schedules allows.

Discussion of Potential Improvements to Mohawk Park

The Commission discussed a variety of potential improvements and issues surrounding improvements to Mohawk Park. Items discussed included:

- Need to expand the parking lot
- Restroom facilities (need to confirm availability of utilities)
- Turf Management/Irrigation
- Replacement of play structure
- Basketball goal/court
- Bocce court
- Making walking trail more interesting

More detail will be developed as the Commission works on the 2020-2014 Capital Improvement Program.

CIP Committee Update

The CIP committee is not currently meeting, so no update is available. Committee meetings are anticipated to resume in February 2019.

Other

Kathy will work with Karin and Jacque on the 2019 Arbor Day Poster Contest.

The Commission discussed the work of the Mission:Dog Park group.

Laura reminded the Commission that the annual Board and Commission dinner has been moved to March 2019. Invitations and more information will follow after the first of the year.

Laura advised the Commission that the City Council was currently considering a Non-Discrimination Ordinance.

Adjournment:

Anne O'Leary moved to adjourn the meeting; **Mary Funk** seconded; **Motion passed.**
Meeting adjourned at 8:43 p.m.

Faithfully submitted by Kathy Lockard, Administrative Supervisor