



Mission Parks, Recreation and Tree Commission Meeting Minutes

DRAFT UNTIL APPROVED

Monday, May 15, 2017

The City of Mission Parks, Recreation and Tree Commission met at the Sylvester Powell, Jr. Community Center in the Breakout Room on Monday, **May 15, 2017** at 6:00 p.m.

In attendance: Mark Raduziner, Ward IV, Anne O'Leary, Ward I, Nathan Dormer, Ward III, Jacque Gameson, Ward IV, Karin Capron, Ward II, Mellissa Currie, Ward II, Lekha Sreedhar, Ward I, Brian Schmid, Ward III, Jim Sloss, Member at Large. Christy Humerickhouse, Kathy Lockard and Jenny Smith represented staff.

Absent - Erin Beaslin, Ward IV, Mary Funk, Ward IV, David Schwenk, Ward III, Deborah Rushing, Ward III.

Approval of April, 2017 meeting minutes

- **Anne O'Leary** moved to approve the April, 2017 meeting minutes;
- **Jim Sloss** seconded;
- Motion passed

Arbor Day Celebration Update (Karin Capron)

- Karin Capron gave a brief presentation of the event on April 28th;
- The City of Mission plants a tree every year in honor of Arbor Day with the 2nd grade students at Rushton;
- This year we planted a tree from the Ironwood Tree Family - a Persian Parrotia;
- The day was a little dreary and misty so we had the celebration in the library;
- Played Tree Trivia with the Mayor;
- Everyone in attendance signed a big poster made by Jacque Gameson and the poster is in the signboard at Waterworks Park;
- 75 apples were distributed to the participants;
- 2nd graders were able to walk to the park to place their medallions on the new tree;
- The 1st, 2nd and 3rd place poster winners from the 5th grade were also present to help with the celebration.

Eagle Scout Project Update (Jenny Smith)

- Jackson Shephard, Mission Resident completed his Eagle Scout Project in Streamway Park on May 6th;
- Installed 3 bat boxes along the park trail - bats roost so this is a safe place for them to sleep;

- Placed nice plaques on the boxes;
- The boxes can house 150 bats;
- Jackson will be have a presentation to the Council at the June Council Meeting.

Upcoming Events

- **Kids to Parks – May 20th** – invited members to attend to assist – 10:00 a.m. – noon at Streamway Park
- Meet at the Community Center at 9:15 a.m. and carpool to the park;
- Erin Beaslin and Anne O’Leary, Karin Capron and Jacque Gameson will be at the event;
- Jenny will watch the weather and will let everyone know if the event is cancelled.
- **MFAC Opening Day – May27th**
- Repainted the surfaces of all of the pools;
- Start filling the pools this week;
- Repainted the bucket;
- Deck Chairs are out;
- Professional cleaning company will come in to clean before opening.
- **Backyard Campout – June 23rd – 24th**
- Andersen Park – 5:00 p.m;
- Participants can swim until 8:00 p.m. at the MFAC;
- Staff will have a fire with s’mores and then have a movie on the tennis courts;
- Everyone welcome to attend. 5:30 – 7:00 p.m. – Hot Dogs – S’more’s – 8:30 – 9:00 p.m;
- Movie after S’mores
- **July 8th – Mission Family Picnic – Broadmoor Park**
- More details at the June meeting.

Adopt A Park Program – Will present next month.

Championship Tree Program Review/Approval

- Jacque put together a flier that was shared with the group;
- There have been articles in Mission Magazine in the past – but would like to have the tri-fold out for staff to be able to put out for patron’s;
- Jacque recommended that the one winner would get a \$50 Garden Center Gift card which was not offered in the past;
- Jacque would like to extend the nomination from March 1st – November 1st;
- The award would be announced the following March 1st at Council which would get people thinking about nominating their own tree;
- Some suggestions were made for the flier that may be incorporated;
- Recommendations will be changed on the form and approved and finalized, sent out to the members so that they can be passed out at neighborhood picnics, etc. so we can have a Championship Tree in March;
- Jacque and Christy will get together, make changes, email to the group and email their approval back so that Christy can put it on some heavier paper and get it out to patrons.

Park Site Furnishing Minimum Standards – Discussion

- Christy passed out some catalogs with furnishings for parks;
- Minimum Park Site furnishings were discussed – what will those look like, where will those be;
- What type of an identity do we want our parks to have?;
- A Place for Everything and Everything in its Place is an article passed out at the last meeting;
- Christy will make a document that will make up the minimum of what we want in our parks:
- Minimum Standards – take all the parks into consideration;
- Trash Receptacles;
- Park Benches with arms – to assist with patrons and discourage skateboarders;
- Build benches with shade structures - as many as possible;
- The group will liked the recycled plastic;
- Midcentury look – straight line;
- Blend in with nature;
- Rockport – page 132 in catalog – like shape and colors;
- Bike racks;
- Doggie bags;
- Trash and recycle receptacles – page 165 – different colors;
- Drinking fountains with pet dish;
- Page 137 – OR 144 – Yorktown;
- Develop our identity;
- Matching benches and trash receptacles;
- Adopt a bench program;
- Picnic tables;
- BBQ Pits;
- Surface mount or in ground mount benches available – in ground mount – screws are not above the ground;
- Christy will put the list together;
- Please read the article that Christy put out at the last meeting and then look at the book that was given out;
- Will build on this list at the next meeting;
- Christy will email the article to everyone again.

Adjournment

- **Jacque Gameson** moved to adjourn the meeting;
- **Jim Sloss** seconded;
- **Motion passed.**
- Meeting adjourned at 7:07 p.m.

Respectfully submitted by Kathy Lockard, Administrative Supervisor, City of Mission Parks & Recreation

