

DRAFT UNTIL APPROVED

The City of Mission Parks, Recreation and Tree Commission met on Monday July 23, 2018 at the Sylvester Powell, Jr. Community Center in Room C.

In attendance: Mark Raduziner, Ward IV, Mary Funk, Ward IV, Jacque Gameson, Ward IV, Karin Capron, Ward II, Mellissa Currie, Ward II, Dahnika Short, Ward II, Kelsey Gibbs, student representative, Laura Smith, City Administrator, Kathy Lockard and Jenny Smith, Staff representatives.

Absent: Anne O'Leary, Ward I, Amy Burkes, Ward IV, Nathan Dormer, Ward III, Lekha Sreedhar, Ward I, Deborah Rushing, Ward III and Deacon Watson, student representative.

Guest: Andy Hyland, Sustainability Commission

Mark called the meeting to order at 6:10 p.m.

Approval of April 16, 2018 meeting minutes

Jacque requested the following changes:

- Arbor Day Event at Rushton – Please add for the records that the Chinese Juniper is the tree that was planted;
- Tree Inventory Update - Go back to the inventory and put in the # of trees in the parks;
- Find out if the number of trees on SPJCC property is correct and put in that information,
- CIP Update – 4th line should read: repaired and explained its function and why it is not working properly along with the cost.

Jacque Gameson moved to approve with the changes;

Karin Capron seconded.

Motion passed.

Park Entrance Signage

- Laura Smith spoke on wayfinding signage as top priority in the Parks Master Plan;
- Need to make sure that the signs we are proposing meet and confirm to the existing City sign codes;
- Two sign companies were asked for options and these were in the packet presented to members;
- Option 5 was not in the packet, so Laura Smith shared pictures;
- Prices range from \$32,000 to \$75,000;
- Members have talked about design only up to this point in previous meetings;
- CIP allows \$40,000 for signage and there is \$42,000 set aside for outdoor park signage;

Comments:

No to vertical signage;

Do not like the rust colored signage- looks not kept;

Need to have the City of Mission logo on all signs;

Don't need to have the words "Welcome to" on the signage - more important to have the logo;

Next step - how can we brand all of our city facilities?

Have to remember that the rock signage would need to be scaled to each park;

Like weathered look – but it can look like "bad rusty" in time;

Aluminum does rust as well;

Words that we would like our signage to represent:

Longevity

Continuity

Since of Community

To the point - all say City of Mission

Clear

Accurate

Timeless - look as good in 10-20 years as when it is put in;

Mark prefers Option 3 - Circular sign - very 50's - has a cool aesthetic look to it;

Do not put the website on the sign;

Suggested to lose the sunflower - some objected;

Looking at Option 3 - like that it is not a perfect oval;

Option 3 has more style - 50's vibe - this is good since the city was established in the 50's.

Would like to see an actual copy of the material;

Option 2; - It looks boring - take it off the table;

Option 1 - Painted aluminum - paint can be weathered - can we use something other than aluminum? - Steel?

Don't mind the design - but don't love it;

Looks like any other sign in other cities.

You want the sign to be timeless - option 1 is that and it has fun to it.

Broadmoor Park sign is simplistic - looks too big for our parks but could be adjusted;

Look at options 1, 3 & 5 - what the bases would look like and the material - ask Mike Lee and Jim Sloss to bring to the next meeting so we can finalize and take an option to the council. Ask them to put the signage of all of our parks in upper case font.

Suggested members visit the City of Shawnee. Take a look at their very distinct signage and Antioch Park. Look at Prairie Village signs and pay attention to the elements you like and how those would show up on our signage.

Tree Inventory Review

Item to be placed on the August agenda.

Summer Camp Update:

- Going well - in the home stretch - 1 more full week;
- Normally have 180 campers enrolled – 172 in the building this week.

Mission Summer Family Picnic Recap:

- Great weather;
- Biggest year yet;
- Jenny did a big marketing push about 2 weeks out;
- Work with sustainability committee in the future to be greener,
- More staff in the future;
- Ice cream - change up in the future. Possibly hire a snow cone vendor to come out and give out one snow cone per participant;
- Include PRT Commission Members for thoughts for next year in planning.

Upcoming Programs/Events – no attachments

Movie in the Park – July 27th:

- Free event in Andersen Park on the tennis courts. The movie will be “Jumanji - Welcome to the Jungle”;
- Will sell some concessions - money will go to camp scholarship fund;
- Movie will start at 9:10 p.m. and end at approximately 10:45 p.m.
- Jenny will know a rain option by 11:30 a.m. If the chance of rain is more than 50% the company Fun Flicks will cancel.

