



Mission Parks, Recreation & Tree Commission Meeting Minutes Monday, April 20, 2020

The City of Mission Parks, Recreation & Tree Commission met in a scheduled Zoom meeting in lieu of meeting in person due to COVID-19.

Here is the PRT agenda and supporting documents for our meeting on Monday, April 20 @ 6PM.

<https://zoom.us/j/94210877809?pwd=QnJacDV4ZXhDNDVd2l4d2x4ZTV1Zz09>

In attendance:

Mark Raduziner, Jacque Gameson, Karin Capron, Mary Funk, Anne O’Leary, Mary Ryherd, Mellissa Currie, Ben Chociej, Lea Cowden and Deborah Rushing. Hillary Thomas, Council Liaison.

Staff –Penn Almoney and Kathy Lockard

Absent – David Schwenk and Nick Schlossmacher

Mark called the meeting to order at 6:04 pm.

REVIEW:

Approve Minutes

Anne O’Leary moved to approve the minutes from the March meeting.

Mellissa Currie second the motion.

Motion passed 10-0

Marketing/Branding Update

Penn updated the information for the group. CRUX is currently working with Council Members and is posting feedback from residents and employees. They are looking at areas we need to focus on or strengthen and continue to assist the City with marketing.

Mark recommended anyone who has not taken the survey provided by CRUX to take it on Survey Monkey. He would like to see all Commission members have input.

Penn asked about shirts as they were discussed previously. The group would like to

see new branding on new shirts once the city has a new logo. Mark recommended members wear their old t-shirts to events until we get new shirts. Something to think about is wearing the orange safety vests at events for safety and to be recognizable.

TREE PLAN 2020 addition by council

The Tree Plan 2020 was adopted at the last meeting. Since then a council member recommended adding language to work with utility companies. That language was added to amend any confusion between the Parks and Recreation and the utility company. Karin stated that she was happy Laura had added this to help alleviate any problems with the utility companies.

Karin Capron moved to approve the addendum to the Tree Plan.

Jacque Gameson seconded the motion.

Motion passed 10-0.

Championship Tree Winner & Poster Contest winner Council

Mission Magazine editor Denise Elam took a new photo this week of the Championship Tree in full bloom, which will be put in the Mission Magazine on the bulletin board. A \$50 gift card from Lowes was sent to the winners, Mr. & Mrs. Frank Estrada in Milhaven via email since there was not a presentation before City Council. Penn will take the plaque to them to put in front of their tree.

Mary suggested reminding people to nominate trees now since there are so many beautiful trees in Mission. Jacque has the form posted in the display board in Waterworks Park and Karin reminded everyone that this is the time to take pictures of the trees. The form is also on the City of Mission webpage.

The Arbor Day Poster Contest winner will be presented in front of Council when the time is right.

Karin suggested having other opportunities during the Mission Family Picnic to make people aware of the importance of trees. She suggested planting a tree now in Broadmoor Park and then have members show the patrons the tree at the event. Kathy suggested having a booth at the event with all of our information where patrons can come to the booth and get information about what the Commission does throughout the year. Jacque stated that there is still time to plant some trees in Broadmoor Park, but we would need to get on it soon. Karin suggested an evergreen and Jacque suggested reaching out to Kim Bomberger for suggestions on what to plant. An American Linden tree was also suggested by Karin, but Mary

stated that they are slow growing.

Mellissa Currie stated that some nurseries are giving curb side service now.

Penn reported that we are getting a Dwarf Dogwood tree planted in Pearl Harbor Park soon.

COMMISSION CHAIR AND VICE-CHAIR NOMINATIONS

Mark has been the chair for the last 9 years. Commission members should have elected a chair and a vice chair in January.

Penn had requested members send him nominations via email. The information he collected was a nomination for Anne O'Leary as chair and Jacque Gameson as vice-chair. Mark would be allowed to step down gracefully.

The other option was that Mark could continue throughout this year and give the chair and vice-chair elect the opportunity to shadow Mark.

Anne O'Leary moved to adopt the plan to have Mark Raduziner stay on for 2020 and the elected chair and vice-chair would take over officially in January 2021. Mark suggested that we bring Anne on immediately for vice-chair for the remainder of 2020.

Mary Ryherd seconded the motion.

Motion passed 10-0.

Anne O'Leary will come on immediately as vice-chair.

TREE ID PLAQUES

Penn showed the new tree plaques covered in a honey stain which should weather the elements well and the plaque is glued on, not screwed on so it should not rust. Public Works staff will assist with getting the plaques in the ground and Jacque has a map of where everything should be staked. Jacque will send the map to Penn and Karin since Karin has volunteered to be in the Park to assist Public Works when they put the plaques in the ground.

