



**Mission Parks, Recreation & Tree Commission Meeting Minutes
Wednesday, November 20, 2019**

DRAFT UNTIL APPROVED

The City of Mission Parks, Recreation & Tree Commission met in the Breakout Room at the Sylvester Powell, Jr. Community Center at 6:00PM

In attendance: Mark Raduziner (Ward IV), Jacque Gameson (Ward IV), Karin Capron (Ward II), Mary Funk (Ward IV), Anne O’Leary (Ward I), Mellissa Currie (Ward II), Mary Ryherd (Ward IV), David Schwenk (Ward III), and Ben Chociej (Ward IV). Penn Almoney (Director of Parks & Recreation) and Kathy Lockard (Administrative Supervisor) represented staff.

Absent: Deborah Rushing (Ward III), Hillary Parker-Thomas and Nick Schlossmacher, Council Liaison

Mark called the meeting to order at 6:02 pm.

Review (15 minutes)

Approve Minutes

Under Tree Planting Update – Change the spelling of the word Konifer to Conifer.

Mellissa Currie moved to approve the minutes with the change.

Mary Rhyerd seconded..

Motion passed 9-0

Mohawk Park Landscape Architect Recommendation

City Council approved to move forward with changes to Mohawk Park.

There will be engagement from the Public, Parks, Recreation and Tree Commission and a Steering Committee. This process could take up to 6-10 months for the design process.

Specific details can be found in the April and May 2019 minutes.

Rushton Apple Tree Trimming

Mary Funk and Karin Capron have not gone to Rushton yet, but it has been recommended to trim the tree in the spring. Mary Funk will touch base with the school in the early spring.

Tulip Tree and Katsura Tree @ Mohawk Park

Trees were planted in Mohawk Park recently. The choice was made from a list of top 10 trees that were recommended for this region.

Marketing/Branding

The Community Development Council Meeting was presented with information regarding Marketing/Branding for the City. This will become an action item for the Council in December. A recommendation will be made from the top three companies that were interviewed.

This will be for Park Signage, Branding and Wayfinding throughout the City. Possibly have a new Vision Statement – City Wide.

Arbor Day Foundation, Tree City USA application completed

Jacque and Penn met and worked on the application, discussed the programs, added documentation and submitted all the information. The application is awaiting Tree City Approval. Jacque stated that the volunteer hours were quite overwhelming. There was a wonderful article in the Shawnee Mission Post on the Adopt a Park Program with Waterworks Park which was applied.

Treekeeper Software Training

Jacque is working with Penn on learning the software. They have updated Waterworks and Mohawk Park information. Penn is also working with Brent Moore, Public Works Department who will be assisting with the upkeep of the information.

Portable restroom @ Waterworks Park

The City had a request from parents and children using Waterworks Park for a restroom, so there is a temporary restroom currently at the park. The company

providing the restroom is scheduled to clean it every week. There is a schedule on the inside door to keep track of the cleaning.

Discussion

Takeaways from PRT survey:

Penn's feedback – We have been underachieving as a City. The PRT Commission is going to meet discuss and review on items discussed in our meetings. We will have an Assignment for meetings to produce a list of projects. Think of ideas to complete by months.

Members appreciate Penn being here and asking them their feedback.

Mark also reminded the group of the 3/8 cents sales tax coming up in 2023 and to talk to their neighbors on why we need the tax.

Be sure to get Penn information if there is something that can be put on the Parks and Recreation Facebook page.

Scholarship Program and Poster Contest

Tabled Scholarship Program until the next meeting.

Poster Contest - Jacque and Karin will get together with the 5th grade teachers from Rushton in December to assist them with their involvement in the Poster Contest. Penn will participate in the involvement this year and the invitation was extended to all members.

Jacque and Karin will pick up the posters on January 30th to be on display in the Community Center for voting that weekend. The winning poster will be sent to Kim Bomberger, Kansas Arbor Day Poster Contest Coordinator with the Kansas Forest Service on February 4th to make sure it arrives before the deadline on February 7th.

Championship Tree Program

The brochure was passed around. Mary spoke about the program. Mary nominated her neighbor's tree. Winner will be chosen at the January meeting. Mary Ryherd will also nominate her tree.

Upcoming notes & meetings

Karin Caprono moved to not have a meeting in December.

Mary Funk seconded the motion.

Motion passed 8-0 (Anne O'Leary left the meeting early).

Next meeting will be January 27th at 6:00 pm at the Community Center.

Jacque would like to put the Identification plaques for Waterworks Park on the agenda for the January meeting. She provided a drawing of the potential plaque. Penn stated that we will be working with Sign Pro for the plaques.

Members requested new shirts and name tags for when they work events or are out in the public.

A recommendation was made to not have coffee and water at the meetings as it is not used.

Assignments for next meeting.

Activity – Create a JAN-DEC work plan of events around the room.

Members participated.

Adjournment

David Schwenk moved to adjourn the meeting.

Ben Chociejski seconded the motion.

Motion passed 6-0 (Two members had left the meeting early).

Meeting adjourned at 7:20 pm.

Faithfully submitted,

Kathy Lockard
Administrative Supervisor