Dive in Movie – August 3rd:

- The first movie we did this summer on June 29th had an attendance of 74 people – the movie was “Moana”;
- This movie we hope to double the attendance – the movie will be “Finding Dory”;
- Gates will open at 8:30 p.m. – movie will start at dark;
- Concessions will be open for business;
- Cost of entry is \$3 per person.

Spooky Swim:

- Jenny reported that Spooky Swim will be coming back this year;
- The date will be Friday October 26th;
- Two groups of swimmers – half will swim while the other half are in the gym at a carnival. Each group will have an hour and half at each event – swimming and carnival;
- Red Devil Group and Green Goblin Groups;
- There will also be costume contests;
- Ages 6-12 - not so spooky in the pool;
- Age 12 and up – pool will be spookier.

CIP Committee Update

Nate Dormer was absent so Laura Smith provided information.

- The 2019 budget was presented to the council;
- Council will consider and adopt at the August 15th meeting;
- General Fund is available on the website;
- Laura also explained parts of the budget;
- Parks and Recreation is part of the CIP Program;
- Laura explained how the money is used;
- There is authorized funding to update our comprehensive plan;

Projects for the Parks & Recreation Department:

- CIP is a 5 year plan;
- Included in the agenda packet are projects proposed out to the year 2023;
- Project sheets included:
 - Looking at a new play structure in Waterworks Park;
 - Time to apply a gel coat to the orange slide at the MFAC;
 - Leisure Pool Play Feature Maintenance at the MFAC;
 - Replace the Rider Scrubber used at SPJCC;
 - Pool Pak Repair-replacement for SPJCC;
 - Hardwood Floor Resurfacing at SPJCC;
 - Roof Repairs at SPJCC;
 - Flooring replacement for Rooms A & B at SPJCC after looking at programming options;
 - Administrative Office Carpet Replacement at SPJCC;
 - New Dance Floor in the Conference Center rooms at SPJCC.
- Commission members would like to see the sales tax that is collected and proposed to be used for improvements to the Community Center to actually be used for other items such as parks. They would like to see the City step up with more money to assist the Community Center.

Mark stated that he was on the task force committee for the new pool and members went conservative to have extra money for parks and not to use the money for Community Center improvements.

Laura will send out a larger version on 11x17 paper of the budget information for members to view.

Laure reported that the CIP Committee has taken a break for July and August. They will start meeting again in September.

The City is working on having all boards and commissions filled and up to date by August.

Sunflower Festival Parade

This city event is scheduled for Saturday, August 25th. Anne O'Leary was going to talk about the PRT Committee having a float. It is now too late for this year, but the group may want to start thinking about it for next year.

Other

- Andy Hyland from the Sustainability Committee asked to be able to speak;
- He invited the Parks, Recreation and Tree Commission to open a channel between the two boards to work on projects together;
- City projects overlap so it can be beneficial to work together;
- One project he invited the PRT to participate in is the Bicycle Repair Station "The Fixit";
- This project will be at the Mission Market sight on Johnson Drive. Patrons will be able to use the station to ride up and repair their bikes. It will include all the tools necessary to perform basic bike repairs and maintenance, from changing a flat to adjusting brakes and derailleurs. The tools and air pump are securely attached to the stand with stainless steel cables and tamper-proof fasteners. Hanging the bike from the hanger arms allows the pedals and wheels to spin freely while making adjustments.
- This would be a permanent structure with the concrete pad already in place at the sight;
- Jacque Gameson shared pictures with the group;
- The Sustainability Commission is working with Bike Walk KC to promote this project;
- Encourage bicycling and recreation in the city;
- \$2,180 is the total cost - maybe we could partner with Parks, Recreation and Tree Commission. If interested - we would like to share the cost;
- Mark thanked Andy for the information. He explained that Parks, Recreation and Tree Commission does not have a budget so we would be unable to assist with the cost;
- Sustainability would like to know what they can do to help the Parks, Recreation and Tree Commission;
- Mark invited the Sustainability Commission to participate in the Mission Summer Family Picnic and other events.

Mark thanked Kelsey Gibbs for being on the Parks, Recreation and Tree Commission as a student representative as she embarks on her journey to K-State.

Adjournment:

Mary Funk moved to adjourn;

Mellissa Currie seconded;

Motion passed.

Meeting adjourned at 7:27 p.m.

Faithfully submitted by Kathy Lockard, Administrative Supervisor