



Mission Parks & Recreation Commission Meeting Minutes

DRAFT UNTIL APPROVED

Monday, February 20, 2017

The City of Mission Parks & Recreation Commission met at the Sylvester Powell, Jr. Community Center in the Breakout Room on Monday, **February 20, 2017** at 6:00 p.m.

In attendance: Mark Raduziner, Ward IV, Anne O'Leary, Ward I, Erin Beaslin, Ward IV, Mary Funk, Ward IV, Nathan Dormer, Ward III, David Schwenk, Ward III, Deborah Rushing, Ward III, Jacque Gameson, Ward IV, Karin Capron, Ward II and Mellissa Currie, Ward II. Christy Humerickhouse, Kathy Lockard and Jenny Smith represented staff.

Absent - Maril Crabtree, Ward IV, Jim Sloss, Member at Large and Lekha Sreedhar, new member.

Mark Raduziner called the meeting to order at 6:02 p.m.

Welcome Mission Tree Board - Merging of Parks and Recreation Commission and Tree Board

Mark welcomed the Tree Board members and the new members as one group.

Approval of September 19 and October 17, 2016 Parks & Recreation Commission Meeting Minutes

- **Anne O'Leary** moved to approve the minutes;
- **Erin Beaslin** seconded;
- **Motion passed**

Approval of January 9, 2017 Tree Board Minutes

- Change - Under Poster Contest Update - 2nd bullet - Kathy will meet Karin **at** the school;
- **David Schwenk** moved to approve the minutes with the change;
- **Jacque Gameson** seconded;
- **Motion passed.**

Establishment of Dog Park Task Force

- The city is putting together a Dog Park Task Force;
- First meeting will be on Thursday night, February 23rd. This meeting will consist of goal setting;
- Erin Beaslin and Anne O'Leary from the Parks & Recreation Commission as well as

Council Members Kristin Inman and Nick Schlossmacher, Dan Madden representing Animal Control, two city staff from the Public Works Department, two staff from the Parks & Recreation Department, citizens and business owners will make up the Task Force;

- The purpose is to evaluate if a dog park is the right option for the City of Mission and where that need would fall into the list of priorities of The Parks Master Plan;
- The Task Force will work through June and then take a recommendation to the Parks & Recreation Commission;
- The Commission will discuss the recommendation they receive and in turn will make a recommendation to the Community Development Committee to take to the City Council;
- Parks & Recreation Commission Members were invited to attend the first meeting.

Tree City USA Recognition Day – March 22-23, 2017 – Beloit, KS

- The City of Mission will be recognized for our 15th year as a Tree City;
- The City just completed the Annual Arbor Day Poster Contest with the 5th grade students at Rushton Elementary School. The winning poster has been sent to the state of Kansas competition;
- Recognition Day provides lots of information on trees;
- Kathy Lockard will coordinate participation and will attend with members interested in participating. Christy will get additional information to members on the event;
- Christy provided an overview of what it takes to complete our application for the Tree City USA.

Arbor Day Program – Friday, April 28, 2017

- Members from the Parks & Recreation Commission will meet at Rushton Elementary School on Friday, April 28th (time to be determined);
- We will walk with the 2nd grade students from Rushton Elementary School to Waterworks Park;
- A tree will be planted in the park (type of tree to be decided by Commission Members);
- The students will bring a picnic lunch and will decorate the tree with medallions they have made in the classroom. Every student will have the opportunity to water the tree;
- The Mayor will come and present a proclamation and participate in Tree Trivia;
- Each student will receive an apple (purchased by the City);
- Students will get to play in the park before returning to school;
- The top 3 poster contest winners from the 5th grade class will also participate in this event;
- Jacque will create a poster for all the children to sign and be placed in the sign board at Water Works Parks.

Legacy Park/Celebration Tree Program Update

- Initiated the Celebration Tree Program to get trees donated for Legacy Park;
- The City currently has 6 trees committed for the park;

- Still need 2 Black Locust, 2 Lacebark Elms and 1 Oak tree;
- Will plan for the 1st or 2nd week in March for planting;
- Christy will get trees ordered;
- Working with a company called Instant Shade for the general location and then get the trees planted;
- Christy will let the commission members know when the planting event will occur so they can be present if they wish to attend.

Certified Arborist RFP

- In 2016, The Tree Board had requested for additional funds to hire a certified arborist for the city for the ongoing maintenance and management of the City's tree canopy;
- An additional \$15,000 was approved to hire an arborist to evaluate all the trees on city property and a plan on what is critical for the upkeep of those trees. The arborist will evaluate yearly and provide recommendations on a preventative maintenance on the city trees. The money will also be used to plant new trees. When a tree is removed it should be replaced and then 5 additional trees planted as well.

Other

- Bunny Eggstravaganza – Saturday, April 15th. Jenny Smith gave an overview of the event. She requested volunteers from 9:15 a.m. – 12:30 p.m.;
- Pitch, Hit, Run - May 6th - 9:00 a.m. – Broadmoor Park;
- Kids to Parks - May 20th – 10:00 a.m - 12:00 p.m. - Streamway Park;
- Pickleball Tournament – April 1st;
- Getting ready for the opening of the MFAC. Christy is putting out an RFP for the painting of the pool. Second slide will be added for 2018. Swim Team Championships will be hosted again in July;
- Parks & Recreation Master Plan. Putting together the level 1, 2 and 3 priorities. Looking at the budget and putting together recommendations where the money will be spent;
- Summer Camp registration is open and going well;
- Contact Jenny Smith @ jjsmith@missionks.org to communicate with Jenny or to volunteer for events;
- Several trees in Mission Parks will be tagged in the Spring to provide patrons with information on how much trees give back to the City.

Adjournment

- **Erin Beaslin** moved to adjourn the meeting;
- **Jacque Gameson** seconded;
- **Motion passed**;
- Meeting adjourned at 7:10 p.m.

Faithfully submitted by Kathy Lockard, Administrative Supervisor, City of Mission Parks & Recreation

