



Mission Parks, Recreation and Tree Commission Meeting Minutes

Monday, April 16, 2018

The City of Mission Parks, Recreation and Tree Commission met at the Sylvester Powell, Jr. Community Center in the Breakout Room on Monday, **April 16, 2018** at 6:00 p.m.

In attendance: Mark Raduziner, Ward IV, Anne O'Leary, Ward I, Karin Capron, Ward II, Mary Funk, Ward IV, Amy Burkes, Ward IV, Mellissa Currie, Ward II, Dahnika Short, Ward II, Jacque Gameson, Ward IV, Kelsey Gibbs and Deacon Watson, student representatives. Christy Humerickhouse, Kathy Lockard and Jenny Smith represented staff.

Absent - Erin Beaslin, Ward IV, Deborah Rushing, Ward III, Nathan Dormer, Ward III and Lekha Sreedhar, Ward I.

Mark called the meeting to order @ 6:05 p.m.

Approval of March 19, 2018 meeting minutes (Mark R)

- Add David Schwenk and Amy Burkes as being in attendance at the March meeting;
- **Jacque Gameson** moved to approve the minutes with changes;
- **David Schwenk** seconded;
- **Motion passed.**

Spring Into Mission Update (Dahnika)

- Event is scheduled for Saturday, April 21st – 9:00 a.m. – noon at the Sylvester Powell, Jr. Community Center - North side;
- Tree/plant sales is in conjunction with the Shawnee Mission Rotary Club. The group sold seventy plants and eight trees. Trees will be delivered to the Community Center on Friday, April 20th and picked up on Saturday, April 21st;
- Need volunteers to help on Saturday. Karin Capron, Jacque Gameson and Mellissa Currie volunteered to assist. They will report at 9:00 a.m. on the North side of the Community Center;
- Dennis Patton with the Kansas Forest Service will be in attendance to answer questions;
- A table will be setup for leaf identification and wooden medallions for kids to decorate as well as pick up some Emerald Ash Borer tattoos provide by Karin Capron;
- National Tree Benefits Calculator will calculate the value of trees on your property and look at the features the tree might provide. Jacque Gameson has this app on her notebook which she shared with the group and will also share on Saturday;
- Coffee and Nothing Bundt Cakes will be given away.;

- Everyone is invited and encouraged to attend.

Arbor Day Event at Rushton (Christy)

- Christy shared the schedule of events for the day;
- Friday, April 27th at Rushton Elementary School starting at 11:00 a.m.;
- The tree will already be planted - **It is a Chinese Juniper.**
- Staff and board members will assist the teachers with walking the students to and from the park;
- Mayor Appletoft will have a proclamation for the event and will play Tree Trivia with the students while they eat their sack lunches;
- All students and teachers will receive an apple courtesy of the Parks, Recreation and Tree Commission. Jacque will order and pick up the apples;
- Students will assist the Mayor with watering the new tree and then present their medallions to the Mayor to hang on the tree;
- Playtime in the park if time allows;
- Return to school - scheduled to be back by 1:00 p.m.;
- Please let Christy know if you will be able to attend. You will need to bring your driver's license to the school to obtain a visitors badge to assist.

Tree Inventory Update (Christy)

- Christy shared a summary of the number of trees counted in the Parks and on City property - **856 trees were inventoried throughout the Mission Parks;**
- Christy, Jacque and Karin worked with Davey Tree Service and were impressed with their accuracy and detail;
- Mark had asked if the number of trees on the Community Center was correct. Christy will follow up and provide an answer - **46 trees are on the SPJCC property;**
- Prior to the next meeting Christy will have a detailed report on the trees in the tree inventory, which she will share.

Park Signage Discussion (Christy)

- Identified as a top priority in the Parks Master Plan;
- We need to make a decision on what we would like the signage to look like;
- Members received a packet of signage examples and Christy asked everyone to make their 1st and 2nd choice;
- All the signs will be the same size;
- Members voted for a 1st and 2nd choice from the sign examples provided;
- The next step is to reach out to the appropriate companies for a drawing of what the signage would look like for the City of Mission and price for signage for the number of parks in Mission;
- Christy will request two design samples share the information at the next meeting.

Upcoming Programs/Events (Jenny)

- Jenny thanked everyone for their help and attendance for the successful event of the Bunny Eggstravaganza;
- **Kids to Parks** – May 19th at Streamway Park from 10:00 am - 12:00 noon. Staff unable to assist with this event, so Jenny is asking for help from the Commission Members. Jenny will be working with Lowes for activities. Animal Wonders will bring out live animals. Skins and totes are ordered. Getting a tree box with tree rings to educate the kids. This is a nationwide event to get kids out to the Parks to Play. We are one of five sites in Kansas to participate in this event and the only site in the Kansas City Metro area. Volunteers will meet here at the Community Center at 9:30 a.m. and return around 12:30 p.m. Jenny will be sending out an email to ask for volunteers.
- **MFAC Opening** - The MFAC will open on Saturday, May 26th at noon -Memorial Day Weekend. There will a soft opening on Friday May 25th from 5:00 - 8:00 p.m. for staff, boards and commissions and Council. The new slide has been installed. It is bright green enclosed tube slide and should be very fast. New lounge chairs have been delivered and staff is busy painting and refreshing the MFAC for the year.
- **Backyard Campout** – This event is scheduled for June 22nd and 23rd in Andersen Park. It is an overnight campout with a hot dog dinner, MFAC swimming, a movie, campfire and s'mores, bug hunt and constellation viewing. Jenny is requesting help for this event. Volunteers needed for the hot dog dinner and s'mores and help with breakfast on Saturday morning. Danika offered tents if anyone would need one.

CIP Committee Update (David/Nathan)

- Nathan was absent so David reported that the CIP committee took a tour of the Community Center and Christy showed the group the HVAC system and items that are not working. Christy reported that staff is currently working on getting the Poolpak repaired and explained **its** function and why **it is** not working properly along with the cost to repair it. Christy is currently working with a company who will be doing a complete evaluation of the HVAC system in the Community Center.;
- Next month the CIP committee will be working on Parks.

Other

- Christy, Kathy, Jacque and Karin attended the Tree City USA event in Lawrence on March 29th. We celebrated with the City of Mission Arbor Day Poster Contest State Winner Affan Ansari along with his teacher Mr. Peters and Affan's family;
- Affan's framed picture will be presented to Affan at the City Council meeting on May 16th at 7:00 p.m. Please plan on attending;
- Jacque passed around some literature on how the City of Mission compares to other cities in Kansas in the Tree City USA program;
- We were able to decide on the tree planting for the 2nd grade Arbor Day Tree planting

from a packet that was given to us at the event with small tree suggestions;

- Championship Tree Program – Fliers are out at the Community Center and City Hall; Please distribute this information to your friends and family who may have a tree they wish to nominate. There was not a deadline on the forms so we can use the forms every year;
- **Jacque Gameson** moved that the Commission would accept nominations until the end of November, 2018, vote in January, 2019 and make the presentation to council in February, 2109;
- **Mary Funk** seconded.
- **Motion passed.**

Adjournment

- **Anne O’Leary** moved to adjourn the meeting;
- **Mellissa Currie** seconded;
- **Motion passed.**
- Meeting adjourned at 7:00 p.m.

Respectfully submitted by Kathy Lockard, Administrative Supervisor, City of Mission Parks & Recreation