



Mission Parks, Recreation and Tree Commission Meeting Minutes

Monday, April 17, 2017

The City of Mission Parks, Recreation and Tree Commission met at the Sylvester Powell, Jr. Community Center in the Breakout Room on Monday, **April 17, 2017** at 6:00 p.m.

In attendance: Anne O'Leary, Ward I, Mary Funk, Ward IV, Nathan Dormer, Ward III, David Schwenk, Ward III, Deborah Rushing, Ward III, Jacque Gameson, Ward IV, Karin Capron, Ward II, and Mellissa Currie, Ward II. Christy Humerickhouse, Kathy Lockard and Jenny Smith represented staff.

Absent - Erin Beaslin, Ward IV, Mark Raduziner, Ward IV, Maril Crabtree, Ward IV, Lekha Sreedhar, new member and Jim Sloss, Member at Large. Christy Humerickhouse and Kathy Lockard represented staff.

Christy Humerickhouse called the meeting to order at 6:07 p.m.

Approval of March 20, 2017 meeting minutes

- **Jacque Gameson** moved to approve the minutes from the March 20, 2017 meeting;
- **Nathan Dormer** seconded;
- **Motion approved.**

Tree City USA Recognition Day Update

- Karin Capron and her husband attended in Beloit, Kansas. She received the tree flag for the City of Mission's 15th year of participation, which will be presented to the City Council on Wednesday, April 19th at the City Council Meeting;
- The City of Mission also received a book – Trees of Eastern North America for our participation in the Arbor Day Poster contest. The book will be kept at the Community Center for patrons to be able to access for information. The book will not leave the building;
- Received other free gifts from the Forest Service for participating in the Arbor Day Poster Contest.

Arbor Day Program

- Friday, April 28th, 2017;

- Members invited to attend;
- The tree being planted in Waterworks Parks will be the Persian Parrotia;
- Leave the school about 11:30 a.m. and walk with the 2nd grade students to Waterworks Park;
- Students will participate in the program by answering Tree Trivia Questions, watering the tree, hanging their medallions on the tree and signing the poster which will be hung in the signboard;
- Jacque will get the apples from Hy-Vee to give to the students;
- Karin's husband will take pictures.

Parks and Recreation Master Plan Review: R-7

- Create a site furnishing standard guideline for the parks system;
- Site furnishing should include, but not be limited to: lighting, benches, trash receptacles, recycle receptacles, pet waste stations, pet water fountains, drinking fountains, etc.;
- Christy presented members with information;
- Next meeting, we will work together to put ideas out for our park standard;
- We need to look at what standard we would like to maintain through our parks;
- What are the minimum standards we would like for park benches, trash receptacles, etc.?
- Signage for the parks and Wayfinding signs for Parks;
- Christy will send out links to companies for information;
- Be prepared for the next meeting;
- We have money set aside to implement the Master Plan.

Adopt A Park Program

- Mellissa, David and Nathan worked on a draft which they presented to Christy;
- The draft will be presented to Commission members in May.

Other

- Special thanks to all who worked the Pickleball Tournament and The Bunny Eggstravaganza event;
- Suggest names or team numbers for the Pickleball Tournament to be worn by the participants;
- Interviews for the Recreation Program Coordinator Program are being done this week – have 8 interviews will be completed;
- Rushton Elementary School Art Show will be Friday, April 21st from 6:00 – 8:00 p.m. Everyone is invited;
- Christy will follow up with Jenny on the legislative update;
- Championship Tree Program: There is a nomination form on the City of Mission website, but there is nothing on the site that explains the program. Suggest having an explanation on the website to get the word out. The tree can be memorable. There are three trees in the City that have been awarded. Advertise in the fall, closing date on

nominations in the late spring and the award mid-summer.

- Christy will work with Jacque on the wording. Will bring back the information to be ready in the fall.
- Trees being planted in Legacy Park on Tuesday, April 18th and two trees at Mohawk Park - one is the Celebration Tree for Karin Capron's sister.

Adjournment

- **Mary Funk** moved to adjourn the meeting;
- **Nathan Dormer** seconded;
- **Motion passed;**
- Meeting adjourned at 7:03 p.m.

Respectfully submitted by Kathy Lockard, Administrative Supervisor, City of Mission Parks & Recreation