Mark requested Jacque send the map to all the members.

Signpro will provide miniature signs for the sign board.

Jacque thanked Karin and Mellissa with their help on the committee to get the

signage put together.

DISCUSSION

Drones

This item was brought up at the last meeting in discussion as to the number of people flying drones in the parks.

The question was proposed - Does Mission need to adopt a policy and what will that entail?

Mary Ryherd shared a policy that is in place with the City of Prairie Village.

Ben Chociej brought up that this policy would codify items that make sense for the City of Mission. Federal Aviation Regulations are what Ben stated should be in the code ordinance.

Mary Ryherd stated that the main point is "Don't be a jerk in parks". She feels like it is worth implementing to have some information.

Anne commented that the Prairie Village verbiage is within the police department code. Penn stated that this ordinance would be enforced by police.

If we agree with the ordinance that Prairie Village has in place, we would need to then send it to the City Council for recommendations.

Ben suggested that we may need to ask the City Attorney what we would want in the ordinance.

Mary Funk moved to request Penn turn over to the City Attorney the Prairie Village ordinance to ask how the city could move forward on this item.

Mary Ryherd seconded the motion.

Motion passed 10-0.

Mission Family Picnic changes/additions

Penn reported that Parks and Recreation had received some feedback from patrons to consider having alcohol at the event.

We could for a one time element get permission to wrap this event under the Mission Market to have permission to have alcohol in the park.

A Mission Business or businesses would provide the alcohol for the event. The alcohol would be by purchase only. There would need to be a table to get a wristband for age appropriate patrons who would then be able to purchase the alcohol. We would also need to send out messaging on our website for patrons not to bring their own alcohol to the park. Since the sales would be through a vendor, the money would not go back to the City. We may be able to take a potential cut of the sales or the vendors would be required to purchase a vendor booth. We would duplicate the events at the Farmers Market. There would probably only be one alcohol vendor.

Vendors are excited about the opportunity and they are willing to work on constraints of the City.

Bands – looking to hire a band for this event. Any input from the members can be sent to Penn.

Deborah Rushing recommended the band Four Fried Chickens and a Coke – they are a good crowd pleaser and have worked with the City in the past.

Funnel Cakes, if accepted would be at a cost also.

We may need to push the date back as well, but possibly sectioning off specific areas. Deborah suggested that if we have to jump through lots of hoops we may just cancel for this year and have it for next year.

Adopt-A-Park Activity (clean up, update Treekeeper, etc)

Mark asked to table the Adopt-A-Park Activity to the next meeting.

Discuss Calendar of Events - Kids to Parks Proclamation, Arbor Day event with 2nd grade, Sunflower Festival, Parks Tour, Tree Planting

Proclamation for Kids to Parks – Pushing out a virtual platform since this event has been cancelled. The virtual platform will be Parks to Kids not in Streamway Park, and the Mayor has been asked to provide a proclamation for the event. Penn has not seen the virtual platform, but he believes it will be something provided from Kids to Parks and we will share the information via Youtube. Jenny Smith and Nick Shepherd are working on this event.

Sunflower Festival has been cancelled for 2020.

Parks Tour – Two dates are normally provided—one in the spring and one in the fall where Parks, Recreation and Tree Commission Members would take a tour of the parks to get familiar with the parks. This tour is open to any Commission Member, but especially for new members.

The one for the fall is normally scheduled for September.

The last tour was scheduled by Laura Smith and she had rented a bus so all members could go together. Laura provided information on all the parks and we were able to go to each park and provide immediate suggestions and feedback.

Mellissa suggested that we plan for September as a group, but each member could visit the parks on their own, and if you tour the parks, bring back questions and comments. Mary liked the idea of going together to feed off of each other.

Penn will look at scheduling this event in September. Penn will send an email with suggested dates to see what the most desirable would be.

ARBOR DAY – There will not be an event this year of planting a tree in Waterworks with the 2nd grade students from Rushton. Anne O’Leary will work with Jacque Gameson to put together a virtual message to send to the 2nd grade teachers that they can share with their students.

Kathy will send information to Jacque, Anne and Karin from the Arbor Day Foundation to work on information to send to the teachers.

The next meeting is scheduled for Monday, May 18th.

Mary Funk moved to adjourn the meeting.

Karin Capron seconded the motion.

Motion passed 10-0.

Meeting adjourned at 7:21 pm.

Faithfully submitted by Kathy Lockard, Administrative Supervisor