



**Mission Parks, Recreation & Tree Commission Meeting Minutes
Monday, February 17, 2020**

DRAFT UNTIL APPROVED

The City of Mission Parks, Recreation & Tree Commission met in Conference Center Room C at the Sylvester Powell, Jr. Community Center at 6:00PM on Monday, February 17, 2020.

In attendance: Mark Raduziner (Ward IV), Jacque Gameson (Ward IV), Karin Capron (Ward II), Mary Funk (Ward IV), Anne O’Leary (Ward I), Mary Ryherd (Ward IV), David Schwenk (Ward III), and Ben Chociej (Ward IV). Penn Almoney (Director of Parks & Recreation) and Kathy Lockard (Administrative Supervisor) represented staff. Hillary Parker-Thomas and Nick Schlossmacher, Council Liaisons

Absent: Mellissa Currie (Ward II), Deborah Rushing (Ward III) and Lea Loudon (Ward II).

Guests: James Dunn & Terry Berkbuegler from Confluence and David Folsom SFS

Mark called the meeting to order at 6:01 pm.

Review (15 minutes)

Approve Minutes

Anne O’Leary moved to approve the minutes from the January 20, 2020 meeting.

Mary Ryherd seconded to approve.

Motion passed 8 – 0.

New Appointee welcome

Lea Loudon, Ward II - Absent

ADA Porta-Pot @ Waterworks Park by Feb 19

Will be in Waterworks Park by February 19th

Apple Tree Trim Update

Jacque Gameson and **Karin Capron** will be going to Rushton Elementary School on Thursday, February 20th to trim up the tree.

Marketing/Branding Update

The decision analysis for the benefit of moving forward was presented to City Council by Laura Smith.

The decision to adopt should be coming up in the next Council Meeting.

Anne O’Leary stated that this has been an option since the Master Plan to identify our Parks, so this is very important to the Parks, Recreation and Tree Commission which will benefit the citizens and staff.

City Code Tree Plan 2020 review/adopt

Table this until after the Confluence Presentation, then tabled until the March meeting.

Champion Tree Winner - update

Kathy Lockard has sent the request to Sign-Pro in Mission to make the plaque for the 2019 winner. As soon as the plaque is delivered to the Community Center, Kathy will send out a letter to the winners requesting them to attend a Council meeting, date to be determined, where they will be presented with their plaque.

Poster Contest Winner

Jacque Gameson received word from Kim Bomberger that we do not have a District winner.

Jacque announced the city winner is Kaitlyn Lockard. **Jacque** will contact the 5th grade teachers at Rushton to arrange the presentation ceremony for the 1st, 2nd and 3rd place winners as well as congratulation ribbons to all 5th grade participants. Kaitlyn Lockard will be presented to the City Council at a date to be determined.

2020 PRT Event Calendar updated

Penn will share again with members via email.

Discussion (40 minutes)

Mohawk Park Design renderings

Confluence presented their renderings for the Mohawk Park which were shared with the patrons at the Public Forum on Thursday, February 13th. Forty-six patrons attended the public forum. Confluence was very impressed with the number of patrons who attended.

#1 priority is to build a restroom, but also look at other improvements to the Park.

Next public meeting to be determined.

Tree ID Plaques

Jacque Gameson presented an update on the progress.

Attached to the agenda was a sample of each of the plaques showing each tree. Please send Jacque an email on any changes you would recommend.

Jacque had reviewed the icons and presented them to the group who were very appreciative of her extensive research.

Penn Almoney, Jacque Gameson, Karin Capron and **Mellissa Currie** will work together to finish up the plaques.

Anne O'Leary recommended simplifying some of the verbiage.

CIP Review

Penn Almoney reported on the Indoor Pool Deck deterioration and has a Request For Proposal to figure out the best application to fix the results. Final processing has not yet been determined. The goal is to find out what the steps are to fix the problem areas.

Slide Polishing – the plastic resin begins to deteriorate and needs to be polished – bid out for this item.

Bid is out to purchase new chairs for the Conference Center.

Crack repair for the Outdoor Pool is also on the list.

Adopt-A-Park Activity (clean up, update Treekeeper, etc.)

Jacque Gameson has an activity planned with the 6th grade girls from Rushton Girl

Scouts on March 4th for the tree identification signage.

A suggestion was made to design a “get out in the park day” and invite patrons to come out and assist with cleaning up the parks.

Table this discussion for more planning and thought.

Grandparents Event:

This item will be removed from the PRT Event calendar.

Upcoming notes and meetings (5 minutes)

Monday, March 16th – PRT Meeting – 6-7pm

Assignments for next meeting

PRT Policy review/renewal

Commission members were requested to come ready to approve the tree plan.

Jacque Gameson requested the updated contact list be shared with all the members.

Mary Funk moved to adjourn the meeting.

Ben Chociej seconded the motion.

Motion passed 7-0. (David Schwenk left before the meeting adjourned).

Meeting adjourned at approximately 7:40pm

Faithfully submitted,

Kathy Lockard
Administrative Supervisor