



**Mission Parks, Recreation & Tree Commission Meeting Minutes
Monday, March 16, 2020**

DRAFT UNTIL APPROVED

The City of Mission Parks, Recreation & Tree Commission met in a scheduled Zoom meeting in lieu of meeting in person due to COVID-19. This is intended to be accessible by audio only since some of you do not have access to video. Please find a computer with internet hooked up and click on the link below in advance of the meeting time.

Topic: Parks, Recreation & Tree Commission Mtg
Time: Mar 16, 2020 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/781039653?pwd=OThQTzUwWHU1aE4zOGRoS3FkbnLLQT09>

Meeting ID: 781 039 653
Password: 292433

In attendance: Mark Raduziner (Ward IV), Mary Funk (Ward IV), Ben Chocieje (Ward IV), Mellissa Currie (Ward II), Anne O'Leary (Ward I), David Schwenk (Ward III), Mary Ryherd (Ward IV)

Penn Almoney represented staff.

Absent: Deborah Rushing (Ward III), Lea Loudon (Ward II), Jacque Gameson (Ward IV), Karin Capron (Ward II), Hillary Parker-Thomas and Nick Schlossmacher, City Council Liaisons and Kathy Lockard, staff.

Welcome by Mark

Called meeting to order at 6:08PM

Review (20 minutes)

Approve Minutes

Mary Funk moved to approve the minutes from the February 17,2020 meeting.

Ben Chocieje seconded.

Motion passed 7-0.

Marketing/Branding update

Penn gave an update on Crux and the information gathering.

City Code Tree Plan 2020 review/adopt

Champion Tree Winner & Poster Contest winner Council presentation Wed, April 15

The Championship Tree invitation letter was mailed last week to Frank & Kim Estrada. **Mary Funk**, who is their neighbor, says they have not received it yet. She will follow up with them and see if they can make it to the Council meeting on April 15th at 7:00 pm. Discussion on PRT needing to be there if the meeting is held at City Hall.

2020 PRT Event Calendar review

Mellissa Currie said we should not plan on having adoption meetings until we know when the moratorium on social gatherings is lifted.

Mark Raduziner will keep Adopt-A-Park on the agenda and table the item until the next meeting.

Mary Funk said weather is prohibitive this month anyway.

Anne O'Leary asked for clarification on the purpose of reviewing the calendar. **Penn** answered to prepare us better for discussions.

Mary Funk asked where the matching PRT shirts were. **Mark Raduziner** requested shirts for upcoming events.

Anne O'Leary said, she's ok with the nametags.

Mellissa Currie encouraged us to get shirts produced locally.

PRT Policy Review/Renewal

Mark Raduziner reported no changes.

A chair is supposed to be elected every January. It says we're also supposed to have a vice-chair.

David Schwenk says this is a carryover from the Tree Board combination with the

Parks & Recreation Board.

Anne O’Leary said we should take a month to nominate a person for chair and vice-chair.

Mellissa Currie agreed that we should take a month to nominate.

Members reviewed **Chapter 230.00** and reminded us that we vote for chair and vice-chair.

Mark Raduziner is willing to stay on but we are accepting nominations for chair and vice-chair.

Penn was asked to send an email to all members asking for self nominations and of others.

Chapter 230.80

Anne O’Leary asked if hours are posted anywhere in a park? Park hours aren’t enforced. Always have cars at night. Make sure we get branded signs and posted multiple locations.

Section 230.90

Paved trails only used by pedestrians. We've built trails since then.

Anne O’Leary & Ben Chociej will group up to propose a change in the language.

230.260- limited use of rollerblades and bikes isn’t inclusive and against what our mission statement implies. We should have an ordinance on drone use and privacy concerns.

Section C, April 1 updated Tree Plan recommends adopting.

Section 240.200

Street trees impeding progress, homeowners must take action. Public Works only takes action if it’s a hazard.

Mary Funk asked if there should be a vote to adopt a budget or vote to adopt the 2020 Tree Plan.

Penn clarified a vote is needed for the tree plan and a recommendation made for budget monies.

Mary Funk moved to adopt the 2020 Tree Plan.

David Schwenk seconded the motion.

Motion passed 7-0.

Reminded PRT that we should provide that information through the City Newsletter.

Anne O’Leary moved to amend the 2020 Tree Plan to say “Mission Magazine and City social media channels.”

Ben Chocie seconded the motion.

Motion passed 7-0.

Tree ID plaques

Brent Morton from Public Works is creating 3 foot segments of 4x4 posts with a 45 degree angle on one end that will have the tree plaques attached.

Discussion (35 minutes)

Mohawk Park Design renderings

Discussion on the south parking lot entrance, adding shrubbery and trees and natural grasses.

Mary Funk asked about the parking lot and court lighting. Discussion on tiered seating being placed on the western edge. One large shelter that will meet the needs of residents and a great gathering place for parties and group activities. Cost of restrooms and ADA accessibility. Addressed additional fencing on the north edge and removed soccer fields. Discussion on the next Public Input.

Adopt-A-Park Activity

All activities are currently put on hold.

Discuss Calendar of Events

Members discussed steps to push back the Arbor Day events. Will reach out to Jacque Gameson.

Anne O’Leary moved to adjourn the meeting.

Mellissa Currie seconded the motion.

Motion passed 7-0.

Meeting adjourned at 7:36PM

Faithfully submitted,

Penn Almoney, Parks & Recreation Director